



Q & A

Subject: VT/2012/057 - The EU Social Situation Monitor

Question 1

We would like to have further information about sub-contracting; in particular we'd like to know how to proceed and what shall be stated in the tender in case we decide to subcontract part of the work

Please be informed subcontracting is allowed however the Commission can require evidence of compliance with the exclusion and selection criteria's if subcontracting accounts for a significant part of the contract. We therefore ask potential bidders to clearly identify and quantify the tasks that will be subject to subcontracting. We also remind you that, if awarded the contract, the main contractor will remain fully responsible for all tasks to be delivered.

Question 2

Do we need to submit anything to the Commission prior to the 24th September deadline e.g.. a letter of intent to submit or any preliminary documentation?

No.

Question 3

Will we need to declare interest on the payments? The answer to this will affect which bank account we declare on the bank ID form

No. As no pre-financing has been foreseen in this tender and as it is as procurement and not a grant, no interest should be mentioned.

Question 4

Could you please confirm that the rental cost for the seminar room as well as the equipment (e.g. amplifiers) have to be budgeted in the bid?

Please note the proposed offer must cover all costs related to the seminars. This includes the rental cost and any other logistical costs considered essential for the good execution of a seminar.



Question 5

We have been trying to find two documents relating to this tender, both on TED and the DG EMPL website, but to no avail. The documents are highlighted in red below:

- Annex 2: Model contract (including the Annexes, which form an integral part of the contract). Tenderers should pay particular attention to the “General Terms and Conditions applicable to service contracts awarded by the Commission of the European Communities” in Annex III (Breakdown of prices) and Annex IV (CVs and classification of experts).

Would it be possible to provide both Annex III (Breakdown of prices) and Annex IV (CVs and classification of experts) as soon as possible?

Please note that there is a clerical mistake in the invitation to tender, at the bottom of the last page in the "Annexes" section.

The part:

- Annex 2: Model contract (including the Annexes, which form an integral part of the contract). Tenderers should pay particular attention to the “General Terms and Conditions applicable to service contracts awarded by the Commission of the European Communities” in Annex III (Breakdown of prices) and Annex IV (CVs and classification of experts).

Should read:

- Annex 2: Model contract (including the Annexes, which form an integral part of the contract).

The corrected version of the invitation to tender has been uploaded.