European Institute of Public Administration
Institut européen d'administration publique

# From the Toolkit to your own Roadmaps for Administrative Capacity Building: facilitating programme implementation

**Venue**
Zoom Online course

**Organised**
For DG REGIO by EIPA

**Dates**
Session 1: 15 April PM and 16 April AM, 2021
Session 2: 26 May AM and 27 May PM, 2021

## Draft Programme

### THURSDAY 15th APRIL 2021

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| **14.00** | **Opening of Online platform** |
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| **14.15** | **Opening of the Seminar: introduction to the programme, method and objectives**<br>*Ann-Kerstin Myleus* Deputy Head of Unit DG REGIO, European Commission<br>*Marco Lopriore*, Expert, EIPA |
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| **14.30** | **Administrative Capacity Roadmaps: The concept**<br>• Why build administrative capacity<br>• The importance of a roadmap<br>• The OECD analytical framework for building administrative capacities<br>• Links with other EC administrative capacity building tools<br>*Daniel Gerson and Varinia Michalun, Experts OECD* |
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| **15.15-15.45** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* **and briefing** *by Bruno Mola* DG REGIO, European Commission |
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| **15.45-16.00** | **Online Coffee Break** |
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| **16.00** | **Administrative Capacity Building Roadmaps: The process (30-45 minutes)**<br>• A pathway designing Administrative Capacity Building actions<br>• Designing the assessment process<br>• The Administrative Capacity Building Workshop<br>• Generating "actionable actions"<br>• Building ownership and stakeholder involvement<br><br>**Administrative Capacity Building Roadmaps: Stakeholder workshop simulation (45-60 minutes)**<br>• Breakout groups to simulate an action-generating workshop\<br>• Participant Q&A<br><br>*Daniel Gerson and Varinia Michalun, Experts OECD* |
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| **17.30-17.45** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* |
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| | **End of Day 1** |

### FRIDAY 16th April 2021

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| **09.15** | **Opening of Online Platform** |
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| **09.30** | **Revisiting lessons from Day 1**<br>*Marco Lopriore*, Expert, EIPA |
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| **09.35-10.05** | **Implementing Your Roadmap: Lessons, insights and tips from Croatia and Greece**<br><br>*Marina Hudolin***,** Head of Department for Administrative Capacity Monitoring and Development Ministry of Regional Development and EU Funds, Croatia<br><br>*Kostas Raftopoulos,* Head of Unit B1, Managing Authority O.P. Transport Infrastructure, Environment & Sustainable Development, Greece |
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| **10.05-10.20** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* |
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| **10.20-10.35** | **Online coffee break** |
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| **10.35-11.20** | **Administrative Capacity Roadmaps: Indicators of Success**<br>• Measuring Roadmap performance<br>• Monitoring Roadmap implementation<br>• Measuring impact (the success of the actions)<br><br>*Nick Thijs,* Expert OECD |
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| **11.20-11.50** | **Discussion on Indicators for Administrative Capacity Building**<br>*Nick Thijs,* Expert OECD |
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| **11.50-12.05** | **Questions and Key Issues from participants** *animated by Marco Lopriore* |
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| | **Q&A with European Commission DG REGIO** |
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| **12.30** | **End of course** |

## WEDNESDAY 26th MAY 2021

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| **09.15** | **Opening of Online platform** |
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| **09.30** | **Opening of the Seminar: introduction to the programme, method and objectives**<br><br>*Stefan Appel* Head of Unit DG REGIO, European Commission<br><br>*Marco Lopriore*, Expert, EIPA |
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| **10.00** | **Administrative Capacity Roadmaps: The concept**<br>• Why build administrative capacity<br>• The importance of a roadmap<br>• The OECD analytical framework for building administrative capacities<br>• Links with other EC administrative capacity building tools<br>*Daniel Gerson and Varinia Michalun, Experts OECD* |
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| **10.45-11.00** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* |
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| **11.00-11.15** | **Online Coffee Break** |
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| **11.15** | **Administrative Capacity Building Roadmaps: The process**<br>**(30-45 minutes)**<br>• A pathway designing Administrative Capacity Building actions<br>• Designing the assessment process<br>• The Administrative Capacity Building Workshop<br>• Generating “actionable actions”<br>• Building ownership and stakeholder involvement |

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| | **Administrative Capacity Building Roadmaps: Stakeholder workshop simulation (45-60 minutes)**<br>• Breakout groups to simulate an action-generating workshop\<br>• Participant Q&A<br><br>*Daniel Gerson and Varinia Michalun, Experts OECD* |
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| **12.45-13.00** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* |
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| | **End of Day 1** |

## THURSDAY 27th MAY 2021

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| **14.00** | **Opening of Online Platform** |
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| **14.15** | **Revisiting lessons from Day 1**<br><br>*Marco Lopriore*, Expert, EIPA |
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| **14.20-14.50** | **Implementing Your Roadmap: Lessons, insights and tips from Croatia and Greece**<br><br>*Marina Hudolin***,** Head of Department for Administrative Capacity Monitoring and Development Ministry of Regional Development and EU Funds, Croatia<br><br>*Kostas Raftopoulos,* Head of Unit B1, Managing Authority O.P. Transport Infrastructure, Environment & Sustainable Development, Greece |
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| **14.50-15.05** | **Questions and Key Issues from Participants** *animated by Marco Lopriore* |
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| **15.05-15.20** | **Online coffee break** |
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| **15.20-16.05** | **Administrative Capacity Roadmaps: Indicators of Success**<br>• Measuring Roadmap performance<br>• Monitoring Roadmap implementation<br>• Measuring impact (the success of the actions)<br><br>*Nick Thijs,* Expert OECD |
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| **16.05-16.25** | **Discussion on Indicators for Administrative Capacity Building**<br>*Nick Thijs,* Expert OECD |
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| **16.25-16.40** | **Questions and Key Issues from participants** *animated by Marco Lopriore* |
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| | **Q&A with European Commission DG REGIO** |
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| **17.00** | **End of course** |