# ACCESS CITY AWARD 2024

#EUAccessCity

European Commission

# Application Form

## Deadline: 18 September 2023 (12:00 CEST)

**Please note:**

- This Word document is for reference only.

- **Applications must be submitted by online registration (only on the application web page).**

- **The indicated maximum number of characters available for each reply includes spaces.**

- Application forms must be completed preferably in English, but other **EU official languages* will be accepted. No other languages will be accepted.**

- **Only applications complying with the eligibility criteria will be accepted.**

- Before filling in the form, please carefully read the accompanying **guidance note** and the **rules of contest** available in all the EU official languages.

- The secretariat (secretariat@accesscityaward.eu) is available to help in clarifying questions related to filling in the forms. Linguistic quality is not important for the evaluation of your application. It is the content of your activities on accessibility that will be decisive for your chances of winning the award.

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\*   The EU has 24 official languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

## A. CITY IDENTITY

**City Name:**

**Country:**

**City Size (number of inhabitants):**

**Short description of city (max. 700 characters including spaces***)

## B. SCOPE OF THE INITIATIVES†

**Please provide a general description of existing and planned initiatives, making reference to the following four areas**

    a. accessibility to the built environment and public spaces;

    b. accessibility to transportation and related infrastructures;

    c. accessibility to information and communication, including information and communication technologies;

    d. accessibility to public facilities and services

**Max 2600 characters including spaces**

## C. OWNERSHIP / LEVEL OF COMMITMENT

Please describe your overall approach and global strategy to improve accessibility in your city and how the policy is implemented or planned to be implemented.

**Max 1300 characters including spaces**

## D. IMPACT

**1)** How has the city's policies/initiatives improved equal access and the quality of life of people with disabilities? It is important to mention project(s) involving people with intellectual disabilities.

**Max 1300 characters including spaces**

**2)** How do these initiatives benefit, beyond persons with disabilities, also wider parts of the population?

**Max 1300 characters including spaces**

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\* Answers will be cut once they reach the character limit

† Please note that « Scope of the initiatives » and « Relevance to the objectives » (see section 4.2 of the Rules of contest) have to be considered as synonyms within the framework of this competition.

## E.   QUALITY AND SUSTAINABILITY OF RESULTS

**1)** How do you ensure the quality and sustainability of accessibility measures?

**Max 1300 characters including spaces**

**2)** What are your plans and initiatives to continue these efforts in the future?

**Max 1300 characters including spaces**

**3)** Optional question which will not have an impact in the evaluation of the application
(The applicant is not obliged to reply to this question if it is not relevant)

Has your city ever used EU funds? How does your city inform your citizens about actions involving EU funds?

**Max 1300 characters including spaces**

## F.   INVOLVEMENT OF PERSONS WITH DISABILITIES AND RELEVANT PARTNERS

**1)** Please describe the involvement of persons with disabilities, their representative organisations and accessibility experts in both the planning, implementation and maintenance of city's policies and initiatives aimed at increased accessibility.

**Max 1300 characters including spaces**

**2)** Do you carry out awareness raising or information activities around accessibility?
Do you exchange and share experience and good practices with other cities at local, regional, national and/or European level? If so, please describe them.

**Max 1300 characters including spaces**

**3)** Have you addressed disability in other initiatives undertaken by your city? If so, you may mention any initiative your city has worked on, even if it was not addressed directly to people with disabilities, as long as it included measures to improve accessibility or raise awareness about disability and accessibility.

**Max 1300 characters including spaces**

## G.   WHY DOES YOUR CITY DESERVE THE AWARD?

Please provide a short presentation of your overall accessibility policy and actions. Please explain why your results and your city's accessibility policy are extraordinary and why you believe you deserve the Award.

**Max 1300 characters including spaces**

## H. WHICH OF YOUR INITIATIVES TO IMPROVE ACCESSIBILITY COULD YOU DESCRIBE AS BEAUTIFUL, SUSTAINABLE AND INCLUSIVE

Please give examples of projects where you considered aesthetics and sustainability in addition to accessibility, in line with the values of the New European Bauhaus. Please describe whether and how local communities and relevant stakeholders were involved and participated in the process of designing and implementing the initiative.

**Max 2000 characters including spaces**

## I. WHERE DID YOU HEAR ABOUT THE 2024 ACCESS CITY AWARD COMPETITION?

**[Multiple answers possible]**

- E-mail from the ACA secretariat
- Call from the ACA secretariat
- Social media (Facebook, Twitter, LinkedIn, etc.)
- Newspaper
- European Commission website
- Other EU institutions, e.g. Committee of the Regions
- EU networks of cities, e.g. Eurocities, Polis, ENAT
- The European Disability Forum or another EU-level organisation of persons with disabilities
- National/local organisation of persons with disabilities
- Colleague
- Other (please specify) ( + TEXT BOX)

# J.  SUPPORTING MATERIAL

- In addition to the information provided in the application form, candidates must upload the Mayoral declaration, the Declaration on honour, the Legal Entity Form (LEF) and the Financial Identification Form (FIF).

- Candidates are also invited to upload – or send a link to – a ten-slide PowerPoint presentation in order to illustrate and highlight the strong points of their application.

- Up to five files (maximum size of one file is 10 MB) or links can be uploaded. The uploaded files can be in the national language of the EU member state taking part to the competition.

- Each uploaded document must be appropriately named. The file name should clearly state what the file represents or contains.

- You may provide additional brief information about content of the supporting documents in the field below.

Upload file‡:

Add link:

**Max 3000 characters including spaces**

# K.  CONTACT PERSON AND WEB LINKS

**Name:**

**Position / Function:**

**Telephone number:**

**E-mail:**

**Official city website:**

**Possible webpages devoted to accessibility:**

**Postal address (for receiving correspondence from the European Commission):**

DISCLAIMER: Unless the opposite is explicitly requested by the participating city, the submitted presentation texts can be made public on the Access City Award web site. The processing of personal data shall meet the requirements of Regulation (EU) No 2018/1725.

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‡  Accepted file formats are: doc, docx, rtf, pps, ppsx, ppt, pptx, xls, xlsx, pdf, zip, gif, jpeg, jpg, png