



PRIZE APPLICATION TEMPLATE

Administrative forms (Part A) Application (Part B)

Version 2.0
10 July 2020



Horizon 2020

Call:

()

Topic:

Type of action:

()

Proposal number:

Proposal acronym:

Deadline Id:

Wherever in this text the term 'proposal' is used, it shall be understood to refer to an 'application'.

Table of contents

Section	Title	Action
1	General information	
2	Contestants & Contacts	

How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the previous steps in the submission wizard.

Proposal ID

Acronym **Acronym is mandatory**

1 - General information

Topic

Type of Action

Call Identifier

Deadline Id

Acronym

Acronym is mandatory

Proposal title

The title should be no longer than 200 characters (with spaces) and should be understandable to the

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Abstract*

Short summary (max. 2,000 characters, with spaces) to clearly explain:

- o Objectives*
- o Activities*
- o Type and number of persons benefiting from the project*
- o Expected results*
- o Type and number of outputs to be produced*

Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties.

- Do not include any confidential information.*
- Use plain typed text, avoiding formulae and other special characters.*

If the proposal is written in a language other than English, please include an English version of this abstract in the "Technical Annex" section.

Remaining characters

2000

Proposal ID

Acronym **Acronym is mandatory**

Declarations

- 1) In case of several contestants, the lead contestant declares to have the explicit consent of all contestants on their participation and on the content of this application. ☐
- 2) The information contained in this application is correct and complete. ☐
- 3) I hereby declare that:
 - I have fully read and understood and agree to the official Rules of Contest. ☐
 - I am fully eligible and not excluded from participation in accordance with the Rules of Contest. ☐
 - All other contestants have confirmed that they are fully eligible and not excluded from participation in accordance with the Rules of Contest. ☐
- 4) This application complies with ethical principles (including the highest standards of research integrity — as set out, for instance, in the European Code of Conduct for Research Integrity[1] — and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct). ☐

According to Article 131 of the Financial Regulation of 25 October 2012 on the financial rules applicable to the general budget of the Union (Official Journal L 298 of 26.10.2012, p. 1) and Article 145 of its Rules of Application (Official Journal L 362, 31.12.2012, p.1) applicants found guilty of misrepresentation may be subject to administrative and financial penalties under certain conditions.

Personal data protection

Your reply to the prize application will involve the recording and processing of personal data (such as your name, address and CV), which will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, your replies to the questions in this form and any personal data requested are required to assess your prize application in accordance with the specifications of the prize contest and will be processed solely for that purpose. Details concerning the processing of your personal data are available on the privacy statement at the page:

http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf

Contestants may lodge a complaint about the processing of their personal data with the European Data Protection Supervisor at any time.

Proposal ID

Acronym **Acronym is mandatory**

2 - Contestants & Contacts

#	Participant Legal Name	Country	Action
1			

Example, not to complete

Proposal ID

Acronym

Acronym is mandatory

Short name

2 - Administrative data of participating organisations

PIC

Legal name

Short name:

Address of the organisation

Street

Town

Postcode

Country

Webpage

Legal Status of your organisation

Research and Innovation legal statuses

Public bodyunknown

Legal personunknown

Non-profitunknown

International organisationunknown

International organisation of European interestunknown

Secondary or Higher education establishmentunknown

Research organisationunknown

Proposal Submission Forms

Proposal ID

Acronym

Acronym is mandatory

Short name

Person in charge of the proposal

The name and e-mail of contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and basic contact details of contact persons, please go back to Step 4 of the submission wizard and save the changes.

Title

Sex

☐

Male

☐ Female

First name

Last name

E-Mail

Position in org.

Please indicate the position of the Contact Point above in the organisation.

Department

Name of the department/institute carrying out the work.

☐

Same as
organisation name

☐ Same as organisation address

Street

Please enter street name and number.

Town

Please enter the name of the town.

Post code

Area code.

Country

Please select a country

Website

Phone

+XXX XXXXXXXXX

Phone 2

+XXX XXXXXXXXX

Fax

+XXX XXXXXXXXX

Proposal ID

Acronym **Acronym is mandatory**

Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

Section

Description

The form has not yet been validated, click "Validate Form" to do so!

Example, not to complete

PRIZE APPLICATION TEMPLATE

Application (Part B)

Please follow the structure of this template when preparing your entry. It has been designed to ensure that the important aspects of your work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria.

Page limits: Part B should not be longer than 62 pages. You might be also asked to provide additional documentation during an onsite visit. Supporting documents such as tables, data sets, drawings, pictures and other clarifications that can be used when quantifying the results of the suggested solution in terms of key performance metrics can be provided as an annex and do not count towards the 62 page limitation.

The page limit will be applied automatically; therefore you must remove this instruction page before submitting.

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.

Please respect the page limit and do not take it as a target either! It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long entries in a positive light.

The following formatting conditions apply.

For Part B the font allowed is Times New Roman and the minimum font size allowed is 11 points. The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

The reference font for the body text of H2020 proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No. 9 L (Linux distributions).

The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

COVER PAGE

Title of the application

Acronym of the application

List of contestant(s)

Contestant No *	Contestant organisation name	Country
1 (Lead Contestant)		
2		
3		
...		

* Please use the same numbering as that used in the administrative application forms (Part A).

Table of Contents

SECTION 1: OVERVIEW OF THE PRIZE PROJECT (6 PAGES)

Section 1.1: The project team

Describe qualitatively the team that implemented the project.

Section 1.2: The project

Provide a short overview of the overall project, the main ideas, concept and assumptions involved. Explain the innovativeness of the solution.

SECTION 2: DETAILED DESCRIPTION OF THE PROTOTYPE SYSTEM (54 PAGES)¹

The prototype system developed and demonstrated in pursuit of the prize aim should show that it is a scalable, reliable and cost-effective early warning system that uses different sources of Earth Observation data to forecast and monitor vector-borne diseases. The description and the data to be provided in the application must provide clear information and substantiated data related to each criterion given in the rules of contest. The application must provide sufficient details so that the prototype system, its performance and its scalability and sustainability can be easily and undoubtedly assessed by the judges.

Section 2.1: Operational capability and integration of existing data (max 40 pts)

2.1.1 Description of community needs and overview of the early warning concept

Describe the problem and identify community needs, select targeted geographic areas with justification, state the Early Warning System objectives, provide an overview of the concept and justification of methodology.

2.1.2. Technical concept description and operational capability

Describe the technical concept in detail including all elements of the system including data integration, auxiliary data, algorithms, models, data flow, data management and interfaces/interactions, provide Technology Readiness Level – TRL, demonstrate the capability of the solution in terms of reliability, availability, ease of maintenance, ease of use and operational safety.

2.1.3. Use of free and open data and contribution to EuroGEO

Describe the extent to which the solution uses free and open data provided through various programmes such as Copernicus and the Global Earth Observation System of Systems (GEOSS), and the contribution to the [EuroGEO umbrella framework](#).

Section 2.2: Demonstrated Implementation within an affected community (max 40 pts)

2.2.1 Demonstrated impacts, proven use of results and prototype field trial report

Describe impacts, proven use of results, and prototype field trial (minimal 6 months) to document the extent to which the early warning system helps to prevent disease outbreaks and infections, provide value adding metrics such as the number of people reached and demonstrated reduction of new infections in the demonstration area, organise at least one event to showcase the results/impact of the prototype system to members of the vector-borne diseases and epidemics communities, describe the relevance of the targeted environment and the choice of demonstration area(s), provide analysis of technological, administrative and social aspects, describe the measures required to use the results in an operational context.

¹ The complete information on this Prize requirement is available in the Rules of Contest

2.2.2 Level of cooperation with existing control programmes in the demonstration areas

Provide evidence of appropriate cooperation with existing control programmes in demonstration area(s), and of established links with local/national health systems.

2.2.3 Level of communication, promotion and involvement at local level

Provide evidence of effective communication, promotion and local involvement in the demonstration exercise (this may include citizens' science activities).

Section 2.3: Scalability and sustainability of the Early Warning Concept (max 20 pts)

2.3.1 Scalability of the early warning concept

Describe extent to which the solution has a clear potential for replicability/scalability both at technological and at societal levels, provide estimation of the cost implications for the prototype system regarding replicability/scalability considerations.

2.3.2 Sustainability of the early warning concept

Provide a comprehensive plan for the system's long term establishment and funding to ensure sustainability, describe the extent to which local capacity building is achieved to ensure the sustainability of the solution – at least two sites should be selected for further development, present resource planning to showcase the sustainability of the system over an agreed timeframe, identify credible funding opportunities from various sources for the system – e.g. private venture, commercial backers, crowd sourcing.

Section 2.4: Focus on demonstration of European technology (max 20 pts)

Identify, describe and demonstrate the European technology used within the proposed Early Warning System to an appropriate level in line with the criteria described in the Rules of Contest.

Describe the contribution of European technology to the overall Early Warning System as well as the interfaces between European and non-European elements.

History of changes		
Version	Date	Change
1.0	26.04.2018	<ul style="list-style-type: none">Original version from the launch of the prize
2.0	10.07.2020	<ul style="list-style-type: none">Changes were introduced in the document to extend the deadline from 1 September 2020 to 16 February 2021Changes were introduced to reflect the name change of the EuroGEOSS initiative to the EuroGEO initiative