1. Basic information
1.2. Title: Strengthening environmental protection
1.3. Sector: Environment
1.4. Location: Poland

2. Objectives
2.1 Overall objective
Strengthening of environmental knowledge and education system in aspect of self-
government administration competencies and issues, including tasks of administration
towards business entities in the field of the environment. This system will be developed
and implemented for poviat offices’ staff.

2.2 Immediate objectives
Preparation of the educational services and content of training courses for strengthening
the Polish self-government administration, at poviat level, mainly in the field of
implementation of environmental regulations which will stimulate dissemination of
environmental knowledge towards inhabitants of rural regions and small cities.

2.3 Accession Partnership and NPAA priorities
The project addresses the following NPAA priority from chapter 22. Environment:
- No 22.15: Administrative and institutional strengthening necessary for approximation
  of Polish environmental law to EU law.
  - Task 1: Improvement of information flow within the structures of the environmental
    protection administration
  - Task 2: Strengthening the administration of environmental protection including
    institutions in charge of monitoring and enforcement of the environmental
    protection law.

The project addresses also the Accession Partnership (2002/91/EC):
- Environment
  - continue strengthening the administrative, monitoring and enforcement capacity at
    national, regional and local level, with particular emphasis on permitting and planning
    and the establishment of the institutional structures to implement directives (...)
    in the field of nature protection;
- Political criteria – [...] establish permanent training capacity for the civil service.
  This project complies with Copenhagen’s criteria.

3. Description
3.1 Background and Justification
The project complies with new Polish legal Acts reflecting *acquis communautaire*: Act on
Environmental Protection, Act on Waste, Act on Water Law and Nature Conservation Law
and their related regulations. Moreover, it correlates positively with the Convention on
Access to Information, Public Participation in Decision-making and Access to Justice in
Environmental Matters (done in Aarhus, on 25 June 1998) as well as with the proposal for
a Directive of the European Parliament and of the Council on public access to
environmental information which will replace the Council Directive 90/313/EEC of 7 June
1990 on the freedom of access to information on the environment.

The necessity of implementation of EU environmental law (transposed into Polish legal
system) requires enormous investment in human and social capital, including self-
government administration. Poviat’s level seems to be the most representative as regards
quantity of decision-making processes and every-day relations with business entities on
their territory. For this purpose a permanent training is considered as a well suited,
efficient and successful instrument.

Additionally, the technical support for this project, which means equipment plus Internet
services, will help self-government administration to improve quality of their services.
towards inhabitants of small cities and rural regions, including most remote poviats and gminas.

After completion of the project, the end beneficiaries will have access to all up-to-date knowledge gathered during its implementation. Moreover, they will be able to work and to learn simultaneously, mainly at the poviat computer environment education centre (individually or in groups). Establishment of database of training modules will allow for uniform manner of knowledge evaluation of all end beneficiaries.

Pilot phase of the project will focus on about 30 poviats selected for training activities, in co-operation of the main training centre to be established within the project at the Ministry of Environment.

So, the program should have a form of a ‘lifelong professional learning’, allowing the representatives of self-government administration to take part in the training effectively (this means at their sites, at their convenience) and continue to maintain relationships between trainers and trainees.

3.2 Linked Activities
- PHARE 1998 Twinning Project PL 98/IB/EN/01: ‘Strengthening the Ministry of the Environment for implementation of environmental legislation and strategies’;
- PHARE 2000 Twinning Project PL 2000/IB/EN/03: ‘Pollution prevention and control at regional and local level’;
- PHARE 2000 PL00/IB/EN/01: ‘Strengthen Environmental Impact Assessment’ which will help to improve the EIA and SEA administrative procedures and to develop capacities in the central, regional and local environmental administration);
- PHARE 2001 Twinning Light Project PL 2001/IB/EN/06/TL: ‘Strengthening the Polish local administration responsible for environmental protection’;

The project will not overlap with training and activities under other currently running environmental projects.

Other Polish related governmental projects:
- programme “e-Poland” – aiming at development of the information society in Poland (the contribution to e-Europe programme),
- “e-Europe +”
- National Strategy for Employment and Human Resources Development.

3.3 Results
The project is expected to produce the following:
- Upgraded capacities and capabilities of self-government administration staff to implement efficiently new environmental regulations and requirements streaming from the EU practice,
- Better practices in complying with environmental protection requirements, with a view to promoting sustainable development,
- Development of human resources in administration and supporting the environmental-friendly management and decision-making at the poviat level.

3.4 Activities
TL: Institution Building (IB) operation will be conducted with the support of the Twinning Light Advisors responsible for preparation of ToR for Technical Assistance and documentation for tenders, list of equipment and software, and assignment of the equipment location and ownership as well as issues of investment supervising.

TL Experts will ensure the achievement of the project goals. All actions to be undertaken within the project will be a subject of impact evaluation and compliance with the EU standards and project objectives.
Experts are essential for the success of project implementation. Therefore, the team of experts should have relevant education and operational experience in training courses designing and management, so they should be able to determine requirements for TA Consultants.

Operational costs for TL-Experts will be provided by the Ministry of Environment.

**TA:** TA Consultants will develop and implement the elaborated (and approved by the beneficiary) training schemes. It is expected that the key activities performed by the TA Consultants will be as follows:

- Consultations concerning training and information facilities in the MoE,
- Advisory services in development of training schemes – preparation of syllabuses, curricula etc.,
- Management of training courses,
- Arranging for and guiding study visits for people involved in the project in order to familiarise them with systems and facilities at ecological education centres in other countries.

For the purpose of preparation of the training content, all suitable results and outputs of environmental projects conducted within the Ministry of Environment will be used (including PHARE projects), e.g. the results of IPPC project. These activities will be coordinated with the Department of Ecological Policy and the Department of Investment and Technological Development.

Moreover, the training content should refer to the environmental issues at poviat level, e.g. to the responsibilities of the head of a poviat. These include a.o.:

- agreeing draft decisions taking account of the assessment procedure for environmental impact of planned undertaking,
- establishing, by way of decision, the obligation to prepare a report on the environmental impact of a planned undertaking,
- issuing: integrated permits; permits for emission of gases or dust to air: water permits for discharges of sewage to waters or to soil; permits for creation of waste; permits for noise emissions to the environment; permits for emissions of electromagnetic fields as well as responsibilities provided for in the Act on Waste and Act on Water Law.

### 4. Institutional Framework

**4.1.** The leading institution will be the Ministry of Environment. The Polish side will ensure local scientific and professional support as well as reports necessary for a proper implementation of the project and provide organisational support and technical facilities for the EU Consultants.

**4.2.** At the Ministry of the Environment, in May 2001, the Environmental Information Centre was established in accordance with the NPPM 2001 (chapter 22. 13, point 3: Necessary Institutional Changes), as a unit ‘responsible for the co-ordination of the implementation of international commitments of the State concerning the provision of information on the environment to all natural and legal persons as well as organisations at their request’. Its statutory tasks comprise also organising of courses and training in this field. Therefore, the main training centre is supposed to be incorporated in structures of the Environmental Information Centre.

**4.3.** Main beneficiaries of the project are self-government administration offices (especially environmental protection divisions at the poviat level)

**4.4.** After the project completion, the equipment with software bought within the project will be owned by self-government poviat offices (i.e. about 10 % of all poviat in Poland) and by the main training centre mentioned in 3.1 (server with training materials).
5. Detailed Budget (M EUR)

<table>
<thead>
<tr>
<th></th>
<th>Phare Support</th>
<th>Institution Building</th>
<th>Total Phare (=I + IB)</th>
<th>National Co-financing</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C I</td>
<td>Twinning Light (TL)</td>
<td>0.15</td>
<td>0.15</td>
<td>0.01</td>
<td>0.16</td>
</tr>
<tr>
<td>C II</td>
<td>TA</td>
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<td>1.25</td>
<td>0.06</td>
<td>1.31</td>
</tr>
<tr>
<td>C III</td>
<td>Equipment</td>
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<td>0.4</td>
<td>0.13</td>
<td>0.53</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2.0</td>
</tr>
</tbody>
</table>

The national co-financing for the project implementation will be available.

6. Implementation Arrangements
6.1 Implementing Agency
PAO: Ms. Krystyna Gurbieł, Undersecretary of State, Office of the Committee of European Integration, Al. Ujazdowskie 9, 00-918 Warsaw, Tel/Fax: (+48 22) 455 52 41
CFCU: Mr Wojciech Paciorkiewicz, Director of CFCU, 00-444 Warsaw, Poland, 4 A Górnoślaska St., Tel.: (+48 22) 622 00 31, Fax: (+48 22) 622 95 69, E-mail: cfcu@cofund.org.pl
6.2. Twinning
Contact persons:
Ms. Bogumila Rykaczewska-Wiorogórska, Director of the Environmental Information Centre. Address: Ministry of the Environment, 00-922 Warsaw, Poland, 52/54 Wawelska St., Tel: (+48 22) 5792202, Fax: (+4822) 5792215, e-mail: bogumila.rykaczewska-wiorogorska@mos.gov.pl.
Ms Grazyna Hadjirafits, Chief Specialist, Dept. of European Integration, Ministry of the Environment. Address: 00-922 Warsaw, Poland, 52/54 Wawelska St., Tel: (+48 22) 5792763, Fax: (+48 22) 5792529, e-mail: grazyna.hadjirafits@mos.gov.pl.
6.3 Non-standard aspects
N/A. Practical Guide to PHARE, ISPA and SAPARD will be followed.
6.4. Contracts
- **Contract I:** Twinning Light (TL) - 0.16 MEUR (0.15 MEUR PHARE Support; 0.01 MEUR National Co-financing).
- **Contract II:** Technical Assistance & Course Content (advisory services) - 1.31 MEUR (1.25 MEUR PHARE Support; 0.06 MEUR National Co-financing).
- **Contract III:** Equipment & Software - 0.53 MEUR (0.4 MEUR PHARE Support; 0.13 MEUR National Co-financing) - joint co-financing.

7. Implementation Schedule
Start of Twinning Light Partners contracting November 2002
Start of project activities February 2003
Start of Technical Assistance contracting May 2003
Completion of the project September 2004

8. Equal Opportunities
The dimension of gender equality will be integrated into all levels of the project objectives.

9. Environmental Impact
N/A.

12. Conditionalities and Sequencing
Milestones:
- start of Twinning Light contracting - November 2002
- preparation of ToR for contracting Technical Assistance - April 2003
- preparation of the list of equipment - May 2003.
ANNEX 1 LOGFRAME PLANNING MATRIX FOR PROJECT: 05.03 Strengthen environmental protection

<table>
<thead>
<tr>
<th>Overall Objective</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions and risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening of environmental knowledge and education system in aspect of self-government administration competencies and issues, including tasks of administration towards business entities in the field of the environment. This system will be developed and implemented for poviat offices’ staff. Compliance with new Polish legal Acts reflecting <em>acquis communautaire</em></td>
<td>Growth of number of self-government employees accessing environmental protection knowledge and training at poviat level.</td>
<td>Project reports and documentation sent to European Commission.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Immediate objective</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions and risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparation of the educational services and content of training courses for strengthening the Polish self-government administration, at poviat level, mainly in the field of implementation of environmental regulations which will stimulate dissemination of environmental knowledge towards inhabitants of rural regions and small cities.</td>
<td>Staff of about 30 poviat trained in the environment protection issues, Establishment of training repository (e.g. on-line database) for self-government administration.</td>
<td>Studies and analyses, Reports of EU experts, Reports on beneficiaries (self-government administration at poviat level).</td>
<td>Proper co-operation between institutions involved, Realisation of contracts on time.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Results</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions and risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upgraded capacities and capabilities of self-government administration staff to implement efficiently new environmental regulations and requirements streaming from the EU practice, Better practices in complying with environmental protection requirements, with a view to promoting sustainable development, Development of human resources in administration and supporting the environmental-friendly management and decision-making at the poviat level.</td>
<td>Number of training programs offered for self-government administration, concerning, e.g., issuing of permits and decisions at poviat level.</td>
<td>Statistical reports.</td>
<td>Effective co-operation, between Polish and UE partners, qualified and competent EU advisors, Sufficient national co-financing.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions and risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>TL: Institution Building (IB) operation will be conducted with the support of the Twinning Light Advisors responsible for preparation of ToR for Technical Assistance and documentation for tenders, list of equipment and software, and assignment of the equipment location and ownership as well as issues of investment supervising. TL Experts will ensure the achievement of the project goals. All actions to be undertaken within the project will be a subject of impact evaluation and compliance with the EU standards and project objectives. TL - Experts are essential for the success of project implementation. Therefore, the team of experts should have relevant education and operational experience in training courses designing and management, so they should be able to determine requirements for TA Consultants.</td>
<td>Twinning Light Technical assistance Equipment and software.</td>
<td>Effective co-operation between all parties involved in the project, Sufficient national co-financing.</td>
</tr>
</tbody>
</table>
TA: TA Consultants will develop and implement the elaborated (and approved by the beneficiary) training schemes. It is expected that the key activities performed by the TA Consultants will be as follows:

- Consultations concerning training and information facilities in the MoE,
- Advisory services in development of training schemes – preparation of syllabuses, curricula etc.,
- Management of training courses,
- Arranging for and guiding study visits for people involved in the project in order to familiarise them with systems and facilities at ecological education centres in other countries.

ANNEX 2-3: Implementation, contracting and disbursement schedules

<table>
<thead>
<tr>
<th>05.03 Strengthen environmental protection</th>
<th>Date of Drafting</th>
<th>April 2002</th>
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</thead>
<tbody>
<tr>
<td>Planning Period</td>
<td>3rd quarter 2002</td>
<td>3rd quarter 2004</td>
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</table>

<table>
<thead>
<tr>
<th>PLANNED</th>
<th>Budget Allocation Cost Estimate (in MEUR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>III'02</td>
<td>IV'02</td>
</tr>
<tr>
<td>I</td>
<td>II</td>
</tr>
<tr>
<td>D</td>
<td>DC</td>
</tr>
<tr>
<td>Implementation schedule</td>
<td>0.15</td>
</tr>
<tr>
<td>Contracting schedule</td>
<td>Disbursement schedule</td>
</tr>
</tbody>
</table>

D = design of sub-projects
C = tendering and contracting
I = contract implementation and payment