Question 1: Languages (section 2.3.2 part a):
- could you provide more specific guidance on how and in which parts of the work multi-lingual delivery will be required. Some geographical variety in European language backgrounds amongst the team is necessary to deal with local contractors and with participants whose command of English is not perfect.

Does the requirement sit with particular team members within the project delivery team i.e. project administration/comms and bootcamp facilitation or coaches for example? Similarly, does the requirement relate to specific programme components, would there for example be a requirement for delivery of some parts in native languages in multiple countries, or is the requirement more for handling enquiries, quality assurance and report writing.
- does it matter which language on top of English

The overall objective of the tender is to "help people and teams to bring their project to life (to turn transport innovations into marketable products and services within a very short period – typically 12 months)", see page 12 of the tender specifications. On the same page, the tender specifications also include a statement that "it is expected that the bootcamp process will inspire many different individuals and teams from different cultural, social and professional backgrounds".

Practically, the choice of languages will depend how the tenderer structures the bootcamp's activities (and divides tasks over various project team members or partners) in order to meet the tender's objectives. Regarding report writing, it is expected that any deliverables for the European Commission (including reports) will have to be drafted in English (page 6). It is up to the contractor to choose which language(s) they would use for their own internal administration and organisational matters.

Question 2: Criteria relating to the team delivering the service (section 2.3.2 part b)

Question 2A:
- is the criteria required applicable to the individual or the organisation?

Question 2B:
- is the criteria required (eg 8 years) collective across the consortium or not?
Eg for this requirement: **Expert (or team thereof) in transport technology or transport innovation or transport entrepreneurship: Relevant higher education degree and / or 8 years' professional experience in the field of the transport sector.** is the 8 years experience for one person within one organisation, or collective across the team delivering the project (from one or varied organisations)

**Answer to both Question 2A and question 2B:**
The criterion is applicable to the tenderer as a whole, as defined in (amongst others) sections 1.1 and 1.3. Whichever is the identity of the tenderer, e.g. a single tenderer or a consortium of joint tenders, it is required that the tenderer would have its disposal the team who will directly perform the tasks under the contract. This team must, as a minimum, include the profiles as described in point 2.3.2. (b), of the Tender Specifications.

**Question 2C:**
For the “Expert in developing and implementing communication activities in the areas of entrepreneurship or innovation - 8 years experience in transport sector” does that mean 8 years of entrepreneurship and innovation in the transport sector?

**Answer Question 2C:**
The text you refer to in the tender does not exist.

**Question 3: Criteria Relating to Data Collection and Monitoring**
There is criteria to have administered “data collection and monitoring systems for dealing with different format information supplied by at least 1000 different organisations (at least 2 projects delivered in last 5 years)
- Does this criteria require bidders to have managed up to, or over 1,000 entries in their CRM?
- What kind of data does this refer to if not CRM?

**Question 3 Answer:**
The text of the tender specifications specifies: "The tenderer must prove experience in setting up data collection and monitoring systems for dealing with **information (in a variety of formats; text, social media, video)** supplied by at least 1000 different organisations/ entities, with at least 2 projects delivered in the last five years."

**Question 4: Deadline**
Our company was considering submission of a tender, but the deadline (19/09/2014) is in our opinion too short to prepare a tender of really good quality. Would you consider extending the deadline? Also, can we have a meeting with you to discuss our ideas?

**Question 4 Answer:**
The deadline will not be extended. For the sake of equal treatment of all potential tenderers, the Commission will not arrange private meetings with the tenderers.