

Work package 2: [Name]		
<i>Ensure consistence with the detailed budget table (same WP number and name).</i>		
Duration months:	M X - M X	Lead beneficiary:
Objectives		
<i>List the specific objectives (from section 3.1) to which this work package is linked.</i>		
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Description of the activities (what, how, where)		
<i>Present a concise overview of the work (planned tasks). Be specific, give a short name for each task and number them (the same list of tasks will have to be used for the division of work).</i>		
Task number <small>(continuous numbering linked to WP)</small>	Task name	Description
2.1		
2.2		
Milestones (outputs/outcomes) & deliverables		
<i>Milestones are control points in the project that help to chart progress. Deliverables are outputs which can be delivered to us (any format). Limit the number of milestones and deliverables. Do not include minor sub-items or internal working papers.</i>		
Note: <i>The description should include details on type (publication (e.g. flyer / brochure / working paper / article / press release / slides / CD; website/web-tool; etc), format (e.g. printed and/or electronic, downloadable), the approximate number of pages and copies of a publication, language).</i>		
<i>Means of verification are how you intend to prove that the milestone has been reached. If appropriate, you can refer to indicators (e.g. laboratory prototype that is 'up and running'; software or webpage that is released and validated by a user group; field survey that is completed and data quality validated).</i>		
<i>Month 1 marks the start of the project, and all deadlines should relate to this starting date.</i>		
<i>The labels used mean:</i>		
<i>Public — fully open (e.g. web)</i>		
<i>Confidential — restricted under the conditions of the grant agreement</i>		
<i>Classified — EU-classified (EU-CO_{MP}, EU-RESTR, EU-SEC) under Commission Decision No 2015/444</i>		

Example, not to complete

