



European  
Commission

# Privacy Statement

**Preparatory Action - Sport as a tool for  
integration and social inclusion of refugees**

Erasmus+

**EUROPEAN COMMISSION**

Directorate-General for Education, Youth, Sport and Culture  
Directorate C- Innovation, International Cooperation and Sport  
Unit C.4 – Sport

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## **1. Objective**

The Preparatory Action "Sport as a tool for integration and social inclusion of refugees"(hereafter referred to as the "preparatory action") is organised and owned by the European Commission (EC), Directorate-General for Education, Youth, Sport and Culture (DG EAC). The objective of the preparatory action is to contribute to the integration of refugees through sport by supporting sport organisations active in this field.

As the on-line tool service collects and further processes personal data, Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

## **2. What personal information do we collect and through which technical means?**

### **Identification Data**

The personal data collected and further processed are data necessary for participation in the selection of the projects, including name, surname, e-mail address, images/videos, nationality, location/s and date specified in the projects and the description of the activity to be undertaken.

The processing operations on personal data linked to the organisation and management of this competition are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically Article 5.1.a. of the EU Treaty.

The activities of data processing of this privacy statement are covered by data protection notifications of Directorate-General for Education, Youth, Sport and Culture (DG EAC):

DPO-3380-5 Procurement procedures, grant procedures, contract and grant implementation and calls for expressions of interest for the selection of experts:

<https://ec.europa.eu/dpo-register/detail/DPR-EC-02368>

and

DPR-EC-01069.1 Organisation Registration, Application Forms and EPlusLink:

<https://ec.europa.eu/dpo-register/detail/DPR-EC-01069>

### **Technical information**

Your submission reply and personal data will be collected through the online registration tool. The online registration tool of the European Commission abides by the Commission's security decisions and provisions established by the Directorate of Security.

All received Personal Data will be held on internal corporate servers with access restricted to members of the project team, including the evaluators. Any Personal Data

shall be processed by the evaluators under the instructions of the European Commission as data controller, solely in connection and for the purposes of the call.

### 3. Retention Period

The administrative time limit(s) for keeping the personal data depends on the data category:

1. **Data category** Files relating to grant procedures including personal data are to be retained in the service in charge of the procedure

**Retention period** Until it is finalised, and in the archives for a period of 10 years

**Start date description** Following the signature of the grant agreements or decisions.

2. **Data category** Files related to the implementation of grants and contracts are kept by the data processor (contractor or beneficiary)

**Retention period** Or up to 5 years

**Start date description** After payment of the balance of the contract or grant.

3. **Data category** Files relating to grant procedures applications from unsuccessful applicants including personal data are to be kept in the service in charge of the procedure

**Retention period** Only for 3 years

**Start date description** Following the finalization of the call

By accepting this specific privacy statement you grant the European Commission permission to publish your personal details (only given & last name, nationality, country, city, excluding contact details) if your submission is successful.

Otherwise, your personal information will be available to members of the Unit organising the competition inside the Directorate General for Education, Youth, Culture and Sport, and the evaluators.

### 4. How do we protect and safeguard your information?

Your replies are recorded in a secured and protected database hosted by the Data Centre of the European Commission, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services. The database is not accessible from outside the Commission. Inside the European Commission the database can be accessed using a UserId/Password by authorised staff only.

The collected personal data may also be transmitted to the evaluators which, acting as processors, have to guarantee the data protection and confidentiality required by the Regulation EU 2018/1725.

## **5. How can you verify or modify your information?**

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

Your personal data will remain in the database until the results have been completely analysed and will be rendered anonymous when they have been usefully exploited, and at the latest by the end of 2020, with the exception of data encoded as record of reception as required by the Commission registration rules - (SEC(2003)349). The updated data - address or contacts - are used for correspondence and exchanges that follow.

## **6. Contact Information**

In case you wish to verify which personal data of yours is stored, have it modified, corrected, or deleted, or if you have questions regarding the competition, or concerning any information processed in the context of the competition, or on your rights, feel free to contact the Directorate General for Education, Youth, Culture and Sport, using the following contact information:

European Commission  
Directorate-General for Education, Youth, Culture and Sport  
EAC/C-4 Sport  
J-70 02/108  
B-1049 Brussels  
E-mail: [eac-sport@ec.europa.eu](mailto:eac-sport@ec.europa.eu)

Further to the above you can contact:

DG EAC's Data Protection Coordinator: [eac-data-protection@ec.europa.eu](mailto:eac-data-protection@ec.europa.eu)

The European Commission Data Protection Officer: [data-protection-officer@ec.europa.eu](mailto:data-protection-officer@ec.europa.eu)

## **7. Recourse**

Complaints, in case of conflict, can be addressed to the [European Data Protection Supervisor](#).