



European
Commission



EIPA

European
Institute of
Public
Administration



Central project
management
agency

Single Framework Service Contract for the Provision of and Support to Training (2023CE160AT004)

Terminology IP

Award of tender	The stage when the CA reviews the proposals that are received, selects the entity that will provide the required goods and services and formalises the agreement. At this stage the CSO monitor will be reviewing the objectivity of contract award decision, reviewing fair treatment in handling complaints and reviewing the admissibility of post-award contract modification.
Award criteria	An award criterion determines which tenderer has developed the most advantageous proposal and should be awarded the contract. Monitors must verify that the criteria explicitly state the approach used (such as the lowest price, lowest cost and best price-quality ratio), and that the scoring system is described in the document.
Civil society organisations	CSOs are non-governmental groups of citizens linked by common interests and collective activity taking an active part in setting the political agenda.
Contracting authority	A state, regional or local authority, a body governed by public law, an association formed by one or several of such authorities or one or several of such bodies governed by public law, which is acting as the legal entity in charge of the procurement procedure.
ESG ratings	Environmental, social and governance (ESG) ratings provide an opinion on a company or financial instrument's sustainability profile or characteristics, exposure to sustainability risks or impact on society and/or the environment.
Independent monitor	A civil society organisation or coalition that is recognised for its impartiality and independence and leads the monitoring activities as part of an integrity pact.
Integrity Pact	An IP is a tool designed based on openness, citizen engagement and external monitoring that can reduce the likelihood of corruption and fraud in public contracting.
Integrity pledge	A set of commitments to act according to the law, refrain from any corrupt behaviour, enhance transparency & integrity through proactive measures. The commitments can be specific to each of the parties. The most relevant ones pertain to the contracting authority and the bidders that will submit a proposal.
Exclusion criteria	Exclusion grounds are circumstances in which an economic operator must be excluded from the procurement procedure. Monitors must check that the grounds include past infringements of the law, corruption, conflict of interest and exertion of undue influence.
Open data	Open data is data that anyone can access, use and share. Governments, businesses and individuals can use open data to bring about social, economic and environmental benefits.
Pre-tendering	The stage when the CA develops the specifications, criteria and relevant documentation that will guide the award of the contract and its implementation. In this stage the CSO monitor will make a review of coherence and consistency of tender document, review of compliance of methods used for drafting tender and a review of absence of tailored specifications.

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Public Procurement	Public contracting is a process by which CA, such as government departments or local authorities, purchase work, goods or services from companies. CA try to get the best offer on the market by publishing a tender notice, which details the work, goods or services required, the type of contract to be drawn up between the contracting authority and the successful bidder, and the criteria that will be used to award the contract.
Selection criteria	Selection criteria determine the suitability of tenderers to carry out the contract. Monitors must verify that the criteria do not favour specific firms and that the methodology is clear, transparent and publicly available in the documents
Whistleblowing	Whistleblowing is the activity of a person, often an employee, revealing information about activity within a private or public organization that is deemed illegal, immoral, illicit, unsafe or fraudulent. Such persons act as 'whistleblowers' and thereby play a key role in exposing and preventing such breaches and in safeguarding the welfare of society. They are often the first to know about threats or harm to the public interest which arise in that context.
White list	A list of bidders that are considered by a particular authority or group to be acceptable and that should be trusted: bidders having signed an Integrity Pact could be placed in a white list.