

**TITLE OF THE PROJECT:**

Project start date:

Project end date:

Agreement N°:

**Summary**

| <b><u>I. EXPENDITURE</u></b>   |                           | <i>Amount</i> |             |
|--|---------------------------|---------------|-------------|
| <b><u>A. ELIGIBLE COSTS</u></b>  |                           |               |             |
| 1. Staff: administration and coordination                                    |                           | 0,00          |             |
| 2. Travel expenses and subsistence costs for admin. staff                    |                           | 0,00          |             |
| 3. Production, communication and dissemination costs                         |                           | 0,00          |             |
| 4. Costs of conferences, meetings and ceremonies                             |                           | 0,00          |             |
| 5. Miscellaneous direct costs  |                           | 0,00          |             |
| 6. Indirect Costs  |                           | 0,00          |             |
|  | <b><u>TOTAL A</u></b>     | <b>0,00</b>   |             |
| <b><u>B. OTHER NON-ELIGIBLE COSTS</u></b>                                    |                           |               | <b>0,00</b> |
| <b><u>C. CONTRIBUTIONS IN KIND (not applicable in this action)</u></b>       |                           |               |             |
|  | <b><u>GRAND TOTAL</u></b> | <b>0,00</b>   |             |
| <b><u>II. REVENUE</u></b>  |                           | <i>Amount</i> |             |
| <b><u>A. RECEIPTS</u></b>  |                           |               |             |
| 1. <u>Financial Contribution earmarked to the eligible costs</u>             |                           | 0,00          |             |
| a) Grant requested from the Commission                                       |                           | 0,00          |             |
| b) Financial Contribution from third parties earmarked to the eligible costs |                           | 0,00          |             |
| 2. <u>Income generated by the action</u>                                     |                           | 0,00          |             |
|  | <b><u>TOTAL A</u></b>     | <b>0,00</b>   |             |
| <b><u>B. OTHER REVENUE</u></b>   |                           |               |             |
| 1. <u>Financial Contribution of the beneficiary (own resources)</u>          |                           | 0,00          |             |
| 2. <u>Other Financial Contributions from third parties</u>                   |                           | 0,00          |             |
|  | <b><u>TOTAL B</u></b>     | <b>0,00</b>   |             |
| <b><u>C. CONTRIBUTIONS IN KIND (not applicable in this action)</u></b>       |                           |               |             |
|  | <b><u>GRAND TOTAL</u></b> | <b>0,00</b>   |             |

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**I. EXPENDITURE**

Estimated total

budget - €

**A. ELIGIBLE COSTS****1. Staff: administration and coordination***a) Category A (project manager, administrator, expert, consultant, etc.)*

| Function in the project | Number of persons | Total N° of days | Budgeted amount<br>€per day | Total budgeted - € |
|-------------------------|-------------------|------------------|-----------------------------|--------------------|
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
| Total                   | 0                 | 0                |                             | Total (a) 0,00     |

*b) Category B (assistance functions, etc.)*

| Function in the project | Number of persons | Total N° of days | Budgeted amount<br>€per day | Total budgeted - € |
|-------------------------|-------------------|------------------|-----------------------------|--------------------|
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
| Total                   | 0                 | 0                |                             | Total (b) 0,00     |

*c) Category C (secretaries, etc.)*

| Function in the project | Number of persons | Total N° of days | Budgeted amount<br>€per day | Total budgeted - € |
|-------------------------|-------------------|------------------|-----------------------------|--------------------|
|                         |                   |                  |                             | 0,00               |
|                         |                   |                  |                             | 0,00               |
| Total                   | 0                 | 0                |                             | Total (c) 0,00     |

|  |             |
|--|-------------|
| <b>Total section 1<br/>(items a+b+c)</b> | <b>0,00</b> |
|--|-------------|

**2. Travel expenses and subsistence costs for administrative staff in connection with implementation of the action**

- Travel expenses and subsistence costs for participants in conferences or seminars organised as part of the project should be entered in section 4c1-4c3 of the form.

*a) Travel*

| Purpose of travel | Mode of transport | Number of journeys | Budgeted cost per journey - € | Total budgeted - € |
|-------------------|-------------------|--------------------|-------------------------------|--------------------|
|                   |                   |                    |                               | 0,00               |
|                   |                   |                    |                               | 0,00               |
|                   |                   |                    |                               | 0,00               |
| Total             |                   |                    |                               | Total (a) 0,00     |

*b) Subsistence (accommodation and meals)*

| Event/location | Budgeted cost per day - € | Number days | Total budgeted - € |
|----------------|---------------------------|-------------|--------------------|
|                |                           |             | 0,00               |
|                |                           |             | 0,00               |
|                |                           |             | 0,00               |
| Total          |                           |             | Total (b) 0,00     |

|  |             |
|--|-------------|
| <b>Total section 2<br/>(items a+b)</b> | <b>0,00</b> |
|--|-------------|

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**3. Production, communication and dissemination costs**

- N.B.: Do not include administrative staff expenditure under this heading!

Estimated total  
budget - €**a) Production costs: publications, books, CD-Roms, videos, internet**

| Number units | Budgeted unit cost € | Description | Total budgeted € |
|--------------|----------------------|-------------|------------------|
|              |                      |             | 0,00             |
|              |                      |             | 0,00             |
|              |                      |             | 0,00             |
|              |                      |             | 0,00             |
| Total (a)    |                      |             |                  |

**0,00****b) Translation costs**

Please provide detailed breakdown as suitable

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (b)

**0,00****c) Distribution costs: mail, postage, packaging, etc.**

| Number units | Budgeted unit cost € | Description | Total budgeted € |
|--------------|----------------------|-------------|------------------|
|              |                      |             | 0,00             |
|              |                      |             | 0,00             |
|              |                      |             | 0,00             |
| Total (c)    |                      |             |                  |

**0,00****d) Dissemination costs: advertisements, promotion, press, etc. (please specify)**

Please provide detailed breakdown as suitable

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (d)

**0,00****Total section 3  
(items a+b+c+d)****0,00**

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**4. Costs in connection with conferences, meetings and ceremonies***a) Premises hire*

| Number units | Budgeted unit cost € | Description | Total budgeted € |
|--------------|----------------------|-------------|------------------|
|              |                      |             | 0,00             |

Total (a)

**0,00***b) Equipment hire*

| Number units | Budgeted unit cost € | Description | Total budgeted € |
|--------------|----------------------|-------------|------------------|
|              |                      |             | 0,00             |

Total (b)

**0,00***c) Travel and subsistence expenses of conference/ceremony participants and speakers**c1) Travel expenses of conference/ceremony participants and speakers***- Do not include European Union officials**

| Purpose of travel | Mode of transport | Number of journeys | Budgeted cost per journey - € | Total budgeted € |
|-------------------|-------------------|--------------------|-------------------------------|------------------|
|                   |                   |                    |                               | 0,00             |
|                   |                   |                    |                               | 0,00             |
|                   |                   |                    |                               | 0,00             |

Total (c1)

**0,00***c2) Local transport***- Do not include European Union officials**

| Purpose of travel | Mode of transport | Number of journeys | Budgeted cost per journey - € | Total budgeted € |
|-------------------|-------------------|--------------------|-------------------------------|------------------|
|                   |                   |                    |                               | 0,00             |
|                   |                   |                    |                               | 0,00             |
|                   |                   |                    |                               | 0,00             |

Total **0**

Total (c2)

**0,00***c3) Subsistence (accommodation and meals for conference/ceremony participants and speakers)***- Do not include European Union officials**

| Number days | Budgeted cost per day - € | Event/location | Total budgeted € |
|-------------|---------------------------|----------------|------------------|
|             |                           |                | 0,00             |
|             |                           |                | 0,00             |
|             |                           |                | 0,00             |

Total (c3)

**0,00***d) Interpretation*

Languages from/into which interpretation will be provided:

- Interpretation from:

- Interpretation into:

*d1) Interpreters*

| N° of days | Budgeted daily rate € | Event/location | Total budgeted € |
|------------|-----------------------|----------------|------------------|
|            |                       |                | 0,00             |

Total (d1)

**0,00**

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**d2) Hire of booths**

| N° of days | Budgeted daily rate € | Event/location | Total budgeted € |
|------------|-----------------------|----------------|------------------|
|            |                       |                | 0,00             |

Total (d2)

**0,00****e) External speakers' fees**

| N° of days | Budgeted fees day - € | Event/location | Total budgeted € |
|------------|-----------------------|----------------|------------------|
|            |                       |                | 0,00             |
|            |                       |                | 0,00             |

Total (e)

**0,00****f) Reception staff**

| N° of working hours | Budgeted rate hour - € | Event/location | Total budgeted € |
|---------------------|------------------------|----------------|------------------|
|                     |                        |                | 0,00             |

Total (f)

**0,00****g) Reproduction costs (photocopies, etc.) for documentation to be distributed to participants***Please provide detailed breakdown as suitable*

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (g)

**0,00****h) Supplies***Please provide detailed breakdown as suitable*

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (h)

**0,00****i) Other costs (please specify)**

|  |
|--|
|  |
|  |
|  |

*Please provide detailed breakdown as suitable*

|                  |
|------------------|
| Total budgeted € |
| 0,00             |
| 0,00             |
| 0,00             |

Total (i)

**0,00**

|                        |             |
|------------------------|-------------|
| <b>Total section 4</b> |             |
| <b>(items a - i)</b>   | <b>0,00</b> |
|                        |             |

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**5. Miscellaneous costs directly linked to project activities**

- N.B.: Do not include administrative staff expenditure under this heading!

- a) Fees, cachets and remuneration of artists  
 b) Copyright and royalties  
 c) Artists re-sale rights  
 d) Remuneration of technical staff  
 e) Equipment hire  
 f) Audit report  
 g) Cost of pre-financing guarantee  
 h)  
 i)  
 j)  
 k)  
 l)

| Total budgeted € |      |
|------------------|------|
| 0,00             |      |
| 0,00             |      |
| 0,00             |      |
| 0,00             |      |
|                  |      |
|                  |      |
|                  |      |
|                  |      |
|                  |      |
|                  |      |
|                  |      |
|                  |      |
| Total            | 0,00 |

|  |             |
|--|-------------|
| <b>Total section 5<br/>(items a - l)</b> | <b>0,00</b> |
|--|-------------|

**6. Indirect Costs**

- Note: Only the beneficiary's own costs directly incurred in implementing the project may be included in this section, up to a maximum of 7% of the total amount of direct expenditure (sections 1, 2, 3, 4, & 5).

| Total budgeted €       |             |
|------------------------|-------------|
| 0,00                   |             |
| <b>Total section 6</b> | <b>0,00</b> |

|                                     |             |
|-------------------------------------|-------------|
| <b>ELIGIBLE COSTS - GRAND TOTAL</b> | <b>0,00</b> |
|-------------------------------------|-------------|

**B. Other Non-Eligible Costs**

|  |
|--|
|  |
|  |
|  |

Please provide detailed breakdown as suitable

| Total budgeted € |      |
|------------------|------|
| 0,00             |      |
| 0,00             |      |
| 0,00             |      |
| Total            | 0,00 |

**C. Contributions in Kind (not applicable in this action)**

|                                  |             |
|----------------------------------|-------------|
| <b>EXPENDITURE - GRAND TOTAL</b> | <b>0,00</b> |
|----------------------------------|-------------|

**II. REVENUE**

|                                |
|--------------------------------|
| Estimated total<br>Revenue - € |
|--------------------------------|

**A. RECEIPTS****1. Financial Contribution earmarked to the eligible costs**

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a) Grant requested from the European Commission DG EAC

0,00

b) Financial Contribution from third parties earmarked to the eligible costs

b1) International Public Institutions (please specify)

- Please submit a declaration by the relevant institutions
- Grant specifically assigned to the eligible costs of the project

|  |
|--|
|  |
|  |

|                  |
|------------------|
| Total budgeted € |
| 0,00             |
| 0,00             |

Total (b1)

0,00

b2) National / Regional / Local Public Institutions (please specify)

- Please submit a declaration by the relevant institutions
- Grant specifically assigned to the eligible costs of the project

|  |
|--|
|  |
|  |

|                  |
|------------------|
| Total budgeted € |
| 0,00             |
| 0,00             |

Total (b2)

0,00

b3) Private Companies (please specify)

- Please submit a declaration by the relevant institutions
- Grant specifically assigned to the eligible costs of the project

|  |
|--|
|  |
|  |

|                  |
|------------------|
| Total budgeted € |
| 0,00             |
| 0,00             |

Total (b3)

0,00

b4) Others (please specify)

- Please submit a declaration by the relevant institutions
- Grant specifically assigned to the eligible costs of the project

|  |
|--|
|  |
|--|

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (b4)

0,00

|                              |             |
|------------------------------|-------------|
| <b>Total section 1</b>       | <b>0,00</b> |
| <b>(items a+b1+b2+b3+b4)</b> |             |

**2. Income generated by the project**

- Any income generated by the project cannot and must not be considered as part of the self-financing (Section 3)

a) Registration fees

Please provide detailed breakdown as suitable

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (a)

0,00

b) Sale of publications

Please provide detailed breakdown as suitable

|                  |
|------------------|
| Total budgeted € |
| 0,00             |

Total (b)

0,00

c) Other (please specify)

Please provide detailed breakdown as suitable

|  |
|--|
|  |
|  |
|  |
|  |

|                  |
|------------------|
| Total budgeted € |
| 0,00             |
| 0,00             |
| 0,00             |
| 0,00             |

Total (c)

0,00

|                        |             |
|------------------------|-------------|
| <b>Total section 2</b> | <b>0,00</b> |
| <b>(items a+b+c)</b>   |             |

**B. OTHER REVENUE****1. Financial Contribution of the beneficiary (own resources)**

- This contribution must be own funds or raised and secured funds specifically for the project.

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- Income generated by project activities cannot in any way be considered as raised funds.

**a) Applicant organisation**

|      |
|------|
| Name |
|      |

|              |             |
|--------------|-------------|
| <b>Total</b> | <b>0,00</b> |
|              |             |

**b) Co-organisers (only if applicable)**

|      |
|------|
| Name |
| Name |
| Name |

|      |
|------|
| 0,00 |
| 0,00 |
| 0,00 |

|              |             |
|--------------|-------------|
| <b>Total</b> | <b>0,00</b> |
|              |             |

|  |             |
|--|-------------|
| <b>Total section 1<br/>(items a+b)</b> | <b>0,00</b> |
|  |             |

**2. Other Financial Contributions from third parties**

|      |
|------|
| Name |
|      |

|                |             |
|----------------|-------------|
| <b>Total 2</b> | <b>0,00</b> |
|                |             |

**3. Contributions in kind (not applicable in this action)**

|                              |             |
|------------------------------|-------------|
| <b>REVENUE - GRAND TOTAL</b> | <b>0,00</b> |
|                              |             |