



# RESPONSIBLE ISLAND *prize*



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## PRIZE APPLICATION TEMPLATE

### Responsible Island Prize 2020 Prize-SC3-2019

#### Administrative forms (Part A) Application (Part B)

Version 2.0  
28 April 2020



## Horizon 2020

**Call:**

()

**Topic:**

**Type of action:**

()

**Proposal number:**

**Proposal acronym:**

**Deadline Id:**

Wherever in this text the term 'proposal' is used, it shall be understood to refer to an 'application'.

### Table of contents

<i>Section</i>	<i>Title</i>	<i>Action</i>
1	General information	
2	Contestants & Contacts	

#### *How to fill in the forms*

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the previous steps in the submission wizard.

Proposal ID

Acronym **Acronym is mandatory**

## 1 - General information

Topic	Type of Action
Call Identifier	Deadline Id

Acronym *Acronym is mandatory*

Proposal title *The title should be no longer than 200 characters (with spaces) and should be understandable to the*

*Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &*

### Abstract\*

*Short summary (max. 2,000 characters, with spaces) to clearly explain:*

- o Objectives*
- o Activities*
- o Type and number of persons benefiting from the project*
- o Expected results*
- o Type and number of outputs to be produced*

*Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties.*

- Do not include any confidential information.*
- Use plain typed text, avoiding formulae and other special characters.*

*If the proposal is written in a language other than English, please include an English version of this abstract in the "Technical Annex" section.*

Remaining characters 2000

Proposal ID

Acronym **Acronym is mandatory**

## Declarations

- 1) In case of several contestants, the lead contestant declares to have the explicit consent of all contestants on their participation and on the content of this application.
- 2) The information contained in this application is correct and complete.
- 3) I hereby declare that:
- I have fully read and understood and agree to the official Rules of Contest.
  - I am fully eligible and not excluded from participation in accordance with the Rules of Contest.
  - All other contestants have confirmed that they are fully eligible and not excluded from participation in accordance with the Rules of Contest.
- 4) This application complies with ethical principles (including the highest standards of research integrity — as set out, for instance, in the European Code of Conduct for Research Integrity[1] — and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).

According to Article 131 of the Financial Regulation of 25 October 2012 on the financial rules applicable to the general budget of the Union (Official Journal L 298 of 26.10.2012, p. 1) and Article 145 of its Rules of Application (Official Journal L 362, 31.12.2012, p.1) applicants found guilty of misrepresentation may be subject to administrative and financial penalties under certain conditions.

### Personal data protection

Your reply to the prize application will involve the recording and processing of personal data (such as your name, address and CV), which will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, your replies to the questions in this form and any personal data requested are required to assess your prize application in accordance with the specifications of the prize contest and will be processed solely for that purpose. Details concerning the processing of your personal data are available on the privacy statement at the page:

[http://ec.europa.eu/dataprotectionofficer/privacystatement\\_publicprocurement\\_en.pdf](http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf)

Contestants may lodge a complaint about the processing of their personal data with the European Data Protection Supervisor at any time.

Proposal ID

Acronym **Acronym is mandatory**

## 2 - Contestants & Contacts

#	Participant Legal Name	Country	Action
1			

Example, not to complete

Proposal ID

Acronym

**Acronym is mandatory**

Short name

## 2 - Administrative data of participating organisations

**PIC**

**Legal name**

*Short name:*

*Address of the organisation*

Street

Town

Postcode

Country

Webpage

*Legal Status of your organisation*

### Research and Innovation legal statuses

Public body .....unknown

Legal person .....unknown

Non-profit .....unknown

International organisation .....unknown

International organisation of European interest .....unknown

Secondary or Higher education establishment .....unknown

Research organisation .....unknown

Example, not to complete

## Proposal Submission Forms

Proposal ID

Acronym

**Acronym is mandatory**

Short name

### Person in charge of the proposal

The name and e-mail of contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and basic contact details of contact persons, please go back to Step 4 of the submission wizard and save the changes.

Title

Sex

Male

Female

First name

Last name

E-Mail

Position in org.

*Please indicate the position of the Contact Point above in the organisation.*

Department

*Name of the department/institute carrying out the work.*

Same as organisation name

Same as organisation address

Street

*Please enter street name and number.*

Town

*Please enter the name of the town.*

Post code

*Area code.*

Country

*Please select a country*

Website

Phone

+XXX XXXXXXXXX

Phone 2

+XXX XXXXXXXXX

Fax

+XXX XXXXXXXXX



# RESPONSIBLE ISLAND *prize*



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## PRIZE APPLICATION TEMPLATE Responsible Island Prize 2020

### Application (Part B)

Example, not to





Proposal ID

Acronym **Acronym is mandatory**

## Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

### Section

### Description

The form has not yet been validated, click "Validate Form" to do so!

Example, not to complete



**Please** follow the structure of this template when preparing your entry. It has been designed to ensure that the important aspects of your work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria.

**Page limits: Part B should not be longer than 100 pages. Supporting documents such as tables, data sets, drawings, pictures and other clarifications can be provided as an annex and do not count towards the 100 page limitation.**

The page limit will be applied automatically; therefore you must remove this instruction page before submitting.

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.

**Please respect the page limit and do not take it as a target either! It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long entries in a positive light.**

The following formatting conditions apply.

For Part B the font allowed is Times New Roman and the minimum font size allowed is 11 points. The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

The reference font for the body text of H2020 proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No. 9 L (Linux distributions).

The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

Please do not forget to upload the Representation Agreement as separate annex

## COVER PAGE

**Title of the application**

**Acronym of the application**

**List of contestant(s)**

<b>Contestant No *</b>	<b>Contestant organisation name</b>	<b>Country</b>
1 (Lead Contestant)		
2		
3		
...		

\* Please use the same numbering as that used in the administrative application forms (Part A).

**Table of Contents**

Example, not to complete

## **1. OVERVIEW OF THE APPLICATION**

### **1.1. The island**

Describe your island and your motivation to participate in the prize competition.

### **1.2. The contestant representing the island**

Describe the contestant or group of contestant putting forward the application. Provide information on how the contestant(s) represent(s) the candidate island as described in the respective eligibility criterion. The signed representation agreement shall be uploaded as Annex, as described in the Rules of Contest.

## **2. DETAILED DESCRIPTION OF THE ENERGY SYSTEM OF THE ISLAND**

The contestant for the prize must provide in the application clear information and substantiated data related to each criterion, which can be easily and undoubtedly assessed by the judges.

### **2.1. The share of renewable energy produced by innovative energy technologies on the island respective to the energy consumed on the island for electricity, heating and/or cooling and transport**

- a) The achieved overall share of renewable energy produced on the island (above 30%) in relation to the overall energy consumed on the island, whereby energy imported or exported (e.g. via grid connection to mainland, biofuel import) is excluded;
- b) For the electricity generation and distribution: the achieved renewable electricity share (above 50%, share given by import/export via grid connection to mainland is excluded), off-grid electricity system stability and quality, including power quality, security and resilience;
- c) For the heating and cooling needs: the achieved renewable share in heating and cooling from renewable energy produced on the island and occurrence of public buildings with 100% renewable heating and cooling;
- d) For the transport fuel needs: The share of renewable energy in local transport on the island and in local navigation and the overall amount of renewable energy used in the local transport respectively;
- e) Innovative character of the used energy technologies of the renewable energy generation and off-grid energy system.

### **2.2. Environmental and socioeconomic sustainability and impact of the renewable energy solution**

The overall environmental and socio-economic sustainability and impact of the renewable energy solution must be qualitatively presented:

- For the economic dimension the energy system costs, the contribution of private investments, the local economic impacts and the impact of the renewable energy system on the touristic attractiveness of the island;

- For the social dimension the number of jobs created, the citizen ownership of renewable energy production (prosumer) and the creation of local supply chain for renewable energy on the island;
- For the environmental dimension the impact of land use, the impact on natural habitats and of non-GHG emissions, the minimal impact being the better. In addition, the impact of the reduction of GHG emission per capita through the use of RES will be assessed.

### **2.3. Citizen and community involvement**

Within this criterion the occurring citizen support and common ownership to the presented RESponsible island concept and community involvement will be qualitatively judged based upon proven citizen involvement and engagement in e.g. events, social media, common RES projects.

### **2.4. Replicability of the solution**

Within this criterion the replicability of the presented solution for other off-grid geographic and energy islands as well as for other off-grid communities will be qualitatively judged with respect to suitability, adaptability, cost-effectiveness, innovativeness and robustness of the renewable energy system for electricity, heating, cooling and transport.

Example, not to be copied

## History of changes

Version	Date	Change
1.0	19.03.2020	▪ Original version from the launch of the prize
2.0	28.04.2020	▪ Minor changes were introduced in the document for the second deadline.

Example, not to complete



Example, not to complete