

Brussels, 11 December 2019

**Ex-ante publicity for middle-value contract
VT/2019/046**

Subject: Negotiated procedure to conclude a middle value contract: Developing the deliverables pertaining to joint and concerted inspections, in line with regulation (EU) 2019/1149 establishing a European Labour Authority

1. Purpose of the request for services

The European Labour Authority (ELA) is the union body established by Regulation (EU) 2019/1149. Its aim is to ensure that EU rules on labour mobility and social security coordination are enforced in a fair and effective way and to make it easier for citizens and businesses to reap the benefits of the internal market. To this end, the ELA will perform the seven tasks listed on its [website](#).

Initially, the ELA intends to prioritise several activities, including the ones foreseen in its inspections task. To this end, it needs to develop the deliverables established by its founding Regulation. Thereby, it will make use of the work already carried out by other EU bodies (e.g. European Platform tackling undeclared work, Eurofound) and will rely on the support of a Working Group comprised of experts from Member States, Social Partners, European Parliament and ELA staff.

The tasks foreseen under the contract are:

- 1.1. Adapting an existing draft for a model agreement, to be used between participating Member States and the ELA to carry out joint or concerted inspections, based on feedback from the Working Group.

- 1.2. Adapting an existing draft workflow guidance for Member States and social partners, to be used for the initiation of and follow up to inspections and non-participation in inspections. Adaptation shall be based on existing documents and feedback from the Working Group.
- 1.3. Adapting an existing draft template for reporting outcomes of joint and concerted inspections, based on existing documents and feedback from the Working Group.
- 1.4. Defining and developing reporting templates for the relevant results of concerted and joint inspections, as well as performance indicators for the activities of the Authority.
- 1.5. Developing modalities for ELA to report suspected irregularities to Member States and to the European Commission.
- 1.6. Developing guidelines for joint and concerted inspections, also based on existing toolkits.
- 1.7. Developing and delivering trainings and practical tools on inspections for national authorities and staff involved in concerted and joint inspections, with the goal of empowering labour inspectors to address challenges to the fairness of the Internal Market, including by fostering skills for the practical application of the abovementioned deliverables.

2. Price

The maximum amount for this contract is EUR 100 000.

3. Indicative time schedule and contact point

The indicative time schedule for launching the negotiated procedure is early January 2020. Interested economic operators can express their interest to participate in this negotiated procedure until 07/01/2020 in writing to EMPL-ELA-PROCUREMENT@ec.europa.eu

The indicative date to sign the contract is 1st quarter 2020.

The estimated performance period of the resulting contract is 10 months (contract not renewable).

4. Protection of personal data

If processing a tender involves the recording and processing of personal data (such as name, address and CV), this data will be processed pursuant to Regulation (EC) No 2018/1725. Unless indicated otherwise, any personal data will be processed solely for evaluation purposes under the negotiated procedure by the Head of Unit of Unit F4 - Programme Management & Implementation, DG Employment, Social Affairs and Inclusion. Details concerning the processing of personal data are available in the [privacy statement](#). The tenderer's personal data may be registered in the Early Detection and Exclusion System (EDES) if the tenderer is in one of the situations mentioned in Article 136 of the Financial Regulation. For more information, see the [privacy statement](#).