1 Basic Information
1.1 CRIS Number: 2002/000-605-01.01
1.2 Title: Social inclusion
1.3 Sector: Social policy
1.4 Location: Poland

2 Objectives
2.1 Overall objective:
Effective participation in the European strategy on social inclusion

2.2 Immediate objectives
1. Preparing background studies and analyses on which to base „National strategy on social inclusion”
2. Developing a monitoring system for social inclusion

2.3 Accession partnership and NPAA priority
The project is in line with the priority of the AP: „Prepare a national strategy, including data collection, with a view to future participation in the European strategy on social inclusion”.

2.4 Contribution to National Development Plan:
The project will contribute to the National Development Plan through the development of documents and systems enabling implementation of activity 4.5.2. „Counteracting social exclusion” within the Priority 4.5 „Human resources and employment development”

2.5 Cross Border Impact: n.a.

3 Description
3.1 Background and justification
At the European Councils in Lisbon and in Feira, the Member States of the European Union took a major initiative by making the fight against poverty and social exclusion one of the central elements in the modernization of the European social model. They made the promotion of social cohesion an essential element in the global strategy of the Union to achieve its strategic objective for the next decade of becoming the most competitive and dynamic knowledge-based economy in the world, capable of sustainable economic growth with more and better jobs and greater social cohesion.
The Heads of State and Government agreed that policies for combating social exclusion should be based on an open method of coordination combining national action plans and a programme presented by the Commission to encourage cooperation in this field.
Then the Nice European Council adopted four objectives in the fight against poverty and social exclusion:
- To facilitate participation in employment and access by all to the resources, rights, goods and services;
- To prevent the risks of exclusion;
- To help the most vulnerable;
- To mobilize all relevant bodies.
The first step to engage the Candidate Countries to Community cooperation on social inclusion policy is an opening of a programme of Community action to combat social exclusion to them.
Poland has started the cooperation with the Community in the field of inclusion acceding to this Community Programme. Poland is going to participate in the Community Action Programme to Combat Social Exclusion in both phases during years 2002-2003 in scope available for the Candidate Countries.
The Ministry of Labour and Social Policy (MoLSP) is a lead Ministry fully responsible for central coordination and integration of social cohesion policy. Poverty and social exclusion take complex and multidimensional forms, which require the mobilization of a wide range of policies under an overall strategy. Alongside employment policy, equally important are other factors such as social protection, housing, education, health, information and communications, mobility, security and justice, leisure and culture. The role of MoLSP will be also promoting a better understanding of social exclusion, mainstreaming the promotion of inclusion in relevant policies (employment, education and training, health and housing) and also developing priority actions in favour of specific target groups. But the very first step to participate in the European inclusion policy is to set a diagnosis of the situation in the field of poverty and social exclusion and then to work out a strategy aimed at social cohesion (“National strategy on social inclusion”).
As a first step, Poland is committed to sign, before accession, a “Joint Memorandum on Social Inclusion” agreed with the European Commission. In order to co-ordinate efforts and ensure widespread consultations (inter-ministerial and social) the Task Force on Social Reintegration will be appointed by the Ministry of Labour and Social Policy. The head of the task force will be the Minister of Labour. It will consist of working groups associating representatives of different ministries (i.e. the Ministry of National Education and Sport, the Ministry of Finance, the Ministry of Justice), central and regional administration NGO’s, researches and academics. The task force will co-ordinate and drive the work on the programming document - “National strategy on social inclusion” . It will also ensure integration of policy and a joined up approach to core issues. The Task Force will be responsible for the consultation process with social partners.

Further development of work on Poland’s participation in the European strategy on social inclusion should concentrate on adjustment of Polish statistics to requirements of Eurostat (as the Central Statistical Office does not participate in any project financed by Eurostat) and making it compatible. There is a need to establish data collecting structures in order to prepare participation in the Statistics of the Living Condition Survey upon accession. In order to ensure the monitoring of the social inclusion process in its multi-dimensionality the development of the statistical capacity is crucial.

The current state of play.
The Polish social security system offers financial support and access to social services for selected groups threatened by social exclusion, particularly for groups of disabled persons. However, there is no recognition of social exclusion risks despite the completion of more and more comprehensive studies of some of its features, such as poverty, etc. There is also no regular monitoring of social activations supported from public funds for groups threatened by social exclusion. In the systematic work of government administration which requires evaluation of expenditures of public funds, it is necessary to prepare a basis for diagnosing the phenomenon of social exclusion. The first approach in identifying the phenomenon of social exclusion and preparing basis for counteracting programs could concentrate on the analysis of selected groups of long-term unemployed persons and their access to and actual use of already existing assistance and social re-integration programs; i.e.:

- disabled,
- addicted to alcohol,
- homeless,
- communities affected by particularly difficult results of restructuring of economy (for example former employees of state collective farms (PGR) as well as selected groups of restructured industry, particularly in small towns).

Simultaneously it would be necessary to identify, on the basis of comparative research, different types of social measures addressed to mentioned above groups although not providing financial support (passive measure) but facilitating active participation in employment and social life. These are measures/programs known as programs for hard-to-place groups, programs of specific nature requiring close co-operation with NGOs. Such identification of different measures requires interdisciplinary approach often times involving medical aspects of integration or re-integration process.

To make the evaluation of the situation more comprehensive there is a need to review policies in such thematic areas as: prevention of social exclusion, access to education, access to healthcare, regional disparities, access to employment, access to justice, etc. On the basis of already available data, administrative data (insurance registers, social assistance registers) longitudinal studies on households and individuals will be carried out.

Social assistance tasks are being implemented at every level of Polish central and local administration and are defined by the Law of 29 November 1990 on Social Assistance.

For an efficient exchange of information between all institutions of primary importance for the system, it is necessary to ensure appropriate equipment such as computer network, software and professional training for employees. At present only part of institutions are connected within computer system POMOST, which allows to monitor activities within social assistance framework. In order to ensure full exchange of information with the Central Statistical Office it is necessary to connect with this system all Poviat Centres for Family Assistance, which were established with a view of implementing social assistance tasks delegated by law to poviat governing authorities.
3.2 Linked activities;

1. Present governmental programmes aiming at counteracting social exclusion:
   • “Departing from homelessness” – long-term governmental program, financed from the state budget, covering the territory of the whole Poland, implemented by NGOs applying for grants to the ministerial Department of Social Assistance.
   • “Program of fighting the malnutrition of children” - long-term governmental program financed from the state budget, implemented by gminas and NGOs; covers the territory of the whole Poland.
   • “Program for social and professional integration of refugees” – long-term governmental program financed from the state budget, implemented by NGOs and Poviat Family Assistance Centres.

2. Programmes addressed to disabled persons:
   These programs are important supplements to legal measures promoting social and professional activity of disabled persons – tasks implemented by poviat labour offices. These programs aim at counteracting social exclusion and are financed from the National Fund for Rehabilitation of Disabled Persons (PFRON). Their main assumption is to provide particular assistance to disabled persons with a view of limiting effects of their disability and facilitating their greater independence. Among these programs there are:
   • directly addressed to disabled persons:
     „COMPUTER FOR HOMER” promoting activities of disabled persons through removal of communication barriers and assistance in IT equipment as well as software facilitating work for blind persons.
     „PEGAZ” – offering assistance in activating disabled persons through removal of transportation and communication barriers.
     „STUDENT” – assistance for disabled persons in obtaining higher education at university level.
   • addressed to employers running sheltered workshops, where maintaining employment of disabled persons is particularly difficult due to specific features of production process. Program is called “Program for maintaining employment of disabled persons”. Its implementation includes partial refunds of costs related to employing disabled persons.
   • addressed to non-governmental organisations (NGOs) assisting disabled persons:
     „PAPIRUS” – supporting publications devoted to problems faced by disabled persons.
     Program „PARTNER”- aiming at providing support for tasks implemented by NGOs assisting disabled persons.
   • addressed to local governments and their employees implementing tasks devoted to disabled persons:
     „DOMINO – pilot program”, aiming at: evaluating poviat self-governments’ abilities to prepare and implement their own strategies for assisting disabled persons, providing financial support from PFRON funds for poviat self-governing bodies selected for pilot project, identifying best practice among actions undertaken for the benefit of disabled living within a territory of a given poviat.

3. Phare 2002 “Economic and Social Cohesion” (National HRD project) – one out of four activities within this project is in whole devoted to socially excluded groups: neglected youth, addicts, ex-offenders, refugees, the disabled, the homeless. The aim of this activity is to bring multiple disadvantage people back to working population through employment promotion services.

3.3 Results:

Objective 1
1. - Background studies and analyses on which to base:
   “National Strategy for Social Inclusion” prepared
   - Recommendations for “National Action Plan on Social Inclusion” worked out.
2. Programming documents agreed and consulted by the Task Force for Social Reintegration with all actors involved in developing the strategy: representatives of the ministries, representatives of public administration on regional and local level, academics and researchers, NGOs and social partners.
3. The promotion campaign on the strategy against poverty and social exclusion prepared:
   - Publications: brochures, leaflets on relevant subject;
   - 1 day conference for central and local administration, institutions and social partners involved in social policy creation and implementation (end of 2003 to discuss the National Strategy for Social Inclusion).
Objective 2
1. Methodology and structures for data collection created (based on Eurostat methodology); the mechanisms for monitoring of social exclusion established.
2. Indicators in the field of poverty and social exclusion agreed by Member States in 2001 adopted to Polish situation; “the third level” indicators considered (indicators, which Poland themselves decides to include in its “National Action Plan on Social Inclusion”, to highlight specificities in particular areas and to help interpret the primary and secondary indicators).
3. Computer system used for monitoring of social exclusion strengthened and compatible; 315 Poviats Centers for Family Assistance equipped in proper hardware and software and trained.

3.4 Activities:
Contract 1 – Technical Assistance
TA: Short-term experts specialized in social exclusion research will prepare analysis in fields covered by four policy objectives agreed by the Nice European Council. The experts will prepare also recommendations for Polish NAPfor Social Inclusion. The experts will be placed in the Department of Social Assistance. These analysis will be used by The Task Force on Social Reintegration for drafting programming document: “National Strategy for Social Inclusion” The Task Force will consist of working groups associating representatives of different ministries (i.e. the Ministry of National Education and Sport, the Ministry of Finance, the Ministry of Justice), central and regional administration, NGO’s, researches and academics. Each working group will be led by an employed Secretary – expert. Apart from the core analyses prepared by the short term experts, the working group will commission the additional small analyses to Polish researchers.

Study visit: study visit to selected Member State for 20 participants – mostly members of The Task Force on Social Reintegration (2 groups x 7 days + 1 interpreter for each group)

Conference: 1 day conference disseminating knowledge on the national strategy against poverty and social exclusion (end 2003 to discuss the National Strategy for Social Inclusion)

Publications: brochures, leaflets on relevant subject
TA: short-term experts specialized on methodology of data collection and computer software used for monitoring of social exclusion. The experts will co-operate with Central Statistical Office, the Department for Social Assistance (within the Ministry of Labour and Social Policy) and Poviats Centers for Family Assistance on establishment of data collecting structures in order to prepare Polish participation in the European statistics (for example: the Statistics of the Living Condition Survey upon accession) as well as the monitoring system for social exclusion.

The experts will work on adoption of social exclusion indicators to Polish situation.
The experts will also prepare the specification for equipment purchase.

Contract 2 – Investments
Equipment: purchase of relevant hardware and software for 315 Poviats Centers for Family Assistance to enable data collection and measurement of the multidimensional phenomenon of poverty and social exclusion.

Social assistance tasks are being implemented at every level of Polish central and local administration and are defined by the Law of 29 November 1990 on Social Assistance.

For an efficient exchange of information between all institutions of primary importance for the system, it is necessary to ensure appropriate equipment such as computer network, software and professional training for employees. At present only part of institutions (Poviats Centers for Family Assistance) are connected within computer system POMOST, which allows to monitor activities within the social assistance framework. In order to ensure full exchange of information with the Central Statistical Office it is necessary to connect to the system all Poviats Centres for Family Assistance, which were established with a view of implementing social assistance tasks delegated by law to poviat governing authorities.

4 Institutional Framework
The main beneficiaries of actions under this project will be the Ministry of Labour and Social Policy, the Central Statistical Office and poviats.

At the ministry level, the Department of Social Assistance was created for the implementation of social assistance tasks delegated to the Minister of Labour.

Department’s scope of competencies includes in particular:
- creating concepts and defining directions for a development and creation of legal provisions within the area of social assistance,
- setting standards for social assistance tasks implemented by organisational units and supervising compliance,
- analysing the effectiveness of social assistance, mainly by evaluating applied measures, clients of social assistance and efficiency of particular kinds of benefits as well as inspiring and promoting new work methods and forms, including training of employees,
- creating and financing sector redundancy programs, commissioning their implementation to governmental, self-governmental administration and to regional and national NGOs as well as supervising implementation process,
- co-financing and supervising a development of computer system for organisational social assistance units.

Department for Pre-accession and Structural Funds MoLSP. The Project Management Team will be placed in this Department. The Department is responsible for the administrative and technical services. The Implementation Team will be responsible for day-to-day programme management and co-ordination of the project activities. It will also keep regular contacts with and monitor work done by other departments/ institutions that will benefit from the project implementation.

For the implementation of social assistance tasks at poviat level special Poviat Centres for Family Assistance were established on the basis of Law on Social Assistance. Competencies delegated to these centres include provision of services for persons residing in social assistance houses, for families facing serious difficulties, for children and youths deprived of parental care, for foster families, for persons with mental disorders, for disabled requiring different forms of rehabilitation. These centres are also responsible for providing assistance in integration with community for refugees, persons leaving penitentiary institutions and selected types of care and rearing centres, reformatories, centres for adolescents and foster families.

Competencies of Poviat Centres for Family Assistance include also granting of special financial benefits for persons leaving selected types of care and rearing centres, reformatories centres for adolescents and foster families, ensuring care in foster families and providing financial assistance for partial refunds of living costs for children placed in these families.

The Central Statistical Office is responsible for adjustments to Eurostat requirements.

5 Detailed Budget (in MEUR)

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*The national co-financing will cover the costs of additional expertises commissioned to Polish researchers, remuneration for the Secretaries of the working groups, flight tickets, translation and interpretation. Co-financing will be available.

6. Implementation Arrangements

6.1 Implementing Agency

PAO: Ms Krystyna Gurbiel, Under-Secretary of State in the Office of the Committee for European Integration (UKIE), Al. Ujazdowskie 9, 00-918 Warsaw, tel. 48 22 455 52 41, fax 48 22 455 52 43;

Contact person: Mr Marek Szczepanski, Director of the Department for Pre-accession and Structural Programmes, 23 Limanowskiego Street, 02-943 Warsaw, tel. 48 22 642 62 22, fax 48 22 642 61 43;

CFCU: Foundation “Co-operation Fund”, Mr Wojciech Paciorkiewicz, Director, 4a Górnoślaska Street, 00-444 Warsaw : phone +48 22 622 84 64, fax:+48 22 622 72 12;

The CFCU is responsible for handling tendering, contracting and payments of contracts on behalf of the Ministry of Labour and Social Policy.

6.2 Twinning

n/a

6.3 Non standards aspects

n/a
Tender procedures and contracts will be carried out according to Practical Guide for Phare, Ispa & Sapard and to the Twinning Manual.

6.4 Contracts

**Contract 1:** Technical Assistance (1.250 MEUR); Polish co-financing (0.250 MEUR) will cover the costs of additional expertises commissioned to Polish researchers, remuneration for the Secretaries of the working groups, flight tickets, translation and interpretation and will be contracted separately.

**TOTAL 1.500 MEUR**

**Contract 2:** Investments: purchase of equipment - hardware and software (0.750 MEUR), Polish co-financing (0.250 MEUR) for installation of purchased equipment; TOTAL 1.000 MEUR – joint co-financing

7. Implementation Schedule

7.1 Start of tendering / call for proposals – IV quarter 2002

7.2 Start of project activity – II quarter 2003

7.3 Project Completion – I quarter 2005

8. Equal Opportunity

The project will involve in all phases of its implementation specific provisions for guaranteeing equal opportunity of access to activities and benefits resulting from its implementation. Gender related indicators will be gathered and monitored throughout the project’s implementation to ensure that corrective steps can be taken at an appropriate moment in the project’s life cycle.

9. Environment

n/a

10. Rates of return

n/a

11. Investment criteria

n/a

12. Conditionality and sequencing

12.1 Funding will be conditional on:

- Good co-operation between experts involved in the implementation of the project

12.2 Benchmarks:

The key benchmarks during project implementation will include:

- Contract 1 agreed and signed by II quarter 2003
- Contract 2 agreed and signed by III quarter 2003
- Activities start in II quarter 2003

Successful implementation of the project depends on the appropriate co-ordination of the project activities.

Annexes

1. Logical Framework matrix in standard format
2. Detailed implementation chart
3. Contracting and disbursement schedule
## ANNEX 1. Logical Framework matrix in standard format

### DEVELOPMENT OF THE CAPACITIES TO PARTICIPATE IN THE EUROPEAN STRATEGY ON SOCIAL INCLUSION

<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Objectively Verifiable Indicators</th>
<th>Sources of Verification</th>
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<tbody>
<tr>
<td>Effective participation in the European strategy on social inclusion</td>
<td>The acquis fully implemented National strategy on social inclusion worked out Monitoring system compatible with Eurostat Competent authorities and institutions prepared for co-ordination of related tasks</td>
<td>1. Joint memorandum on social inclusion (JIM) 2. National Action Plan on Social Inclusion</td>
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### Immediate Objectives

<table>
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<tr>
<th>Immediate Objectives</th>
<th>Objectively Verifiable Indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
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<tr>
<td>1. Preparation of background analyses and studies on which to base programming documents 2. Development of monitoring system for social inclusion</td>
<td>1. Analysis prepared 2. Monitoring system established 3. Institutions collecting relevant data equipped with computer system</td>
<td>Quarterly reports on activities implemented under the project prepared by the Task force on social reintegration</td>
<td>1. Appropriate project co-ordination 2. Proper promotion of the strategy on social inclusion 3. Proper distribution of published brochures and leaflets 4. Co-operation with the institutions involved and social partners</td>
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</table>

### Results

<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively Verifiable Indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
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</table>
1. Analysis enabling preparation of programming document:
   “National strategy on social inclusion”, ready, recommendations for “National Action Plan on Social Inclusion prepared
2. Programming documents agreed and consulted with all actors involved in developing the strategy
3. The promotion campaign on the strategy organised
4. Methodology and structures for data collection created
5. Social inclusion indicators adopted (Central Statistical Office’ capacity strengthened)
6. Capacity of poviat centers for family assistance strengthened

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<th>Activities</th>
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<td>Contract 1: TA, Analyses of social exclusion phenomenon in Poland in context of four European policy objectives, recommendations for Polish NAP, study visit for the Task force on social reintegration, conference, publications, experts work on methodology and structures of data collection, Central Statistical Office’ adjustment to Eurostat requirements</td>
<td>Contract 1: technical assistance</td>
<td>1. Appropriate project co-ordination</td>
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<td>Contract 2: Investments, Purchase and installation of relevant equipment (hardware and software) for 315 poviat centers for family assistance</td>
<td>Contract 2: investments</td>
<td>2. Proper promotion of undertaken actions</td>
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<td>3. Proper distribution of published brochures</td>
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<td>4. Co-operation with the institutions involved</td>
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<td>5. High quality work of experts</td>
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<td>6. Securing co-financing for the project</td>
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Preconditions
Securing co-financing for the project
ANNEX No. 2 + 3: Implementation, Contracting and Disbursement schedule

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DEVELOPMENT OF THE CAPACITIES TO PARTICIPATE IN THE EUROPEAN STRATEGY ON SOCIAL INCLUSION

(Budget Allocation Cost Estimate)

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Implementation schedule
D = design of sub-projects
C/I = tendering and contracting
I = contract implementation and payment

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Legend:
D = design of sub-projects
C = tendering and contracting
I = contract implementation and payment

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