STANDARD SUMMARY PROJECT FICHE

1. Basic information
1.1 Cris Number: 2003/004-979-01.03
1.2 Twinning No. 2003/IB/JH/01
1.3 Title: Development and Strengthening of the Corruption Prevention and Combating Bureau
1.4 Sector: Political Criteria / Justice and Home Affairs
1.5 Location: Republic of Latvia, Riga, Corruption Prevention and Combating Bureau.
   Responsible Institution and the Main Beneficiary: Corruption Prevention and Combating Bureau.
   Beneficiaries: State Revenue Service, General Prosecutors Office, and Ministry of Interior.

2. Objectives
2.1 Overall Objective:
To combat and prevent corruption.

2.2 Project purpose:
Strengthen the institutional and operational capacity of the Corruption Prevention and Combating Bureau (CPCB).

2.3 Accession Partnership and NPAA priority:
Accession Partnership:
Democracy and the rule of law:
Complete the legal framework for the fight against all types of corruption and ensure implementation of legislation, as well as the anti – corruption strategy. Improve inter-agency and international cooperation.

National Program for the Adoption of the Acquis (NPAA):
Chapter 4.1.2.: Combating organised crime and anti-corruption measures.
Chapter 4.1.2.: Reinforcement of justice and Home Affairs institutions (Ensuring sufficient and properly trained personnel in particular police).

3. Description
3.1 Background and justification:
The Corruption Prevention and Combating Bureau (CPCB) was established on 18th of April 2002 when the Parliament adopted the Law on Corruption Prevention and Combating Bureau. The CPCB has been created to play a central role in preventing and combating corruption. Therefore, the CPCB is based on the following three pillars: on the prevention of corruption, combating of corruption and control over the financing of political parties.

According to the law, in order to prevent corruption the CPCB drafts the state strategy on corruption prevention and combating, and programme; co-ordinates the co-operation of the agencies mentioned in the state strategy on corruption prevention and combating; controls the law “On Prevention of Conflict of Interests of Public Officials”; drafts the methodology to prevent and combat corruption within the public and private sector; provides analysis of the legislation (both projects and already adopted legal acts), initiates drafting of new legal acts.
To combat corruption the CPCB applies administrative sanctions to the public officials in the field of corruption prevention and investigates criminal cases related to corruption and provides operational activities.

The law stipulates that the CPCB has to provide the control over political parties finances by checking their disclosure forms. The CPCB is authorized also to investigate criminal cases related to the financing of political parties and provides operational activities; checks the received complaints; provides analysis of the legislation, initiates drafting of new legal acts.

Establishment of a single agency entrusted with a task both to combat and prevent corruption was a remarkable progress on the way of strengthening the institutional framework for enforcement of anti-corruption policy. However, taking into consideration the fact that Latvia occupies the 52nd place with a Corruption Perceptions Index (CPI) of 3.7 according to the NGO Transparency International’s annual CPI and that the Bureau is newly established there is still a lot of work to be done in order to reinforce the CPCB administrative and operational capabilities and successfully implement the anti-corruption policy.

The new Government (established at the end of 2002) has declared unambiguous support to the development and strengthening of the CPCB. According to the Government’s Declaration one of the government’s priorities is to combat and prevent corruption. It was declared that the new governments’ anti-corruption policy is based upon the strong and effective CPCB.

Before the establishment of the CPCB on the institutional level there were many agencies with prevention and combating corruption functions. Consequently, with so many involved institutions, there was a lack of co-ordination of activities, ineffective use of resources and overlap of functions.

Presently, in order to define the areas of jurisdiction among all the agencies involved in the fight with corruption the agreement among State Police (Economic Police Bureau), Security Police, State Revenue Service (Financial Police) and CPCB is prepared and will be approved by the signature of General Prosecutor by the end of April.

In relation to a coordination of anti-corruption activities among all agencies with anti-corruption interest the Law on Corruption Prevention and Combating Bureau foresees that CPCB is responsible for coordination of cooperation of the agencies involved in the anti-corruption activities in line with the state strategy on corruption prevention and combating. The state strategy on corruption prevention and combating has been already drafted. Currently the state programme on corruption prevention and combating based on this strategy is in drafting process and is planned to be adopted by the Cabinet of Ministers by the end of June. The program will clearly set priorities, define responsible institutions, their tasks and timeframe for the implementation of the state strategy on corruption prevention and combating thus effectively coordinating the cooperation amongst all agencies involved in prevention and combating of corruption. The CPCB is to control and co-ordinate the implementation of the program and report on implementation to the Cabinet of Ministers.

At present, taking into account that CPCB is recently established and the development of this agency started from the scratch, there is a significant necessity of the appropriate operational manuals, methodology, training and particular equipment for operational and investigative activities. Currently, the CPCB does not have overall capacity to check disclosure forms of the public officials, which are received by the State Revenue Service (SRS) but have to be examined by the CPCB. The creation of the information network system, which would contain the necessary information on public officials, would make the CPCB’s work more efficient and effective.
The further development of human and technical resources of state anti-corruption system is vital for raising detection rates of corruption cases thus ensuring enforcement of anti-corruption legislation and policy.

3.2. Linked activities:

All the assistance received in the field of corruption prevention and combating was provided before the establishment of the CPCB. The following Phare projects have taken place:

**PHARE:**

Phare 1998 project LE-9812 “Anti Corruption Training, Legislation and Information Programme” (total budget 2MEUR).

Main issues addressed by the project:
- Reviewing of the legal framework of the administrative structure, procedural laws, drafting new laws, amendments and regulations;
- Organisation of training program with horizontal approach of the conception and vertical approach for each of the operational authorities;
- Organisation of the Public Awareness Campaign for each operational authority and its field of responsibilities.

Phare 1998 project LE 98.07.01 “Reform of the judiciary” (total budget 600000 EUR).

Main issues addressed by the project:
- Completion of the judicial reform, paying attention to the administration of the court system;
- Training of judges and other staff of courts;
- Reform of court bailiffs.

Phare 1999 project LE 99.11.03 “Prevention of corruption within the court system” (total budget 1.3 MEUR).

Main issues addressed by the project:
- Supporting of the Government’s anti-corruption program in the framework of the overall reform of the administration of justice and judicial reform;
- Supporting the implementation of the National Program for Integration into the European Union.

Phare 2001 project LE 01.04.03 “Effective Prevention, Control and Combating of Organised Crime” (total budget 1 397 000 EUR).

**Bilateral:**

Protocol with the US ambassador on provision of consultations for development of CPCB

The task force that consists of the prosecutors and FBI agents has been set up to provide assistance for the CPCB. There are no concrete tasks defined for the task force, only two visits have taken place.

**Other:**

World Bank

2 projects:
1) World Bank Grant for implementation of structural adjustments in the public administration.

2) Japan has allocated finances through the World Bank. Resources are intended for financing experts – consultants with an objective to help the Bureau to improve its capacities The Terms of Reference for this Grant are not drafted yet but it will be complimentary to the PHARE project.

3.3. Results:

Component 1 - Strengthening of Institutional Capacity for both corruption prevention and combating

Overall results:
– Administrative capacity of CPCB officials increased and strengthened;
– Increased operational capacity of the CPCB officials.

Twinning guaranteed results:
– Methodology and guidelines for the examination of the public officials’ disclosure forms and detection of conflict of interest of public officials elaborated and implemented;
– Improved capacity of the CPCB in detection of conflict of interest and examination of the public officials’ disclosure forms;
– Methodology and guidelines for checking the disclosure forms of political parties with an aim to detect existing loopholes in the political parties financing regulations;
– Adequate and proportional sanctions in place for the breach of the political parties financing regulations.
– Training programmes for CPCB and other institutions officials within who’s competence are corruption issues are designed and implemented;
– Mixed training courses for the CPCB officials, judges, prosecutors, State Police and SRS officials and organized and carried out.

Results from supply of equipment:
– The necessary training programs are implemented.

Component 2- Integrated information network

– The system of detection of public officials’ conflicts of interests is significantly improved by creation of integrated information network.

Component 3 - Improvement of operational capacity

– Efficiency of the operational and investigative activities carried out by the CPCB improved;
– The capacity of CPCB for successful detection of corruption crimes will be strengthened.

3.4. Activities:

Component 1- Strengthening of Institutional Capacity for both corruption prevention and combating
Examination of the current practice and legislative background in place for the detection of conflict of interest and examination of public officials’ disclosure forms;

Elaboration of the methodology and guidelines on the detection of conflict of interest and examination of public officials’ disclosure forms;

Assessment of the existing legislation related to the control over financing of political parties and elaboration of the methodology and guidelines for checking the disclosure forms and expenditures of political parties with an aim to detect the breach and existing loopholes in the political parties financing regulations;

Drafting of recommendations on the penal system for the breach of political parties financing regulations;

Planning and organization of the following training programs for the CPCB officers:

- On operational activities (combating);
- On detection of conflict of interest (prevention);
- On checking of the disclosures of public officials (prevention);
- On investigative activities (combating and prevention);
- On witness protection activities (combating);
- On control over the financing of political parties (prevention).

Organizing and carrying out training-of-trainers for officials from all agencies involved in the fight against corruption (approx. 25 officers);

Implementation on the job training (approx. 60 officers);

Organisation of study visits on the following topics (each study visit for 5 officers):

- On control over financing of political parties;
- On control over public officials assets and disclosures;
- On investigative techniques;
- On carrying out operational activities.

Providing and conducting mixed training courses for officers of the CPCB, judges, prosecutors, State Police and SRS officials;

Equipment of a conference room for provision of trainings.

Means:

- PAA (12 m/m);

The expert will be responsible for coordination of the implementation of the project and manage other involved experts.

Profile:

- University degree in law;
- At least 10 years experience investigating corruption within the public sector;
- Good project management skills;
- Good presentation skills;
- Fluency in English;
- International work experience in Central and Eastern Europe would be considered an asset.

- Short term Twinning expert (4 m/m);

The expert will be responsible for preparation and organization of training programs on detection of conflicts of interest and respective preventive measures, as well as the examination of the current practice and existing legislation related to the conflict of interest, and according to these studies he/she will be in charge of elaboration of the necessary methodology, guidelines for the detection of conflict of interest.
Profile:

– Full university degree in finances or law;
– At least 3 years experience in conducting the training for police (state audit or state revenue services) officers responsible for the detection and investigation of public officials’ conflicts of interest and checking of the disclosure forms;
– At least 7 years experience in detection and investigation of public officials’ conflicts of interest and checking of the disclosures;
– Good project management skills;
– Good presentation skills;
– Fluency in English;
– International work experience in Central and Eastern Europe would be considered an asset.

**Short term Twinning expert (4 m/m);**

The expert will be responsible for preparation and organization of a training program on control of the financing of political parties, as well as the examination of the current practice and existing legislation related to the control of political parties financing and according to these studies he/she will be in charge of elaboration of the recommendations on the penal system for the breach of political parties financing regulations.

Profile:

– Full university degree in finances;
– At least 3 years experience in conducting training for the officers of the agencies that control finances of political parties, infringements of law committed by political parties;
– At least 7 years experience investigating issues of financing of political parties, checking donors and disclosures of the parties;
– Good project management skills;
– Good presentation skills;
– Fluency in English;
– International work experience in Central and Eastern Europe would be considered an asset.

**Short term Twinning expert (2 m/m);**

The expert will be responsible for preparation and organization of training programs on operational activities connected with investigation of crimes related to corruption.

Profile:

– Full university degree;
– At least 10 years experience in conducting operational activities connected with investigation of crimes related to corruption;
– At least 3 years experience in conducting training and designing training programs on the issues of operational activities;
– Good project management skills;
– Good presentation skills;
– Fluency in English;
– International work experience in Central and Eastern Europe would be considered an asset.

**Short term Twinning expert (2 m/m);**
The expert will be responsible for preparation and organization of training programs on witness protection.

**Profile:**
- Full university degree;
- At least 10 years experience in conducting operations related to witness protection issues;
- At least 3 years experience in conducting training and designing training programmes on witness protection;
- Good project management skills;
- Good presentation skills;
- Fluency in English;
- International work experience in Central and Eastern Europe would be considered an asset.

- **Supply of equipment for the conference room;**

**Means:**

Supply contract for provision of interactive board; sound-audio system; discussion system; videoconference system; direct presenter; printer.

**Component 2- Technical characteristics and integrated information network**

The integrated information network which contains the information on the incomes of public officials; real estate and movable properties both in country and abroad, commercial activities both in country and abroad, border crossing, customs activities, assets owned by the relatives of public officials; securities owned by the official; capital shares owned by the officials and their relatives both in country and abroad; any loans received or given etc. is installed and operational, and is integrated with the databases of the Ministry of Interior, State Revenue Service, Land register, Enterprise Register and others.

- Assessment of a need for establishment of integrated information network;
- Elaboration of the necessary technical specifications;
- Establishment of the integrated information network.

**Means:**

- **Service (TA) contract – IT expert (2 m/m);**

The expert will be responsible for a need assessment and elaboration of the necessary technical specifications for integrated information network.

- **Service (TA) contract – IT expert (6 m/m);**

The expert will be responsible for elaboration of the information system and database, provision of initial training on usage of the integrated information network for the CPCB officers.

**Profile:**
- Full university degree;
- At least 10 experience in elaboration of information networks and creation of data bases;
At least 3 years experience in programming for the law enforcement agencies;
Experience in programming and creating information networks in relation to the money laundering issues, assets control issues etc.;
Experience connected with the income declaration data bases and computer programs will be considered a preference;
Good presentation skills;
Fluent English.

- Supply of equipment for the integrated information network.

Means:

Supply Contract for a database server and network protection (firewall).

Component 3 - Improvement of operational capacity

Taking into account that the CPCB was established just last year and started to develop from the scratch there is a lack of adequate equipment to ensure proper operational capacity of the Bureau and respectively enforcement of the anti-corruption policy. Particularly, there is a significant necessity of the sophisticated investigative equipment in order to perform effectively investigative actions.

Improvement of the efficiency of the operational and investigative activities carried out by the CPCB by provision of:

- Mobile phone connection controlling technique.
By this item a database containing information on IMSI and IMEI codes will be set up. The database will allows storing a large number of data.
  - Radio communication frequencies’ deafener,
  - hunter of the illegal video/audio equipment,
  - 25 portable ratios (in chipper) and 7 automotive ratios.
- Analytical and visualization software.
Software for investigations, which allows to store information and data generated during investigation process and to analyze this information.

Means:

Supply Contract.

3.5. Lessons learned:

- There is a need to increase “ownership” of the project – there should be a strong involvement of the beneficiary and responsible institution in the management of the project activities and overall co-ordination and monitoring of the project;
- In order to receive qualified and efficient training in each of the specific topics, several experts are needed.

4. Institutional Framework:

The Steering Committee will be established for overall co-ordination of implementation of the project. The Steering Committee will consist of the senior CPCB, General Prosecutors Office,
Ministry of Interior (State Police) and SRS officers. The Steering Committee will be responsible for determining the general directions of the project; ensure the project is commensurate with the aims and objectives of the Latvian Government and the requirements of the EU; approve additions and variations of the project; approve actions to be taken to correct any major deviations of the plans; monitor expenditure.

The Steering Committee will be called upon request of the Project Leader.

## 5. Detailed budget:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Phare Support</th>
<th>Total Phare (I+I.B)</th>
<th>National Cofinancing</th>
<th>TOTAL eligible costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract I</td>
<td>Investmen</td>
<td>560 000</td>
<td>56 000*</td>
<td>616 000</td>
</tr>
<tr>
<td></td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract II</td>
<td>Institution</td>
<td>30 000</td>
<td>7 500**</td>
<td>37 500</td>
</tr>
<tr>
<td></td>
<td>Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract III</td>
<td></td>
<td>49 500</td>
<td>5 500*</td>
<td>55 000</td>
</tr>
<tr>
<td>Contract IV</td>
<td></td>
<td>495 000</td>
<td>165 000**</td>
<td>660 000</td>
</tr>
<tr>
<td>Contract V</td>
<td></td>
<td>22 500</td>
<td>7 500**</td>
<td>30 000</td>
</tr>
<tr>
<td>Contract VI</td>
<td></td>
<td>552 000</td>
<td>184 000**</td>
<td>736 000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>604 500</td>
<td>425 500</td>
<td>2 134 500</td>
</tr>
</tbody>
</table>

* Parallel co-financing. Parallel co-financing will be applied for covering of office costs for experts, infrastructure facilities, travel costs for national counterparts.

** Joint co-financing, excluding all taxes and duties.

## 6. Implementation arrangements

6.1. Implementing agency

*Central Financing and Contracting Unit (CFCU),*

Director - Mr. Armands Eberhards
Address: Smilsu str.1, Riga LV – 1919, Latvia
Tel. + 371 7094344, Fax. +371 7094348
PAO - Ms. Valentina Andrejeva, State Secretary, Ministry of Finance, Address: Smilsu Str. 1, Riga, LV-1919, Latvia. Tel.: +371 7212726, Fax: +371 7095413

The overall technical responsibility is under the Corruption Prevention and Combating Bureau: Address: Brivibas Bulv.36, Riga LV 1919, Latvia Tel: +371 7036766, Fax: +371 7220527

SPO – Mr. A. Vindacs, Director of Finances Division, CPCB, Address: Brivibas Bulv.36, Riga LV 1919, Latvia Tel: +371 7036766, Fax: +371 7220527

Project supervisor: the Steering Committee, Chairman - Mr. Rudolfs Kalnins, Deputy Director of the CPCB Address: Brivibas Bulv.36, Riga LV 1919, Latvia Tel: +371 7036766, Fax: +371 7220527

Project leader: Mr. Rudolfs Kalnins, Deputy Director of the CPCB Address: Brivibas Bulv.36, Riga LV 1919, Latvia Tel: +371 7036766, Fax: +371 7220527

6.2. Twinning

The responsible contact person for the PAA within the project will be: Ms. Dina Podvinska, Senior officer of the CPCB Public relations and international co-operation division. Address: Brivibas Bulv.36, Riga LV 1919, Latvia Tel.: +371 7036763.

The office of the PAA will be located in the premises of the CPCB.

6.3. Non-standard aspects

There will be no non-standard aspects regarding implementation of the project. Standard procedures of the Commission in accordance with Practical Guide to PHARE, ISPA and SAPARD contract procedures as well as Twinning manual will be followed under Extended Decentralised Implementation System. Prior to EDIS accreditation, DIS will be followed. EDIS will apply from the date of accession at latest.

Ratio: if during project implementation the project cost for some reasons will decrease, the Phare financing will also decrease proportionally.

6.4. Contracts

Contract I - Twinning Covenant: 560 000 EUR (parallel co-financing);

Contract II – Supply Contract: 37 500 EUR (joint co-financing, excluding all taxes and duties);

Contract III – Service (FWC) Contract: 49 500 EUR (parallel co-financing);
**Contract IV** – Service (TA) Contract: 660 000 EUR (joint co-financing, excluding all taxes and duties);

**Contract V** – Supply Contract: 30 000 EUR (joint co-financing, excluding all taxes and duties).

**Contract VI** – Supply Contract: 736 000 EUR (joint co-financing, excluding all taxes and duties).

7. Implementation schedule:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Start of tendering</th>
<th>Start of project activity</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract I</td>
<td>IV Quarter, 2003</td>
<td>II Quarter, 2004</td>
<td>I Quarter, 2005</td>
</tr>
<tr>
<td>Contract II</td>
<td>IV Quarter, 2003</td>
<td>II Quarter, 2004</td>
<td>III Quarter, 2004</td>
</tr>
<tr>
<td>Contract III</td>
<td>IV Quarter, 2003</td>
<td>I Quarter, 2004</td>
<td>II Quarter, 2004</td>
</tr>
<tr>
<td>Contract IV</td>
<td>I Quarter, 2004</td>
<td>III Quarter, 2004</td>
<td>I Quarter, 2005</td>
</tr>
<tr>
<td>Contract V</td>
<td>I Quarter, 2004</td>
<td>III Quarter, 2004</td>
<td>I Quarter, 2005</td>
</tr>
<tr>
<td>Contract VI</td>
<td>IV Quarter, 2003</td>
<td>II Quarter, 2004</td>
<td>IV Quarter, 2005</td>
</tr>
</tbody>
</table>

8. Equal Opportunity

Equal opportunity for men and women in participation in this project will be ensured.

9. Investment criteria

9.1 Catalytic effect:

The involvement of Phare resources will facilitate the improvement of national anti-corruption institutional framework.

9.2 Co-financing:

Co-financing will be ensured by the CPCB. Availability of finances is a pre-condition for the start of this project.

9.3 Additionality:

Phare assistance is presumed as additional resources and will not substitute the national involvement.

10. Conditionality and sequencing:

1. National co-financing from the state budget is ensured.
2. The usage of the integrated information network will be in accordance with the Personal Data Protection Law when it will be in line with the respective *acquis*,. The law protects the fundamental rights and freedoms of persons, in particular, the inviolability of private life, with respect to the processing of data regarding persons
Annexes to the project Fiche:

1. Logical framework matrix in standard form;
2. Detailed implementation chart;
3. Contracting and disbursement schedule by quarter for full duration of programme;
4. The chart of the CPCB internal structure.
**Annex I**

**LOGFRAME PLANNING MATRIX FOR**

**Project Development and Strengthening of the Corruption Prevention and Combating Bureau**

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
</tr>
</thead>
</table>
|                | To prevent and combat corruption | • The level of corruption has decreased;  
• Public support for CPCB;  
• Recognition from international organisations, institutions on Latvia’s achievements in its fight against corruption. | Regular Reports to the Cabinet of Ministers and Parliament on progress in investigation and elimination of corruption cases;  
• Reports to the Crime and Corruption Prevention Council;  
• Media and public opinion;  
• Respective statistics;  
• Reports to the international organisations;  
• Project reports. |

<table>
<thead>
<tr>
<th>Project Purpose</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
</tr>
</thead>
</table>
| Strengthen the institutional and operational capacity of the CPCB. | • A number of qualified administrative and criminal investigations and prosecutions is increased comparing with the 2003;  
• The trust of public to the CPCB provided. | CPCB reports according to the law on the CPCB;  
• Project reports;  
• Media and public opinion;  
• Court statistics |

<table>
<thead>
<tr>
<th></th>
<th>Assumptions</th>
</tr>
</thead>
</table>
|                | Continuous support by the Parliament for the CPCB;  
• State budget allocate the necessary resources for co-financing. |

Project No:  
Contracting period expires  
Disbursement period expires  

|                | Total Budget: 2 134 500 | Phare Budget: 1 709 000 |

May 2003
### Component 1- Strengthening of Institutional Capacity for both – corruption prevention and combating

**Overall results:**
- Administrative capacity of CPCB officials increased and strengthened;
- Increased operational capacity of the CPCB officials.

**Twinning guaranteed results:**
- Methodology and guidelines for the examination of the public officials’ disclosure forms and detection of conflict of interest of public officials elaborated and implemented;
- Improved capacity of the CPCB in detection of conflict of interest and examination of the public officials’ disclosure forms;
- Methodology and guidelines for checking the disclosure forms of political parties with an aim to detect existing loopholes in the political parties financing regulations;
- Adequate and proportional sanctions are prepared for the breach of the political parties financing regulations;
- Training programmes for CPCB and other institutions officials within who’s competence are corruption issues are designed and implemented;
- Mixed training courses for the CPCB, General Prosecutors Office, State Police and SRS’s officials, judges and prosecutors organized and carried out.

**Results from supply of equipment:**
- The necessary training programs are implemented.

### Component 2- Integrated information network

- The system of detection of public officials’ conflicts of interests is significantly improved by creation of

### Indicators of Achievement

<table>
<thead>
<tr>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Rate of detected corruption cases increased comparing to 2003;</td>
<td>- Reports of the CPCB to the Cabinet of Ministers, Parliament, Crime and corruption prevention council;</td>
<td>• Necessary inputs are in time;</td>
</tr>
<tr>
<td>• Improved qualification of CPCB staff;</td>
<td>- Quarterly reports, project meetings, Steering Committee reports;</td>
<td>• Efficient and adequate training;</td>
</tr>
<tr>
<td>• The necessary capacity to ensure appropriate training for officials involved in the fight against corruption;</td>
<td></td>
<td>• Parliament support for the CPCB’s proposals on respective legal acts;</td>
</tr>
<tr>
<td>• Efficient legislation on the control over party finances.</td>
<td></td>
<td>• Willingness to cooperate with CPCB from other institutions;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Trained staff continues to work.</td>
</tr>
</tbody>
</table>
integrated information network.

<table>
<thead>
<tr>
<th>Component 3 - Improvement of operational capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Efficiency of the operational and investigative activities carried out by the CPCB improved;</td>
</tr>
<tr>
<td>▪ The capacity of CPCB for successful detection of corruption crimes will be strengthened.</td>
</tr>
</tbody>
</table>
## Activities

**Component 1- Strengthening of Institutional Capacity for both - corruption prevention and combating**

- Examination of the current practice and legislative background in place for the detection of conflict of interest and examination of public officials' disclosure forms;
- Elaboration of the methodology and guidelines on the detection of conflict of interest and examination of public officials' disclosure forms;
- Assessment of the existing legislation related to the control over financing of political parties and elaboration of the methodology and guidelines for checking the disclosure forms and expenditures of political parties with an aim to detect the breach and existing loopholes in the political parties financing regulations;
- Drafting of recommendations on the penal system for the breach of political parties financing regulations;
- Planning and organization of the following training programs for the CPCB officers:
  - On operational activities (combating);
  - On detection of conflict of interest (prevention);
  - On checking of the disclosures of public officials (prevention);
  - On investigative activities (combating and prevention);
  - On witness protection activities (combating);
  - On control over the financing of political parties (prevention).

### Means

- **Twinning Covenant:**
  - PAA (12 m/m);
  - 4 short time Twinning experts;
- **Supply Contract:**
  - Equipment for Conference Room
  - TA Contract:
    - Elaboration of Technical Specifications for integrated information network;
  - TA Contract:
    - Elaboration and installation of integrated information network;
- **Supply Contract:**
  - Supply of database server and network protection for integrated information network
  - Supply Contract:
    - Supply of investigative techniques.

### Sources of Information

- PAA and technical assistance reports
- CFCU reports on contract implementation and disbursement.

### Assumptions and Risks

- Performed activities are timely and relevant;
- Availability of adequate experts and funds.
On control over financing of political parties;
On control over public officials assets and disclosures;
On investigative techniques;
On carrying out operational activities.
  - Providing and conducting mixed training courses for officers of the CPCB, General Prosecutors Office, State Police and SRS, as well as judges and prosecutors;
  - Equipment of a conference room for provision of trainings.

Component 2 - Technical characteristics and integrated information network
  - To assess a need for establishment of integrated information network;
  - To elaborate the necessary technical specifications;
  - To establish integrated information network.

Component 3 - Improvement of operational capacity
To improve efficiency of the operational and investigative activities carried out by the CPCB by provision of:
  - Mobile phone connection controlling technique;
  - Investigatory system for mobile monitoring, interception and communion;
  - Analytical and visualization software.

Pre-conditions
? Co-financing from the state budget is ensured
? The usage of the integrated information network will be after full compliance of the Law on Personal Data Protection with the respective acquis.
## Detailed implementation chart

<table>
<thead>
<tr>
<th>Institutional Building</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long term expert PAA (12 m/m)</td>
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<tr>
<td>Management of short time Twinning experts</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Overall co-ordination of the project</td>
<td>X</td>
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<td>X</td>
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<tr>
<td>Short time expert (4m/m)</td>
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<td>X</td>
<td>X</td>
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<tr>
<td>Preparation and organization of training programs on detection of conflicts of interest and respective preventive measures, as well as the examination of the current practice and existing legislation related to the conflict of interest, and according to these studies he/she will be in charge of elaboration of the necessary methodology, guidelines for the detection of conflict of interest.</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Short time expert (2m/m)</td>
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<tr>
<td>Preparation and organization of training programs on operational activities connected with investigation of crimes related to corruption.</td>
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<td>Service (TA) – IT expert</td>
<td>Preparation and organization of training programs on witness protection.</td>
<td>Supply</td>
<td>Equipment for Conference room</td>
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<td>-------------------------------------------------</td>
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<tr>
<td>Service (TA) – IT expert</td>
<td>Elaboration of technical specifications for integrated information network</td>
<td>Supply</td>
<td>Database server and network protection (firewall)</td>
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<tr>
<td>Service (TA) – IT expert</td>
<td>Elaboration of integrated information network</td>
<td>Supply</td>
<td>Investigative techniques</td>
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**ANNEX 3** **CONTRACTING AND DISBURSEMENT SCHEDULE BY QUARTER FOR FULL DURATION OF PROGRAMME**

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<tr>
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<table>
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<td>I</td>
<td>II</td>
<td>III</td>
<td>IV</td>
<td>I</td>
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<tr>
<td>Contract I – Twinning Covenant*</td>
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### Contract VI - Supply**

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* parallel co-financing
** joint co-financing, excluding VAT