



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR HEALTH AND FOOD SAFETY

Food sustainability, international relations
Farm to fork strategy

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: *EU Food Loss and Waste Prevention Hub – operability, maintenance and management of the website*

Data Controller: *European Commission, Directorate-General for Health and Food Safety, Directorate D, Unit D1, Farm to fork strategy.*

Record reference: *DPR-EC-08799.1*

Table of Contents

- 1. Introduction**
- 2. Why and how do we process your personal data?**
- 3. On what legal ground(s) do we process your personal data?**
- 4. Which personal data do we collect and further process?**
- 5. How long do we keep your personal data?**
- 6. How do we protect and safeguard your personal data?**
- 7. Who has access to your personal data and to whom is it disclosed?**
- 8. What are your rights and how can you exercise them?**
- 9. Contact information**
- 10. Where to find more detailed information?**

1. INTRODUCTION

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

This privacy statement concerns the processing operation *Operability, maintenance and management of the EU Food Loss and Waste Prevention Hub*, a Commission website for stakeholders active in food loss and waste prevention and reduction, which provides the opportunity to share best practices (Resources page), find relevant information, such as policies and legislative developments (Member States pages), and stay up-to-date with the latest developments in the field (News page). The main goal of the website is to foster the exchange of knowledge and the dissemination of the different initiatives carried out to tackle food loss and waste in order to inspire further action. The website aspires to be a ‘one-stop shop’ for stakeholders active in food loss and waste prevention and reduction.

The EU Food Loss and Waste Prevention Hub is an initiative of the European Commission, undertaken by the Directorate-General for Health and Food Safety, Directorate D, Unit D1 Farm to fork strategy, as presented below.

2. WHY AND HOW DO WE PROCESS YOUR PERSONAL DATA?

Purpose of the processing operation: The European Commission collects and uses your personal information only for the purposes of operating, maintaining and managing the EU Food Loss and Waste Prevention Hub.

More specifically, this concerns the following processing activities:

- To allow you to sign up and stay signed in on the website;
- To allow you to submit content on the website;
- To allow you to edit content you previously submitted on the website;
- To allow you to review changes in the content you submitted or updated, as proposed by the website administrator;
- To receive notifications from the website administrator in relation to the content you have submitted (e.g. email notification to confirm the registration on the website, notification to confirm the content submission, notification to inform about changes proposed by the website administrator to submitted content etc);
- To receive information from the website administrator in relation to the operations and new developments related to the website;
- To receive information from the European Commission on EU level food loss and waste prevention work and projects, as well as research activities;
- To identify and prevent fraud;
- To identify and prevent spam;
- To display content suitable to your device;

- To measure the effectiveness of our website; and
- Only ***based on your explicit consent***, to send you the newsletter of the EU Food Loss and Waste Prevention Hub, through the Commission's online service Newsroom. The processing operation consists of maintaining a list containing personal data (email addresses) in a database.

Your personal data will not be used for an automated decision-making including profiling.

3. ON WHAT LEGAL GROUND(S) DO WE PROCESS YOUR PERSONAL DATA

The legal bases for the processing operations on personal data are:

- Directive 2008/98/EC on waste¹ as recently amended by Directive (EU) 2018/851 of the European Parliament and of the Council², in particular a combined reading of Article 3(2b) on definition of waste, Article 9 on prevention of waste, Article 29 on waste prevention programmes, and Article 37 on reporting thereof.
- The Single Market Programme, Food and Feed strand

We process your personal data, because processing is necessary for the performance of a task carried out in the public interest (Article 5(1)(a) of Regulation (EU) No 2018/1725).

For specific processing activities, the consent of the data subject is necessary: users' email addresses will be included in the EU Food Loss and Waste Prevention Hub newsletter mailing list, only subject to their prior freely given, specific, informed and unambiguous consent, in compliance with Article 3(15) and Article 7 of Regulation (EU) No 2018/1725. Users can indicate their consent in the on-line templates for submitting content to the website. Users can also opt to subscribe to the newsletter of the Hub by providing their e-mail addresses, using the [newsletter's subscription link](#).

4. WHICH PERSONAL DATA DO WE COLLECT AND FURTHER PROCESS?

When clicking on the log-in tab, present on the EU Food Loss and Waste Prevention Hub webpage, users will be directed to an interactive platform where, after registration (via European Commission Authentication Service-ECAS/ EU-login), they can submit resources and news through the on-line templates. Selected users (designated Member States' representatives) will be given rights through the SAAS registration tool, in order to be able to access and propose changes to the content of the Member States' pages on the Hub.

The data fields are the personal data required in order to sign up to EU login, SAAS (for selected users only): e-mail address, first name, last name, username.

In order to subscribe to the newsletter or to be included in the newsletter mailing list (based on your explicit consent), the following personal data are collected: email address. The newsletter is managed in Newsroom, which collects only the list of currently chosen newsletters with the associated email address. No other information at any moment is transferred to other systems, exported from the Newsroom or otherwise further treated.

¹ Directive 2008/98/EC of the European Parliament and of the Council of 19 November 2008 on waste and repealing certain Directives (OJ L 312, 22.11.2008, p. 3).

² Directive (EU) 2018/851 of the European Parliament and of the Council of 30 May 2018 (OJ L 150, 14.6.2018, p. 109).

If you do not provide these personal data, possible consequences are the impossibility to register and submit content on our website. You will nevertheless be able to access the database of resources and news, as well as the Member States' pages, without registering on the website.

We have obtained your personal data directly from you.

Once registered, you can submit resources or news by using the templates available on the website, which collect information such as the title, summary, description of the news/resource; name of the organisation; link to the organisation's website; date of publication of the resource/of the event; location of the event (for news). You are kindly asked not to submit personal data in the *Name of organisation* and *Further information* fields, as such information will not be accepted by the moderator of the website for publishing. You are encouraged to submit data such as the name of the organisation that you represent or functional e-mail accounts which cannot be traced back to a person.

5. HOW LONG DO WE KEEP YOUR PERSONAL DATA?

Personal data of users of the EU Food Loss and Waste Prevention Hub will be kept for as long as their EU Login account is active (functional email address), unless users specifically ask to be removed from the users' database of the Hub by putting in a request through their profile or by contacting EU-FOOD-WASTE-PREVENTION-HUB@ec.europa.eu. Regarding personal data processed in EU Login, data subjects are entitled to access, verify and correct it themselves, at any time. In order to delete their profile, however, they need to send an email to the EU Login system contact point: EU-LOGIN-EXTERNAL-SUPPORT@ec.europa.eu.

Additionally, Member States' representatives designated by national competent authorities to update their respective Member States pages will be registered by the Commission in the SAAS system, in order for them to have access and submit changes to those pages. In the case of these users, after two weeks following the deletion from EU Login of the user profile or upon a direct request from the national competent authority to the Commission, personal data will be also deleted from SAAS. For the data in SAAS, once a person is removed from any access to any DG SANTE system, the data will not be kept longer than two weeks after the initial date of deletion. Users or national competent authorities can request the deletion of personal data from SAAS at any time, by contacting EU-FOOD-WASTE-PREVENTION-HUB@ec.europa.eu.

Data related to individuals who have subscribed to or have been included in the mailing list of the newsletter of the Hub by the website administrator will be kept until the user personally deletes their subscription in Newsroom (link to their Newsroom profile is available at the end of the newsletter, together with the link to unsubscribe) or until the user requests the Commission the removal of their e-mail address from the subscribers' list, by contacting EU-FOOD-WASTE-PREVENTION-HUB@ec.europa.eu. Personal data will be retained for a maximum period of five years after the last interaction of the subject with the Commission Services, after which data will be automatically deleted from the Newsroom system.

6. HOW DO WE PROTECT AND SAFEGUARD YOUR PERSONAL DATA?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

All data submitted through the website by users is checked a posteriori by a moderator from the Commission services, in line with the Terms and conditions of the EU Food Loss and Waste Prevention Hub. Kindly note that personal data submitted through the *Name of organisation* and *Further information* fields, will not be accepted by the moderator of the website for publishing. Under these fields, you are encouraged to submit data such as the name of the organisation that you represent or functional e-mail accounts which cannot be traced back to a person.

7. WHO HAS ACCESS TO YOUR PERSONAL DATA AND TO WHOM IS IT DISCLOSED?

Access to your personal data is provided to the Commission staff authorised for carrying out this processing operation and to other authorised Commission staff according to the “need to know” principle, as well as to external experts and contractors who work on behalf of the Commission for the purposes of operating, maintaining and managing the EU Food Loss and Waste Prevention Hub. Such staff abide by statutory, and when required, additional confidentiality agreements.

More specifically, the following Commission staff have access to certain parts of the personal data:

- Authorised staff of the European Commission, Directorate-General for Health and Food Safety, Directorate D, Unit D1, Farm to fork strategy, responsible for the development, management and operations of the EU Food Loss and Waste Prevention Hub.
- Authorised staff of the European Commission, Directorate-General for Health and Food Safety, Directorate A, Unit A4, Information Systems, involved in developing and maintaining the EU Food Loss and Waste Prevention Hub.
- External experts and contractors who work on behalf of the Commission for the purposes of operating, maintaining and managing the EU Food Loss and Waste Prevention Hub.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data is inaccurate or incomplete. Under certain conditions, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725, on grounds relating to your particular situation.

To the extent you consented to the processing of your personal data for specific activities, as described under point number 2 of the present privacy statement, you can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

Any request for access to personal data will be handled within one month. Any other request mentioned above will be addressed within 15 working days.

9. CONTACT INFORMATION

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller:

European Commission, Directorate-General for Health and Food Safety, Directorate D, Unit D1, Farm to fork strategy at EU-FOOD-WASTE-PREVENTION-HUB@ec.europa.eu.

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. WHERE TO FIND MORE DETAILED INFORMATION?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-08799.1.