Rules of Contest

2020 #BeInclusive EU sport Awards
1. INTRODUCTION – Purpose

The #BeInclusive EU sport Awards 2020 (hereafter referred to as the ‘Awards’) are organised and owned by the European Commission (EC), Directorate-General for Education, Youth, Sport and Culture (DG EAC). The aim of this initiative is to reward best projects that have successfully supported social inclusion through sport. Projects can include young people with migrant background, refugees, ethnic minorities, disadvantaged, marginalized or underprivileged groups and people with a disability, individuals with difficult social backgrounds or any other group that faces challenging social circumstances. Besides rewarding specific organisations, the award of prizes will also give visibility and support the dissemination of innovative ideas, initiatives and best practices throughout Europe.

The BeInclusive EU sport Awards 2020 are published in accordance with the provisions laid down in Title IX of the Financial Regulation¹ and are foreseen in the 2020 Erasmus+ work programme² published on 7 August 2019.

2. Objectives – expected results

The #BeInclusive EU sport awards aim to reward the best projects that have successfully supported social inclusion through sport. Projects can include individuals with difficult social backgrounds, disadvantaged, marginalized or underprivileged groups, ethnic minorities, people with a disability, migrants, refugees, etc. Besides rewarding specific organisations, the awards also support the dissemination of innovative ideas and initiatives throughout Europe. Nine winning projects will be awarded and showcased to inspire other organisations and individuals around Europe.

The three “winners” and six “finalists” will be announced at the award ceremony on 1 December 2020 in Brussels and will receive their prizes. The “winners” will present their projects to the audience of experts in sport inclusion.

3. Amounts for the prize

In total, EUR 45,000 will be given to the nine winning projects. The contest foresees the award of three prizes of EUR 10,000 (ten thousand euro) each to the “winners”. In addition, six other “finalists” will receive EUR 2,500 (two thousand five hundred euro) each.

The prizes are not transferrable, non-refundable, and non-negotiable. The amount of the prize will not be linked to any costs incurred by the winners/finalists. Winners/finalists are responsible for all costs or arrangements required to redeem the award, including travel documents, passports, visas, and medical costs. In addition, the applicant hereby

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agrees and accepts that by winning, the applicant may incur taxes, duties or other levies including but not limited to any award tax, under any applicable laws and regulations. The applicant hereby accepts to bear any such tax, duty or other levy on behalf of participant or any accompanying guest.

### 4. Deadlines and admissibility requirements

<table>
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<tr>
<th>Steps</th>
<th>Date and time</th>
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<tr>
<td>(a) Opening of the submission of entries</td>
<td>14/04/2020 at 12:00 Brussels local time</td>
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<tr>
<td>(c) Closing date for submission of entries</td>
<td>30/06/2020 at 12:00 Brussels local time</td>
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In order to be admissible, entries must be:
- sent no later than the deadline for submission;
- readable, accessible and printable;
- submitted using the electronic submission system available on the 2020 #Beinclusive EU sport awards web page. All entries must be signed by an authorised person representing the organisation and received via the form hosted on the web page of the contest (https://ec.europa.eu/sport/be-inclusive_en) by 12:00 30/06/2020 (Brussels local time). After this date, no further entries will be accepted.
- drafted in one of the EU official languages. Applicants are encouraged to submit entries in English or to include a translation into English.

Failure to comply with those requirements will lead to rejection of the application.

The European Commission will contact nine successful applicants, by sending an email to the address connected with their application submission form. It is the responsibility of the applicant to notify the European Commission at the e-mail address specified in point 20 below, of any change in its contact details during the procedure. If the successful applicant cannot be contacted, fails to confirm his or her presence at the awards ceremony, or cannot satisfy these Rules of contest, the European Commission reserves the right to award the prize to the next eligible entry selected by the jury.

### 5. Eligibility Criteria 3

The contest is open to any organisation or public authority, which has successfully developed a sport project aimed at social inclusion, carried out in the Erasmus+ Programme Countries. Individuals applicants are not eligible.

**For UK applicants. Please be aware that following the entry into force of the EU-UK Withdrawal Agreement4 on 1 February 2020 and in particular Articles** 3

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3 Articles 207 FR in relation to Articles 136 and the grounds for rejection set out in Article 141 FR.

4 Articles 207 FR in relation to Articles 136 and the grounds for rejection set out in Article 141 FR.
Projects that are still in the development phase and have not yet been implemented are not eligible. Ongoing projects are eligible.

6. Exclusion Criteria

The authorising officer shall exclude an applicant from participating in this contest where:

(a) the applicant is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended, or it is in any analogous situation arising from a similar procedure provided for under EU or national laws or regulations;

(b) it has been established by a final judgment or a final administrative decision that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;

(c) it has been established by a final judgment or a final administrative decision that the applicant is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the applicant belongs, or by having engaged in any wrongful intent or gross negligence, including, in particular, any of the following:
   
   (i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of eligibility or selection criteria or in the performance of a contract, a grant agreement or a grant decision;
   
   (ii) entering into agreement with other applicants with the aim of distorting contest.
   
   (iii) violating intellectual property rights;
   
   (iv) attempting to influence the decision-making process of the Commission during the award procedure;
   
   (v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;

(d) it has been established by a final judgment that the applicant is guilty of any of the following:

   
   (ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 or Article 3 of the Convention on the fight against corruption involving officials of the

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4 Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community
European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, or conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, or corruption as defined in the applicable law;

(iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;

(iv) money laundering or terrorist financing within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;

(v) terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;

(vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;

(e) the applicant has shown significant deficiencies in complying with main obligations in the performance of a contract, a grant agreement or a grant decision financed by the Union’s budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an authorising officer, OLAF or the Court of Auditors;

(f) it has been established by a final judgment or final administrative decision that the applicant has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;

(g) It has been established by a final judgement or final administrative decision that the applicant has created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations of mandatory application in the jurisdiction of its registered office, central administration or principal place of business;

(h) it has been established by a final judgement or final administrative decision that an entity has been created with the intent referred to in point (g);

(i) for the situations referred to in points (c) to (h) above, the applicant is subject to:

(i) facts established in the context of audits or investigations carried out by European Public Prosecutor’s Office after its establishment, the Court of Auditors, the European Anti-Fraud Office or the internal auditor, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;

(ii) non-final judgments or non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;

(iii) facts referred to in decisions of persons or entities being entrusted with EU budget implementation tasks;

(iv) information transmitted by Member States implementing Union funds;

(v) decisions of the Commission relating to the infringement of Union competition law or of a national competent authority relating to the infringement of Union or national competition law; or
(vi) decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.

7. Award criteria

The prizes will be awarded to the entries that best address the following cumulative criteria:

1. Relevance of the project (35 points). To what extent is the project aligned with the purpose of the prize as mentioned in section 1.

2. Quality of the project (35 points). Quality of the overall design of the activities proposed and of the methodology used to implement them, including its creative/innovative character.

3. Impact of the project (30 points). Impact on its participants and their communities, the outreach to citizens with limited access to sport activities and its contribution to the fight against discrimination, for instance by promoting equality between women and men in society. Its sustainability of the project over time.

8. Procedure

Projects will be evaluated against the award criteria above. The selection will be done in two steps:

- Up to 30 best projects will be selected by internal experts from Unit C4 – Sport, in DG EAC, European Commission, based on the assessment undertaken by independent external experts.
- The High Level Jury will select 9 projects for the award.

The 3 “winners” and 6 “finalists” will be announced at the award ceremony on 1 December 2020. All applicants will be informed about the outcome of the contest.

9. Documents

The mandatory supporting documents are set out in the form hosted on the web page of the contest (https://ec.europa.eu/sport/be-inclusive_en). The submission of the completed and signed Declaration on honour. The submission and validation of the Legal entity file is indispensable for obtaining the prize.

Participants will be asked at a later stage for further documents (for legal entity validation, bank account validation, etc.)

10. Payment Arrangements

The prize money will be paid to each of the “winners” and the “finalists” in one instalment after the award ceremony by bank transfer, provided all the requested documents have been submitted and validated by the European Commission. The legal entity validation
and bank account details of the 9 selected projects may be requested to their legal representatives after the signature of the legal commitment. The notification of the prize award decision to the winning applicant shall serve as the legal commitment.

11. Publicity

11.1 By the Prize winners and finalists

Both finalists and winners must promote the Prize and its results, by providing targeted information to multiple audiences (including the media and the public) in a strategic and effective manner.

Unless the Commission requests or agrees otherwise or unless it is impossible, any communication activity related to the action (including in electronic form, via social media, etc.) must:

a) display the EU emblem, and

b) include the following text: “xxxxxxxxx (name of the winner) has been awarded the 2020 #Beinclusive EU sport awards Prize”.

When displayed together with another logo, the EU emblem must have appropriate prominence.

For the purposes of its obligations, the finalists and the winners may use the EU emblem without first obtaining approval from the Commission. This does not, however, give it the right to exclusive use.

Moreover, they may not appropriate the EU emblem or any similar trademark or logo, either by registration or by any other means.

11.2 By the Commission

The Commission may use, for its communication and publicising activities, information relating to the action, documents notably summaries for publication and deliverables as well as any other material, such as pictures or audio-visual material that it receives from the winners and the finalists, including in electronic form.

The Commission will publish the name of the winners and the finalists, their origin, the amount of the prize and its nature and purpose— the applicants will be requested to allow this publication upon application.

Photos and videos taken by the Commission either in preparation of the award ceremony or during the award ceremony are the sole property of the Commission.

The winners and the finalists may be asked in the future to take part in public events organised by the European Commission or other EU institutions.

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5 Articles 38 and 189 FR.
12. Processing of personal data

12.1. By the Commission

Any personal data will be processed by the Commission pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. Unless indicated otherwise, the questions and any personal data requested that are required to evaluate the entries in accordance with the rules of contest will be processed solely for that purpose by Unit C4 - Sport, the Directorate General for Education, Culture, Youth and Sport.

Personal data may be registered in the Early Detection and Exclusion System by the Commission, should the beneficiary be in one of the situations mentioned in Articles 136 and 141 of Regulation (EU, Euratom) 2018/1046. For more information see the Privacy Statement published in the webpage of the contest.

By submitting an application, all “winners” and “finalists” consent that the Commission publishes the following information:

a) name;
b) Country of region of origin;
c) prize amount;
d) their activities in relation to the award of the prize (via the summary for publication they provided),

in whatever form and medium.

The beneficiary has the right to access, rectify or erase its own personal data and the right to restrict or, where applicable, the right to data portability or the right to object to data processing in accordance with Regulation (EU) No 2018/1725. For this purpose, it must send any queries about the processing of its personal data to the data controller. The beneficiary may have recourse at any time to the European Data Protection Supervisor.

12.2 By the participants

The participants must process personal data in compliance with applicable EU and national law on data protection (including authorisation or notification requirements, if any).

13. Ethics

The activities must be carried out in compliance with:

a) ethical principles, and
b) applicable international, EU and national law.

13.1. Copyright and third parties' rights

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By submitting text, videos, images or other material, applicants represent and warrant that they are the sole authors and right holders of the submitted materials and that they do not violate any copyright, right of privacy, image right, or any other right of any third party.

By submitting entries, applicants grant the European Union a non-exclusive, royalty-free, perpetual, worldwide licence to use the submitted materials in relation to the awards and the Erasmus+ Programme.

Applicants grant the EC any and all rights required for distribution and public display of any videos, images, submitted text or other intellectual property rights that may arise from participation in the Awards, the awards or related publicity, and hereby grant the EC the perpetual right to exclusively and royalty-free and without limitation store, use, edit, copy, reproduce, create Derivate Works, distribute, disseminate, broadcast, translate, and publically display or publish such intellectual property rights, communicate to the public or otherwise make publicly available, the submitted materials in any format, medium and language for whatever purpose, in any form or medium, including on the internet and on social networks, either on the Awards website or elsewhere, for promotional activities or events arranged by the promoter, whether locally or world-wide.

If the submitted materials contain third party works (such as music, architectural designs, photographs whose ownership is not with the participant) applicants declare by submitting an application to have obtained all the necessary rights, which permit the EU to use the submitted materials as specified above. The EU has the right to request evidence of third parties' rights clearance. Applicants assume full responsibility for the any damage or loss due to the Applicants' violation of third parties' rights.

Applicants must indicate the year and country in which the work was produced. Any use of the submitted materials by the EU will be made with due acknowledgment to the author/s.

With the submission of the applications all applicants must confirm that they agree to participate in media and publicity activity related to the Awards and their nomination. This includes, but is not restricted to a press release, possible media interviews and use of images and quotes on the Awards website and social media channels.

By submitting an application, applicants represent and warrant to the European Commission that (i) they have obtained written consent from any identifiable individuals aged 18 or above and/or from the minor’s holder of the parental responsibility if any minor is depicted in the application (or each component thereof); (ii) their submission will not give rise to any claims of infringement, invasion of privacy or publicity, or infringe on any rights and/or interests of any third party, or give rise to any claims whatsoever, nor violate any applicable law or regulation. It is the applicants' responsibility to ensure that the necessary consent has been obtained. Applicants must retain all release forms obtained as they may be asked to prove that consent has been given. In the event that applicants submit material for which they do not have the appropriate permissions, applicants accept liability for any and all resulting consequences.

14. Conflict of interest
Applicants must take all measures to prevent any situation where the impartial and objective award of the prize is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ("conflict of interests").
They must inform the Commission without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation.

The Commission may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.

15. Liability for damages
The Commission shall not be held liable for any damage caused or sustained by any of the participants or to third parties as a consequence of or during the implementation of the activities related to the contest.

16. Checks, Audits and Investigations
The applicants accept that, if they are awarded a prize, the Commission, the European Anti-Fraud Office and the Court of Auditors may carry out checks and audits in relation to the contest and the received prize.

17. Rejection from the award procedure
The authorising officer shall reject from an award procedure an applicant who:

(a) is in an exclusion situation established in accordance with section 6; or

(b) has misrepresented the information required as a condition for participating in the procedure or has failed to supply that information; or

(c) was previously involved in the preparation of documents used in the award procedure where this entails a breach of the principle of equal treatment, including distortion of competition, that cannot be remedied otherwise.

18. Cancelation of the contest
The Commission may cancel the contest or decide not to award a prize — without any obligation to compensate applicants —, if:

a) no applications are received;

b) the jury does not find a winner;

c) the “winner”/”finalist” is not eligible or must be excluded, or

d) the objective of the contest has been achieved.

19. Applicable law and competent jurisdiction
The contest is governed by the applicable Union law complemented, where necessary, by the law of Belgium. The General Court or, on appeal, the Court of Justice of the European Union, shall have sole jurisdiction to hear any dispute between the Union and any participant concerning the interpretation, application or validity of the rules of this contest, if such dispute cannot be settled amicably.

For applicants that are International organisations such disputes with the Commission relating to the Contest must - if they cannot be settled amicably- be referred to arbitration. The Permanent Court of Arbitration Optional Rules for Arbitration Involving
International Organisations and States in force at the date of entry into force of the Contest will apply.

20. Contact

European Commission
Directorate-General for Education, Youth, Culture and Sport
EAC/C-4 Sport
J-70 2-094
B-1049 Brussels
E-mail: eac-sport@ec.europa.eu

DISCLAIMER

Submitting an entry to this contest constitutes acceptance of these Rules of contest as well as the terms of the specific privacy statement.

The European Commission reserves the right to amend or alter these Rules of contest, as well as the terms of the specific privacy statement, at any time, and undertakes to update them on the web page of the contest, as well as endeavouring to inform applicants of the changes.