

**MEETING SUMMARY**  
**ENCASIA WORKING GROUP 5 (PEER REVIEWS)**  
**BRUSSELS, ON 12 JUNE 2013**

WG5 met yesterday to continue the work on "Peer Reviews". The United Kingdom chaired the meeting with the participation of Germany, France, Italy, Iceland, EASA and DG MOVE. Cyprus, Malta and the Netherlands could not attend.

ENCASIA adopted the WG5 Terms of Reference during the last plenary meeting. Peer Reviews are considered as an essential tool to help achieving the legislation goals of Regulation (EU) No 996/2010. WG5 also received preliminary feedback on the first ENCASIA training session that took place in the UK mid-May. It seemed that the subcontractor who dealt with the logistical aspects performed well, which could be of interest for the logistics of future 'peer review' visits. The recurrent difficulty will probably be related to availability of experts for such reviews.

The questionnaire to prepare the on-site visits was reviewed and additional tasks were allocated among group members (especially with regards to the questions on training and resources). Some points, which have already been dealt with by other groups, will be addressed during the July 4th coordination meeting.

The group also worked on the grant application and clarified the content of the proposal. In summary, it will include the training of panel members and the on-site visits (2 MS per mission). The idea was to propose two options and to be realistic regarding the future availability of experts. The tasks of the Administrator (logistics, sending and collecting questionnaires in preparation of the reviews) was also studied as its cost needs to be estimated. These cost assessments will be completed via email exchanges before the July 4th meeting. If needed, a teleconference could be organized to finetune the proposal.

The WG5 chairman will also send around the revised straw paper with the latest inputs discussed during the meeting.