



EUROPEAN COMMISSION
DIRECTORATE-GENERAL
REGIONAL AND URBAN POLICY
Communication Unit

CALL FOR PROPOSALS

2021CE160AT144

'Preparation and implementation of a course on the EU and on EU Cohesion policy for higher education institutions teaching journalism

Questions & Answers (Q&As)

06/04/2022

You will find below a list of questions received for this call for proposals. Please note that the present document aims to complement and clarify the call for proposals and does not replace it. A Q&As document will be periodically published; applicants are invited to check this website regularly.

Q1. We apply for the Call "*Preparation and implementation of a course on the EU and on EU Cohesion policy for higher education institutions teaching journalism and have different universities*" in our consortium as well as associations. Our request refers to our members of consortium, specifically the associations, who usually provide in European Commission applications specific lump sums related to their daily rate of honoraria. We read in the Call under the point "11.2.1. Eligible direct costs" that:

- (a) *"the costs of personnel working under an employment contract with the Beneficiary or an equivalent appointing act and assigned to the action, provided that these costs are in line with the beneficiary's usual policy on remuneration.*

Those costs include actual salaries plus social security contributions and other statutory costs included in the remuneration. They may also comprise additional remunerations, including payments on the basis of supplementary contracts regardless of the nature of those contracts, provided that they are paid in a consistent manner whenever the same kind of work or expertise is required, independently from the source of funding used;

The costs of natural persons working under a contract with the beneficiary other than an employment contract or who are seconded to the beneficiary by a third party against payment may also be included under such personnel costs, provided that the following conditions are fulfilled:

[...]

- (iii) the costs are not significantly different from the costs of staff performing similar tasks under an employment contract with the beneficiary;*

The recommended methods for the calculation of direct personnel costs are provided in Appendix."

The question for us here is related to the correct Budget calculation:

Can we use the obviously existing lumpsum daily rates for honoraria of the associations in the Budget calculation of personnel costs, which might differ from their existing employment contracts as permanent staff (as this of course is paid for 100% work on a monthly basis)?

A1. Please refer to Appendix on specific conditions for direct personnel costs at the end of the call for proposals.