Privacy statement for “Investing in our shared future: The 8th Evaluation Conference of EU Cohesion Policy”– 20 and 21 June 2019

Protection of your personal data

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1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.).

The European institutions are committed to protecting and respecting your privacy. As this service/application collects and further processes personal data, Regulation (EU) 2018/17251, of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, is applicable.

This privacy statement concerns personal data processing activities undertaken by Directorate – General for Regional and Urban Policy (DG REGIO), hereinafter referred as the operating DG.

2. Why do we process your data?

Purpose of the processing operation: DG REGIO (referred to hereafter as Data Controller) collects and uses your personal information to ensure an adequate organization, follow-up, communication and promotion of the “8th Evaluation Conference of EU Cohesion Policy” organized by the operating DG.

The purposes of the processing of personal data include in particular management of lists and mailings-lists for contacts, invitations, participants, reports, minutes, distribution of reports/minutes, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, photographs/pictures, presentations, live web streaming and/or audio and video recording of speakers and participants, news and publications.

Lawfulness of the processing operation:

Legal basis

The processing operations on personal data linked to the organization, management, follow-up and promotion of the “8th Evaluation Conference of EU Cohesion Policy” is necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically Articles 5, 11 and 13 TEU and Articles 15, 244 - 250 TFEU. In addition, the processing is necessary as part of the European Commission’s obligation to provide information about EU-financed actions through ESIF Funds, IPA and European Union Solidarity Fund.

Lawfulness

The processing operations on personal data for the organization, management and promotion of “8th Evaluation Conference of EU Cohesion Policy” are necessary and lawful under the following article and recital of Regulation (EU) 2018/1725:

Article 5 (a): processing is necessary for the performance of a task carried out in the public interest on the basis of the Treaties establishing the European Communities or other legal instruments adopted on the basis thereof;

Article 5 (b): processing is necessary for compliance with a legal obligation to which the controller is subject;

Recital 22: processing of personal data for the performance of tasks carried out in the public interest by the Union institutions and bodies includes the processing of personal data necessary for the management and functioning of those institutions and bodies.

No restrictions under Article 25 of Regulation (EU) 2018/1725 apply.

3. Which data do we collect and process?

Personal data collected and further processed for the purposes of the organisation and management of the conference may include in particular:

- data necessary for the organisation and management of the meeting, such as gender (needed for the right title)/name/surname/profession/ postal and/or e-mail addresses/ phone number/fax number, dietary requirements, information on mobility, etc.
- identity/passport number/identity/passport expiration date/date of birth (for access control purpose by security guards to the Commission's premises – see DPO-2638)
- information about the form of transport used and hotel, and banking information (for purpose of reimbursement of travel expenses/allowances – see DPO-372 and DPO-300)
- pictures, presentations, live webstreaming and/or audio and video recording of speakers and participants (due to the specific characteristics of the venue, there is only an opt-in solution available).
- if you are invited as a member/observer of a Commission Experts Group, some of your personal data (listed in DPO-2194) will be made publicly available in the Commission’s Register of Expert Groups (http://ec.europa.eu/secretariat_general/regexp/) for as long as the membership upholds and/or until removal from the public site is requested, in view of the transparency policy of the European Institutions and the need to inform the public of the identity and qualifications of the experts advising the Institution.


See also 'COM(2007)127 final' and http://ec.europa.eu/transparency/eti/index_en.htm
Live web streaming, video recording and images of the speakers and the participants, as well as photographs of groups of participants and organizers could be taken and published in the context of the meeting. Due to the specificity of the venue, it is not possible to guarantee an opt-out solution for the participants that will attend the event. Therefore, by these privacy terms, participants are well informed that they may be filmed. Participants that do not wish to be part of the above recording/publishing activities, can follow the conference sessions afterwards through the video recordings that will be available on the conference webpage.

The web service available for the online registration uses cookies to help the site remember your settings – language, font size and other preferences for how you want to view the site on your computer – so you do not have to keep re-entering them whenever you come back to us. Those cookies are not used to identify you personally. They just make the site work better for you. You can deactivate cookies at any time by configuring your web browser. You can control and/or delete cookies as you wish – for details, see http://www.AboutCookies.org.

You can delete all the cookies already on your computer and you can set most browsers to block them being placed. However, if you do this, you may have to manually adjust some preferences every time you visit the site.

The Commission does not use cookies for any other purposes than those presented here and does not use them to collect any personal data for any other purpose.

No data fields which fall under Article 10 of Regulation (EU) 2018/1725.

4. **How long do we keep your data?**

Your personal data is only kept for as long as follow-up actions to the conference are necessary, considering the purpose(s) of the processing of personal data: the conference and its related management for a maximum period of 2 years.

All personal data collected from the registration form will be deleted from databases **2 years after** the last action in relation to the conference. The media content (video recordings and photos) will be kept for a longer period for the purpose of allowing access to the discussed content of the conference. It will be kept in conference webpage, and the period will be of 3 years.

Reports containing personal data will be archived according to the Commission’s legal framework. Nevertheless, where needed, after this delay, personal data will be part of a list of contact details shared internally amongst the European Commission services for the purpose of contacting data subjects in the future in the context of the Commission’s activities. If data subjects do not agree with this, they may contact the Data Controller by using the contact information as mentioned in this privacy statement and by explicitly specifying their request.

5. **How do we protect your data?**

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored either on the servers of the European Commission or of its contractor MOSTRA and American Express Corporate Travel (AMEX); the operations of which abide by the European Commission’s security decision of 16 August 2006 [C(2006) 3602] concerning the security of information systems used by the European Commission.
The Commission’s contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)⁴.

6. **Who has access to your data and to whom is it disclosed?**

Authorised staff of DG REGIO B.2 and external consultants/service providers bound by confidentiality clauses, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation.

Contractors performing processing operations on behalf of DG REGIO for the purposes of the “8th Evaluation Conference of EU Cohesion Policy” under a contract or legal act.

The operating DG does not share personal data with third parties for direct marketing.

Participants to the 8th Evaluation Conference of EU Cohesion Policy.

Personal data of participants to conferences and events (pictures, video/voice recordings) may be published or web streamed on the internet site of Europa website and REGIO social media accounts. If you do not agree with this publication of your personal data, please inform the service responsible for the meeting using the contact information below and explicitly specifying your request. In these cases, and according to available resources, the organizer could offer participants who object to publication a position where their image would not be recorded. In case, however, the participant decides to intervene (by asking questions) his/her voice will be recorded. Clear indication and information to hosts will be provided for to correctly guide participants. If no resources are available, those participants can locally follow live meeting and debates at the web streaming Internet address indicated in the subscription form or in the invitation by the organizer.

If personal data is published on a publicly available website (for instance, Europa), this means that they are accessible worldwide.

Following the recommendation of the EDPS of 13/02/2007, this does not constitute a transfer of personal data.

For transparency purposes, personal data of experts/observers which are members of a Commission's Experts Group are published on Europa in the Register of Expert Groups [http://ec.europa.eu/secretariat_general/regexp/](http://ec.europa.eu/secretariat_general/regexp/) for as long as the membership upholds and/or until removal from the public site is requested. This Register is under the responsibility of SG (see record/legacy notification DPO-2194).

For communication and educational purposes of interpreters, some recordings of webcasts could be used by the SCIC services. This processing is described in a specific record/legacy notification to the DPO 2810.

To find more details about the transfer please consult the notification of the processing – see reference at point 9 below.

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The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

7. **What are your rights and how can you exercise them?**

According to Regulation (EU) 2018/1725, you are entitled to access your personal data and rectify, block or delete it in case the data is inaccurate or incomplete. You can exercise your rights by using the contact information below, or in case of conflict the Data Protection Officer and if necessary the European Data Protection Supervisor using the contact information given at point 8.

8. **Contact information**

If you have comments or questions or if you wish to exercise your rights please contact REGIO B.2:

- Phone number: +32 229-60840
- E-mail address: REGIO-EVAL@ec.europa.eu

**Recourse:** Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor via edps@edps.europa.eu.

You can also contact the Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu.

9. **Where to find more detailed information?**

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link: http://ec.europa.eu/dpo-register

This specific processing has been notified to the DPO with the following reference: DPO – 2780.

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5 http://www.edps.europa.eu/EDPSWEB/