

ANNEX TO THE GRANT AGREEMENT

Final technical report template related to activities launched using funding from the European Union Programme for Employment and Social Innovation

EaSI 2014-2020

This exercise should tell us how the EU-funded action under EaSI Programme (Regulation EU No 1296/2013) has progressed and what was achieved in the funding period.

This form must be completed in English.

The deadline for returning BOTH hard and electronic versions of your report is indicated in the Special Conditions of your grant agreement.

QUALITATIVE INFORMATION

Results

Main objectives

List the original goals and objectives of the action as set out in the grant agreement, and explain how they were met during the implementation period.

Policy themes

Summary of the implementation of the activities

Please summarise your action as well as any difficulties you have faced in implementing it.

Please report separately on each group of activities and/or component of your action.

Activity

Planned

Please shortly present your project plan/activity plan as outlined in the approved action grant agreement.

Implemented

Please describe the activities and results of the action

Changes

Was there any variance from the original action plan?

- Yes
 No

Describe any variance from the original action plan. Describe how and why, provide justification of the change(s) made and impact on project implementation.

Target groups involved

- National, regional and local authorities
- Employment services
- Specialist bodies provided for under Union law
- Social partners
- Non-governmental organisations
- Higher education institutions and research institutes
- Experts in evaluation and in impact assessment
- National statistical offices
- Media
- Others

Mention the other target groups

Issues addressed by the project

- Youth employment
- Combat long-term unemployment
- Fight against poverty and social exclusion
- Promotion of equality between women and men
- Promotion of a high level of quality and sustainable employment
- Guarantee adequate and decent social protection
- Combat discrimination based on sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation; pay particular attention to vulnerable groups, such as young people
- Transnational dimension

How were those issues addressed?

Key messages, conclusions and policy follow-up

Key messages

Conclusions

What are the most important conclusions and lessons learned from the action?

Policy follow-up

EXECUTIVE SUMMARY

Beneficiaries/contractors must provide in the final technical implementation report, or upon specific request, an executive summary regarding the results /impact achieved by the project.

The executive summary will be published. It should be a stand-alone summary of the action and its implications. It should be concise (max 7500 characters), written in plain language and be made available to the Commission in **English**. Other EU languages are welcome but optional.

The executive summary must include the following::

1. Short description of the action:

Context and policy areas, main objectives, target group(s) and key activities and deliverables (provide also the publication and website address).

- **The context of the action.** Please describe why your organisation or consortium decided to implement this particular action. Is this action a follow-up to any previously implemented activities funded either by national or EU funds? Where does this action fit in the overall activities/strategy of your organisation? To which of the local/national/EU level policies your action contributes?
- **Main policy areas and sub-areas.** Please mention policy areas and sub-areas where your action is expected to take an effect. For example, a policy area can be indicated as 'social protection and social inclusion,' while 'long term care' could be a sub-area. Please elaborate where exactly your action aims to contribute in terms of the indicated policy areas and sub-areas.
- **Main objectives.** Please indicate what your action aimed to achieve.
- **Key activities.** Please indicate the main activities that you implemented to achieve the objectives listed in the section above. If you have introduced any significant changes to what was planned in the beginning of the project, please explain why these changes were necessary and what effect they had on the outcomes of the action.
- **Target groups.** Please indicate the target groups of your action. Please comment if you took any actions in order to involve groups that are vulnerable (e.g. young people, long-term unemployed). Did you take any actions in order to ensure that women and men are equally included in your activities?
- **Deliverables.** Please indicate what are the main deliverables of your action? Were they published in paper or on-line? If so, please provide the links/references to publications. Please explain how have the main deliverables of the project contributed to achievement of the project objectives listed above? If available, please also provide a website of your action.

2. Conclusions:

Description of results, impacts and EU added value.

- **Results of the action.** List all the relevant results of your action. Please directly address the issue whether your action achieved everything that you have planned. For this, please compare your results with the objectives that you have indicated above. In case you have not achieved everything that was planned, please explain why this was the case.
- **Impacts of the action.** Please list the impacts of your action (actual or expected). Since it might take time for the impacts to materialise, please also reflect on the expected impacts. Please indicate the impacts of your action on: the population (local, national or EU), your organisation, other national or EU organisations, policy (at the local, national, EU or international level). Will the achieved impacts be sustainable? What are the factors suggesting the sustainability or unsustainability of the impacts?
- **EU added value.** According to the Better Regulation Guidelines, EU-added value looks for changes, which (as it can be reasonably argued) are due to EU intervention rather than any other factors. EU added value may result from different factors e.g. co-ordination gains, improved legal certainty, greater effectiveness or complementarity. Please indicate:
 - a. Could you have implemented a similar action without the EU funding? Where exactly the EU funding has mostly contributed in your action's budget?
 - b. Has a given effect of the action been achieved at a lower cost for taxpayers because the intervention took place at EU level?
 - c. Has your action implemented or led to networking among the national/EU organisations?

In addition, depending on the type and nature of the action, please try to answer the following questions:

- d. Has your action contributed to implementing the EU legislation or ensuring that the legislation is correctly implemented?
- e. Have you implemented/promoted any "best practices" identified under your previous activities? Could you mention such practices?
- f. Have you implemented any activities that allowed for benchmarking among the Member States (such as peer reviews, mutual learning events)? Do you have any examples of decisions based on such benchmarking activities?
- g. Have your activities allowed for mitigation of any cross-border risks that might have harmed your activities if they were implemented only at the national level? Please explain.
- h. Has your action contributed to the free movement of persons? If yes, please explain how.

When completing this part, please focus in particular on pointing out the potential good practices implemented during the project.

Good practice is a process or a methodology that has been proven to work well and produce good results, and is therefore recommended as a model or as a useful example. To indicate the potential good practices, please consider the following questions:

- Are there any elements of the project that could be transferred/up-scaled to other similar contexts? Is it foreseen?

- Are there any elements of the project that you consider innovative?
- Was new policy evidence (studies, reports, methodologies, etc.) produced as a result of the project?
- What are the key impacts of your action?
- Were there any elements of the project that could not have been implemented without the EU support?
- Will the results/impacts of the project be sustainable after it finishes? How will the sustainability of the project impacts be ensured?
- Did you develop new partnerships (national/EU/international) as a result of this action? Are these partnerships lasting?

3. Policy follow-up:

Description of the policy follow up and recommendations.

- **The expected policy follow-up.** Please indicate whether your or other organisations (to the best of your knowledge) have plans to replicate or up-scale this action. Will the action be continued without the EU funding? Will other organisations implement a similar action because they have learned from your action? Will any other actions be taken as a follow-up for your action?
- **Lessons and recommendations.** Please provide a short list of lessons and recommendations resulting from your projects. What have you learned from the implementation of this action that could be used in the future by other organisations implementing similar actions? What obstacles have you faced and how did you react? Based on your action, what would you recommend for other similar organisations working in the same policy area?

Short description of the action

Context and policy areas, main objectives, target group(s) and key activities and deliverables (provide also the publication and website address)

Conclusions

Description of achievements, impacts and EU added value

Policy follow-up

Description of the policy follow-up and recommendations

Translations

You can now add the translations of the executive summary entered before. This information will also be published on the website allowing more people to know about your action.

Translation

Title of the action

Language

Short description of the action

Context and policy areas, main objectives, target group(s) and key activities and deliverables (provide also the publication and website address)

Conclusions

Description of achievements, impacts and EU added value

Policy follow-up

Description of the policy follow-up and recommendations

QUANTITATIVE INFORMATION

Please enter the information on outputs delivered by the action.

Analytical outputs

Enter the number of outputs irrespective of whether they were published or not. An output produced in several languages counts as a single output.

Number of newly developed and/or maintained quantitative and qualitative databases

Number of common methodologies, classifications, micro-simulations, indicators and benchmarks

Number of reports: surveys, studies, analyses and expertise

Number of evaluations and impact assessments

Number of monitoring and assessment reports on the transposition and implementation of Union law

Has your project implemented social policy experimentation as a method for testing and evaluating innovative solutions? Yes No

Outputs dissemination

Please explain how and to whom the reports were disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. printed copies, Internet, etc.)(Max 2000 characters)

Output dissemination

Enter the number of outputs related to mutual learning, awareness raising and dissemination.
(1) Provide the list of participants: name, sex, type of organisation, country and e-mail addresses.

Training sessions of legal and policy practitioners (1)

Number of sessions

Number of women

Number of men

Total number of participants

Exchanges of good practice, peer reviews and mutual learning events (1)

Number of events

Number of women

Number of men

Total number of participants

Conferences, seminars and other high-level events (1)

Number of events

Number of women

Number of men

Total number of participants

Number of guides, educational material

Number of information systems developed and maintained in order to exchange and disseminate information

Other information and communication actions (including those targeted to the media)

Output dissemination

Please explain how and to whom were the outputs disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. newsletters, newspapers, community of practices, etc.)(Max 2000 characters)

Support outputs

Enter the number of outputs related to capacity building and support to actors.

(1) Provide the list of participants: name, sex, type of organisation, country and email addresses.

Number of EU multilingual digital platforms and electronic exchange systems

Number of provisions of information, counsellings, placements and recruitment services

Number of events supporting capacity building actions (1)

Please indicate the number of events supporting capacity building actions for national, regional and local administrations, specialist services responsible for promoting geographical mobility, civil society organisations, social partners, microcredit providers

Number of events

Number of women

Number of men

Total number of participants

Number of working groups organised for national officials to monitor the implementation of Union law (1)

Please indicate the number of working groups organised for national officials to monitor the implementation of Union law

Number of events

Number of women

Number of men

Total number of participants

Number of events supporting networking and cooperation meetings (1)

Please indicate the number of events supporting networking and cooperation meetings among specialist bodies and other relevant stakeholders, national, regional and local authorities and employment services at European level

Number of events

Number of women

Number of men

Total number of participants

Number of exchanges of personnel between national, regional and local administrations (1)

Please indicate the number of exchanges of personnel between national, regional and local administrations, employment services, civil society organisations, social partners, international organisations or other organisations

Number of events

Number of women

Number of men

Total number of participants

Please enter the number of participants belonging to:

National, regional and local administrations

Employment services

Civil society organisations, including NGOs

Social partners

**International
organisations**

**European-level
observatories**

**Microcredit providers and investors in social
enterprises**

Dissemination

Please explain how and to whom were the actions disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. newsletters, newspapers community of practices, etc.)
(Max 2000 Characters)

Notice to participants of events to be announced by the organisers:

Persons taking part in this event will be registered in a document called 'the list of participants', which will include at least their first and last names and e-mail addresses. Depending on particular cases, it might also include participants' sex, organisation and country details. The personal data included in the list of participants -is necessary and will be used for the monitoring of the EU Programme for Employment and Social Innovation (EaSI), including for surveys carried out throughout the programme duration. Each participant will therefore be asked to give his/her specific consent to a Privacy Statement on the processing of his/her personal data. A model Privacy Statement is available on the Europa Website of the EaSI Programme(11).

The participants in EaSI-supported events may be contacted through surveys carried out by the European Commission or by an external contractor responsible for the monitoring of the EaSI programme in order to have their views and opinions about an EaSI-supported event to which they have participated, e.g. a conference, meeting, seminar or other type of event funded fully or partially by the EaSI programme.

The collected personal data and all information related to the above mentioned surveys is stored on a server of the external contractor of the European Commission, who guarantees the data protection and confidentiality required by the Regulation (EU) 2018/1725.

When you receive the survey, you will be able to verify, which personal data is stored, have it modified, corrected, or deleted. You will also have the possibility to ask questions regarding surveys or on the processing of information in the context of the surveys.

In case you have any questions concerning the monitoring requirements, please contact the external contractor currently responsible for monitoring the EaSI programme (PPMI) at EaSI@ppmi.it.

(11) <https://ec.europa.eu/social/main.jsp?catId=1081&langId=en&furtherCalls=yes&callType=2>

SIGNATURE

Declaration

Title

First name

Surname

Position held in the organisation

Organisation name

I confirm that I am duly authorised to sign this declaration on behalf of the organisation named. I certify that the information given in this report is correct, accurate, current, and adopted or approved by the organisation for which I lead.

I understand that the Commission may contact me to clarify any details in this report, including providing any supplementary information as applicable. I confirm that I am authorised by my organisation for this purpose.

On behalf of the organisation: date and signature