# Call for Expression of Interest for indirect management of the European Urban Initiative (EUI)

# Annex B: Application form (AF)

Please submit your expression of interest electronically to the following email address: [REGIO-URBAN-TERRITORIAL@ec.europa.eu](mailto:REGIO-URBAN-TERRITORIAL@ec.europa.eu)

# I. INFORMATION ON THE MANAGING AUTHORITY

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| **1.1 IDENTITY OF THE MANAGING AUTHORITY** |
| Official name in full: |
| Acronym:  (if applicable) |
| **1.2 CONTACT PERSON RESPONSIBLE FOR THE EXPRESSION OF INTEREST** |
| Family name: First Name: |
| Position/Function: |
| Telephone: Mobile: |
| Fax: |
| E-mail address: |
| **1.3 PROGRAMME(S) THE MANAGING AUTHORITY IS RESPONSIBLE FOR**  ***Please complete the information for each of the programmes managed (add rows as needed)*** |
| Programme title: |
| CCI number: |
| Territory covered: |

# II. INFORMATION ON THE MINIMUM EXPERIENCE OF THE MANAGING AUTHORITY

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| * 1. **EXPERIENCE IN MANAGING CALLS COVERING SEVERAL COUNTRIES** |
| *Please provide details/references (including links to dedicated webpages) on each of the two calls for proposals organised as Managing authority of ERDF programme(s) over the period 2014-2020 and on at least five projects from different countries financed as a result of these respective calls, using the table below. (section 7.1 of the call).* |
| *(maximum 1 page per call)*.   |  |  |  |  | | --- | --- | --- | --- | | **ERDF programme title/CCI number** |  | | | | **Call title/references:** |  | | | | **Geographical scope**  **of the call** | **ERDF Budget**  **(EUR)** | **ERDF contracted to beneficiaries**  **(% of )** | **Dates (from launching of the call to selection of beneficiaries)** | | … | … | … | dd/mm/yyyy to dd/mm/yyyy) | | **Objectives and results of the call**  *(e.g. number of applications, countries of origin, number of selected projects and of countries covered)* |  | | | | **Five projects co-financed under the call from different country each** | * **Project 1 [title][ERDF Budget][[Beneficiary][Location][Short description/references]** * **Project 2 …** * **Project 3** * **Project 4** * **Project 5** | | | |
| **2.2 EXPERIENCE IN SUPPORTING URBAN AUTHORITIES** |
| *Please indicate key information (with links to relevant webpages as a preferable evidence) about specific actions undertaken as Managing authority of ERDF programme(s) in support of urban authorities over the period 2014-2020 using the table below (section 7.2 of the call). NB: It is recalled that the Managing authority should be able to justify for a relevant experience in at least two of the three ((a)/(b)/(c)) dimensions mentioned below.* |
| *(2 pages maximum)*.   |  |  | | --- | --- | | **ERDF programme title/CCI number** |  | | **(a) Funding support to urban authorities** | *Please provide relevant information (e.g. references to calls, co-financed projects and/or beneficiary urban authorities) or indicate ‘not applicable’ (N/A) if the Managing authority does not justify for relevant experience of this nature.* | | **(b) Capacity building for urban authorities** | *Please provide relevant information (e.g. references to specific workshops, peer to peer exchanges, technical assistance projects, tools developed for urban authorities) or indicate ‘not applicable’ (N/A) if the Managing authority does not justify for relevant experience of this nature.* | | **(c) Policy learning, communication and/or dissemination activities on sustainable urban development** | *Please provide relevant information (e.g. studies, publications, policy briefings) or indicate ‘not applicable’ (N/A) if the Managing authority does not justify for relevant experience of this nature.* | |

**III. MANAGING AUTHORITY’S PROPOSAL CONCERNING URBAN INNOVATIVE TRENDS AND EUI SUPPORT TO SUSTAINABLE URBAN DEVELOPMENT GOALS UNDER COHESION POLICY**

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| * 1. **APPROACH TO URBAN INNOVATION TRENDS WITHIN THE EUI MANAGEMENT** |
| *Please explain how you would take into account current and future urban megatrends in the EU and globally, describe the capabilities that urban authorities must develop to adapt and to raise their innovation profiles, and the metrics you would use to assess cities’ innovation capabilities and to measure impacts of urban innovation, in the implementation of EUI activities (section 8.1 of the call).* |
| *(5 pages maximum)* |
| **3.2 APPROACH CONCERNING EUI SUPPORT TO SUSTAINABLE URBAN DEVELOPMENT GOALS UNDER COHESION POLICY** |
| *Please explain how you will approach the specific challenges implicating the use of EU funds via integrated sustainable urban development strategies and tools (i.e. Integrated Territorial Investments, Community-led Local Development, other tools), and the EUI services you would propose to support Article 9 cities, and beyond benefiting local authorities from cities of all sizes, in reaching Cohesion policy objectives for the 2021-2027 period (in particular policy objective “Europe closer to citizens”) in urban areas (section 8.2 of the call).* |
| *(5 pages maximum)* |

**IV. MANAGING AUTHORITY’S PROPOSAL CONCERNING THE SETTING-UP OF A EUI SECRETARIAT AND LAUNCHING OF PRIORITY ACTIONS**

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| **4.1 SETTING UP OF A EUI SECRETARIAT** | | | | | | | | | | | | | |
| *Please explain organisational arrangements you would take (possibly based on existing structures, functions and procedures) to put in place a EUI Secretariat, with adequate staffing (including indication of full-time equivalents per staff profiles according to needs) to exercise swiftly your tasks/responsibilities as entrusted entity (section 8.3 of the call).* | | | | | | | | | | | | | |
| *(5 pages maximum)* | | | | | | | | | | | | | |
| **4.2 TIMETABLE FOR THE LAUNCHING OF PRIORITY ACTIONS SHOWING MAIN DATES AND EXPECTED RESULTS FOR EACH PRIORITY ACTION** | | | | | | | | | | | | | |
| *Please explain your understanding of key steps (including Commission’s validation steps) needed to operationalise the priority actions foreseen in Section 6.2 of the call, as well as potential associated risks and mitigating measures proposed. Your proposal should be accompanied by an indicative timetable (e.g. Gantt chart), as illustrated below (section 8.3 of the call).*  *One should not give a specific start-up date for the implementation of the EUI but simply refer to ‘month 1’, ‘month 2’, etc. It is recommended to base the estimated duration of each activity and the total period on the most probable duration and not on the shortest possible duration, by taking into consideration all relevant factors that may affect the timetable.*  *The timetable should be sufficiently detailed for the first 12 months of implementation to give an overview of the preparation of EUI priority activities. Information for each of the subsequent two years may be more general and should only list the main activities of the EUI proposed for those years, i.e. going beyond the priority actions.* | | | | | | | | | | | | | |
| *(5 pages of text maximum and the Gantt chart)* | | | | | | | | | | | | | |
|  | Semester 1 | | | | | | | Semester 2 | | | | | |
| Strand/work stream | | Month 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Preparation Activity 1 (title) | |  |  |  |  |  |  |  |  |  |  |  |  |
| Implementation Activity 1 (title) | |  |  |  |  |  |  |  |  |  |  |  |  |
| Preparation Activity 2 (title) | |  |  |  |  |  |  |  |  |  |  |  |  |
| Etc. | |  |  |  |  |  |  |  |  |  |  |  |  |

Signed by:

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[Signature of the applicant or duly authorised representative]

On:

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[Date]