Standard Summary Project Fiche for the Transition Facility

1. Background information
   1.1 CRIS number: 2006/018-175.05.02
   Twinning contract number: SK06-IB-SO-02
   1.2 Title: Improving and broadening the care for the re-socialisation and rehabilitation of persons addicted to psychoactive substances
   1.3 Sector: Health
   1.4 Location: General Secretariat of the Ministerial Committee for Drug Dependencies and Drug Control of the Office of the Government, Ministry of Labour, Social Affairs and Family, Centre of Labour, Social Affairs and Family and the Association of the resocialization centres, Slovakia

2. Objectives

   2.1 Overall objectives:
   To fight against drug abuse by achieving a level of re-socialisation and rehabilitation of persons addicted to psychoactive substances comparable with other EU Member States.

   2.2 Project purposes:
   To raise the standard of all activities performed by re-socialisation facilities for the provision of care for persons addicted to psychoactive substances.

   2.3 Justification
   Within the frame of the National Drug Strategy for 2004 – 2008, the following tasks will be supported:

   “Within the framework of re-socialisation services, ensure the quality of services delivered and ....”

   “Ensure sufficient scope, professionalism and quality of activities in the area of re-socialisation work. Pay attention to the methods and means of occupational re-adaptation and gradual re-integration of afflicted individuals into the natural social environment.”

   This project shall facilitate achieving of an identifiable output of The EU Drug strategy 2005 – 2012:

   “Measurable reduction of the use of drugs, of dependence and of drug-related health and social risks through the development and improvement of an effective and integrated comprehensive knowledge-based demand reduction system including prevention, early intervention, treatment, harm reduction, rehabilitation and social reintegration measures within the EU Member States....”

   as well as achieving the goals and measures of The EU Drugs Action Plan 2005 – 2008:

   Objective 11:
Ensure the availability of and access to targeted and diversified treatment and rehabilitation programmes.

Activity 3:

Improve access to and coverage of rehabilitation and social reintegration programmes, paying special attention to specialized (social, psychological, medical) services for young people who use drugs.

Activity 4:

Organise and promote dissemination of information on the availability of treatment and rehabilitation programmes.

Objective 13:

Further develop alternatives to imprisonment for drug abusers and drug services for people in prisons, with due regard to national legislation.

Activity 2:

Develop prevention, treatment and harm reduction services for people in prison, reintegration services on release from prison and methods to monitor/analyse drug use among prisoners.

3 Description

3.1 Background and justification:

Today, the medical care for addicts is provided in a network of facilities with in-patient (psychiatric wards, drug addiction treatment centres) and out-patient services in Slovakia. It can be stated that health care for individual addicts is ensured at an appropriate professional level. In 2004 the number of treated persons was 2,315 (Institute of Health Information and Statistics, 2005). Out of the treated persons only a limited number has the possibility to continue with resocialization and rehabilitation care in specialised facilities. Out-patient care can be provided in the framework of psychological and social counselling. However, a rather large number of addicts need residential care after repeated treatment.

The Slovak Ministry of Labour, Social Affairs and Family as a central body of state administration is responsible for drafting and implementing policy plans in the area of social and legal protection of children, social custody and social prevention. The competence of the sector of labour, social affairs and family includes the implementation of preventive measures; in particular, the measures of social prevention cover inter alia preventive measures targeted on alcohol and other drugs related issues, promotion of healthy life style, coping with difficult situations in life, etc. This competence is clearly divided between the state administration and the selfgovernment. In the area of the social affairs the state administration is represented by the Offices of the Labour, Social Affairs and Family (one central body – Centre of Labour, Social Affairs and Family and 46 offices – within their competence for example providing material distress allowances providing of state allowances, social and legal protection of children, etc.) The selfgovernment in Slovakia is represented by the cities and villages on the local level (in total there are 2891 municipalities from which 138 are with the status of the city). On the regional level the selfgovernment is represented by the Higher Territorial Units (the frame of the Territorial Units is established by law) – Slovak Republic is divided into 8 regions.
The municipal administration is regionally structured as follows:

<table>
<thead>
<tr>
<th>Regions</th>
<th>Districts</th>
<th>Municipalities</th>
<th>Municipalities with city status</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>79</td>
<td>2,891</td>
<td>138</td>
</tr>
</tbody>
</table>

One also finds a League of Cities and Municipalities (ZMOS).

The Higher Territorial Units are responsible for the regional policy and development of the region provided by law. There is neither principle of superiority nor subsidiarity between the municipalities and Higher Territorial Units. The scope of the responsibility of the municipalities and the Higher territorial Units was provided by law. Some of their responsibility can be provided by other private entity or by NGOs. Scope of activities and proportion of the conditions that can be provided by NGOs or other entities are provided by law. According to the statutory duty, each Higher Territorial Unit (HTU) is obliged to establish facilities for providing resocialization and rehabilitation care. The Territorial Unit can do so by mean of the NGOs. In that case, funds from the Territorial Units are also provided to the nongovernmental facilities. The NGOs work on the agreement base with the HTU, with the one condition to have the accreditation (quality attest). According to the law, the resocialization facility can also be established by a city, it is not their obligation though.

The Ministry is responsible for an accreditation, amongst others for Centres of Resocialisation. Accreditation is verification of quality of certain service provider; it is not regarded as permission for operation. Since autumn 2005, there are new criteria for licences, according to which all accredited institutions will be evaluated and get a new licence until May 2006. Higher Territorial Units are responsible for creating conditions for organising resocialisation programmes and social programmes for drug addicts and other addicts including resocialisation centres.

The Ministry has established the commission for accreditation which has eleven members (three representatives of the state administration, three representatives of the HTU, three representatives of the municipalities, two representatives of the universities). External consultants are invited for special demands. The accreditation commission may seek an opinion e.g. also from a HTU. The commission functions as jury and does not plan according to demands – it is responsible to Higher Territorial Units.

Currently, the resocialization and rehabilitation care is provided in 20 resocialisation facilities with a total of 279 beds. This situation is unsatisfactory mainly with respect to the quality and accessibility of provided professional care. All except two are run by NGOs (in Bratislava – founded by the selfgovernment of the city of Bratislava and Košice – founded by the higher territorial unit). From the existeng number of the resocialization facilities, 12 are members of the Association of the Resocialization Centres (professional association representing interests of the resocialization centres). The genesis of their origination (till 2005) shows a dominance of a voluntaristic element that had an effect on the quality of the care provided. Based on the above information, most of the employees of the resocialization centres are not the civil servants, but the NGOs employees. It was partially caused by an insufficient legal framework that would regulate the conditions for drug addictions re-socialization. The State in cooperation with the relevant self-government authorities and resocialization facilities tries to move the execution of re-
socialization programmes towards quality improvement of all activities performed by these facilities (social work, curative educational care, social rehabilitation…).

However, the present level of existing staff capacities and the application of the latest approaches in the direct work with clients lags behind a comparable care and other spheres of assistance to addicts in the Slovak Republic (e.g. counselling, health care, prevention) and also behind a comparable rehabilitation and resocialisation care of addicts in other EU Member States.

Today the basic objective is improving the quality of personnel and institutional capacity in re-socialisation facilities in the Slovak Republic with a view to improving their technical preparedness and capacity for work with persons addicted to psychoactive substances in order to raise the standard of all activities performed by these facilities, including help to the social reinsertion.

Therefore it is necessary to analyse the current situation in the quality standard of provided re-socialisation services in re-socialisation centres for drug addicts and subsequently to adopt and implement measures for securing the quality of provided professional services in re-socialisation centres.

In this process main emphasis will be put on the transfer of know-how from the area of providing assistance in re-socialisation facilities in the EU Member States, modifying identified and applied standards and criteria to the conditions of Slovakia with respect to the legal provisions of the Slovak Republic. All this should result in an increased success rate of the work in re-socialisation facilities.

3.2 Linked activities:

The project is related to:

**PHARE 2000 Twinning Project SK00 / IB/ JHA/ 02 “Fight against Drugs,”** realized with the French and English experts, which provided a number of conclusions and recommendations for the reinforcement of the Slovak Government’s action and programmes on fight against drugs. These conclusions were ratified by the findings of the international conference UNDCP - Groupe Pompidou, with the name of “Social reinsertion of the drug users in EU”, which was realized by the Ministerial Committee for Drug Addictions and Drug Control with a cooperation of the Ministry of Labour, Social Affairs and Family and other concerned government departments.

The total budget of the project was divided as follows: 1,0 mil EUR from PHARE and 0,12 mil EUR national co-financing.

**PHARE 2003 UIBF Project 2003-004-995-0104 “Social and Economic Costs of Illicit Drugs Used in the Slovak Republic”**.

The result of the project is the first comprehensive analysis of the social and economic costs of illicit drugs in the Slovak Republic, in accordance with standard methods and criteria used for similar purpose in the EU Member States. The analysis is available for the public information and as an instrument for the further refinement of the National programme for the fight against drugs.

In the analysis, in the part of the Ministry of Labour, Social Affairs and Family, it is mentioned that based on the survey from 2002, the number of children with disturbed behaviour or problems with social-psychological development is increasing at approximately 10% every year, while numbers of social workers available to deal with these cases are falling. There has been an even greater fall in the number of social workers dedicated to prevention among adults. This implies the necessity of
both the institutional and the professional capacities in the area of resocialisation. The
total budget of the project was 0,2 mil EUR from PHARE.

Transition Facility 2004- Project 2004/016-764.03.02 “Support to the
Implementation of the National Programme for Fight against Drugs 2004 – 2008”.
The objective of the project is to build up and strengthen the institutional,
administrative and professional capacities at all levels of Slovak Public
Administrations and Public Services concerned with the fight against drugs.
The project is being implemented through a Twinning operation, one Technical
assistance contract and a Grant scheme.
The following activities should be executed within the Twinning:
• Building-up the institutional (administrative) and professional capacities required
for the development, management and co-ordination of long-term priority programs
of the National Drug Demand Reduction Strategy in the fields of prevention,
treatment and re-socialization.
• Building-up the institutional (administrative) and professional capacities required
for the elaboration and efficient implementation of long-term priority programs of the
National Drug Supply Reduction Strategy: enforcement of anti-drug legislation and
the fight against all forms of drug trafficking (with special attention to its relations
with other forms of organized crime).
This will also cover support for coordination and systemic co-operation between all
actors involved in drug demand and drug supply reduction.
• Building-up and improvement of the administrative and professional capacities at
the level of the Local State administration (Regional Offices, Specialised bodies (for
example Educational Services, Health care Services, Employment services, Social
Services, etc.) and at the Regional and local self-governments (Higher Regional Units
and Municipalities), with a view to strengthen their ability to effectively contribute to
the successful implementation of the anti-rug policies and to the achievement of the
objectives set in the National Programme.

The following activity will be implemented through Technical Assistance:
• Improvement of the quality and reliability of the information available in the field
of drugs and drug addictions in the SR, as well as the enhancement of the
communication and sharing of information between institutions dealing with data
collection, their analysis, evaluation and presentation.

A number of grass-root projects developed and managed by non-governmental
organizations involved in activities related to prevention of drug addictions or in the
treatment and re-socialization of drug addicts, preferably in partnership with relevant
public bodies, will be supported, as a means to enhance public-private sector co-
operation in these fields and to strengthen the professional capacities of all those
involved in the delivery of this type of services.

Resocialisation as a part of the drug demand reduction is always handled closely with
the prevention and treatment in the project. That is why only a limited attention and
time frame is given to it so the area cannot be deeply solved, e.g. not enough time to
realize the quality standards, personal standards, etc.
The twinning contract has been signed in July 2005 with the expected end in March
2007.
The total budget of the project is 1,5 mil EUR from TF and 0,7 mil EUR national co-
financing.
3. 3 Results:

The project is expected to deliver the following results:

1. The analysis of the current situation in providing professional services in re-socialisation centres will be carried out (activity 1.1).
   This analysis will be founded as the base for adopting measures for improving quality of re-socialisation programmes in re-socialisation centres.

2. Manual of the specification of conditions of re-socialisation care provided to addicts in the EU for use in Slovak republic will be elaborated (activity 1.2).
   The manual will be distributed to all state administration authorities, self governments on the local level and re-socialisation centres.

3. Proposal for personal (number of qualified staff per one client) and professional (qualification and praxes needed) standards of resocialization care for persons addicted to psychoactive substances in Slovak Republic will be formulated and elaborated and submitted in written form. The personal and professional standards will be adopted by the responsible institutions (activity 2.1 and 2.2)

4. The content of specialised training modules and education plan for the staff of the resocialisation centres will be proposed and formulated. (activity 3.1)

5. Specialised education and training of workers in the field of drug addicts will be implemented through the training of trainers (sustainability will be guaranteed). (activity 3.2)

3. 4 Activities

The project will be implemented through a Twinning contract, Technical Assistance and Grant contracts.

3.4.1 Twinning

The following activities should be executed within the Twinning:

Activity 1

1.1 The elaboration of a detailed analysis of the current situation in the resocialisation facilities in the Slovak Republic (with respect to the content and professions covering the assistance given to addicts)

The subject of analysis should mainly be:

I. current content of the re-socialisation process
   a) the scope and manner of assistance given in the resocialisation centres,
   b) the use of specialist methods and procedures in resocialisation centres,

II. current professions covering the re-socialisation process
   a) in the current qualification level of resocialisation centres stuff
   b) number of specialised staff per client
c) material and technical backup and rooms for administering assistance in resocialisation centres

The analysis should also include the possibilities and preparedness of resocialisation centres to enforce court decisions (educational measures) and probation.

The statistical data and information about the legal frame of the resocialization care provided by Slovak partners (The Ministry of the Labour, Social Affairs and Family, General Secretariat of the Board of Ministers for Drug Dependencies and Drug Control, Anti-drug Fund) will be used in the analysis. The analysis will be elaborated by the MS expert will guarantee detached approach for formulating further plans in the resocialisation of addicts.

The MS expert shall mainly consult and co-operate with the Association of the resocialisation centres – a representative body of the resocialization centres. The Association is fully involved in creation of the project and all the components are consulted with it. The Association will guarantee the cooperation of the resocialization centres with the MS expert, those that are the members of the Association. Cooperation of the rest of the resocialization centres will be based on the voluntary level. According to a very good cooperation with the resocialization centres it can be assumed that all the centres will provide the important data and will cooperate with the MS expert.

1.2 The development and creation of the Manual of the specification of conditions of re-socialisation care provided to addicts in the EU for use in Slovak Republic.

To develop such a manual it is necessary to analyse relevant information on the functioning of resocialisation facilities for addicts and on European quality standards in this area including the coverage of professions (qualification, professional experience), conditions for giving such assistance (personal standards, accreditation requirements, permits, etc.) in EU Member States. The MS expert(s), who is (are) expected to have a good overview of the functioning of the facilities for the re-socialisation of addicts in other Member States and a good knowledge of the functioning of facilities for the re-socialisation of addicts and of quality standards in his/her (their) country, shall be responsible for the performance of this task.

In performing this activity, the MS expert(s) will use data and information on valid legislation regulating the issue in Slovakia, on the substantive and territorial competence of entities so that the summary of relevant information is applicable to the current situation in Slovakia. The MS expert(s) will closely cooperate with the representatives of the Ministry of Labour, Social Affairs and Family – mainly with the Department of Social Inclusion.

This activity will also include a 3-day workshop for 40 participants - the representatives of resocialisation centres (20), self-governments (10) and state administration (10). The objective is to present the analysis - a summary of relevant data prepared by the MS expert(s), to discuss the possibilities of their use in the Slovak Republic, and to adopt conclusions and recommendations. After the workshop, the conclusions and the recommendations will be taken into account and the Manual of the specification of conditions of re-socialisation care provided to addicts in the EU for use in Slovak Republic will be elaborated by the MS expert(s).

Activity 2

2.1 Preparing a draft of personal and professional standards for resocialisation centres.

Within this activity a working group of 15 members – experts, should be established to create the standards. 5 two-day working meetings attended by 15 persons; 10 days together within 10 months should be held. The working meetings should be lead by the MS expert (s). The experience and the information from activity 1 should be used when discussing the standards requirements for Slovak Republic.
The starting point of this task is the output of activity 1, current legal provisions on the resocialisation of addicts, statutory accreditation requirements.

The working group will be composed of the representatives of the Ministry of Labour, Social Affairs and Family of the Slovak Republic, Ministry of Justice, representatives of the local state administration in the area of social affairs and family and employment services, representatives of the academic ground, the Higher Territorial Units representatives, resocialization centres and specialists from the psychology and social counselling services.

Formulation of recommendations for the improvement of personal and professional level of resocialisation of addicts including the proposals for personal and professional support of court decisions (educational measures) enforcement and probation. Proposal of the personal and qualification standards for executing specialised activities in re-socialisation centres. Generally accepted criteria (qualification, professional experience) and accepted number of specialized staff per client of resocialisation of addicts for the specialised staff of resocialisation centres will be elaborated by the MS expert(s) with a close cooperation with the Slovak experts.

2.2. Adoption of the personal and professional standards by the responsible institutions

Within this activity a presentation of the proposals and recommendations for the personal and professional standards will be performed - a 3 day workshop for 30 participants will be held, where the recommendations will be presented and refined the expected standards. MS expert(s) will present the recommendations for the personal and professional standards. Workshop participants will be the representatives of all resocialization centres, wide scope of the specialists working in the psychology and social counselling services, representatives of higher territorial units, representatives of resocialisation centres and experts providing psychological and social counselling to addicts.

The final version of personal and professional standards for resocialisation centres in the Slovak Republic will be elaborated by the MS expert(s) which will be adopted by the responsible institutions afterwards.

The content of specialised training modules and education plan for the staff of the resocialisation centres will be proposed and formulated. (activity 3)

Activity 3

3.1 Identification of training needs of resocialisation centres staff and drafting a training module for specialised staff of resocialisation centres and the involved institutions and experts.

Based on the outputs of activities 1 and 2, the objective of this activity will be the identification of the need of acquiring special knowledge and skills (hard and soft skills) for performing specialist work in the resocialisation centres. Based on the identified need the MS expert in cooperation with the Slovak experts (mainly from the Department of the Social Inclusion of the Ministry of Labour, Social Affairs and Family and from the academic field – pedagogical faculties and faculties of social work) will propose 2 training modules for the specialised staff of resocialisation centres.

a) module for the staff of the resocialization centres, who have not required knowledge and qualification for the work with drug addicts
b) module for „training of trainers“

Also criteria for qualification requirements for the participants of the „training of trainers“ will be elaborated.
3.2 Practical implementation of a long-term education and training of re-socialization facilities staff to improve their professional preparedness for work with persons addicted to psychoactive substance.

Within this activity, the training of trainers according to the proposed training module – activity 3.1 shall be implemented. The objective of this activity is to train the trainers in such a way that they are ready to train re-socialisation centres staff, who lack specialised knowledge and skills for the work with drug addicts due to their qualification.

The practical implementation of proposed recommendations and the training module will also allow to remove shortcomings or to modify the content of the training activity directly in the practical implementation.

The accurate form and content of education and training are determined by the result of activity 2. Nevertheless the preparation could be realized in advance so that when the results from the activity 2. are at disposal, activity 3 can start immediately. The estimated time allocation is 150 hours, the estimated number of participants in the “training of trainers” activity is 20. The participants will be the employees of the resocialization centres who will meet the criteria for qualification conditions set within the activity 3.1.

Nevertheless the detailed content of the individual activities as well as their exact definition will be defined with the twinning partners as part of the twinning contract.

The following inputs will be needed from the twinning partner administrations:

**One Resident Technical Adviser (RTA)** to be seconded to the SR Government’s Office (General Secretariat of the Ministerial Committee for Drug Addictions and Drug Control) for a period of 18 months.

The RTA must be a public administration expert on social work and re-socialization and should meet the following profile:
- university degree in Human Sciences
- at least 10 years of relevant professional experience in the resocialization with persons addicted to psychoactive substances
- proven experiences with the similar project in EU member state is an asset
- excellent communication and analytical skills
- full working knowledge of spoken and written English

**Two Medium-term Public administration experts (and one additional short-term expert) on social work and re-socialization should meet the following profiles:**

The expert (s) should have the following profile:

*Medium term expert*
- University degree in Human Sciences (social work or psychology preferred), PhD is an asset
- at least 10 years of relevant professional experience in the resocialization, mainly social reintegration in the direct work with clients
- proven experiences with the similar project in EU member state, experience in creation of anylisis is an asset
- excellent communication and analytical skills
- full working knowledge of spoken and written English
Medium term expert
- University degree in Human Sciences, PhD is an asset
- at least 5 years of relevant professional experience in the re-socialization, mainly social reintegration of the addicts
- proven experiences with the similar project in EU member state is an asset
- excellent communication and analytical skills
- full working knowledge of spoken and written English

Short-term expert
- University degree of law
- at least 5 years of relevant professional experience in the legislation in the social work
- proven experiences with the similar project in EU member state is an asset
- excellent communication and analytical skills
- full working knowledge of spoken and written English

Short term MS expert
- University degree in Human Sciences (social work or psychology preferred), PhD is an asset
- at least 10 years of relevant professional experience in the resocialization, mainly social reintegration in the direct work with clients
- proven experiences with the similar project in EU member state (experience with implementation of the training modules for the specialised staff of resocialisation centres would be an asset),
- excellent communication and analytical skills
- full working knowledge of spoken and written English

3.4.2 Technical Assistance

In order to provide for the local support required for the training activities described under activity 3, one or two local experts will be contracted. These will closely collaborate with the MS experts in the implementation of activity 3.

The following inputs would be required:

Local expert(s)
- University degree in Human Sciences (social work or psychology preferred), PhD is an asset
- at least 5 years of relevant professional experience in the legislation in the social work in SR
- excellent communication and analytical skills
- full working knowledge of spoken and written English and Slovak
The local expert(s) is/ are expected to know the new legal base in the field of resocialization in SR, is/ are expected to closely cooperate with the MS expert(s)

3.4.3. Grant scheme

The State in cooperation with the relevant self-government authorities and resocialization facilities tries to move the execution of re-socialization programmes towards quality improvement of all activities performed by these facilities (social work, curative educational care, social rehabilitation...).
The present level of existing staff capacities and the application of the latest approaches in the direct work with clients lags behind a comparable care and other spheres of assistance to addicts in the Slovak Republic such as counselling, health care, prevention.

The grant scheme will be used for financing the projects submitted by non-governmental organisations or municipal self-governments, which are active in the fields of re-socialization and rehabilitation care for persons addicted to psychoactive substances.

Eligibility criteria for grant applications, measures to which grants shall apply, funding requirements will be included in the grant package (grant call for proposals, FAQ, grant synopsis).

In any grants the main rules of the Transition Facility Fund must be strictly followed and any individual grant will fund a maximum of 15,000 EUR (including national joint co-financing). The actions to be funded must raise the standard of all activities performed by the appropriate facilities, including help to the social reinsertion.

The following type of activities should be supported:
- improving the quality of personnel and institutional capacity in re-socialisation facilities in the Slovak Republic, improving their technical preparedness and capacity for work with persons addicted to psychoactive substances
- unification of therapeutic procedures and re-socialisation and the linking of the health care system for persons addicted to psychoactive substances and the re-socialisation of persons addicted to psychoactive substances including the support by self-help abstention and social therapy
- improving the access to and coverage of resocialization and postresocialization services

The following criteria concerning eligibility of grant applicants will be set as a minimum:

- the applicant must have an adequate professional guarantee
- the applicant must have an accreditation*
- the applicant must be registered at least for a period of 2 years and must operate in the Slovak Republic
- the implementation of the project will be in compliance with the regional social programmes

*Establishing re-socialisation centres is the competence of Higher Territorial Units and the municipalities are given the possibility of establishing them. An organization or a person may establish a re-socialisation centre under conditions laid down by law. One of the requirements is granted accreditation. Accreditation is regulated as quality verification. Decision-making in matters of accreditation is under the competence of the Ministry of Labour, Social Affairs and Family.

At the same time, it is important that all projects supported from the grant scheme comply with regional development plans and therefore it will be required that all projects should be also recommended by the respective higher territorial unit. This will be taken into account while reviewing the projects by the members of the Evaluation commission, representatives of the Higher Territorial Units should be the members of such commission.

Each individual grant will be co-financed (50%) by the national co-financing, administered by the Office of the Government. Representatives of the Office of Government / General Secretariat of the Ministerial Committee for Drug Addictions and Drug Control, the members of the expert
groups (for health care and resocialization) existing by the General Secretariat and Anti Drug Fund, will consequently take part in the Evaluation Committee in charge of selecting the projects to be funded. Representatives from the Ministry of Labour, Social Affairs and Families and higher territorial units will also be involved in the Evaluation Committee. Administration of the grant contracts will be covered by funds amounting to 5% of the total amount assigned to a grant scheme through the Technical assistance (2.5% from Transition Facility and 2.5% from national co-financing).

3.5 Lessons learned

Transition Facility 2004- Project 2004/016-764.03.02 “Support to the Implementation of the National Programme for Fight against Drugs 2004 – 2008”.

The project is in its implementation phase. For now, the following lessons to be learned have appeared:
- large number of Ministries are being involved in the twinning which causes problems with cooperation and communication. In the current project all activities will be covered by the Ministry of Labour, Social Affairs and Family and the institutions that are closely connected with the Ministry.
- a large number of activities within the twinning has been planned which caused lack of time with lack of human resources to organize each activity and each event within the activity in a very consistent way. Therefore, realistic time schedule for implementation of activities is necessary with respect to limited administration capacities.
- within the TF 2004 project, recommendation for establishing “Twinning advisory group” was presented with the aim of solving problematic issues, which occurred during the implementation of project, sharing responsibility, and involving Slovak decision makers based on a communication structure.

4. Institutional Framework

The General Secretariat of the Ministerial Committee for Drug Dependencies and Drug Control of the Office of the Government is the main beneficiary institution. It will assume overall responsibility for the technical implementation and coordination of the project, as well as for the control and the management.

The GS provides administrative support to the activities of the Ministerial Committee; it prepares their meetings and the implementation of the conclusions of the meeting. The Ministerial Committees is a coordinating, advisory, initiative-taking and control body of the Government of the Slovak Republic in matters of the state drug policy and fight against drugs in compliance with the National Programme for the Fight against Drugs. The GS oversees, inter alia, the implementation of the European Drug Strategy and its Action Plans in the Slovak Republic.

The Ministry of Labour, Social Affairs and Family, Centre of Labour, Social Affairs and Family, Centre of Labour, Social Affairs and Family and the Association of the resocialization centres will be the final recipients of the project benefit.

The Ministry itself as a central body of state administration is responsible for drafting and implementing policy plans in the area of resocialization and social reintegration of drug addicts. It is also the Ministry who is responsible for granting of accreditation of the resocialization facilities and link to resocialisation centres.

Monitoring of and supervision over the progress and development of the entire project will be provided by a Steering committee (SC), which will include representatives of, the General
Secretariat of the Ministerial Committee of Drug Addictions and Drug Control, the Ministry of Labour, Social Affairs and Family (Department of the Social Inclusion), Centre of Labour, Social Affairs and Family, , Anti Drug Fund, , CFCU at the Ministry of Finance and Aid Coordination Unit at the Office of the Government. The representatives of local state administration and local self-government, representatives of the Association of the resocialization centres, the Ministry of Justice, Department of Criminal Legislation and Crime Prevention will take part as observers. The Steering Committee will be set up within 2 months after the RTA starts his mission in Slovak Republic and will meet regularly once in three months.

The Anti-Drug Fund was set up by law (Act No. 389) in 1996. From the legal point of view, it is an independent institution entered in the commercial register. Financial resources of the Fund consist of (donations and contributions from legal and natural persons, State budget subsidies allocated through the chapter of the Office of the Government of the Slovak Republic), tax revenues, accrued interest, yields and fines (which, however, must be returned to the State budget), sponsorship and other contributions. State resources represent 98% of support funds.

The steering body of the Fund is its Council, chaired by the Deputy Prime Minister (Vice Premier). The Fund is headed by its Director – its statutory representative who manages the staff of the Fund (2 employees in all, including the Director). The Council is overseen by the Supervisory Board. Both the Council and the supervisory body include the representatives of Ministries (who are not in a majority).

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## 5. Detailed Budget

<table>
<thead>
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<th>€M</th>
<th>Transition Facility support</th>
<th>Co-financing</th>
<th>Total Cost (TF plus cofinancing)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment Support</td>
<td>Total Transition Facility (=I+IB)</td>
<td>National Public Funds (*)</td>
</tr>
<tr>
<td></td>
<td>Institution</td>
<td>Building</td>
<td></td>
</tr>
<tr>
<td>Twinning Contract</td>
<td>0.70</td>
<td>0.70</td>
<td></td>
</tr>
<tr>
<td>Technical Assistance</td>
<td>0.05</td>
<td>0.05</td>
<td></td>
</tr>
<tr>
<td>Grant Contract</td>
<td>0.19</td>
<td>0.19</td>
<td>0.19</td>
</tr>
<tr>
<td>Technical Assistance for grant contract administration</td>
<td>0.01</td>
<td>0.01</td>
<td>0.01</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0.95</td>
<td>0.95</td>
<td>0.20</td>
</tr>
</tbody>
</table>

(*) contributions from National, Regional, Local, Municipal authorities, FIs loans to public entities, funds from public enterprises
(**) private funds, FIs loans to private entities

The General Secretariat of the Ministerial Committee for Drug Addiction and Drug Control will guarantee the obligatory financial contribution to the twinning covenant budget through the section of the Office of the Government of the Slovak Republic within the beneficiary’s responsibility according to the TF funding directions. The Ministry of Finance, through the section of public funds, will ensure joint national co-financing of the Grant contracts. The grant contract will be administered through the Technical Assistance.

The amounts for national co-financing indicated in the table correspond to cash co-financing, unless otherwise stated. Contributions from the Slovak administration for effective implementation of the twinning/TA may be further detailed in the twinning contract/Terms of references. Unless otherwise indicated joint co-financing is provided.

VAT does not constitute eligible expenditure except where it is genuinely and definitely borne by the final beneficiary. VAT which is considered recoverable, by whatever means, cannot be considered eligible, even if it is not actually recovered by the final beneficiary or individual recipient.

## 6. Implementation Arrangements

### 6.1. Implementing Agency

The implementing agency is the Central Financing and Contracting Unit at the Ministry of Finance of the SR (Contracting Authority for the TF).

The PAO is the Director of CFCU
Mrs Silvia Czuczorová
Address: Štefnovičova 5 817 82 Bratislava
Tel: +421-2- 5958 2545
Fax: +421-2-5958 2559
6.2. Twinning

The institutional twinning partner will be General Secretariat of the Ministerial Committee for Drug Addictions and Drug Control, Office of the Government of the Slovak Republic, which will assume overall responsibility for the project.

National Contact Point for Twinning involved in Twinning projects management:
Ms Jana Minarovičová
Office of the Government of the Slovak Republic
Námestie slobody 1
813 70 Bratislava, Slovak Republic
Tel.: + 421 2 5729 5514
e-mail: jana.minarovicova@government.gov.sk

General Secretariat will cooperate in project implementation with the Ministry of Labour, Social Affairs and Family, Centre of the Labour, Social Affairs and Family and if necessary also with the Ministry of Justice of the Slovak Republic - Department of Criminal Legislation and Crime Prevention, representatives from local state administration and local self-government. The ministries will be the main consultant bodies for all professional aspect of entire project. The RTA as well as the short term experts and medium term experts will be seconded at the General Secretariat.at the same time the short term and medium term experts will be deployed at the Ministry of Labour, Social Affairs and Family (Department of Social Inclusion), Centre of Labour, Social Affairs and Family according to their requirements. The Slovak experts from the relevant ministries and institutions will also be the counterparts to the RTA, The list of the Slovak experts, counterparts who will participate in the twinning project will be at disposal as part of the twinning contract.

The contact person at the Ministry of Labour, Social Affairs and Family:
Ms Ivana Mrázková
Department of the Social Inclusion of the Ministry of Labour, Social Affairs and Family of the Slovak Republic
Špitálska 4-6
816 43 Bratislava, Slovak Republic
Tel.: +421 2 59751017
Fax.: +421 2 59751075
e-mail: mrazkova@employment.gov.sk

6.3. Non-standard aspects

N/A

6.4. Contracts

The project will be implemented with the following contracts:

- Twinning contract: 0.70 million EUR
- Technical Assistance: 0.05 million EUR
- Grant contracts: 0.38 million EUR
- TA (for grant contracts administration): 0.02 million EUR
7. Implementation Schedule

7.1. Start of tendering/call for proposals
   3. Q 2006

7.2. Start of project activity
   2. Q 2007

7.3. Project completion
   4. Q 2008

8. Sustainability

The GS provides administrative support to the activities of the Ministerial Committee; it prepares
their meetings and the implementation of the conclusions of the meeting. The Ministerial
Committees is a coordinating, advisory, initiative-taking and control body of the Government of
the Slovak Republic in matters of the state drug policy and fight against drugs in compliance
with the National Programme for the Fight against Drugs.
The Minister of Labour, Social Affairs and Family and the Minister of Justice are members of the
Ministerial Committee. The results of the project can improve the quality of task performance
and goal achievement in the National Drug Strategy as well as the National Drugs Action Plan.
The existing environment and the legal provisions regulating the activities of re-socialisation
facilities today (i.e. Act No. 195/1998 Coll., Act No. 305/2005 Coll. and other) create the room
needed for applying social assistance, its improvement, improvement of the professional
prerequisites for the enforcement of court ruling in resocialization facilities, preparation of
resocialisation centres for the executing probation, as well as for the sustainability of the results
of the project.

9. Conditionality and sequencing

All the necessary preparations for the activity 3.1 within the Technical assistance can be carried
out while the activity 2 within the Twinning will be implemented.
Willingness of the nongovernmental bodies who provide the professional services in the
resocialization centres and the quality of the cooperation could also be a condition of a succesful
implementation of the project

ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format
2. Detailed implementation chart
3. Contracting and disbursement schedule by quarter for full duration of programme (including
disbursement period)
## LOGFRAME PLANNING MATRIX

### Transition Facility log frame

<table>
<thead>
<tr>
<th>Project</th>
<th>Programme name and number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improving and broadening the care for the re-socialisation and rehabilitation of persons addicted to psychoactive substances</td>
<td>Transition Facility 2006</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contracting period expires:</th>
<th>Disbursement period</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 December 2008</td>
<td>15 December 2009</td>
</tr>
</tbody>
</table>

| Total budget: € 1.15 million | TF Budget: € 0.950 million |

### Overall objective

To fight against drug abuse by achieving a level of re-socialisation and rehabilitation of persons addicted to psychoactive substances comparable with other EU Member States.

**Objectively verifiable indicators**

- Comparable level of care for addicted persons in resocialization facilities with other EU Member States will be achieved.

**Sources of Verification**

- Final Report
- Monitoring Reports
- Annual National Reports
- Evaluation of the implementation of the EU Drug Strategy and EU Action Plan
- SWOT Analyses

### Project purpose

To raise the standard of all activities performed by re-socialisation facilities for the provision of care for persons addicted to psychoactive substances.

**Objectively verifiable indicators**

- 20 employees of the services performing work with addicts to psychoactive substances (social work, curative educational care, social rehabilitation) will be trained, educated and professionally qualified for the work with addicted persons.
- Draft of the quality standards for the provision care to addicted persons will be elaborated.
- The personal and professional standards will be adopted by the responsible institutions

**Sources of Verification**

- Interim and final reports
- Evaluation reports
- Periodic meetings of the expert commission for treatment and re-socialization

**Assumptions**

- Good cooperation between involved ministries, higher territorial units and employees of the re-socialization centres and NGOs.
- National joint Co-financing of the project will be guaranteed

### Results

**Objectively verifiable**

- 

**Sources of**

- 

**Assumptions**

- 

1. The analysis of the current situation in providing professional services in re-socialisation centres will be carried out (activity 1.1). This analysis will be founded as the base for adopting measures for improving quality of re-socialisation programmes in re-socialisation centres.

2. Manual of the specification of conditions of re-socialisation care provided to addicts in the EU for use in Slovak republic will be elaborated (activity 1.2). The manual will be distributed to all state administration authorities, self governments on the local level and re-socialisation centres.

3. Proposal for personal (number of qualified staff per one client) and professional (qualification and praxes needed) standards of resocialization care for persons addicted to psychoactive substances in Slovak Republic will be formulated and elaborated and submitted in written. The personal and professional standards will be adopted by the responsible institutions (activity 2.1 and 2.2)

4. The content of specialised training modules and education plan for the staff of the resocialisation centres will be proposed and formulated. (activity 3.1)

5. Specialised education and training of workers in the field of drug addicts will be implemented through the training of trainers (sustainability will be guaranteed). (activity 3.2)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Means</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Activity 1

1.1 The elaboration of a detailed analysis of the current situation in the resocialisation facilities in the Slovak Republic (with respect to the content and professions covering the assistance given to addicts)

1.2 The development and creation of the Manual of the specification of conditions of resocialisation care provided to addicts in the EU for use in Slovak Republic.

### Activity 2

2.1 Preparing a draft of personal and professional standards for resocialisation centres.

2.2 Adoption of the personal and professional standards by the responsible institutions

### Activity 3

3.1 Identification of training needs of resocialisation centres staff and drafting a training module for specialised staff of resocialisation centres and the involved institutions and experts.

3.2 Practical implementation of a long-term education and training of resocialization facilities staff to improve their professional preparedness for work with persons addicted to psychoactive substance.

<table>
<thead>
<tr>
<th>Activity 1 – 3 will be provided by the Twiningov contract</th>
<th>Activity 3 will also be supported through the implementation of a local Technical Assistance contract to provide for the necessary local expertise.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The grant scheme will be used for financing the projects submitted by non-governmental organisations or municipal self-governments, which are active in the fields of re-socialization and rehabilitation care for persons addicted to psychoactive substances.</td>
<td></td>
</tr>
<tr>
<td>Administration of the Grant contracts will be made through Technical assistance</td>
<td></td>
</tr>
<tr>
<td>0.70 mil Euro</td>
<td>0.380 mil Euro (0.190 mil EUR TF and 0.190 mil EUR national co-financing)</td>
</tr>
<tr>
<td>0.05 mil EUR</td>
<td>0.020 mil EUR (0.010 mil EUR TF and 0.010 mil EUR national co-financing)</td>
</tr>
</tbody>
</table>

### Preconditions

- Adequate provision from state budget
- Relevant legal acts approved in past:
  - Act 305/2005 Coll. on social legal protection of children and on social custody
  - The Criminal Code
  - The Criminal Procedure Code
  - Act 416/2001 Coll. on Transfer of Some Competences from State Administration Authorities to Higher Territorial Units
  - Act 302/2001 Coll. on Self-government of Higher Territorial Units
  - Act 550/2003 Coll. on Probation and Mediation Officers and on the amendment of certain other laws

- National joint Co-financing of the project guaranteed
- Improving and enlarging of the process of re-socialisation and rehabilitation care for persons addicted to psychoactive substances with the aim of achieving a level of re-socialisation and rehabilitation care for addicted persons comparable with other EU Member States fully supported by the involved ministries, Higher Territorial Units and the providers of the re-socialization care to addicts.
**Project number:** 2006/018-175.05.02

**Project Title:**
Improving and broadening the care for the re-socialisation and rehabilitation of persons addicted to psychoactive substances

<table>
<thead>
<tr>
<th>Time Implementation Chart</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2006</strong></td>
</tr>
<tr>
<td>Twinning</td>
</tr>
<tr>
<td>Activity 1</td>
</tr>
<tr>
<td>Activity 2</td>
</tr>
<tr>
<td>Activity 3</td>
</tr>
<tr>
<td>Grant contracts</td>
</tr>
</tbody>
</table>

D – design

T – tendering and contracting

I – implementation
Project number: **2006/018-175.05.02**
Project title:
Improving and broadening the care for the re-socialisation and rehabilitation of persons addicted to psychoactive substances

<table>
<thead>
<tr>
<th></th>
<th>2006</th>
<th></th>
<th></th>
<th>2007</th>
<th></th>
<th></th>
<th>2008</th>
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</thead>
<tbody>
<tr>
<td>Contracted</td>
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<td>0.900</td>
<td>0.950</td>
<td>0.950</td>
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<td></td>
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<tr>
<td>Disbursed</td>
<td>0.560</td>
<td>0.566</td>
<td>0.718</td>
<td>0.748</td>
<td>0.950</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>