



EUROPEAN COMMISSION
DIRECTORATE-GENERAL
REGIONAL AND URBAN POLICY
Communication Unit

CALL FOR PROPOSALS

2019CE16BAT117

'Support for information measures relating to the EU Cohesion policy'

Questions & Answers (Q&As)

13/11/2019

You will find below a list of questions received for this call for proposals. Please note that the present document aims to complement and clarify the call for proposals and does not replace it. A Q&As document will be periodically published; applicants are invited to check this website regularly.

Q1. I would like to know if National Research Councils are eligible under action 2, in particular if the aim of the action proposed is the promotion of EU Cohesion Policy among High School students.

If not, is it sufficient that the lead applicant is a University?

A1. For Action 2, only universities and educational institutions are eligible. "Educational institutions" should be understood as institutions that directly provide education as their main activity.

All applicants must be eligible, not only lead applicants.

Please note that we cannot give you information about specific cases because we do not evaluate the eligibility of applicants at this stage.

Q2. In order to choose the right application form to be used, it would be possible to clarify the difference between Applicant and Affiliated Entity?

A2. Applicant: person or organisation (or group of them) that requests EU funding (see section 6.1. of the guidelines).

Affiliated entity: organisation that has a link with an applicant (in particular a capital or legal link), which is NOT limited to the action or established for the sole purpose of implementing it (see section 6.2. of the guidelines).

Q3. In a project proposal with two applicants, can the 20% co-financing rate be covered by only 1 applicant? Are there percentage limits?

A3. Applicants are free to establish their co-financing sources as they wish as long as the minimum co-financing rate is complied with.

Q4. Is it possible to include travelling to the other European countries under the cohesion policy?

A4. Travel expenses can be included in applications under this call for proposals.

Q5. Do own resources have to be finances or will it be possible also to show the f. ex. using of studios, equipment?

A5. Contributions in kind are not accepted under this call for proposals.

Q6. I would like to ask whether there are space and length limits for the application form as a whole and for each sections of it. And, if so, what these limits are or where are specified. Thanks.

A6. As mentioned under section 3.2. of the guidelines, there is no minimum or maximum number of pages foreseen for the applications.

Q7. Following the answer you gave on 7.11,

“Q3. Regarding the call for proposals above referenced, we would like to confirm the eligibility of some eventual expenditures:

- Would it be eligible the eventual payment to some media (press, radio, TV, etc.) for the distribution and/or dissemination of a communication product produced by the applicant?*
- Would it be eligible the organization of a press trip of regional journalists to Brussels to show them the cohesion policy?*

Of course, we understand you can't confirm the suitability of a project proposal, but we would like to confirm the eligibility of the above mentioned kind of actions / expenditures to work in our project proposal accordingly.

A3. *The types of costs you describe are eligible.”*

We have a complementary question about the eligibility of costs dealing with distribution, dissemination and “mediatization” of a content, which will be developed internally, within the media which will be one of the applicant.

Are the expenses corresponding to in-house mediatization eligible?

Is it possible to integrate them in the budget as a global amount?

A7. We are not sure what you mean by “in-house mediatization”

We are not sure either what you mean by integrating an expense as a global amount. However, please note that the costs included in the budget should be as detailed as possible. Reimbursement of the eligible costs of actions financed within this call for proposals will be made based on actually incurred costs. All incurred costs should be identifiable and verifiable. Lump sums will not be accepted.