STANDARD PROJECT FICHE

Transition facility programme for Romania

“Support to consolidate the Romanian Farm Accountancy Data Network (FADN)”

1. Basic Information

1.1 CRIS Number: 2007/19343.02.04
Twinning Contract light RO/2007-IB/AG/01/TL

1.2 Title:
Twinning light “Support to consolidate the Romanian Farm Accountancy Data Network (FADN)”

1.3 Sector:
Agriculture

1.4 Location:
Romania

2. Objectives

2.1 Overall Objective(s):
Elaborate better statistics on the financial performance for agricultural holdings in Romania and use them in the political decision making process.

2.2 Project purpose:
Improve the quality of the basic data and introduce suitable methods for analysing the economic situation in the agricultural sector.

2.3 Justification:
Romania has to collect data for the European FADN system, according to the Council Regulation on setting up a network for the collection of accountancy data on the incomes and business operations of agricultural holdings in the European Economic Community (Regulation No 79/65/EEC of the Council of 15 June 1965).

The implementation of the Romanian FADN is according to the plan, hence there were no comments on FADN in the latest comprehensive Monitoring Report.

The more detailed requirements to Romania will be presented during the early summer in a Commission Regulation amending Regulation (EEC) No 1859/82 concerning the selection of returning holdings for the purpose of determining the incomes of agricultural holdings.

During this meeting, it will be agreed to introduce FADN in Romania with an implementation period of 3 years, where the number of farms included will be increased from the existing 1,000 farms to 4,000 farms. Hence there is a need to strengthen the Romanian FADN organisation to these requirements.

Hereafter, the master plan for the Romanian FADN will be finalised and approved by an order of the Minister of Agriculture and Rural Development.
3. Description

3.1 Background and justification:
The Romanian FADN organisation has been stepwise developed and expanded since 2002. Now data are collected in all counties of Romania. The first data to the European Farm Accountancy Data Network has to be delivered for the accounting year 2007. These data will be transferred during 2008.

An implementation period of 4 years has been agreed with the FADN Unit within the European Commission. During the implementation period, the number of approved accounts will be increased from 1,000 to 6,000, according to the plan in Table 1.

Table 1. Implementation of FADN in Romania

<table>
<thead>
<tr>
<th>Accounting year</th>
<th>Number of approved accounts delivered to the FADN</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>1,000</td>
</tr>
<tr>
<td>2008</td>
<td>2,000</td>
</tr>
<tr>
<td>2009</td>
<td>4,000</td>
</tr>
<tr>
<td>2010</td>
<td>6,000</td>
</tr>
</tbody>
</table>

At the moment, data are mainly collected from the 22,000 agricultural holdings keeping official accounts by appointed staff at DADR, i.e. the county offices of the Ministry of Agriculture and Rural Development. For the accounting year 2006, the appointed 55 data collectors have to collect data from 1,000 agricultural holdings. It is expected that this sample will be increased, so that 2,500 accounts will be approved by the accounting year 2010.

In addition, the Agricultural Advisory Service ANCA has started a pilot sampling from agricultural holdings not keeping official accounts. 24 data collectors are collecting data from around 120 farms. The sample is expected to be increased, so the number of approved accounts will be 3,500 by the accounting year 2010.

The Romanian FADN is coordinated and managed by the FADN Unit within the Ministry of Agriculture and Rural Development. The FADN Unit is appointed as the Liaison Agency.

Over the period 2005-2007, the Romanian FADN was further developed by the support of the Phare Twinning Project RO 2004/IB/AG/02 "Support to set up a Farm Accountancy Data Network (FADN)".

During the project, the official basis for the Romanian FADN was established. It is agreed to collect data from 6,000 agricultural holdings above the threshold 1 ESU. For the implementation period, Romania will be considered as 1 region. By 2010, it has to be decided if Romania will have more FADN regions and the sample size has to be evaluated.

The main challenges for the Romanian FADN over the coming years are connected with the consolidation of the organisation and the working procedures, especially:
• Increase the sample from the existing 1,000 to 6,000 by 2010, especially identify and convince more than 3,500 farmers not keeping accounts to be included in FADN;
• Increase the staff at the Liaison Agency from the existing 4 to 19 over the coming year;
• Increase the organisation of data collectors from the existing 79 staff to around 160 staff;
• Introduce a new structure of the organisation with 8 regional coordinators;
• Implement the official EC testing procedures and secure the quality of data is sufficient to pass the tests within RICA 1.

Hence, there is a need for transferring best practice from Liaison Agencies in other EU Member States. The project has to support the consolidation of the Romanian FADN organisation and improve procedures in the collection, validation and processing of data.

Coordination with Structural and Cohesion Funds

This Twinning Light project is not linked with other EU instruments (structural funds and other post accession funds) and is not prioritised in other post-accession programmes. Therefore, it is not possible to obtain support for the proposed project activities from these funds.

There is no overlap with Structural and Cohesion Funds, notably Agriculture Funds.

The beneficiary and the Romanian authorities involved in this project will prevent any possible overlap with other EU funding, in particular RDF.

Measures foreseen in the framework of the present project will be closely and actively coordinated and monitored by the beneficiary and the Romanian authorities, in order to avoid any possible overlap with any possible similar measure that may be implemented through RDF.

3.2 Linked activities:
In the period 2005-2007, the Phare Twinning project RO 2004/IB/AG/02 "Support to set up a Farm Accountancy Data Network (FADN)" was implemented.

Within this project, the basic organisational structure was established, procedures for data handling at local and national level introduced and materials for data collection elaborated. In addition, the first data were transferred to RICA 1 and initial experience with the official EC tests obtained.

3.3 Results:
1. Improve and secure provision of adequate and reliable information on Romanian farming to the EU;
2. Strengthen the procedures and efficiency of the collection, transmission and verification of FADN data;
3. Strengthen the use of data at national and individual level and hereby secure the national co-financing of FADN and farmers’ participation in FADN;
4. Train staff at national, regional and local level.
5. Procedures for sharing gained experience will be established.

3.4 Activities:
For the twinning light project, the following activities shall be implemented

1. Support the sampling (identification and selection of farms), including convincing farmers.
   The following activities shall be implemented:
   o Identify main motives for different types of farms to be included in FADN;
   o Elaborate promotion materials and campaigns to different target groups, especially farmers not keeping official accounts;
   o Evaluate and improve the procedures for identification and selection of different types of farms, especially farms not keeping accounts.

   The activity has to be implemented by one senior expert (Class 2) with the following profile:
   - Knowledge and experience on planning and implementing campaigns on EU-related subjects to farmers;
   - Experience in elaboration of promotion materials to farmers;
   - Experienced in implementing campaigns in large organisations involving staff at different levels in the organisation (i.e. national, regional and/or local level);
   - Knowledge on FADN;
   - Experience in elaboration and implementation of FADN procedures;
   - Fulfil the general requirements described below.

   The activity is estimated to have a total duration of 4 weeks. The costs of this activity are estimated to 28,272 Euro.

2. Increase quality in data collected.
   The following activities shall be implemented:
   o Identify main problems for the data collected during 2007 and propose solutions for avoiding these problems in the future;
   o Evaluate the existing questionnaires, manuals and supporting forms and propose improvements;
   o Evaluate the existing tests and propose improvements;
   o Evaluate the existing procedures at all levels within the organisation and propose improvements, in order to increase the quality of data collected.

   The activity has to be implemented by two senior experts with the following profile:
   - In-depth knowledge on the requirements to FADN data;
   - Experience in validation of accountancy data for statistical purposes;
   - Knowledge on use of the official FADN test-system RICA 1;
   - Experience in elaboration, implementing and evaluation of tests;
   - Experience in implementing procedures for improving quality of accountancy data;
• One of the experts has to be Project Leader, coordinate all the activities in the project and participate in meetings in the Steering Committee.

• Fulfil the general requirements described below.

The activity is estimated to have a total input of 12 weeks. The duration of the activity is 8 weeks. Both experts will participate in 4 missions, while the remaining 4 weeks will be implemented by only one of the experts. The costs of this activity are estimated to 85,244 Euro.

3a. Elaborate forms for feedback to farmers not keeping official accounts and propose the procedures for successful implementation.

The following activities shall be implemented:

○ Elaborate and test forms for feedback to farmers not keeping accounts;

○ Propose efficient procedures to be used for the feedback to farmers, securing transfer of knowledge gained from the financial information.

The activity has to be implemented by one senior expert with the following profile:

• In-depth knowledge on FADN-data (definitions, methods and limitation in further use);

• In-depth experience in development and testing of new methods for providing financial information to farmers;

• Experience in elaboration of financial information to farmers;

• Experience in farm management;

• Experience in elaboration and implementation of procedures for elaborating financial information to farmers;

• Fulfil the general requirements described below.

The activity is estimated to have a total duration of 4 weeks. The costs of this activity are estimated to 29,272 Euro.

3b. Improve the statistical analysis on FADN data.

The following activities shall be implemented:

○ Identify target groups for statistics;

○ Identify the main gaps in the existing statistic and propose different solutions to overcome them.

Profile of the experts

The activity has to be implemented by two senior experts with the following profile:

• Experience and knowledge on development and implementing new statistical methods;

• Experience in analysing financial data on farms (preferably FADN data);

• Knowledge on different methods and models for analysing statistical information;

• Experience in elaborating analysis for policy purposes;

• Fulfil the general requirements described below.

The activity is estimated to have a total input of 5 weeks. The costs of this activity are estimated to 36,715 Euro.
4. Elaborate training materials and courses for different target groups within the organisation.
The following activities shall be implemented:
  o Identify the different target groups and their training needs;
  o Elaborate training materials.

The activity has to be implemented by one senior expert with the following profile:
  • In-depth experience in planning and implementing of training;
  • In-depth experience in elaboration of training materials for accountants and data collectors involved in FADN;
  • Knowledge procedures and methods used in FADN;
  • Fulfil the general requirements described below.

The activity is estimated to have a duration of 4 weeks. The costs of this activity are estimated to 29,772 Euro.

5. Establish a learning organisation.
The following activities shall be implemented:
  o Identify information channels and dissemination methods to be used for dissemination of information (training, newsletters, internet-based information boards etc.);
  o Establish procedures for collection and dissemination of gained knowledge and information.

The activity has to be implemented by one senior expert with the following profile:
  • In-depth knowledge on FADN;
  • Experience in analysing and implementing procedures for EU-related programs;
  • Experience in analysing information flow in organisations;
  • Experience in elaborating procedures for large learning organisations;
  • Fulfil the general requirements described below.

The activity is estimated to have a total duration of 5 weeks. The costs of this activity are estimated to 35,715 Euro.

Short-term experts
The short-term experts will provide technical advice as regards the above-mentioned activities. The detailed expert input shall be established when drawing up the twinning work-plan. In general the short-term experts shall have the following profile:

All involved experts shall fulfil the following requirements:
  o Have a permanent position within an FADN organisation in one of the Member States;
  o Have at least 8 years experience from a Liaison Agency or other institution involved in the national FADN;
  o Be fluent in English.

In addition, it is preferable if the experts have:
Experience in implementation of twinning projects in other new Member States;
Experience in official working groups on FADN or Farm Accountancy.

All missions require interpretation from English into Romanian and vice versa. All materials have to be elaborated in English and translated into Romanian. Romanian documents might need translation into English.

The project is planned to be implemented with the involvement of 8 STEs. One of these has to undertake the role as Team Leader and coordinator. The profile of each of the experts is described above.

The duration of the project is 6 months.

4. Institutional Framework
The Romanian FADN is implemented and coordinated by the FADN Unit within the Ministry of Agriculture and Rural Development. The following institutions are involved in different aspects of FADN, according to agreements between the institutions (conventions):

- INS, National Institute of Statistics;
- ANCA, National Agency for Agricultural Advice;
- DADRs (county Directions for Agriculture and Rural Development).

These institutions will provide the needed staff for the different activities within the project.

5. Detailed Budget

<table>
<thead>
<tr>
<th>Transition Facility Support</th>
<th>Co-financing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Investment Support</strong></td>
<td><strong>Notional Public Funds</strong> (*)</td>
</tr>
<tr>
<td><strong>Institution Building</strong></td>
<td><strong>=I+IB</strong></td>
</tr>
<tr>
<td>---------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Project 01 Twinning light</td>
<td>0.00</td>
</tr>
<tr>
<td>Project 01 Parallel cofin</td>
<td>0.00</td>
</tr>
<tr>
<td>Total</td>
<td>0.00</td>
</tr>
</tbody>
</table>

* parallel co-financing. The Romanian administration for a good implementation of the twinning will be detailed in the twinning covenant and allocated under the Romanian budget.

VAT is not an eligible expenditure under both the Transition Facility and national cofinancing funds indicated in the above budget table. Where contracts are subject to VAT due to provisions of national legislation, these funds have to be provided from national resource outside and in addition to the amounts indicated in the budget table.
6. Implementation Arrangements

6.1. Implementing Agency
The Central Finance and Contracts Unit (CFCU) / Ministry of Finance

Contact person: Mrs. Carmen Rosu, PAO – General Director
Bd. Mircea Voda no. 44, sector 3
Bucharest, Romania
Tel: +40-21-3265555
Fax: +40-21-3268730

The Project Implementation will be technically supervised by PIU/Phare within MARD.
The beneficiary is the FADN unit within MARD

Contact person: Mihai Ignat
Bd. Carol I, nr. 24, sector 3
Bucharest, Romania
Tel: +40 21 / 3078.617
Fax: +40 21/3078.627
E-mail: mihai.ignat@maa.ro

SPO name: Roxana Zarma, General Director – MARD
Bd Carol I, nr 24, sector 2
Bucharest
Tel: +40-21-3072474
Fax: +40-21-3072622
E-mail: Roxana.Zarma@maa.ro

The Steering Committee of the project will have members appointed by:
- Ministry of Agriculture and Rural Development;
- ANCA;
- INS;
- CFCU;
- The Twinning partner;
- If identified: Other relevant institutions.

The Steering Committee will approve the progress reports and meets on a regular basis (quarterly), in order to review the project progress.

6.2. Twinning
The beneficiary institution is the Ministry of Agriculture and Rural Development

Proposed Project Leader: Mihai Ignat
Ministry of Agriculture and Rural Development
Bd Carol I, no. 24, sector 3
Bucharest, Romania
Tel: +40-21-3072408
Fax: +40-21-3078635
E-mail: mihai.ignat@maa.ro
The PIU within MARD will be responsible for the Project Implementation and with the coordination of project activities at all project stages.

Contact Person: Marisanda Pirianu  
Ministry of Agriculture and Rural Development  
Bd Carol I, nr 17, sector 2  
Bucharest  
Tel: +40-21-3025401  
Fax: +40-21-3054890  
E-mail: piuagr@maa.ro

6.3 Non-standard aspects
The Twinning Manual will be strictly followed.

6.4 Contracts
There is one Twinning Light contract of the total value of 0.27 million euro out of which 0.25 million euro EU funds and 0.02 mil Euro, national co-financing

Romania will contribute to the project in terms of local staff, office infrastructure and facilities, training facilities and transport within Romania of Romanian staff.

To ensure smooth implementation of the project, the beneficiary will provide adequately equipped office space with telephone, PC (Internet) and fax, copy machine and access to the necessary information, as well as secretarial support during the project life-time. In addition, the beneficiary will provide space and facilities for workshops (training), consultations and seminars. The national co-financing will be specified in the twinning contract.

7. Implementation Schedule

7.1 Start of tendering/call for proposals
April 2008

7.2 Start of contract
October 2008

7.3 Project Completion
March 2009

8. Sustainability
Resources in terms of staff and budget to secure the sustainability of the project after the finalisation will be ensured

9. Conditionality and sequencing
ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format (compulsory)
2. Detailed implementation chart (optional)
3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period) (optional)
4. Budget
5. Lessons learned from previous years
6. Legislation
**Log frame**

**Transition Facility programme for Romania**

<table>
<thead>
<tr>
<th>LOGFRAME PLANNING MATRIX FOR Project Fiche</th>
<th>Programme name and number 2007/19343.02.04</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title of the project</strong></td>
<td><strong>Contracting period expires: 15.12.2009</strong></td>
<td><strong>Disbursement period expires: 15.12.2010</strong></td>
</tr>
<tr>
<td>Support to Consolidate the Romanian FADN</td>
<td><strong>Total budget: 0,27 MEuro</strong></td>
<td><strong>TF budget: 0,25 MEuro</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Relates to Copenhagen criterion and acquis chapter¹</th>
<th>List of other projects with same objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elaborate better statistics on the financial performance for agricultural holdings in Romania and use them in the political decision making process.</td>
<td>• Regulation No 79/65/EEC of the Council of 15 June 1965, with later amendments • Commission Regulation amending Regulation (EEC) No 1859/82, with later amendments</td>
<td>RO 2004/IB/AG/02 “Support to set up a Farm Accountancy Data Network”</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project purpose</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improve the quality of the basic data and introduce suitable methods for analysing the economic</td>
<td>OVI Component 1: The</td>
<td>• Official evaluation of the sample received in Brussels</td>
<td>• Stable structures within the Romanian FADN</td>
</tr>
</tbody>
</table>

¹ Please specify here the recommendation made in Comprehensive Monitoring Report or other relevant documents (SIGMA (financial control, procurement, Peer Reviews, Evaluation reports, Final reports of TW projects)
<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Improve and secure provision of adequate and reliable information on Romanian farming to the EU;</td>
<td>1. The official selection plan is fulfilled for each of the accounting years 2007, 2008 and 2009</td>
<td>• Official evaluation of the sample received in Brussels</td>
<td>• Stable structures within the Romanian FADN organisation</td>
</tr>
<tr>
<td>2. Strengthen the procedures and</td>
<td>2. The productivity is increased for each of</td>
<td>• Official accounts and registrations within MARD</td>
<td>• Farmers interested in participating in FADN</td>
</tr>
</tbody>
</table>

- Official accounts and registrations within MARD
- Questionnaires to participating farmers
- Evaluation and test of trained staff

- Farmers interested in participating in FADN
- No major changes in the foreseen EC requirements to the Romanian FADN
efficiency of the collection, transmission and verification of FADN data;
3. Strengthen the use of data at national and individual level and hereby secure the national co-financing of FADN and farmers’ participation in FADN;
4. Train staff at national, regional and local level.
5. Procedures for sharing gained experience will be established.

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| Activities Component 1: Support the sampling (identification and selection of farms), including convincing of farmers | TWL     | • Official evaluation of the sample received in Brussels  
• Official accounts and registrations within MARD  
• Questionnaires to participating farmers  
• Evaluation and test of participants in training  
• Project reports (mission reports and quarterly reports) |  
| Activities Component 2: Increase quality in data collected |         | • Stable structures within the Romanian FADN organisation  
• Farmers interested in participating in FADN |
| Activities Component 3: Elaborate forms for          |         |                                                      |

years 2008 and 2009 compared with the previous year (average number of working hours per approved account is reduced by 10%)
3. At least 25% of the participating farmers are evaluating the participation in FADN as valuable for them
4. All staff involved in FADN trained by end of project
5. Relevant procedures are established
feedback to farmers not keeping official accounts and propose the procedures for successful implementation
Improve the statistical analysis on FADN data
Activities Component 4: Elaborate training materials and courses for different target groups within the organisation
Activities Component 5: Establish a learning organisation

- No major changes in the foreseen EC requirements to the Romanian FADN
Annex 2 - Detailed time implementation chart

“Support to consolidate the Romanian FADN”

<table>
<thead>
<tr>
<th>calendar months</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>activities</td>
<td></td>
<td></td>
<td></td>
<td>D</td>
</tr>
<tr>
<td>Twinning light</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D = Design  
C = Contracting  
I = Implementation
### Annex 3a - Cumulative contracting schedule

<table>
<thead>
<tr>
<th>Meuro (TF plus co-financing)</th>
<th>31/03/07</th>
<th>30/06/07</th>
<th>30/09/07</th>
<th>31/12/07</th>
<th>31/03/08</th>
<th>30/06/08</th>
<th>30/09/08</th>
<th>31/12/08</th>
<th>31/03/09</th>
<th>30/06/09</th>
<th>30/09/09</th>
<th>31/12/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACTED Twinning light</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.25</td>
</tr>
</tbody>
</table>

NB: *All contracting should normally be completed within 6-12 months and must be completed within 24 months of signature of the FA.*

### Annex 3b - Cumulative disbursement schedule

<table>
<thead>
<tr>
<th>Meuro</th>
<th>31/03/08</th>
<th>30/06/08</th>
<th>30/09/08</th>
<th>31/12/08</th>
<th>31/03/09</th>
<th>30/06/09</th>
<th>30/09/09</th>
<th>31/12/09</th>
<th>31/03/10</th>
<th>30/06/10</th>
<th>30/09/10</th>
<th>30/09/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISBURSEMENT Twinning light</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.05</td>
<td>0.15</td>
<td>0.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NB: *All disbursements must be completed within 36 months of signature of the FA.*
## Annex 4 - Budget

<table>
<thead>
<tr>
<th>Activity 1 Sampling</th>
<th>Fee, Class 2 expert</th>
<th>20 days</th>
<th>350 euro/day</th>
<th>7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>10500</td>
</tr>
<tr>
<td>Per diem</td>
<td>24 days</td>
<td>228 euro/day</td>
<td>5472</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>4 tickets</td>
<td>700 euro/ticket</td>
<td>2800</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>20 days</td>
<td>100 euro/day</td>
<td>2000</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>300 pages</td>
<td>10 euro/page</td>
<td>3000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>28272</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity 2 Data collection</th>
<th>Fee, Class 2 expert</th>
<th>60 days</th>
<th>350 euro/day</th>
<th>21000</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>31500</td>
</tr>
<tr>
<td>Per diem</td>
<td>73 days</td>
<td>228 euro/day</td>
<td>16644</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>13 tickets</td>
<td>700 euro/ticket</td>
<td>9100</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>40 days</td>
<td>100 euro/day</td>
<td>4000</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>300 pages</td>
<td>10 euro/page</td>
<td>3000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>65244</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity 3a Feedback</th>
<th>Fee, Class 2 expert</th>
<th>20 days</th>
<th>350 euro/day</th>
<th>7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>10500</td>
</tr>
<tr>
<td>Per diem</td>
<td>24 days</td>
<td>228 euro/day</td>
<td>5472</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>4 tickets</td>
<td>700 euro/ticket</td>
<td>2800</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>20 days</td>
<td>100 euro/day</td>
<td>2000</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>150 pages</td>
<td>10 euro/page</td>
<td>1500</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>29272</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity 3b Statistical analysis</th>
<th>Fee, Class 2 expert</th>
<th>25 days</th>
<th>350 euro/day</th>
<th>8750</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>13125</td>
</tr>
<tr>
<td>Per diem</td>
<td>30 days</td>
<td>228 euro/day</td>
<td>6840</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>5 tickets</td>
<td>700 euro/ticket</td>
<td>3500</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>25 days</td>
<td>100 euro/day</td>
<td>2500</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>200 pages</td>
<td>10 euro/page</td>
<td>2000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>36715</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity 4 Training</th>
<th>Fee, Class 2 expert</th>
<th>20 days</th>
<th>350 euro/day</th>
<th>7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>10500</td>
</tr>
<tr>
<td>Per diem</td>
<td>24 days</td>
<td>228 euro/day</td>
<td>5472</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>4 tickets</td>
<td>700 euro/ticket</td>
<td>2800</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>20 days</td>
<td>100 euro/day</td>
<td>2000</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>200 pages</td>
<td>10 euro/page</td>
<td>2000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>29772</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity 5 Learning organisation</th>
<th>Fee, Class 2 expert</th>
<th>25 days</th>
<th>350 euro/day</th>
<th>8750</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMC, 150 %</td>
<td>PMC</td>
<td></td>
<td></td>
<td>13125</td>
</tr>
<tr>
<td>Per diem</td>
<td>30 days</td>
<td>228 euro/day</td>
<td>6840</td>
<td></td>
</tr>
<tr>
<td>Flight tickets</td>
<td>5 tickets</td>
<td>700 euro/ticket</td>
<td>3500</td>
<td></td>
</tr>
<tr>
<td>Interpretation</td>
<td>25 days</td>
<td>100 euro/day</td>
<td>2500</td>
<td></td>
</tr>
<tr>
<td>Translation</td>
<td>100 pages</td>
<td>10 euro/page</td>
<td>10000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>35715</strong></td>
</tr>
</tbody>
</table>

**Total budget** | 250000

**Remark:** All Liaison Agencies are Mandated Bodies. Hence, the fee for qualified experts will be 350 euro/day.
Annex 5 – Lessons learned from previous years

Note to the attention of the Head of PIU

<table>
<thead>
<tr>
<th>Identified Gaps or Recommended courses of intervention</th>
<th>Action for covering the Gap or implement the recommended intervention</th>
<th>Phare Programming (Project Reference) 2004-2006</th>
<th>Transition Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Need to strengthen the administrative capacity.</td>
<td>Training provided to the Ministry of Agriculture and Rural Development personnel tailored according to the training needs</td>
<td>Phare RO 04 IB/AG/02, Support to set up a Farm Accountancy Data Network (FADN), Twinning</td>
<td>Support to consolidate the Romanian FADN, Twinning Light</td>
</tr>
<tr>
<td>The network of data from farms is gradually being expanded.</td>
<td>Elaborate methods to expand the network (Motivation of farmers and sampling methods)</td>
<td>EuropeAid/122620/D/SUP/RO, Supply of Equipment for establishment and efficient operation of the Farm Accountancy Data Network, Supply</td>
<td></td>
</tr>
<tr>
<td>(Comprehensive monitoring report, October 2005)</td>
<td>Expand the FADN organisation and train staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sufficient human resources in the Romanian FADN organisation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Master Plan for FADN)</td>
<td>Elaborate methods and procedures for improving the quality of data</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited technical capacity on processing data</td>
<td>Elaborate procedures for sharing of knowledge and information between different organisations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Quarterly report)</td>
<td>Undertake training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Need for training of staff (especially data collectors)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Quarterly report)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>