



## EUROPEAN COMMISSION

Employment, Social Affairs and Equal Opportunities DG

Equality between Men/Women, Action against discrimination, Civil Society

**Equality between Men/Women**

Brussels, 25 May 2007

### **CALL FOR TENDERS VT/2007/010**

#### **"SERVICE CONTRACT FOR THE ESTABLISHMENT AND MAINTENANCE OF A NETWORK OF EXPERTS IN GENDER EQUALITY, SOCIAL INCLUSION, HEALTH AND LONG-TERM CARE"**

#### **Subject: Information request nr 1**

##### **Question**

Does the document attesting the adhesion of the experts to the network has to be signed in original or is enough a document obtained via fax or e-mail (electronic signature).

##### **Answer**

A document attesting the adhesion of the experts to the network is not foreseen in the tender specifications, so it is up to the tenderer to decide.

##### **Question**

Under point 12.b of the tender specifications it is mentioned that, in case of tenders from consortia, a written confirmation is required from each member of the consortium that they are willing to participate in the work of the network.

Are the experts invited to join the network considered member of a consortium

##### **Answer**

The experts invited to join the network are not considered to be member of a consortium.

The tender for the constitution of a network of experts in gender equality, social inclusion and health and long-term care can be submitted by a physical person or legal entity. The tender can also be submitted by a grouping of economic operators or consortia. In this case documents required under points 11 and 12 of the tender specifications must be supplied by every member of the grouping. Therefore, under point 12.b of the tender specifications, in case of tenders from consortia, a written confirmation is required from each member of the consortium that they are willing to participate in the work of the network.

#### **Subject: Information request nr 2**

##### **Question**

Do all the documents have to be presented in triplicate?

Do the supporting documents for the exclusion criteria have to provided only in case of award of the contract? Is a declaration of honour enough?

**Answer**

All the documents have to be presented in triplicate.

As to the exclusion criteria, the supporting documents have to be provided by the successful tenderer to whom the contract is awarded. The bidders must however provide a declaration on their honour, duly signed and dated, that they are not in one of the situations referred to in Articles 93 and 94 a) of the Financial Regulation.

**Question**

In case of consortia, must the tender be signed by each member?

**Answer**

The offer has to be signed by all members of the group, or by one of the members, which has been duly authorised by the other members of the grouping (a power of attorney or sufficient authorisation is to be attached to the offer), when the tenderers have not yet formed a legal entity.

**Information request nr 3****Question**

Do the offers have to be signed on all their pages or is it enough on the last one?

**Answer**

The bid should be signed by the legal representative. It is not necessary to sign the bid on all the pages.