



EUROPEAN COMMISSION  
DG Employment, Social Affairs and Inclusion

Europe 2020: Employment Policies  
Vocational Training and Adult Education

Brussels, **13 JUL. 2015**

EMPL/C.5/AA/fa Ares (2015) 2927376

File code: 2014-AC1703

**To Members of the ET2020 Working Group on Adult Learning**

**Subject: Invitation to the eighth meeting of the Working Group,  
15 September 2015 13.00 – 18.00  
16 September 2015 9.30 – 17 September 2015 16.00**

Dear Colleague,

I am pleased to invite you to the eighth meeting of the ET2020 Working Group on Adult Learning.

The meeting will take place in

Commission Building  
Rue Joseph II, 70  
B-1000 Brussels  
Room 00/013

Parallel workshops for the three editorial teams will be organised on Tuesday 15 September 13.00 – 18.00. Please arrive in time to allow the security check at the reception desk in Rue Joseph II, 70. (Metro: Line 1 or 5, Maalbeek station).

A draft agenda is attached. The final agenda of the meeting, including the workshops 15 September, and the supporting documents will be uploaded on Yammer before the meeting.

We kindly invite you to **confirm your participation in the meeting by 31 August** (by using please [EMPL-ET2020-WG-AL-MEETINGS-1@ec.europa.eu](mailto:EMPL-ET2020-WG-AL-MEETINGS-1@ec.europa.eu)). Please let us know which editorial workshop you plan to attend 15 September. In case you are not able to attend, please confirm the participation of your designated substitute.

Please note that the travel expenses will normally be reimbursed for up to one governmental expert and for one non-governmental expert per country and per interest group, according to the reimbursement rules of the European Commission.

Rules and procedures, applications for reimbursement of expenses:  
[http://ec.europa.eu/dgs/education\\_culture/experts/index\\_en.htm](http://ec.europa.eu/dgs/education_culture/experts/index_en.htm)

Yours faithfully,



Joao Santos  
Acting Head of Unit

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