PHARE 2003
STANDARD SUMMARY PROJECT FICHE

1. BASIC INFORMATION

1.1 CRIS Number: PHARE 2003/005-551.04.18

1.2 Title: Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union

1.3 Twinning component: RO03/IB/FI/02
   – 1. Title: “Investment support in Constanta Port for the surveillance and control activities”
   – Duration: 12 months
   – Budget: 0.45 M €

Twinning component: RO03/IB/FI/03
   – 2. Title: “Organisation of the customs laboratories network”
   – Duration: 14 months
   – Budget: 0.5 M €

Twinning component: RO03/IB/FI/04
   - 3. Title: “Preparation for the adhesion to the CIS Convention”
   – Duration: 12 months
   – Budget: 0.45 M €

Twinning light component: RO03/IB/FI/05-TL
   - Title: “Trade facilitation efficient and secured”
   - Duration: 5 months
   - Budget: 0.15 M €

Twinning light component: RO03/IB/FI/06-TL
   - Title: “Enhancement of the customs administration participation into the integrated border management system”
   - Duration: 5 months
   - Budget: 0.15 M €

1.4 Sector: Customs

1.5 Location: Ministry of Finance - Romanian Customs Administration, Bucharest, Romania

2. OBJECTIVES

2.1. Overall objective

To strengthen the administrative, operational and technical capacity of the Romanian Customs Administration to enable it to achieve full harmonisation with the EU Acquis and European Union best practice.

2.2. Project purpose

Strengthening of the operational capacity of the Romanian Customs Administrations in accordance with the EU standards in key areas of the customs business:
   a) trade facilitation efficient and secured in line with the EC/WCO guiding new principles and policies,
   b) investment support in Constanta Port for the surveillance and control activities,
   c) organisation of the customs laboratories network,
   d) enhancement of the customs administration participation into the integrated border management system in relation with combating frauds, corruption and organized crime,
   e) preparation for the adhesion to the Convention referring the use of the IT in customs purposes (CIS).
2.3. Accession Partnership and NPAA priority

Accession Partnership:

Customs union –
- Implement measures to reduce waiting times at the border
- Reinforce administrative and operational capacity through inter-services co-operation
- Develop IT systems to permit the exchange of computerised data between the EC and Romania.

Co-operation in the field of justice and home affairs –
- improve the border management,
- implementing strategy for the fight against corruption and organised crime and improve the co-operation between law enforcement bodies from prevention to prosecution.

National Plan for the adoption of the Acquis:

Short term priorities –
- Improvement of the management and communication internal system,
- Licit trade facilitation concomitant with the development of the efficient controls,
- Improvement of the transparency of the customs operations and of the “customer-oriented” approach,
- Preparation for the adhesion to the Convention for using of IT in customs purposes (CIS),
- Adoption of the best solutions referring the customs labs,
- Continuation of the endowments in Constanta Port to support the surveillance and control activities.

Medium term priorities -
- participation in the inter-institutional co-operation in order to fight against and eliminate the law infringements phenomena at the borders.

2.4 Contribution to National Development Plan

N/A

3. DESCRIPTION

3.1 Background and justification:

The Romanian Customs Administration (RGCA) has supported, from the very beginning of this initiative, the Commission’s ‘Pre-accession strategy for the CEEC Customs and Tax Administrations’ (1997), to achieve the screening and the blueprint/gap- and needs-analysis processes in the period 1997-1998 and in 2000, and developed subsequently the Romanian Customs Development Strategy for the period 2000-2005.

Due to the recent closed Phare project, RO 980402 (Assistance to the Romanian Customs Administration in developing more effective control management and border systems), the ICIS stabilization and development support all functionalities of the customs system in the conditions of the complete processing of the data within the ICIS at the national level (including the manifest, post-entry, suspense regimes, simplified SAD, enhancement of transit, accounting, risk analysis, statistics, management information system, country-wide integrated system administration, system security, disaster recovery, IT training).

The actual structure and the functionalities of the Integrated Customs Information System act as a solid base for sustaining the customs purposes in developing more effective border control management and the readiness for its interoperability with EU systems.

RGCA now, focuses on the strengthening of the administrative, operational and technical capacity to enable it to improve the effective border protection and to achieve the full compatibility of its computerised systems with the European Commission/DG TAXUD systems, in line with:

a) the priority areas underlined in the AP and the NPAA,

b) following on from the Business Strategy of the Romanian Customs Administration, and the Strategy of the Romanian Customs IT Development and interoperability with the EU systems, as TARIC and tariff related systems, NCTS, AFIS, and others.

c) The EC recommendations referring the temporary closing of the negotiation chapter (25 - Customs Union), in the strategic context of the EU pre-accession,
d) the position document (Chapter 24 – Justice and Home Affairs) which defines the position of the Romanian Customs Administration in the context of the co-operation between the agencies with responsibilities in the border, in order to ensure an efficient border management.

In this context and in line with the customs blueprints, the prior areas which have to be set about are:

- Global approach of the commercial transactions in the actual security requirements,
- Significant investment support for the surveillance and control activities at the level of Constanta Port (the largest port in the Eastern Europe),
- Organisation of the customs laboratories network,
- Preparation for the adhesion to the Convention referring the use of the IT in customs purposes (GIS),
- The enhancement of the participation of customs administration into the integrated border management system, in the perspective of the Romanian north-eastern border, to become the future external border of the EU.

3.2 Linked activities:

Within the customs Phare projects including the horizontal projects, RCA cover and complete its development NPAA priorities, as follows:

a) RO 010703 (Further Strengthening of the Operational Capacity of the Romanian Customs Administration) supports Romania in the process of fulfilling the EU pre-accession requirements concerning the Customs Union, in accordance with the EU standards in key areas of the customs business: customs Enforcement Function (post control, intelligence, intellectual and industrial property), preparation for the Adhesion to the Common Transit Convention and Implementation of NCTS and the implementation of the Community Tariff (TARIC).

b) RO 2002/000-586.04.03 (Connection of the Romanian Customs’ systems with the EU systems) will achieve full compatibility and inter-operability of the Romanian Customs systems with the EU systems, enabling the exchange of computerised data between the Romanian Integrated Customs Information System (ICIS) and the European Commission and the EU Member States system through: the completion of the preparation for adhesion to the Common Transit Convention and implementation of NCTS, completion of the implementation of the Romanian Integrated Customs Tariff, fully compatible with the European Community Integrated Tariff (TARIC), preparation of RGCA systems for the connection with the DG TAXUD databases, and connection of RGCA systems with the CCN/CSI system.

c) RO 991005 horizontal project (Strengthening the capacity of the State institutions of Romania in the fight against public corruption and related organised crime involving national officials in relation to both “active corruption” and “passive corruption”), developed and implemented the communication interfaces between state institutions in combating the corruption (Romanian Customs Administration, Ministry of Justice, Public Ministry, Ministry of Interior) and fulfilled the specific training for the customs staff.

d) RO 00020301 horizontal regional project (Facilitation of Danube Border Crossing) will harmonise the common control procedures and will develop and implement the communication interfaces between Romanian Customs and Border Police in the cross border cooperation with Bulgaria and will fulfil the specific training for the customs staff.

e) RO 000617 horizontal project (Measures to develop and implement a National Strategy to Combat Drug Abuse and Illicit Drug Trafficking) developed and implemented the communication interfaces between state institutions in combating drugs trafficking (Romanian Customs Administration, Ministry of Health and Family, Ministry of Interior) and fulfilled the specific training for the customs staff.

3.3 Results:

3.3.1. Trade facilitation efficient and secured in line with the EC/WCO guiding new principles and policies, in the perspective of the Romanian north-eastern border, to become the future external border of the EU

As a result of the proposed twinning light:

a) Legislative and methodological framework set-up in line with EC/WCO guiding new principles and policies referring the future European customs concept;
b) Simplified procedures in place (legislation, organisation, methodologies, procedures, job description);

c) Precedence of the Phare 2001/2002 results evaluated;

d) Common programmes and training activities organised for Customs and Trade Associations;

e) Internal regulations and guidance (Staff instructions) in current use;

f) Technical specifications related to the necessary IT & communication equipment and software licenses.

As a result of technical assistance referring software development and implementation:

g) Electronic facilities (integrated into the IT customs environment) based on web technologies for exchange of information with the Trade Community developed, piloted and implemented;

h) Customs end users trained.

3.3.2. Investment support in Constanta Port for the surveillance and control activities

As a result of the twinning assistance:

a) Legislative and methodological framework set-up in the perspective of Constanta free port specific enlargement;

b) Organisation structure set-up and staffing purpose in relation with the surveillance and control specific activities taking into account the cooperation environment between the agencies involved in the Port activity,

c) Common awareness programmes and training activities organised for customs and the port agencies,

d) IT specific enforcement components developed into ICIS, evaluated and assembled together in order to support the surveillance and control activities in the Port;

e) Communication interfaces with the IT systems managed by the agencies involved in the Port activity, designed and adjusted to the existing IT communications interfaces requirements;

f) Technical specifications for the procurement of the inspection equipment and electronic facilities to support the current surveillance and control activities,

g) Training of the involved customs personnel.

3.3.3. Organisation of the customs laboratories network

As a result of the twinning assistance:

a) Existing legislation and methodologies assessed;

b) Feasibility study referring the dimension of the laboratories’ network, locations, existing infrastructure availability;

c) Organisation structures, specific technological workflows and responsibilities set-up;

d) Analytical documentation system defined, based on the data bases containing the registration of all technical analytical steps;

e) Quality Standard Certifying Conditions prepared in order to meet the EU standard for the laboratory certification;

f) Technical specifications for the procurement of the specific equipment and electronic facilities to support the customs laboratories network implementation,

g) IT development requirements identified and defined, referring the:
- Analytical documentation system;
- Related risk analysis development;
- Corroboration with the TARIC system;

h) Awareness programmes and training activities organised for the managerial and executive involved personnel;

i) Training programmes fulfilled.

3.3.4. Enhancement of the customs administration participation into the integrated border management system in relation with combating frauds, corruption and organized crime, in the perspective of the Romanian north-eastern border, to become the true external border of the EU

As a result of the proposed twinning light:

a) Common inter-agencies control procedures enhanced and synchronised, especially related to the specific of the Romanian north-eastern border, based on the evaluation and adjustment of the control procedures defined for the Danube frontier (CBC 2000);
b) Joint Steering Committee settled between the key players, to ensure an integrated approach, strengthened;
c) Common initiatives and programmes in combating frauds, corruption and organised crime;
d) Co-operation and exchange of information between the relevant services enhanced;
e) Common control procedures and exchange of information developed with the counterparts in the neighbouring countries;

**As a result of technical assistance referring software development and implementation:**
f) IT supporting components installed and functioning and integrated into the IT and communication systems belonging the agencies involved in the border management,
g) Training for end users developed.

3.3.5. **Preparation for the adhesion to the Convention referring the use of the IT in customs purposes (CIS)**

**As a result of the twinning assistance:**

a) Existing national legislation and EU legal evolution in respect of CIS, assessed;
b) High-level awareness meetings organized for the legislative initiator, to support the CIS Convention ratification;
c) Preliminary actions to be done before the ratification of the Convention, evaluated and implemented;
d) Exchange of information organisation structures and responsibilities set-up;
e) IT specific components and adequate data bases structures already developed within ICIS, evaluated and assembled in order to support the CIS Convention provisions implementation;
f) Communication secured interfaces of ICIS, evaluated and compatible to the communications interfaces of the Member States' IT systems, as part of the Convention;
g) Training programme fulfilled.

3.4. **ACTIVITIES:**

3.4.1. **Trade facilitation efficient and secured in line with the EC/WCO guiding new principles and policies**

This component will focus on developing and promoting trade facilitation concepts in the Customs operational environment, in respect of the global approach of the commercial transactions in the actual security requirements, risk analysis based, in order to ensure an efficient and secured control. The component is complementary to the previous initiatives and projects, in the perspective of the new versions of the CDPS (customs declaration processing system) as well as the web services for brokers to be implemented, together with TARIC and NCTS operation. The component has to take into account the specific of the Romanian north-eastern border, to become the future external border of the EU, and has to be compliant with the EC/WCO trade facilitation principles and policies referring the future European customs concept.

3.4.1.1. **Required activities to be undertaken within the twinning light:**

The following activities will be implemented through common work of the Romanian and Member State’s experts:

a) Assessment of the implementation results of the previous development programmes with effect for the subject, and taking into account as assumptions for the actual project;
b) Adjustment of the legislation, methodologies, procedures and organisation in order to implement the simplified procedures based on the risk analysis results;
c) drafting, production and distribution of internal regulations and guidance, in order to improve the harmonised implementation of the Customs legislation;
d) development and delivery of common programmes and training activities Customs-Trade Associations, referring the implementation of the new functionalities of the customs system as simplified procedures, TARIC, NCTS;
e) improvement of the transparency of Customs operations and of the 'customer-oriented' approach, with special emphasis on the newly implemented simplified procedures, inside the customs framework;

Profile of the team leader:
a) solid background in the legislation, methodologies, procedures and organisation in order to implement the simplified procedures based on the risk analysis results, especially in the design, development, implementation and management activities;
b) sound knowledge of regulations and policies of the European Union and WCO, in relation to trade facilitation and related issues;
c) sound knowledge of development and delivery of programmes and training activities;
d) sound communication skills and previous experience of working in a multi-disciplinary and multi-national team;
e) previous experience as project co-ordinator/project manager;
f) understanding of the Romanian environment;
g) sound knowledge of English/French.

Duration of the assignment:
The PAA will work within the Romanian Customs Administration / Customs Regimes and Operations Division, Surveillance and control Division and IT & Statistics Division for a period of 5 months, starting at the latest on 1 September 2004.

Short-term expertise:
Related issues to the:
 a) trade facilitation efficient and secured in line with the EC/WCO guiding new principles and policies,
b) legislation, methodologies, procedures and organisation in order to implement the simplified procedures based on the risk analysis results,
c) EU systems related functionalities,
d) EU related regulations,
e) organisation development,
f) Human Resources Management,
g) elaboration of training (needs assessment, design and delivery of training courses),
h) production of manuals for customs staff and participants to the customs operations.

3.4.1.2. Required activities to be undertaken within the technical assistance:

The following activities will be implemented through the technical assistance referring the software development, adaptation and implementation:

 f) Further improvement of electronic facilities (e-technology) for the exchange of information with the Trade community, through development and implementation;
 g) Integration of the developments based on web technologies into the IT and communication customs environment;
 h) Technical assistance for the system operation;
 i) Fulfilment of the training for the customs end users.

3.4.2. Investment support in Constanta Port for the surveillance and control activities

Required activities to be undertaken within the twinning:

The investment support was recommended by the EC Delegation based on the evaluation of the surveillance and control capacity of Constanta Port and will take into account the perspective of Constanta Port to become free port.

The component would take into account the:

• development of investigative and analytical tools for the customs enforcement purposes, as result of the previous development programmes implementation (black lists, I2 = graphical analytical investigation tool, risk analysis tools, intelligence, post control, intellectual property)
• existing surveillance and control infrastructure and tools as support within the US aid funds
• existing communication interfaces and their efficiency, between the agencies involved in the Port activity.
This component purpose is to assemble and to enhance the surveillance and control capacity of the system implemented at the level of Constanta Port, sustained by an adequate infrastructure, and to integrate all the provisional performances into a global and coherent approach. The main activities related to this objective are:

a) Identification of specific needs and requirements to sustain the surveillance and control specific activities,
b) Gathering and assessment of all results related to the investigative and analytical tools for the customs enforcement purposes implemented at the level of Constanta Port;
c) Amendment of the existing legislative and methodological framework in the perspective of Constanta free port specific enlargement;
d) Organisation structure and the responsibilities improvement, in relation with the existing cooperation environment between the agencies involved in the Port activity;
e) Development of the common awareness programmes and training activities for customs and the port agencies;
f) Proposal for the adjustment of the communication interfaces between the IT systems managed by the agencies involved in the port activity, in relation with the existing specific IT communication interfaces requirements;
g) Elaboration of the technical specification for the procurement of the inspection equipment installation and integration into the current surveillance and control activities,
h) Development and documentation of the training programmes dedicated to the customs personnel.

Profile of the PAA:

a) solid background in the legislation, methodologies, procedures and organisation to cover the port (free port) specific surveillance and control activities;
b) sound knowledge of the inter-agencies cooperation activities related to the port specific activity;
c) sound knowledge of the investigative and analytical tools for the customs enforcement purposes;
d) sound knowledge of development and delivery of common programmes and training activities between key players;
e) sound communication skills and previous experience of working in a multi-disciplinary and multi-national team;
f) previous experience as project co-ordinator/project manager;
g) understanding of the Romanian environment;
h) sound knowledge of English/French.

Duration of the assignment:
The PAA will work within the Romanian Customs Administration / Surveillance and control Division, Customs Regimes and Operations Division and IT & Statistics Division for a period of 12 months (10 working months), starting at the latest on 1 September 2004.

Short-term expertise:

Related issues to the:

a) specific procedures to cover the port (free port) surveillance and control activities in line with the EC/WCO guiding new principles and policies,
b) legislation, methodologies, procedures and organisation in order to implement the efficient and secured surveillance and control procedures, based on the risk analysis results,
c) inter-agencies cooperation environment,
d) specific investigative and analytical tools,
e) EU systems related functionalities,
f) EU related regulations,
g) Human Resources Management,
h) elaboration of training (needs assessment, design and delivery of training courses),
i) production of manuals for customs staff,
j) ICIS enforcement components implementation results and investigative and analytical tools in place.

### 3.4.3. Organisation of the customs laboratories network

*Required activities to be undertaken within the twinning:*

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This component will focus on the establishment of the legislative and methodological frame, organisation and equipping the customs laboratories network, in order to assure necessary environment for an efficient activity in combating commercial fraud and illicit traffic of sensitive goods. The main activities related to this objective are:

a) Elaboration of the feasibility study referring the dimension of the laboratories’ network, locations, evaluation of the existing infrastructure and of the necessary investments;
b) Amendment of the existing legislation, second and third level;
c) Adjustment of the organisation structure, internal technological workflows, staffing purpose and finalisation of the responsibilities;
d) Integration of the specific examination samples into the analytical documentation system based on the data bases containing the registration of all technical analytical steps;
e) Description of the correlations and information interchange requirements between the IT laboratory component and the:
   - TARIC management system,
   - risk analysis specific components;
f) Preparation of the Quality Standard Certifying Conditions in order to meet the EU standard for the laboratory certification
g) Development of the common awareness programmes and training activities for managerial and executive customs involved personnel;
h) Elaboration of the catalogue of technical equipment and technical specification for the procurement of the necessary specific equipment in relation with the new ICIS components;
i) Establishment of the IT development requirements to support the:
   - Improvement of the connections with the TARIC management system;
   - Gathering of the specific information related to the customs laboratories activities and integration into the IT surveillance and control components and the Management Information System;
   - Analytical documentation system development;
j) Development and documentation of the training programmes dedicated to the customs personnel.

Profile of the PAA:

a) solid background in the legislation, methodologies, procedures and organisation to cover the customs laboratories specific activities;
b) sound knowledge related to the analytical function of a customs laboratory;
c) sound knowledge of internal IT systems related to the customs laboratories and external IT communications needs;
d) sound knowledge of the EU standard for the laboratory certification;
e) sound knowledge of development and delivery of programmes and training activities;
f) sound communication skills and previous experience of working in a multi-disciplinary and multi-national team;
g) previous experience as project co-ordinator/project manager;
h) understanding of the Romanian environment;
i) sound knowledge of English/French.

Duration of the assignment:
The PAA will work within the Romanian Customs Administration / Customs Regimes and Operations Division, Surveillance and control Division and IT & Statistics Division for a period of 14 months (12 working months), starting at the latest on 1 September 2004.

Short-term expertise:

Related issues to the:

a) legislation, methodologies, procedures and organisation in order to set-up a customs laboratory,
b) analytical function of the customs laboratory,
c) EU systems related functionalities,
d) EU related regulations,
e) IT & communication specific system in place in the member states customs laboratoris, in relation with TARIC and risk analysis,
f) Human Resources Management,
g) elaboration of training (needs assessment, design and delivery of training courses),
h) production of manuals for customs staff.
3.4.4. Enhancement of the customs administration participation into the integrated border management system in relation with combating frauds, corruption and organized crime

This component will focus on the enhancement of the border management in order to improve the control of the future external borders of the European Union. Based on their specific, in this process are involved all control agencies with responsibilities in the border management and their counterparts in the neighbouring countries, based on agreements, protocols, memorandum of understanding. The component will cover complementary areas with the cross-border project achieved for Bulgarian border (the evaluation and adjustment of the control procedures defined for the Danube frontier, CBC 2000), especially related to the specific of the Romanian north-eastern border, within the enhancement and adaptation of the customs participation into the integrated border management system, in the perspective of the Romanian north-eastern border, to become the future external border of the EU. In order to achieve the objectives, the experience continuation of the Joint Steering Committee (JSC) settled between the key players in the border, as the existing JSC with Bulgaria, should be a benefit of this component. The main activities related to this objective are:

3.4.4.1. Required activities to be undertaken within the twinning light:

The following activities will be implemented through common work of the Romanian and Member State’s experts:

a) Evaluation of the experience undertaken within the existing JSC active with Bulgaria, to be used for the next strengthened JSC structures;

b) Synchronisation and optimisation of the common inter-agencies control procedures, taking into account the traffic fluidisation constrains, requirements of the control based on risk analysis and single window payment procedures, etc.

c) Harmonisation of the common initiatives and programmes in combating frauds, corruption and organised crime, taking into account the results, attributions, expertise and specific of each agencies involved in the border management,

d) Enforcement of the co-operation in exchange of information between the relevant services,

e) Settlement of the common control procedures and exchange of information with the counterparts in the neighbouring countries,

f) Evaluation of the technical solution applied for the information exchange between key players on the Danube frontier, within CBC 2000;

g) Elaboration of the common training programmes, curricula, planning, evaluation, train for trainers.

Profile of the team leader:

a) solid background in the legislation, methodologies, procedures and organisation to cover the inter-agencies cooperation taking into account the traffic fluidisation constrains, requirements of the control based on risk analysis and single window payment procedures;

b) sound knowledge of the inter-agencies cooperation activities related to the improvement of their participation into the integrated border management system in relation with combating frauds, corruption and organized crime border management;

c) sound knowledge of development and delivery of common programmes and training activities between key players;

d) sound communication skills and previous experience of working in a multi-disciplinary and multi-national team;

e) previous experience as project coordinator/project manager;

f) understanding of the Romanian environment;

g) sound knowledge of English/French.

Duration of the assignment:

The PAA will work within the Romanian Customs Administration / Surveillance and control Division, Customs Regimes and Operations Division and IT & Statistics Division for a period of 5 months, starting at the latest on 1 September 2004.

Short-term expertise:

Related issues to the:

a) Legislation, methodologies, procedures and organisation in order to improve the integrated border management system in relation with combating frauds, corruption and organized crime;

b) EU systems related functionalities,
c) EU related regulations,

d) Existing technical solution applied for the information exchange between key players on the Danube frontier, within CBC 2000,

e) Human Resources Management,

f) Elaboration of training (needs assessment, design and delivery of training courses),

g) Production of manuals for the key players.

3.4.4.2. Required activities to be undertaken within the technical assistance referring the software development and implementation:

The following activities will be implemented through the technical assistance referring the software development, adaptation and implementation:

h) Enhancement of IT and communication specific components, development, implementation and integration into the border management IT environment (belonging the agencies involved in the border), based on the evaluation described in 3.4.4.1.f.;

i) Technical assistance for the system operation;

j) Fulfilment of the training for the customs end users.

3.4.5. Preparation for the adhesion to the Convention referring the use of the IT in customs purposes (CIS)

Required activities to be undertaken within the twinning:

This component will focus on preparation of RGCA for the adhesion to the Convention to use the IT in customs purposes (the majority of member states adhered to this convention), taking into account the existing legislation referring the personnel data management, the protection of personal data and access security.

The results of the previous projects implementation referring the inter-operability with the EU systems will be materialised into the focal point of the above component together with the ICIS operation accomplishment.

The main activities related to this objective are:

a) Analysis and completion of the existing legal framework related to CIS applying;

b) Adjustment of the organisation structure, staffing purpose and finalisation of the responsibilities;

c) Gap-analysis and road map development for certifying the compatibility of ICIS with the Convention adhesion requirements,

d) Identification of the preliminary actions to be taken related to the Convention provisions,

e) Evaluation and adjustment proposals development for the data bases structures, in order to be compatible with the EC data management system and other member states customs administration systems for exchange of information,

f) Evaluation of the existing developed and implemented communication interfaces, in line with the data access security requirements,

g) Identification of the necessary preparation actions to accommodate the ICIS environment with the foreseen EC developments regarding CIS;

h) Development and documentation of the training programmes.

Profile of the PAA:

i) solid background in the legislation, methodologies, procedures and organisation related to CIS applying;

j) sound knowledge of the requirements to comprehend the compatibility of the EC data management system with other member states customs administration systems for exchange of information;

k) sound knowledge of the developed and implemented communication interfaces, in line with the data access security requirements,

l) sound knowledge of development and delivery of programmes and training activities;

m) sound communication skills and previous experience of working in a multi-disciplinary and multi-national team;

n) previous experience as project co-ordinator/project manager;

o) understanding of the Romanian environment;

p) sound knowledge of English/French.
Duration of the assignment:
The PAA will work within the Romanian Customs Administration / Surveillance and control Division and IT & Statistics Division for a period of 12 months (10 working months), starting at the latest on 1 March 2005.

Short-term expertise:
Related issues to the:
   a) specific procedures to cover the preparation actions for the CIS applying,
   b) EU systems related functionalities,
   c) EU related regulations,
   d) communication interfaces solutions, in line with the data access security requirements,
   e) necessary preparation actions to accommodate the ICIS environment with the foreseen EC developments regarding CIS,
   f) Human Resources Management,
   g) elaboration of training (needs assessment, design and delivery of training courses),
   h) production of manuals for customs staff.

3.5. Lessons learned:
1. The Phare project, RO 9304 (Computerisation of Romanian Customs) has been evaluated by Price Waterhouse Coopers, in December 1998, within all similar projects implemented in 10 candidate countries and multi-country projects related to. The evaluation result stated for Romania a good position and the overall assessment comprised good for computerisation and training and medium for legislation and equipment. The report positive appreciations and recommendations have been taken into account in designing of RO 980402 (Assistance to the Romanian Customs Administration (RCA) in developing more effective control management and border systems).

2. Meanwhile, the progress has been reached within all development directions, as it is stated in the evaluation report of OMAS Consortium, in December 1999, referring RO 980402. This report appreciations referred the project management and co-ordination, structure, previewed activities, expected outputs. The evaluation recommendations have been focussed on an accurate time-scheduling, in order to assure the project objectives accomplishment. The report appreciated the content of the Romanian Customs development strategy. The later on progress and the successful completion of the project implementation confirmed that RGCA took into consideration the above recommendations.

3. The report of the World Trade Organisation (WTO) reunion on technical assistance and capacity building in trade facilitation (May 2001), referring the evaluation of a joint mission (DFID, UK Customs, WCO), in June 2000, indicated that the customs automation project with ASYCUDA++ as its CDPS (customs declaration processing system), had been very successful and the objectives fully met. The evaluation team found there a significant improvement in the quality and timeless of statistical data and an appreciable reduction in the clearance times for goods. The evaluation team considered the project suitable as a model for replication elsewhere assuming the necessary dedication of senior customs officials and government.

4. The Monitoring reports, elaborated on half-yearly bases, within the Sectorial Monitoring Sub-Committee 2 – SMSC2 (Strengthen the Administrative capacity – Public Function and Public Finance), evaluated the implementation status of RO 980402 (6 monitoring reports, the latest, 10 January 2003), RO 010703 (3 monitoring reports, the latest, 10 January 2003) and RO 2002/000-586.04.03 (1 monitoring report, 10 January 2003). The sequential recommendations referred the projects evolution and they have been focussed on the time-scheduling, tendering speed-up measures, reducing the implementation period in order to match the disbursement period, PPF support in the ToRs elaboration. All the recommendations have been taken into account for each implementation stage and their solving ways have been appreciated by the SMSC2.

5. The Interim evaluation for RO 980402 project, was fulfilled in 2002, on behalf of the EC, by EMS. The report recommendations, to speed-up the tendering process for RO 980402.03 as component of RO 980402 project, by the common effort of the RO 980402.03 contractor, CFCU and EC Delegation, was took into account and the risky situation to delay the supply contracts, was straightened out.

6. The Interim evaluation for RO 010703 and RO 2002/000-586.04.03 projects was fulfilled in February-March 2003, on behalf of the EC, by EMS.
The qualifications were for:

- RO 010703 “satisfactory” with very good prospects of objectives being achieved if corrective actions being taken quickly,
- RO 2002/000-586.04.03 “satisfactory” with very good prospects of objectives being achieved

The recommendations envisaged are the following:

a) EC Delegation to ensure that this important sector of activity is allocated a task manager with appropriate experience to ensure more effective communication with the beneficiary and a faster turn around of critical decisions and approvals.

b) A meeting should urgently be convened with the participation of representatives from Romanian Customs Administration (RCA), Ministry of European Integration, National Fund, CFCU, and EC Delegation to clarify the co-financing issues and to support RCA in further contracting and meeting the FM provisions referring to national co-financing and tender transparency and in accordance with the Romanian legislation (RCA was the first institution at the level of 2001 and 2002 projects, which required clarifications and support on the issue).

c) EC Delegation should favourably agree the extension of TA contracts to ensure quality of output. Also, CFCU should assign the portfolio of RCA related projects to the same project officer.

4. INSTITUTIONAL FRAMEWORK

The RCA is part of the Ministry of Finance and it is responsible for the collection of customs duties, and the prevention of illegal imports and exports.

The Administration is structured in three hierarchical levels:

- Headquarters
- 10 Customs Regions, co-ordinated by Regional Customs Directorates (RCD). Each RCD is methodologically and functionally subordinated to the HQ.
- 100 Local Customs Offices (LCOs), methodologically and functionally subordinated to the RCDs.

A total number of 4,600 employees are foreseen for the RCA. Currently only 4,300 posts are filled.

The direct beneficiaries of this project are all Divisions of RGCA (Customs Regimes and Operations Division, Surveillance and Control Division, Budget, Organisation and Human Resources Division and the IT and Statistics Division).

In order to create sustainable programmes and in line with the recommendations of the Commission’ 2000 Regular Report, the training activities will be carried out in the framework of the Public Finance and Customs School supported by HR and training Dpt. within the RGCA and the training courses and materials developed through this project will be included in the training curricula of the school, as appropriate.

5. DETAILED BUDGET

<table>
<thead>
<tr>
<th>Phare Support</th>
<th>Total Phare (I+IB)</th>
<th>National Co-financing*</th>
<th>IFI*</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phare Investment Support **</td>
<td>Institution Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Trade facilitation efficient and secured Twinning light Technical assistance</td>
<td>0.10</td>
<td>0.35</td>
<td>0.15</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>0.15***</td>
<td>0.10****</td>
</tr>
<tr>
<td>2. Investment support in Constanta Port for the</td>
<td>0.50</td>
<td>0.95</td>
<td>0.20</td>
<td>-</td>
</tr>
<tr>
<td>surveillance and control activities</td>
<td>Twinning</td>
<td>0.45****</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>----------</td>
<td>----------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Organisation of the customs laboratories network</td>
<td>Twinning</td>
<td>0.30</td>
<td>0.80</td>
<td>0.20</td>
</tr>
<tr>
<td>4. Enhancement of the customs participation into the integrated border management system</td>
<td>Twinning light Technical assistance</td>
<td>0.20</td>
<td>0.45</td>
<td>0.10</td>
</tr>
<tr>
<td>5. Preparation for the adhesion to the CIS Convention</td>
<td>Twinning</td>
<td>-</td>
<td>0.45</td>
<td>0.10</td>
</tr>
<tr>
<td><strong>Total Project</strong></td>
<td><strong>1.10</strong></td>
<td><strong>1.90</strong></td>
<td><strong>3.00</strong></td>
<td><strong>0.75</strong></td>
</tr>
</tbody>
</table>

(*) In cases of co-financing of the investments only.

(**) In relation to acquisitions of equipment, software licenses, and documentation.

(***) In relation to the twinning light costs for changes in legislation, organisation and procedures and training.

(****) In relation to the twinning costs for changes in legislation, organisation and procedures and training.

(***** In relation to the technical assistance for software developments, training and general activities and services as result of investments.

6. IMPLEMENTATION ARRANGEMENTS

6.1. Implementing Agency:

The Implementing Agency for this project will be the Central Financing and Contracting Unit (CFCU) within the Ministry of Finance, which is responsible for carrying out the tendering, contracting and payment procedures.

The Implementing Authority for this project will be the Romanian Customs Administration (RCA). Since 1993, RCA have developed structures and systems to co-ordinate the Phare-financed programmes, which have produced very good results and have proved to be very efficient.

The Phare Programme Implementation Unit (PIU) and Project Steering Committees (PSC) were established, the latter comprising, according to the objectives of the projects, high-level management of the beneficiary departments. Since then, both structures maintained approximately the same structure. For the implementation of this project a PSC comprising senior representatives of the RGCA key departments, will be set up, in charge with the monitoring, supervision and co-ordination of the overall progress and implementation of the project. The PSC will provide guidance for the different components of the project, will approve the results and will define priorities. PSC will be chaired by the Director General of RGCA, who is to be nominated as Senior Programme Officer (SPO).

RCA will appoint a Project Coordinators for each component of the project from the departments primarily involved in the implementation of the project.

The PIU is already in place (enhanced to 9 people) and its responsibilities are settled based on the Director General Decision no.983/2002 revised trough the decision no. 172/2003, in line with the
Government Decision nr. 869/2002. The PIU will report to the PSC. The PIU will assure the secretariat for the PSC meetings.

RCA will support the implementation of the proposed project by assuring the necessary organisational environment, making available the necessary personnel and by covering the cost of the required infrastructure and equipment, and the related running and administrative costs.

The project will be managed according to the Practical Guide for Phare, Ispa and Sapard contract procedures.

6.2 Twinning
It is envisaged to implement the project components through Twinning arrangements, as follows:

Twinning

| Investment support in Constanta Port for the surveillance and control activities | 0.45  |
| Organisation of the customs laboratories network | 0.50 |
| Preparation for the adhesion to the CIS Convention | 0.45 |

Twinning light

| Trade facilitation efficient and secured | 0.15 |
| Enhancement of the customs participation into the integrated border management system | 0.15 |

Contact person: Mr. Adrian Costin
Director
Romanian Customs Administration
13 Matei Millo Street, Sector 1,
Bucharest, Romania
Tel/Fax: +40 1 310 2672
E-mail: acostin@customs.ro

The Romanian Customs Administration will provide:
- Adequate human resources to implement the twinning project together with the twinning partner, in accordance with the agreed Twinning Covenants;
- Facilities necessary for the implementation of the twinning (offices, computers, printers, telephones, access to internet);
- Funds to cover the travel costs of the Romanian Customs personnel in the context of training or seminars in the country.

6.3 Contracts
It is envisaged to complete the project implementation through finalising the following:

- 1 supply tender referring all investments for 1.10 MEURO organised in 4 specific lots (referring the components 3.4.1., 3.4.2., 3.4.3. and 3.4.4.),
- 2 services tender referring for software developments, training and general activities and services as result of investments for 0.10 MEURO each (referring the components 3.4.1. and 3.4.4.).

The number of contracts is depending on the result of the above tenders.

7. IMPLEMENTATION SCHEDULE

7.2 Start of project activity: September 2004.
7.3 Project completion: October 2006.
8. **EQUAL OPPORTUNITY**

The Romanian Customs is an equal opportunities employer.

9. **ENVIRONMENT** N/A

10. **RATES OF RETURN** N/A

11. **INVESTMENT CRITERIA**

   11.1 **Catalytic effect:**
   The structure and functions of the ICIS provide the framework for customs operations in relation to effective border control management and preparations for full compatibility with Community systems.

   11.2 **Co financing:** N/a

   11.3 **Project readiness and Size:**
   The activities planned follow on from earlier PHARE programmes, which have determined the needs for specific activities relating to ICIS in relation to effective control management and border systems.

   11.4 **Sustainability**
   The activities planned under this project derive from the priorities determined in the customs blueprints and are foreseen in the Business Strategy of the Romanian Customs Administration. The overall strategy for the customs administration, including the priority areas addressed in this project are integrated into the general strategy for the Ministry of Finance as a whole.

12. **CONDITIONALITY AND SEQUENCING**

   The supply and services tenders will be launched before the sufficient progress achieved by the twinning for the components 3.4.2, 3.4.3, and twinning light for the components 3.4.1. and 3.4.4., in order to have prepared the necessary core of the technical specifications related to the components 3.4.1., 3.4.2., 3.4.3., and 3.4.4., and the necessary core of the terms of reference related to the components 3.4.1. and 3.4.4.

***************

**ANNEXES**

1. Logical framework matrix in standard format.
2. Detailed implementation time chart in standard format.
3. Contracting and disbursement schedule by quarter for full duration of project.
### Annex 1: Logframe Matrix for project “Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union”

<table>
<thead>
<tr>
<th>LOGFRAME PLANNING MATRIX</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROJECT:</strong> Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Contracting period expires:</td>
</tr>
<tr>
<td>Disbursement period expires:</td>
</tr>
<tr>
<td>Total Budget: 3.75 MEURO</td>
</tr>
<tr>
<td>Phare contribution: 3.00 MEURO</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OVERALL OBJECTIVE</th>
<th>OBJECTIVELY VERIFIABLE INDICATORS</th>
<th>SOURCES OF VERIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>To strengthen the administrative, operational and technical capacity of the Romanian Customs Administration to achieve full harmonisation with the EU Acquis and European Union best practice</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RCA in full compliance with the accession requirements and the Commission’s Customs Blueprints’ standards in the key areas addressed by this project.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Customs Administrative and Operational Capacity Reports, as part of the Screening process. Commission’ Regular Reports.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT PURPOSE</th>
<th>OBJECTIVELY VERIFIABLE INDICATORS</th>
<th>SOURCES OF VERIFICATION</th>
<th>ASSUMPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening of the operational capacity of the Romanian Customs Administrations in accordance with the EU standards in key areas of the customs business:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d) trade facilitation efficient and secured in line with the EC/WCO guiding new principles and policies,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e) investment support in Constanta Port for the surveillance and control activities,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f) organisation of the customs laboratories network,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g) enhancement of the customs administration participation into the integrated border management system in relation with combating frauds, corruption and organized crime,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• trade facilitation EC/WCO new principles and policies applied and secured control procedures in place in the perspective of the Romanian north-eastern border to become the future external border of the EU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• surveillance and control capacity in Constanta Port enhanced and sustained by an adequate infrastructure and trained personnel;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• customs laboratories network set-up at the pilot level</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• customs participation into the integrated border management enhanced in relation with combating frauds, corruption and organised crime, in the perspective of the Romanian north-eastern border to become the future external border of the EU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Customs Administrative and Operational Capacity Monitoring Reports, and Reports to the EU-Romania Customs Subcommittee.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DG TAXUD technical interoperability reports.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Government maintains consistent policy viz. the Customs Administration, in line with the accession to EU requirements. National legislation, compliant with the EU legislation and best practice, enacted.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
h) preparation for the adhesion to the Convention referring the use of the IT in customs purposes (CIS) • preparation for the adhesion to the CIS Convention finalised.

<table>
<thead>
<tr>
<th>RESULTS</th>
<th>OBJECTIVELY VERIFIABLE INDICATORS</th>
<th>SOURCES OF VERIFICATION</th>
<th>ASSUMPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Trade facilitation efficient and secured. As a result of the proposed twinning light: i) Legislative and methodological framework set-up in line with EC/WCO guiding new principles and policies referring the future European customs concept; j) Simplified procedures in place (legislation, organisation, methodologies, procedures, job description); k) Precedence of the Phare 2001/2002 results evaluated; l) Common programmes and training activities organised for Customs and Trade Associations; m) Internal regulations and guidance (Staff instructions) in current use; n) Technical specifications related to the necessary IT &amp; communication equipment and software licenses. As a result of technical assistance referring software development and implementation: o) Electronic facilities (integrated into the IT customs environment) based on web technologies for exchange of information with the</td>
<td>• Related customs policy developed and published accordingly to the EC/WCO new principles and policies and to the Business Customs Strategy, in the perspective of the Romanian north-eastern border to become the future external border of the EU • Related regulations published • RCA Management level support • Common training programmes developed • Human and financial resources allocated</td>
<td>Technical and functional documentation Regular progress reports of the European Commission and Romanian Government Regular monitoring reports DG TAXUD reports on acceptance and conformance tests</td>
<td>Timely and adequate technical information and assistance provided by the Commission. Timely and adequate resources available. Commitment at the level of the participants in the trade chain regarding improving their performances</td>
</tr>
</tbody>
</table>
Annex 1 : Logframe Matrix for project “Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union”

<table>
<thead>
<tr>
<th>Trade Community developed, piloted and implemented;</th>
<th>a) Customs end users trained.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Investment support in Constanta Port for the surveillance and control activities</td>
<td></td>
</tr>
<tr>
<td>As a result of the twinning assistance:</td>
<td></td>
</tr>
<tr>
<td>a) Legislative and methodological framework set-up in the perspective of Constanta free port specific enlargement;</td>
<td></td>
</tr>
<tr>
<td>b) Organisation structure set-up and staffing purpose in relation with the surveillance and control specific activities taking into account the cooperation environment between the agencies involved in the Port activity,</td>
<td></td>
</tr>
<tr>
<td>c) Common awareness programmes and training activities organised for customs and the port agencies,</td>
<td></td>
</tr>
<tr>
<td>d) IT specific enforcement components developed into ICIS, evaluated and assembled together in order to support the surveillance and control activities in the Port;</td>
<td></td>
</tr>
<tr>
<td>e) Communication interfaces with the IT systems managed by the agencies involved in the Port activity, designed and adjusted to the existing IT communications interfaces requirements;</td>
<td></td>
</tr>
<tr>
<td>f) Technical specifications for the procurement of the inspection equipment and electronic facilities to support the current surveillance and control activities,</td>
<td></td>
</tr>
<tr>
<td>g) Training of the involved customs personnel.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Technical and functional documentation</td>
</tr>
<tr>
<td></td>
<td>Regular progress reports of the European Commission and Romanian Government</td>
</tr>
<tr>
<td></td>
<td>Regular monitoring reports</td>
</tr>
<tr>
<td></td>
<td>Timely and adequate technical information and assistance provided by the Commission.</td>
</tr>
<tr>
<td></td>
<td>Timely and adequate resources available.</td>
</tr>
<tr>
<td></td>
<td>Commitment at the level of Constanta Harbour Administration.</td>
</tr>
</tbody>
</table>
### 3. Organisation of the customs laboratories network

**As a result of the twinning assistance:**

- a) Existing legislation and methodologies assessed;
- b) Feasibility study referring the dimension of the laboratories’ network, locations, existing infrastructure availability;
- c) Organisation structures, specific technological workflows and responsibilities set-up;
- d) Analytical documentation system defined, based on the data bases containing the registration of all technical analytical steps;
- e) Quality Standard Certifying Conditions prepared in order to meet the EU standard for the laboratory certification;
- f) Technical specifications for the procurement of the specific equipment and electronic facilities to support the customs laboratories network implementation,
- g) IT development requirements identified and defined, referring the:
  - a. Analytical documentation system;
  - b. Related risk analysis development;
  - c. Corroboration with the TARIC system;
- h) Awareness programmes and training activities organised for the managerial and executive involved personnel;
- i) Training programmes fulfilled.

| Amended legislation, organisational structure, working procedures, methodologies, information flows, staff responsibilities and job description documented |
| Feasibility study approved by the beneficiary; |
| Analytical documentation system designed |
| Quality Standard Certifying Conditions fulfilled; |
| Technical specifications for the procurement of the specific equipment and electronic facilities submitted |
| Draft of ToRs for the Laboratory IT component and interfaces with the relevant ICIS components, i.e. TARIC Management system, risk analysis, etc. submitted; |
| Specialised staff trained and operation. |

DG TAXUD reports on acceptance and conformance tests

Technical and functional documentation

Regular progress reports of the European Commission and Romanian Government

Regular monitoring reports

Timely and adequate technical information and assistance provided by the Commission. Timely and adequate resources available.

### 4. Enhancement of the customs participation into the integrated
| **border management systems in relation with combating frauds, corruption and organized crime** |
| As a result of the proposed twinning light: |
| a) Joint Steering Committee settled between the key players, to ensure an integrated approach, strengthened; |
| b) common inter-agencies control procedures enhanced and synchronised, especially related to the specific of the Romanian north-eastern border, based on the evaluation and adjustment of the control procedures defined for the Danube frontier (Cbc 2000); |
| c) common initiatives and programmes in combating frauds, corruption and organised crime; |
| d) co-operation and exchange of information between the relevant services enhanced; |
| e) common control procedures and exchange of information developed with the counterparts in the neighbouring countries; |
| As a result of technical assistance referring software development and implementation: |
| f) it supporting components installed and functioning and integrated into the it and communication systems belonging the agencies involved in the border management, |
| g) training for end users developed. |

| | • Joint Steering Committee settled between the key players |
| | • Harmonised procedures and working practices currently used at the national level, in the perspective of the Romanian north-eastern border to become the future external border of the EU |
| | • Common harmonised programmes in combating frauds, corruption and organised crime |
| | • Protocols between counterparts in the neighbouring countries in force; |
| | • Traffic management improved, in line with EU standards and best practice |
| | • Waiting time at the border reduced |
| | • Supervisory checking system updated and in current use |
| | • Staff trained according to EU standards and best practice |
| | • Information exchanged regularly between the border control agencies |
| | • End users trained and operation. |
| DG TAXUD reports on acceptance and conformance tests |
| Technical and functional documentation |
| Regular progress reports of the European Commission and Romanian Government |
| Regular monitoring reports |
| Timely and adequate technical information and assistance provided by the Commission. Full commitment of the parties involved. |
| Timely and adequate resources available. |
5. Preparation for the adhesion to the Convention referring the use of the IT in customs purposes (CIS)

As a result of the twinning assistance:

a) Existing national legislation and EU legal evolution in respect of CIS, assessed;

b) High-level awareness meetings organized for the legislative initiator, to support the CIS Convention ratification;

c) Preliminary actions to be done before the ratification of the Convention, evaluated and implemented;

d) Exchange of information organisation structures and responsibilities set-up;

e) IT specific components and adequate data bases structures already developed within ICIS, evaluated and assembled in order to support the CIS Convention provisions implementation;

f) Communication secured interfaces of ICIS, evaluated and compatible to the communications interfaces of the Member States’ IT systems, as part of the Convention;

g) Training programme fulfilled.

<table>
<thead>
<tr>
<th>ACTIVITIES</th>
<th>MEANS</th>
<th>ASSUMPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Amendment of the existing legislation, second and third level,</td>
<td>1. Twinning Covenants for the activities to be undertaken within twinning (components 3.4.2., 3.4.3., 3.4.5.) and for the activities to be undertaken within the twinning light (components 3.4.1., 3.4.4.);</td>
<td>Full commitment of the parties involved. Timely and adequate resources available. Effective monitoring of project implementation.</td>
</tr>
<tr>
<td>• Adjustment of the organisation structure and finalisation of the responsibilities,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Drafting, production and distribution of staff instructions (regulations, guidance),</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

DG TAXUD reports on acceptance and conformance tests
Technical and functional documentation
Regular progress reports of the Commission and Romanian Government
Regular monitoring reports

Timely and adequate technical information and assistance provided by the Commission.
Full commitment of the parties involved.
Timely and adequate resources available.
- Elaboration of Technical specifications for the procurement of the necessary specific equipment including IT and communications,
- Elaboration of ToRs for software development, adaptation and implementation;
- Adjustment, development and implementation of the specific IT components and interfaces with the EC systems and integration into ICIS,
- Design, development and delivery of training programmes,
- Improvement of the co-operation and exchange of information between the relevant agencies with responsibilities on the border,
- Promotion of the co-operation between customs and trade community.

components 3.4.1. and 3.4.4.;
3. Phare supply contracts awarded as result of open tender procedures for the components 3.4.1., 3.4.2., 3.4.3., 3.4.4.;
4. Support of the RCA by assuring the co-financing, commitment for the organisation measures and personnel availability.

<table>
<thead>
<tr>
<th>PRECONDITIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continued political commitment to EU accession.</td>
</tr>
<tr>
<td>National legislation in line with EU legislation and best practice enacted.</td>
</tr>
<tr>
<td>Budgets approved and available.</td>
</tr>
</tbody>
</table>
Annex 2: Detailed implementation chart for project “Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union”

**Title:** Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>2003</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>S</td>
<td>O</td>
<td>N</td>
<td>D</td>
</tr>
<tr>
<td></td>
<td>J</td>
<td>F</td>
<td>M</td>
<td>A</td>
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<tr>
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<td>M</td>
<td>J</td>
<td>A</td>
<td>S</td>
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<tr>
<td></td>
<td>J</td>
<td>F</td>
<td>M</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>J</td>
<td>A</td>
<td>S</td>
</tr>
<tr>
<td>1. Trade facilitation efficient and secured (twinning light)</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
</tr>
<tr>
<td>2. Investment support in Constanta Port for the surveillance and control activities (twinning)</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
</tr>
<tr>
<td>4. Enhancement of the customs participation into the integrated border management system (twinning light)</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
</tr>
<tr>
<td>5. Preparation for the adhesion to the CIS Convention (twinning)</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
</tr>
<tr>
<td>6. Services for software development and implementation</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>C</td>
</tr>
<tr>
<td>7. Procurement</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
</tr>
</tbody>
</table>

D = Design  
C = Contracting  
R = Review  
I = Implementation  
X = Closure
Annex 3: Cumulative contracting and disbursement schedule for project “Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union”

**Title:** Assistance to the Romanian Customs Administration in settlement of its capacity for the integration into EU Customs Union

<table>
<thead>
<tr>
<th></th>
<th>31/12/03</th>
<th>31/03/04</th>
<th>30/06/04</th>
<th>30/09/04</th>
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<th>31/03/06</th>
<th>30/06/06</th>
<th>30/09/06</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CONTRACTED</strong></td>
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<td>1.7</td>
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<td></td>
</tr>
<tr>
<td><strong>DISBURSEMENT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.48</td>
<td>0.84</td>
<td>1.20</td>
<td>1.54</td>
<td>1.92</td>
<td>2.28</td>
<td>2.64</td>
<td>3.00</td>
</tr>
</tbody>
</table>

(Million EURO)