

Invitation to tender MOVE/C1/2014-370

STUDY ON URBAN MOBILITY - Preparation of EU guidelines on urban logistics

Questions and Answers

Last update 11/08/2014

1. *Question*

I would need some clarifications on the meaning of the expression “geographical scope at least half of the one subject to this call for tender” as the specifications do not make any reference to the geographical scope

Answer

The geographical scope of the study is the whole European Union. This coverage is implicitly defined in the Tender Specifications, point 3 - Technical specifications, in the section "General and specific objectives", which indicates that the documents to be prepared are to be presented to the EU Member States.

2. *Question*

With regards to the documents of the tender I would like to know the exact meaning of the following selection criteria:

2.3.2. Technical and professional capacity criteria and evidence - a. Criteria relating to tenderers

- The tenderer must prove experience of working in 5 EU countries with at least 3 projects delivered in the last three years, the combination of which must show the necessary coverage.

Answer

The criterion aims at ensuring an optimal geographic coverage through the combination of projects and countries in which these projects have been implemented. The 3 projects together have to cover at least 5 countries.

3. *Question*

Can you please clarify the meaning of the following selection criteria?

2.3.2. Technical and professional capacity criteria and evidence - b. Criteria relating to the team delivering the service:

Project Manager: At least 10 years' experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in project of a similar size (at least € 150.000) and coverage (geographical scope at least half of the one subject to this call for tender), with experience in management of team of at least 5 people

Answer

The definition of the geographic scope is clarified in the answer to Question 1. The other criteria relating to the profile of the Project Manager are purely descriptive and do not need any interpretation.

4. Question

From the analysis of the tender we were wondering if the sentence on page 7 of the specification "Expert in access regulations: 5 years' professional experience and/or research in the field of urban logistics" should actually read "Expert in urban logistics: 5 years' professional experience and/or research in the field of urban logistics".

Answer

We can confirm that the sentence should read "*Expert in urban logistics: 5 years' professional experience and/or research in the field of urban logistics*". We will publish the appropriate corrigendum in due course.