1. Basic Information
1.1. Desiree Number: PL01.03.02 Twinning number: PL/IB/2001/JH/01/a and PL/IB/2001/JH/01/b
1.2. Project title: Twinning for Border and visa policy
1.3. Sector: Justice and Home Affairs
1.4. Location: Poland

2. Objectives
2.1. Overall objectives
Fulfilment of obligations stated in Titles IV TEC and VI TEU. Achieving compliance with Schengen standards, stated in Protocol to the Amsterdam Treaty, on the future external border of EU located on the territory of Poland.

2.2. Immediate objectives
Development of effective border management and control system. Alignment of Polish visa, migration and asylum policy with EU standards. Reinforcement of institutional and administrative capacity of state agencies responsible for border control and management and implementation of Polish visa policy.

2.3. AP and NPPM
AP: Short-term objectives: Implement national integrated inter-agency border management strategy with particular attention to the budgetary requirements of the eastern border; Continue to align visa regime and legislation on foreigners. Medium-term objectives: upgrade law enforcement bodies (...) in particular in border control and illegal immigration to enable full participation in Schengen Information System and continue to fight organised crime, drug trafficking; continue alignment of Polish visa policy and practice with the EU legislation; align legislation and administrative capacity for implementation of asylum and migration acquis – for full reciprocal co-operation with the EU; implementation of integrated border strategy to facilitate readiness to undertake the obligations of the internal market.

NPPM: Priorities defined in part No 3.7.1– ‘Justice and Home Affairs’: implementation of migration and new asylum system (priority 3.7.1.1); adjustment of visa policy to the Community system (priority 3.7.1.2); approximation of the national frontier protection to the Community requirements (priority 3.7.1.3).

This project was prepared on a basis of „General JHA expert mission to Poland, 22-26 June 1998” and recommendations of Phare twinning 1998. The fiche consists of two twinning projects which will be implemented separately: Twinning for border services and Twinning for migration and visa policy.

3. Project description
3.1. Background and justification
This twinning projects will be the continuity of the former twinnings from years 1998, 1999 and 2000. The recommendations, reports and experiences of those twinnings shall be also used in the process of the preparation for twinning 2001. Twinnings will be carried out in the form of expertise, study visits and internships. The aim of training within PHARE 2001 is: firstly – to improve professional skills of services, secondly – thanks to better knowledge of the EU counterparts services, to ensure the full compliance of the Polish services with EU standards. This is in agreement of recommendations of the “General JHA expert mission to Poland, 22-26 June 1998” and Phare twinning 1998. Twinning 2001 activities are complementary to the purchases of equipment from Phare 1999 and 2000 investment projects. The overall objective of the project is to contribute to the programme of work required to bring the management of Poland’s Eastern Border and related infrastructure up to the standards required for European Union membership. This entails introducing new management structures and working methods required to undertake surveillance and control of external (especially Eastern) borders, introducing new management structures and working methods required to combat illegal immigration and other forms of organised crime, especially that emanating from the Eastern border, training the Border Guard to co-operate effectively with other law enforcement agencies and relevant organisations within Poland and European counterparts. All activities are in compliance with the document “Poland – Strategy of Integrated Border Management” (Parts: IV 1. Border Guard, IV 6. Crisis management). According to the Council Recommendations of April 1999 the visa issuing should be provided with the equipment for detection of false and falsified documents. It is a condition to fulfil tasks relating to visa issuance, gathering and processing of necessary information on foreigners, including statistical data, in accordance with Schengen requirements. Also introduction of visa obligation for nationals of counties
listed in the EC Council Regulations 574/99 demands a radical personnel strengthening of a number of consular offices. Facing the above, continuation of suitable further training is indispensable to allow fulfilling of enlarged tasks on different levels, among others specialist training of the MFA voivodeship staff. All activities are in compliance with the document “Poland — Strategy of Integrated Border Management” (Part I.2.3 – co-operating services-immigration service).

3.2. Linked activities
Twinning 2001 is a continuation of the EU twinning programmes addressed to Polish services responsible for border protection and migration and asylum matters.

Twinning’98 ‘Eastern Border Management and Infrastructure II – programme has been completed: Component 1: Schengen, Sub component 1A: organisation and running of Border Guard Headquarters, internal control of bodies, discipline and action to combat illegal immigration networks, action to combat illegal immigration networks, action to tackle the problem of forged and fake documents, police cooperation in the Schengen Framework, improving training. Sub component 1B: employment – implementation of border guard measures at Poland’s future external border, advanced professional training measure: Border Guard training for Multipliers (seminars on National and International law on border police employment theory and on crime control), Schengen in theory and practice (seminar and visit to border police offices in Germany), advanced professional training measure: Information collection, processing and analysis in Poland and Germany (seminar on data processing methods, visit to border police offices for data processing in Germany), police compensation measures: study trip to Germany, controls conducted at air and sea ports/railway stations. Sub component 1C: document related training, immigration work inland, removal of illegal immigrants.

Twinning’99 ‘Reinforcement of home affaires administration and border management’ – the covenant has been signed, programme has been launched. Border management and control: continue to advice the Polish border guard on the development and improvement of organisational structures at the external and maritime border; continue to advice the Polish border guard on matters concerning structural changes at the EU internal borders; advice on the development of counter-measures in the case of corruption; continuation of advice on development and improvement of border control and surveillance management and procedures; advice on matters relating to the co-operation with border police forces of other EU Member States; training modules organised by Border Police College (Module 1 – The law of the European Union, Module 2 – EU law and national law, Module 3 – EU legal acts which are important for border guard forces, Module 4 – Entry of persons entitled for freedom of movement under EU law, Module 5 – Introduction into the Convention on the Application of the Schengen Agreement (CAS), Module 6 – Entry requirements pursuant to CAS, Module 7 – Right to entry, transit and short stays for holders of national residence permits or national visa pursuant to CAS, Module 8 – The Schengen Information System). Asylum and migration: training of the operators of the information system at its various levels, provided for the Polish consular and immigration staff; technical aspects of connecting national information systems with SIS.

Phare 2000 twinings for border and visa policy: Modernisation and development of Polish eastern border: immigration policy, criminal analysis, intervention in crisis situation, data collecting and processing, inter-institutional co-operation, enrolment to the services – personnel and training policy, use of technical equipment used in border control; Harmonisation of Polish visa and migration-asylum policy with EU requirements; IT system design, management of NSIS type database and communication network, procedures with regard to EU acquis – SIRENE, Dublin Convention, implementing AFIS (incl. EURODAC), setting up of computerised centre of information on the countries of origin.

3.3. Results
Ad. 1. Twinning for border services
The activities carried out in the form of twinning will strengthen the administrative capacity of Polish agencies responsible for efficient management of Poland’s eastern border and it will improve the quality of services delivered to aliens. The expertise and assistance provided in the framework of twinning aims at: increased level of knowledge of regulations as well as the equipment and systems applied by EU member countries in border traffic control; obtained by the Border Guard knowledge in the field of EU solutions within crises management and civil service in uniform forces; improvement of functioning of border services in combating illegal migration and border generated crime.

Ad. 2. Twinning for migration and visa policy
The activities carried out in the form of twinning will strengthen the administrative capacity of Polish agencies responsible for migration and visa policy. It will improve the quality of services delivered to aliens. The expertise and assistance provided in the framework of twinning aims at: gaining skills of the
consular staff of the MIA in the detection of false and falsified documents to operate relevant equipment according to the recommendations of the EU Council; better insight into the structure of EU members and their information system concerning visa policy and practice given; familiarising of migration services with methods of realisation of Dublin Convention and implementing provisions of the Convention will be more efficient after Poland’s accession to the EU; harmonisation of Polish law to the EU law will be more effective; adapting of Polish visa system to actual trends in the EU regarding the development of the “Vision” infrastructure; gaining necessary skills for efficient information exchange with the SIS system.

3.4. Activities

Ad. 1. Twinning for border services

**Border Guard:** training on combating organised crime within the responsibilities of the Border Guard, combating corruption - expertise, illegal migration - training, Police co-operation in EU – collecting, processing and protection of data - training, study visit, improvement of recruitment and training systems – expertise, training, organisation and management of logistics services – training, expertise, civilians in law enforcement organisations – seminar, managing crises situations – training, study visit, training courses relating to investigative techniques (i.e. technical and management aspect of surveillance and undercover working, forgery, training of criminal laboratory staff).

**Ministry of Interior and Administration** – unit responsible for NSIS (all activities will be carried out together with Border Guard): training on combating organised crime, police co-operation in EU - collecting, processing and protection of data- training, study visit, training courses relating to investigative techniques (i.e. technical and management aspect of surveillance and undercover working, forgery, training of criminal laboratory staff).

Ad. 2. Twinning for migration and visa policy

**Department of Migration and Refugees (MIA) and Consular Department (MFA)**

Training in false document detection and use of new software and procedures – for consular staff and visa officers at the voivodeships; expertise on the development of the “Vision” infrastructure regarding new EU regulations, facing the development of the SIS; training in operating IT systems connected with SIS; co-operation of Polish migration system with EURODAC – expertise; combating the sources of immigration in the countries of origin – setting up the liaisons officers for migration affairs in these countries – seminar, training; EU member states co-operation in the framework of Dublin Convention – major threats for implementation of its provisions - seminar, practical trainings on implementation of Dublin Convention; co-operation of EU consular posts in the third countries – training, study visit; promotion of provisions concerning the possibilities of legal methods of immigration – seminar; methods of combating human trafficking – training; trainings on new legal instrument concerning asylum and migration issues which will be adopted after year 2001 (in relation to the planes pointed out in scoreboard).

**Ministry of Interior and Administration** – unit responsible for NSIS

Advice on establishing the national SIRENE office – rules of establishing the office, its organisation, and co-operation with other national agencies; study visits in border guard services, in NSIS, and SIRENE offices focused on use of police information and its circulation; training on internal control of access and use of information from database – organising the access and control system, use of IT; training on SIS – legal issues, work of NSIS (data flow, verification of data, co-operation with national agencies to ensure safe and effective work of the system), national SIRENE office and NSIS (connections, co-operation, data exchange, data confirmation and control), national SIRENE offices (management, data exchange, co-operation).

The two **PAA** posts are expected in the framework of two twinnings. The successful candidate for PAA should have sufficient experience in the above mentioned matters and management skills. The Pre-accession Advisers will be placed in the Ministry of Interior and Administration for 12 month period.

4. Institutional framework

The Ministry of Interior and Administration (MIA) is a leading agency of the project. The Ministry of Interior and Administration in co-operation with leading EU partner will establish a steering committee, which will consist of representative of all recipient ministries and EU partners. Main institutions involved in the project: Headquarters of the Border Guard (MIA), Department for Migration and Refugees (MIA), Consular Department (MFA), Ministry of Interior and Administration – unit responsible for NSIS.

5. Detailed Budget in million euro

<table>
<thead>
<tr>
<th></th>
<th>Investment</th>
<th>Institution</th>
<th>Total Phare</th>
<th>Recipient</th>
<th>Total</th>
</tr>
</thead>
</table>

PL01.03.02 Twinning for Border and visa policy – p.3
The co-financing funds for the project implementation will be available.

6. Implementation arrangements

6.1. Implementing Agency
Financing and contracting unit: CFCU: Co-operation Fund, Mr Wojciech Paciorkiewicz, Director, Nowy Swiat 6/12, 00-497 Warsaw, Phone: +48(022) 661 76 33, Fax: +48(022) 661 76 13.
Project Authorising Officer (PAO): Mr Pawel Samecki, Under-secretary of State, Office of the Committee for European Integration, Al. Ujazdowskie 9, 00-918 Warsaw, Phone: +48(22) 455 52 41, Fax: +48(22)455 52 43

6.2. Twinning
The CFCU will be in charge of the financial management. Contact person: Ms Malgorzata Kutyla, Department of European Integration and International Co-operation, Ministry of Interior and Administration; ul. Wspólna 2/4; 02-514 Warsaw, Phone: +48 22 6618978; Fax: +48 22 6618966; e-mail: wydzei@die.mswia.gov.pl

6.3. non standard aspects
 Provision of the Twinning Manual will be followed.

6.4 Contracts
Number of contracts – two for 1 million euro each (two twinning Covenants)
Co-financing (0.25 million euro – each project) covers direct and indirect cost of beneficiaries administrations in compliance with Twinning Manual.

7. Implementation schedule
Covenants signing: Q 4 2002
Start of projects activity: Q I 2003
Completion of projects: Q 4 2003

8. Equal opportunity
Appropriate professional qualifications and experience will be the main factors of personnel recruitment and evaluation. Both women and men have identical prospects.

11. Investment criteria: n.a.

12. Conditionality and sequencing
The projects will be co-financed from the budgets of beneficiaries for the years 2002 and 2003
<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Total Budget (€)</th>
<th>Phare budget (€)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>EU norms and standards applied; Eastern border to be adjusted to the Schengen standards.</td>
<td>reports of the EU representatives and the EC experts; reports of the Ministry of Interior and Administration (Department of Migration and Refugees, border Guard and unit responsible for NSIS) and Ministry of Foreign Affairs; statistic data; specialised analysis.</td>
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<td>2M</td>
</tr>
<tr>
<td>Project purpose</td>
<td>Schengen requirements gradually achieved, illegal migration and smuggling decreased.</td>
<td>reports of the EU experts; beneficiary’s reports; reports of local authorities on criminality in places where the project take place; specific analysis; statistic data.</td>
<td>Increased commitment in fight against (organised) crime; financial obligations will be kept on time; proper strategy of employment policy and staff training; professional preparation of services involved in the project.</td>
<td></td>
</tr>
<tr>
<td>Results</td>
<td>Increased the effectiveness and security of the Border Guard activities; increased the effectiveness of fight against illegal migration and crime; improved of the procedure of services for visa applicants; qualified staff.</td>
<td>credit bills, contractors’ reports, receivers’ reports.</td>
<td>financial, logistical and human resource commitment of beneficiaries of the project; efficient co-operation between MS experts and national officials and experts; precise TORs and specifications; no delays.</td>
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<tr>
<td>Activities</td>
<td>Training on combating organised crime within the responsibilities of the Border Guard; combating corruption – expertise; illegal migration – training; Police co-operation in EU – collecting, processing and protection of data- training, study visit; improvement of recruitment and training systems – expertise, training; organisation and management of logistics services – training, expertise; civilians in law enforcement organisations – seminar; managing crises situations – training, study visit; training courses relating to investigative techniques (i.e. technical and management aspect of surveillance and undercover working, forgery, training of criminal laboratory staff). Training on combating organised</td>
<td>technical assistance in place within the deadlines; training materials provided; training and study visits carried out; translated documents.</td>
<td>estimation of expert selection; reports on realisation of the project; estimation of training.</td>
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**ANNEX 1: LOGFRAME MATRIX FOR**

Twinning for border services and Twinning for migration and visa policy
End Contracting: 15/12/2003 - End Disbursement: 15/12/2004

<table>
<thead>
<tr>
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**PL01.03.02 Twinning for Border and visa policy – p.5**
crime: Police co-operation in EU- collecting, processing and protection of data-training, study visit; training courses relating to investigative techniques (i.e. technical and management aspect of surveillance and undercover working, forgery, training of criminal laboratory staff); advice on establishing the national SIRENE office – rules of establishing the office, its organisation, and co-operation with other national agencies; study visits in border guard services, in NSIS, and SIRENE offices focused on use of police information and its circulation; training on internal control of access and use of information from database – organising the access and control system, use of IT; training on SIS – legal issues, work of NSIS (data flow, verification of data, co-operation with national agencies to ensure safe and effective work of the system), national SIRENE office and NSIS (connections, co-operation, data exchange, data confirmation and control), national SIRENE offices (management, data exchange, co-operation). Training in false document detection and use of new software and procedures – for consular staff and visa officers at the voivodeships; expertises on the development of the “Vision” infrastructure regarding new EU regulations, facing the development of the SIS; training in operating IT systems connected with SIS; co-operation of Polish migration system with EURODAC-expertise; combating the sources of immigration in the countries of origin-setting up the liaisons officers for migration affairs in these countries-seminar, training; EU member states co-operation in the framework of Dublin Convention – major threats for implementation of its provisions- seminar, practical trainings on implementation of Dublin Convention; co-operation of EU consular posts in the third countries – training, study visit; promotion of provisions concerning the possibilities of legal methods of immigration- seminar; methods of combating human trafficking – training; trainings on new legal instrument concerning asylum and migration issues which will be adopted after year 2001 (in relation to the planes pointed out in scoreboard).

Annex No 2-4: Implementation, contracting, and disbursement schedules

<table>
<thead>
<tr>
<th>Project title: Twinning for border services and Twinning for migration and visa policy</th>
<th>Date of Drafting</th>
<th>March 2001 9/2001-9/2003</th>
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<tr>
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<tr>
<td>Budget Allocation Cost Estimate in MEUR</td>
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<tr>
<td>Implementation schedule</td>
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<td>Contracting schedule</td>
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<tr>
<td>Disbursement schedule</td>
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<td>0.8</td>
</tr>
</tbody>
</table>

Legend: C=tendering and contracting; I= covenant implementation and payment, D=designed of sub-projects