COMMISSION DECISION
OF 2003

Establishing a Phare multi-beneficiary programme on the SME Finance Facility with the European Investment Bank in 2003,

THE COMMISSION OF THE EUROPEAN COMMUNITIES,

Having regard to the Treaty establishing the European Community,

Having regard to Council Regulation (EEC) No 3906/89 of 18 December 1989 on economic aid to certain countries of Central and Eastern Europe, as last amended Regulation (EC) No 807/2003, and in particular Article 8 thereof,

Whereas:

(1) Regulation No 3906/89 lays down the rules and conditions for the granting of economic aid to certain countries of Central and Eastern Europe,

(2) The measures provided for by this Decision are in accordance with the opinion of the Committee on Aid for Economic Restructuring in certain countries of Central and Eastern Europe,

HAS DECIDED AS FOLLOWS:

Article 1

The programme described in the Annex to the present decision is hereby adopted.

Article 2

The maximum amount of Community assistance shall be €10 million to be financed through Budget line B7-030 in 2003.

Done in Brussels,

For the Commission

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1 OJ no. L375 of 23/12/1989
2 OJ no. L122 of 16/05/2003
FINANCING PROPOSAL

1. IDENTIFICATION

Beneficiary Countries
Bulgaria, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovenia, Slovakia

Programme
SME Finance Facility 2003 with the European Investment Bank (EIB)

CRIS-Number
2003

Year
2003/005-765

Cost
€10 million

Expiry Dates
Contracting: 30.11.2004
Execution of Contracts: 30.11.2012

Sector
PR

Group
L

DAC Code
25010

Budget Line
B7-030

Task Manager
Judith Novak (DG ELARG, Unit D4, Implementation, Contracts and Nuclear Task Force)

2. SUMMARY

The provision of equity and debt finance to small and medium-sized enterprises (SME) is an important aspect of the functioning of the financial sector in the acceding and the candidate countries. While the development of the financial sector has made good progress in the acceding and the candidate countries during the last couple of

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1 This is the latest date by which the Contribution Agreement between the Commission and the EIB must be signed.
years there is still some reluctance of the financial sector to engage in SME related activities. SME’s access to finance is, however, a key building block for a functioning market economy and for the candidate countries’ capacity to cope with competitive pressure and market forces within the Union.

The overall objective of the Programme is to assist the acceding and the candidate countries in continuing the reform and strengthening of their financial sectors in order to cope with the competitive pressure and market forces within the Union.

To this end, the Programme combines resources from the European Investment Bank (EIB) with non-reimbursable Phare support in order to provide incentives for banks and leasing companies in the candidate countries to expand their offer of finance to SMEs, and to enhance their capacity to assess and monitor the related risks and to manage their exposure.

After two earlier Financing Proposals for a total of €45 million, this Programme makes available further €10 million for this purpose. Concerning the acceding countries, this is the last allocation to the SME Finance Facility under the Phare Programme. The EIB in turn will increase its contribution to the Programme’s objectives by targeting at least an additional €100 million.

3. STRATEGY AND BACKGROUND

Strategy

The Regular Reports of October 2002 assessed the progress made by the acceding and the candidate countries as well as the overall situation in terms of the adoption of the Acquis and the capacity to enforce it.

In the context of the Copenhagen economic criteria the Regular Reports 2002 call for a strengthening of institutions in the area of financial inter-mediation. The reform and strengthening of the financial sector is an issue likewise addressed in the June 2002 “Action Plan for Administrative and Judicial Capacity”.

The provision of equity and debt finance to small and medium-sized enterprises (SME) is an important aspect of the functioning of the financial sector. Despite of good progress in the acceding and the candidate countries, the financial sector is still reluctant to engage in increasing financial access to SMEs activities, in particular, in remote areas, to small borrowers or for longer term maturities and it needs to increase its experience in this area. However, SME’s access to finance is a key building block for a functioning market economy and for the acceding and the candidate countries’ capacity to cope with competitive pressure and market forces within the Union.

It is widely recognised that SMEs play a vital role in the generation of a dynamic economy and in particular in the creation of new employment. Still, SMEs are often undercapitalised and face significant problems in raising debt finance and in obtaining risk capital, or subordinated debt.

The Commission and the EIB have therefore decided to continue combining Phare grant money with EIB financing in order to help the financial sector in the central European acceding and candidate countries develop its SME business. From the
Commission point of view the combination with EIB funding will bring additional leverage to grants from Phare and therefore substantially broaden the reach of the Programme.

**Background**

The Commission launched the SME Finance Facility with the EBRD in 1999. Since then, the Council of Europe Development Bank in association with Kreditanstalt für Wiederaufbau (CEB/KfW) have joined the Facility (2000) and the European Investment Bank in 2001. Funding from the International Financial Institutions (IFIs) has been used to provide loan and equity finance to SMEs; since 2001 SME leasing companies have also been supported.

The EIB, which is targeting a leverage of 10:1, has presented the first Project proposals to the Commission for approval in June 2002. To date, EIB has approved €450 million (see table below) for the SME Facility of which €300 million are committed under approved Projects as at 30 June, 2003.

<table>
<thead>
<tr>
<th>Loan, Guarantee and Leasing Window</th>
</tr>
</thead>
<tbody>
<tr>
<td>EIB resources</td>
</tr>
<tr>
<td>Financing in 2001</td>
</tr>
<tr>
<td>Financing in 2002</td>
</tr>
<tr>
<td>Total with EIB</td>
</tr>
</tbody>
</table>

Notes: amounts in € million

One of the objectives set by the Commission is to ensure a balanced country coverage of the SME Finance Facility. As of June 2003, the EIB has signed Projects for 8 beneficiary countries requesting the approval of a total amount of €30 million of the Phare Contribution 2001.

4. **OBJECTIVES AND DESCRIPTION**

4.1. **Objectives**

The overall objective of the Programme is to assist the acceding and the candidate countries in continuing the reform and strengthening of their financial sectors in order to cope with the competitive pressure and market forces within the Union.

The Programme’s **specific objectives** are to

- build further the confidence of financial intermediaries to engage in financial operations with SMEs.
- enhance further the capacity of financial intermediaries to assess and monitor the related risks and to manage their financial exposure;
• deepen country coverage at a regional level by concluding more Projects within each country;
• sustain and maximise the impact of existing Projects under the Loan, Guarantee and Leasing Window by providing additional credit lines to the financial intermediaries concerned

and thereby to continue to induce financial intermediaries to expand and maintain in the long term their financing operations with SMEs.

4.2. Results

It is expected that financial intermediaries in the candidate countries will have expanded capacities to service the financial needs of SMEs, and that SMEs will have greater access to finance, as witnessed by
• the degree to which Participating Banks or Participating Leasing Companies will have a clear strategy for supporting SMEs;
• the degree to which SME credit or lease processing times will have shortened significantly;
• the degree to which credit and leasing application procedures will have been simplified;
• the amount of staff from banks or leasing companies that will be familiar with the concept of lending/leasing to SMEs and its implication for their business;
• the increase in the volume of loans/leases of Participating Banks/Participating Leasing Companies to SMEs compared to the present;
• the increase in the number of SME clients of Participating Banks or Leasing Companies compared to the present;
• the increase in the number of small loans or leases to SMEs compared to the present.

4.3. Activities

4.3.1 Summary

Phare funds will be paid in instalments to an interest bearing Special Account at the EIB.

The EIB will identify local financial intermediaries in the acceding and the candidate countries, which have the capacity, interest and willingness to expand their SME financing operations.

An agreement on a financial package between the EIB and the local financial intermediary providing EIB funds together with a Phare Contribution will represent the “Project”. Before signing this agreement EIB has to propose the Project to the competent Commission services for their approval. In its proposals the EIB will inform the Commission about the total resources allocated to the financial intermediary and the corresponding Phare Contribution. The EIB will provide the loan funds or credit lines to the local financial intermediaries at market rates.
Upon approval the EIB will sign the “Project Agreement” with the local financial intermediary, which then becomes the Participating Bank (PB) or Participating Leasing Company (PLC).

The Participating Bank or Leasing Company will, in turn, engage in the promotion of the Facility amongst SMEs, and conclude loan or financial lease agreements with individual SMEs or award them overdraft facilities (Sub-Projects).

_Examples_
A Project with a Participating Bank might consist of:

1. A window identified on an existing EIB loan or credit line for on-lending to the SMEs.
2. A Transaction Fee which shall produce the attractive margin required to induce Participating Banks to take the loan and undertake the necessary organisation changes, such as the specialisation of loan officers and branches to SME lending.

or of:

1. A loan or credit line provided by the EIB to the PLC linked to the financial lease agreements to be contracted with the SMEs.
2. A transaction fee to be paid from the Phare resources to the PLC.

The type and the precise mix of the support offered under individual Projects may vary country by country and may depend on the Project’s specific circumstances.

### 4.3.2. Phare Contribution

The €10 million allocation to this Programme and all income generated under the Special Account represent the Phare Contribution. They may be used for

1. **Technical Assistance to the Participating Banks (PB) or Leasing Companies (PLC)**
   For institution building purposes, notably with the aim to:
   - install management information systems specifically geared towards SME portfolios;
   - recruit and train PBs’ or PLCs’ staff in SME customer support and small loan/lease appraisal, supervision and loan/lease administration skills;
   - assist in the introduction and implementation of organisational and managerial procedures and practices involved with SME lending or leasing;
   - strengthen administrative, credit and management capacities.

2. **Transaction Fee to the Participating Banks (PB) or Leasing Companies (PLC)**
   A Transaction Fee will be applicable to each individual eligible Sub-Project with a maturity according to EIB practices. The Transaction Fee will be paid flat and up-front. The Transaction Fee will not exceed € 5000 and will be limited to 25% of any Sub-Project. Prepayment may be envisaged but funds will have to be re-employed if the expected maturity is not reached, in accordance with EIB’s normal practices. It is expected to give an appropriate incentive to the intermediaries to expand and maintain their SME financing.
(3) **Loan Guarantee to the Participating Banks**

Where appropriate, to provide a partial guarantee on the SME sub-loan portfolio managed by the PBs. This guarantee is limited to a maximum of 40% of the loss per Sub-Project.

**Exit strategy for Loan Guarantees:** If in a Project, the Phare funds dedicated to the Loan Guarantee are not fully used at the end of the guarantee period agreed between EIB and the PB, this unused amount will be recovered by the Commission.

(4) **Management fee and Auditing Costs**

It shall be paid to EIB as 1.20% of each instalment paid to the Special Account and corresponding to a maximum amount of €120,000. The annual auditing costs will be paid separately from the management fee. The Commission shall not provide any additional amount to support the ordinary EIB cost resulting from the implementation of this Programme, except where duly justified.

Upon proposal of the EIB and subject to approval by the Commission other appropriate incentives for the benefit of PBs or PLCs may be granted.

**4.4. Financial Support Ratios and Benchmarks**

**Programme Leverage**

The ratio between the EIB resources and the Phare allocation for this Programme will be targeting at least 10/1. The EIB will target to provide at least €100 million in the form of loans and the EC will provide a maximum of €10 million.

**Project Leverage**

For each Project, the ratio between the EIB resources and the Phare Contribution for this Programme dedicated to the Transaction Fee shall be equal to or higher than 10/1. The ratio between EIB resources and the total Phare Contribution per Project shall be equal to or higher than 5/1.

**Project and Sub-Project Size**

The size of each Project will be, in principle, between €5 - 15 million and the maximum size of a loan or lease per SME shall be €250,000. Each Project will therefore cover a number of Sub-Projects.

**Technical Assistance**

No more than 70% of the overall Phare Contribution may be used for Technical Assistance (TA). The share of TA in the Phare Contribution to specific Projects may however vary between Projects.

**4.5 Eligibility and Selection Criteria**

**4.5.1 Participating Banks and Participating Leasing Companies**

Eligible Participating Banks or Leasing Companies are those operating in the beneficiary countries including locally registered, licensed or incorporated entities and subsidiaries or branches of EC banks.
Participating Banks and Leasing Companies will be selected on the basis of their capacity, financial strength, branch networks and regional presence, and their interest to participate in and promote the Facility and its objectives. The selection will also take into account the possible previous involvement in institution building programmes.

The selection criteria include the geographic location, market competition between banks/leasing companies, business potential, branch management competence, commitment to lending or financial lease to SMEs, openness to new technology and willingness to devote personnel.

4.5.2 SMEs
Enterprises eligible for Sub-Projects must comply with the definition of SME as per Commission Recommendation of 30 April 1996\(^2\). The term SME includes the individual entrepreneur. Eligible SMEs must:

1. have majority private ownership and control or be in the final stage of the process of privatisation;
2. not be conducting business in activities such as, gambling, real estate, banking, insurance or financial intermediation and the manufacture, supply or trade in arms, as well as activities on the EIB’s Environmental Exclusion List.

4.5.3 Eligible Expenditure at SME level
Funds utilisation by SMEs may be for the financing of investment in fixed assets and working capital and may involve new projects, or the modernisation or expansion of existing business within sectors in the following non-exhaustive list: manufacturing industry, agro-allied business, hotel, tourism, energy saving and environment, construction, trade and services.

5. BUDGET
The European Commission will support the Loan, Guarantee and Leasing Window of the SME Finance Facility 2003 with € 10 million.

<table>
<thead>
<tr>
<th>Phare Funding in million €</th>
<th>IFI</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Institution Building (IB)</td>
<td>INV</td>
<td>Phare Total I+IB</td>
</tr>
<tr>
<td>10</td>
<td>-</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>110</td>
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</tbody>
</table>

(The figures in the budget table are indicative only)

Co-financing for Institution Building projects is provided by the beneficiary bearing certain infrastructure and operational implementation costs, through financing the

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\(^2\) OJ L 107; 30/04/1996
human and other resources, required for effective and efficient absorption of PHARE assistance.

6. **IMPLEMENTATION ARRANGEMENTS**

6.1. **Financial and Project Management**

This Programme will be implemented on a centralised basis by the Commission in accordance with Council Regulation 1605/2002 of 25 June 2002 on the Financial Regulation applicable to the General Budget of the European Communities. To this end, the Commission will conclude a grant agreement with the EIB.

The provisions of Part Two, Title 4, Chapter 3 of Council Regulation 1605/2002 apply to EIB procurement of works, services and supplies financed by Community funds.

6.2. **Deadline for contracting and execution of contracts between EIB and Participating Banks (PBs) or Participating Leasing Companies (PLCs)**

All contracts between EIB and PBs or PLCs must be concluded by 30/11/2006. Execution of these contracts must end by 30/06/2012.

The execution of contract period exceeds the average length allowed for the execution of contracts. The length of the execution period is justified due to a number of steps involving the SME Facility mechanism. The length is required to allow the Programme to develop its full impact.

As from the signature of the Contribution Agreement EIB has to carry out due diligence on local financial intermediaries and sign a Project Agreement with them.

The deadline for signing these Project Agreements has been set at 30/11/2006 (3 years). For each Project selected, EIB provides credit lines to local financial intermediaries with a duration of several years (normally 4 years or more). The execution of contract period has been set to allow an implementation period of the last Project of 6 years.

Should EIB manage to sign Project Agreement well before 30/11/2006, e.g. by end of 2004, leading to the termination of all Projects in 2010 an early termination of the Facility is possible.

6.3. **Recovery of Funds**

In the case of default on Projects, the Commission will initiate recovery from EIB. EIB will undertake recovery proceedings in a manner consistent with the care and diligence applied in EIB projects financed out of its ordinary resources for final recovery to the Commission. The Commission will assist in this process where required.

Fund recovered from Projects will be credited to the Special Account and may be used for the purpose of the Programme as set out in section 4.3.2.
The Phare Contribution, which has not been allocated to a Project by 30/11/2006 (contracting expiry date between EIB and PBs or PLCs) will be de-committed by the Commission.

The Phare Contribution allocated to Projects and not disbursed from the Special Account of the EIB by 30/11/2012 (overall end of contract execution period) will be recovered by the Commission.

6.4. Interest earned on the Special Account

The EIB will continue to manage a separate interest bearing Special Account for this Programme. Interest will be reported to the European Commission and used for the purpose of the Programme as set out in section 4.3.2. and after approval of the competent Commission services in accordance with sections 6.5. (1) and 6.6.

The modalities for managing the Special Account will be set in the Contribution Agreement.

6.5 Implementation Principles

(1) No Phare funds will be used for the purposes of a Project without prior approval of that Project by the Commission and the EIB (i.e. the Co-financing Members).

(2) Those Projects that address key priorities defined in the roadmaps for Bulgaria and Romania and the monitoring reports for the acceding countries will be particularly welcomed, as well as those focusing on micro-enterprises and those encouraging investments which aim at protecting the environment (e.g. encouraging the introduction of cleaner technologies).

(3) An effort will be made to reach a balanced country coverage although final Project selection will be made on the basis of the quality of the proposals.

(4) The specific procedures relating to the implementation of the Project will be set down in Project Agreements with the Participating Bank or the Participating Leasing Company. Project Agreements will specify the terms and conditions applicable to the use of EIB resources and the Phare Contribution and will ensure that relevant provisions will be incorporated in the corresponding agreements between the Participating Banks and Leasing Companies on the one hand and the SMEs on the other.

(5) Project Agreements shall encompass specific, objectively verifiable criteria by which Sub-Project compliance with agreed rules will be controlled.

6.6 Project Selection and Approval

Project proposals shall be assessed as to their compliance with the following criteria:

(1) the compliance with the Contribution Agreement including their compliance with eligibility criteria;

(2) the justification of the need of a particular beneficiary

(3) the additionality and sustainability of the Project
(4) the expected quantitative and qualitative results of the Project
(5) the Project’s impact on SME development in the beneficiary countries;
(6) the country in which the Project is located,
    the degree to which the requested grant leverages additional funds from EBRD
    and PBs or PLCs.

Subject to the legal obligation of bank secrecy and the rules of confidentiality, the
Commission shall have access to all relevant information in connection with the
Project proposals.

Given that the particular requirements of Projects may differ considerably depending
on the country concerned and the SME market segment being targeted, the EIB may
propose to the Commission exceptions to the general principles and eligibility criteria.
The EIB shall highlight the particular exceptions and provide justifications, so that the
Commission may consider the proposals on their own merits and on a case by case
basis.

By its approval of the Project, the Commission authorises the mobilisation of the
Phare Contribution held in the Special Account with the EIB.

6.7. Co-ordination

The Commission co-operates under the SME Finance Facility with three Sponsor
groups: EIB, CEB/KfW and EBRD. The EIB and the other Sponsor groups are
authorised to commit Phare Contribution into Projects that meet the Facility
requirements under a co-ordinated approach. This implies defining mechanisms that
are applicable to all three Sponsor groups for:

(a) the approval of Projects proposed by the Sponsors;
(b) the co-ordination of the implementation of the Facility to make sure that:
    • there is no overlap between the Projects of the respective Sponsors;
    • there is complementarity between the Projects proposed by different
      Sponsors;
    • an appropriate country coverage is reached between the Sponsors.

The necessary co-ordination between the different Sponsors is ensured by a Steering
Committee composed of representatives of the Commission and each Sponsor. The
Steering Committee convenes at the request of any of its members, but meets at least
twice per year under the chairmanship of a representative of the Commission in order
to

(1) monitor financial and operational progress of the Facility;
(2) review, as appropriate, publications reporting on the Facility;
(3) review the experiences of the Facility overall with a view to proposing
    improvements;
(4) co-ordinate activities of the Facility, where necessary.
The decisions of the Steering Committee are taken by unanimity.

The Commission endeavours in particular to facilitate the necessary co-ordination between the Sponsors within the Steering Committee, while ensuring the confidentiality of the operations of each Sponsors with the Participating Banks.

6.8. Secretariat

The Commission (DG ECFIN/L) provides the Secretariat of the Facility. The Secretariat co-ordinates the flow of information between the Commission and all the Sponsors for matters related to Projects, Steering Committee and technical meeting organisation and the administration of the Special Account.

7. MONITORING AND EVALUATION

7.1. Monitoring

At operational level, the implementation of this Programme will be monitored through technical and financial reports to be submitted by the EIB and through the Steering Committee referred to above.

After an initial advance payment, the payment of instalments will be conditioned to the presentation to the Commission of a semi-annual and annual operational progress report and a financial report and their subsequent approval indicating the progress of operations and expenditure of the Special Account.

Moreover, the accounts and operations of all activities carried out under the Programme may be checked at regular intervals by an outside auditor contracted by the Commission without prejudice to the responsibilities of the Commission and the Court of Auditors. Also the Commission may carry out any necessary audits and on-the-spot checks necessary to verify the correct use of the Phare Contribution.

To facilitate this, the EIB, Participating Banks, Leasing Companies will keep accounting, financial and operational documents concerning all activities financed by the Phare Contribution under this Programme, and will make available to the competent bodies of the European Commission and the European Court of Auditors on request all relevant information.

7.2. Evaluation

The Commission may also carry out, from time to time, assessments of the activities under the Agreement. To this purpose Commission’s agents or duly authorised representatives may pay monitoring visits down to the Sub-Project level. The Commission also exercises its responsibilities through reviewing the audited accounts and reports produced by the EIB and through its own independent assessment and audits.

Two interim evaluations have been carried out since the launch of the SME Finance Facility. Its recommendations have been discussed in the Steering Committee and have been taken into account for the drafting of the financing proposals and Contribution Agreements with the EIB.
The Commission services shall ensure that ex-post evaluation is carried out after completion of the Programme.

8. **Audit and Anti-fraud Measures**

The Financing Decision for this Programme as well as the utilization of the Phare Contribution in Projects are subject to supervision and financial control by the Commission (including the European Anti-Fraud Office, OLAF), and the Court of Auditors. In order to ensure efficient protection of the financial interests of the Community, the Commission can conduct check-ups and inspections on site, in accordance with the procedures foreseen in Council Regulation (Euratom, EC) No 2185/96, concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities’ financial interests against fraud and other irregularities.

The procedures foreseen in Article 15 of the Commission Regulation (EC) No 2222/2000 of 7 June on the communication in case of irregularities and the putting in place of a system to administrate the information in this field shall apply.

Project Agreements to be concluded by the EIB with the financial intermediaries, as well as agreements between the latter and beneficiaries of Sub-Projects, shall contain provisions to this effect. Relevant documentation should be maintained at all levels for a period of at least five years after closure of the Project.

There shall be full coordination between the EIB, the Commission and Court of Auditors to minimise any potential disruption to activities.

9. **Visibility**

All Projects financed under the Facility involving Community funds shall reflect explicitly the input of the Commission through: (i) announcements in the national press of the country concerned; and (ii) inclusion of specific clauses promoting visibility in the Sub-Projects supported at the FI level. Phare visibility measures are based on the provisions of the regulations and decisions applicable to the Structural Funds.

In addition, EIB will report on the activities under the SME Finance Facility, informing on the co-operation with the Commission, in their usual respective Annual Reports.

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3 OJ L 292; 15. 11. 1996; p. 2-5

10. **SPECIAL CONDITIONS**

In the event that agreed commitments are not met for reasons which are within the control of the EIB, the Commission may review the programme with a view, at the Commission’s discretion, to cancelling all or part of it and/or to reallocate unused funds for other purposes consistent with the objectives of the Phare programme.