



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL  
TAXATION AND CUSTOMS UNION  
Digital delivery of Customs and Taxation Policies  
Processes & Data, Customer Relationship and Planning

Brussels,  
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**NOTE TO THE CUSTOMS 2020 PROGRAMME COORDINATORS IN  
AUSTRIA, BELGIUM, CZECHIA, DENMARK, GERMANY, SPAIN, FINLAND, FRANCE,  
THE NETHERLANDS AND PORTUGAL**

**Subject: Invitation to the fourth meeting of the C2020 Project Group  
“UCC Centralised Clearance Import Functional Specifications  
Phase 2”  
on 20-21 January 2020, in Brussels (BE)  
Financial Code: CPG/192/004**

**Reference: Call for nominations Ares(2019)4667914 of 18/07/2019**

I have the pleasure to invite the delegates of the **10 Member States** nominated to this Project Group "UCC Centralised Clearance Import Functional Specifications Phase 2":

**AT, BE, CZ, DK, DE, ES, FI, FR, NL and PT**

to the 4<sup>th</sup> meeting of this Project Group which will take place on

**Monday 20<sup>th</sup> and Tuesday 21<sup>st</sup> January 2020.**

The meeting will start at 10.00 am and will last until 6.00 pm both days. The agenda will follow.

**Location:** European Commission, Taxation and Customs Union Directorate General, Rue Joseph II n°79, BE-1040 Brussels, Belgium. The meeting will be held in English (no interpretation).

Please be reminded that reports on the progress of this Project Group will be presented at ECCG/TCG, CBG, on the [Register of Commission Expert Groups and Other Similar Entities](#), and PICS Customs 2020 Programme section. Member States not participating are being offered the possibility to get access to the **online PICS workspace** to follow the activities of the Project Group and to contribute to its work.

Participation cost (travel, accommodation and daily allowance) for **one delegate** per invited Member State may be reimbursed under financial code **CPG/192/004** from the Customs 2020 budget under the conditions specified in the financial guide.

The background, role, description of the activities, expected results of the project group and the profile of the participants are described in the ART action form.

Delegates should contact their Customs 2020 National Coordinator before making any travel arrangements.

Officials attending events organized under the Customs 2020 programme have **to fulfil the reporting obligation** under the Performance Measurement Framework (PMF) of the Programme by providing feedback through **Event Assessment Forms** when requested. Programme Coordinators should encourage participants to meet this obligation.

Please comply with the security rules by providing the surname, name, birth date, email address and ID or passport number with validity date (new requirement) of every delegate attending for the first time a meeting of this group to the functional email address: [TAXUD-B1-MEETINGS@ec.europa.eu](mailto:TAXUD-B1-MEETINGS@ec.europa.eu) **no later than 15 January 2020.**

In parallel, Programme Coordinators are requested to register their participants in the Activity Reporting Tool by the same deadline.

In case of problem encountered during registration in ART or PICS or for questions relating to the reimbursement of participants, Programme Coordinators are invited to contact [TAXUD-CUSTOMS2020@ec.europa.eu](mailto:TAXUD-CUSTOMS2020@ec.europa.eu).

Diego PAPALDO  
Head of Unit

**Annex:** [Privacy Statement, applicable to all meetings of this Project Group](#)