1. **Basic Information**

1.1 Désirée Number: LE01.04.03  
Twinning Number: LV/2001/IB-JH/02  

1.2 Title: Preventing, combating and reducing organised crime  

1.3 Sector: Justice and Home Affairs  

1.4 Location: Latvia  


   Responsible persons of the state police (Ministry of Interior) will be:  

   - Mr. Valdis Pumpurs, Chief of the Main Criminal Police Board of the State police of Latvia, tel. +3717075212, E-mail: valdis.pumpurs@vp.gov.lv  
   - Mr. Leonids Bogdanovs, Chief of Organised Crime and Corruption Combating Bureau of the Main Criminal Police Board of the State police of Latvia tel. +3717075311 onkab@vp.gov.lv;  
   - Mr. Gatis Švika, Deputy Chief of the Administrative department of the State police of Latvia, tel. +3717075447, E-mail: gatis.svika@vp.gov.lv  

2. **Objectives**  

2.1. **Wider Objective:**  

   Ensure effective reduction and combat of organized crime, including money laundering.  

2.2. **Immediate objectives:**  

   Increase capacity and co-operation between involved institutions, improve training and education process of personnel, improve the cross-border surveillance mechanism and ensure effective implementation of witness protection program.  

2.2. **Accession Partnership and NPAA priority**  

   - Short-term priorities:  
     - “to upgrade law enforcement bodies and the judiciary to continue the fight against organised crime, drug trafficking, corruption and trafficking of women and children”;  
     - “to ensure better co-ordination between law enforcement bodies”;  
   
   - Medium-term priorities:  
     - “to strengthen police co-operation mechanisms with EUROPOL in fight against organised crime in particular money laundering, drugs and trafficking of human beings”.  

**NPAA Priority themes:**  

- Combating organised crime and corruption;  
- To implement effective human resource policy in the State Police in order to successfully provide for the public order and to strengthen the fight against crime.  
- To improve and strengthen Latvia's court system  
- Improving international co-operation in civil and criminal cases.  
- Control of legal circulation of drugs, prevention of and fight against illegal circulation of drugs and drug addiction in relation with the National Drug Enforcement programme.
2.4. Cross Border impact

This project will improve the co-operation mechanism with the neighbour countries in the prevention of organised crime and money laundering.

3. Description

3.4. Background and justification:

Many criminals, especially those, who belong to organised crime groups, commit different types of crime by making use of still developing border control systems and modern technology. According to the statistics of the State police of Latvia the number of crimes connected with drug transit and smuggling (especially in vehicles and high-taxed goods) increased in 2000. Crimes committed are becoming more and more complex, for example, smuggling is closely connected with corruption among state officials, document forgery and money laundering through offshore companies. Therefore the fight against organised crime must be realised not only at national, but also at bilateral, regional and international levels. The international criminal groups, including those from CIS have livened up seeing the Baltic States as very convenient platform for realisation of their criminal intentions. For example, in 2000 some organised crime groups from Russia established a hard pressure on Latvia trying to redivide spheres of interest. Most common activities were: buying the real estate in Latvia through false persons, legalisation of criminal assets etc.

Therefore it is necessary to develop an effective organised crime prevention framework, which will cover also such important issues like money laundering, smuggling, anticorruption issues etc. In this context the recommendations of the EU Action plan against organised crime (1997) and the "European Union Strategy for the beginning of the new millennium - Prevention and Control of Organised Crime" shall be taken into consideration.

The main goal of this project is to improve the capacity of involved institutions in the fight against organised crime and related issues Hence in framework of project it is envisaged to develop comprehensive Organised crime prevention strategy and organise effective training of personnel of all involved institutions. Within this project the following issues will be addressed:

**Increased capacity of the institutions involved in the prevention and combat of organised crime**

At the moment the main problems in organised crime prevention process in Latvia is duplication of functions between involved institutions, slow information exchange process, harmonization of legislation, as well as insufficient level of international co-operation in prevention and combat of organised crime.

Therefore all institutions involved in the organised crime prevention process are on the same opinion that there should be developed an integrated organised crime prevention framework in terms of comprehensive strategy. And the EU expertise is necessary to assist the Latvian law enforcement authorities and inter-ministerial bodies including the Crime Prevention Council to audit the current situation and prepare the crime prevention strategy in Latvia similar to the EU crime prevention strategy.

In the Common Organised Crime prevention strategy following issues should be addressed:

- harmonisation of legislation in the field of prevention and combat of organised crime;
- improvement of co-operation mechanism between involved institutions by clearly defined role and functions of all involved institutions to avoid any duplication of functions;
- improvement and fastening of information exchange process on prevention and combat of organised crime;
- improvement of fight against economic crimes such as money laundering, smuggling etc. as well as prevention of corruption.
In order to ensure effective implementation of the strategy, there will be elaborated an **Action plan** where will be included all activities for implementation of the strategy and also activities necessary for improvement of fight against money laundering and illegal incomes.

- In the framework of this project there also should be addressed issues of international co-operation in (including co-operation with EUROPOL) organised crime prevention and analysed possibilities for improvement of organised crime prevention, information and experience exchange on different organised crime issues with neighbouring countries.

- Up till now Latvia has signed agreements in the field of prevention and combat of organised crime with following neighbour countries:
  - Agreement on co-operation between the Ministry of Interior of the Republic of Latvia, Ministry of Interior of Republic of Estonia and Ministry of Interior of Republic of Lithuania (concluded and entered into force 30.06.1995);
  - Agreement between the Ministry of Interior of the Republic of Latvia and the Ministry of Interior of the Republic of Belarus on co-operation in fight against organised crime (concluded and entered into force 26.06.1996);

The activities of this project will be more concentrated to prevention of organised crime. According to anti-corruption measures, there will be established a close link with the activities performed under other PHARE projects addressing anticorruption issues such as PHARE 1999 Pre-ins Facility project "Prevention of corruption within the court system". Also results of PHARE 1998 Pre-ins Facility project "Anticorruption training, legislation and information programme" will be taken in to account.

**Preparation of training programmes**

Capacity of the institutions involved in the prevention and combat of organised crime needs to be improved by well targeted and effectively performed training of personal. At the present stage the institutions involved in the project have no training programmes for the working officers to improve the effectiveness of the fight against organised crime.

There are only few training programmes on specific topics available for:
- the Police school within the structure of the State Police, where is carried out a primary professional training for police officers on following overall issues:
  - Legal base;
  - Police techniques etc.
- the State Revenue Service, which has developed the training program on different issues of customs, where such important questions like money laundering are only touched, not going into details.

Lack of general knowledge on organized crime prevention issues as well as specific knowledge on various aspects of organized crime prevention issues are disincentive factors for improvement of capacity of involved institutions.

Therefore there is a need to develop general training programme on organised crime prevention for all involved institutions and specific training programmes for each of involved institutions.

Detailed list of training topics see 3.4. Activities.

It will be ensured that the training – e.g. as regards money laundering – will be built on earlier courses, such as already held under PHARE. The formal parts of developed training programs will be incorporated into Curriculum of specialized education institutions of national law enforcement bodies (e.g. police School of the State Police).

**Improved training process of involved institutions**
All in the project involved institutions have presently no special and equipped training classrooms, where they could organise training and seminars for already working personnel on different issues of organised crime. Therefore it is necessary to establish such training classrooms, which will improve training conditions of personnel. The State Police has the possibility to send their officers to the Police Academy for qualification courses, but they are for charge. The establishment of training classrooms will give the possibility to improve the training process in each institution, as well as will be as a base for effective implementation of in the frame of this project developed training programmes.

These classrooms will allow to organise the training on two levels: theoretical and practical – officers can study theory and at the same time use their knowledge practically trough training on computers. These classrooms will also allow organise more practical seminars on different seminars on organised crime and involve in the training more working personnel of involved institutions. That will raise the capacity of fulfilment of functions of involved institutions and improve crime prevention process.

In the frame of project it is planned to establish four modern and good equipped training classrooms, which will be located in premises of State Police, State Prosecutors office, Ministry of Justice and State Revenue Service. Each of classrooms will have approx. 15 Computers connected in network, Printer, Server, Projector, Screen, Video camera, TV set, Video recorder, Overhead projector, Xerox, Bookbinding machine.

**Improved mechanism in the field of cross-border surveillance**

Latvia has realised, that cross-border surveillance is an important issue in effective organised crime prevention. Therefore it was established an inter-ministerial working group headed by Under-state secretary of Ministry of Interior. This working group has analysed existing legislation acts between Baltic countries and recognised, that existing agreement in the cross-border surveillance are too general and should be more specified. It is planned to establish the working group with representatives from all Baltic countries with purpose to improve existing agreements and co-operation in cross-border surveillance.

Therefore in the frame of this project the assistance of short-term expert is foreseen, where main tasks will be (I) the analysis of experience of the member states of EU in this field and preparation of necessary amendments in the Latvian legislation; (ii) development of effective co-operation mechanism in the field of cross-border surveillance.

**Ensured effective witness protection programme in Latvia**

Latvia introduced amendments in legislation on witness protection in June 1997. According to legislation person is admitted for protection in cases of giving evidence in serious crimes committed by organized criminality or being connected to detection, investigation or trial of such cases. General Prosecutor admits person for protection under revision of the importance of the evidence and the posed threat. Exact number of persons under protection is classified. Used methods of protection depend on the threat and in regular cases are physical protection change of residence.

Rights to special procedure protection have been endowed to the victim, the witness, the suspect, the accused, the possible defendant and the convict, if they are giving testimony in criminal cases about serious crimes as well as to their legal representatives. If the person does not give evidence, but participates in detection, investigation or trial of serious crime committed by organized crime group, protective measures, similar in essence to special procedure protection can be applied.

The implementation of protection is based on special amendments to the Criminal Procedure Code and Law on Police Intelligence Activities.

According to Criminal Procedure Code, person is entitled to protection if there has been a real threat to his life, health, property or legal rights, or such threat has been posed, or the case investigator has sufficient basis to believe such a threat to be real.

Acts of intimidation to induce false testimony are punishable under separate Article of the Criminal Law of Latvia.

Protective measures are described in the Law on Police Intelligence Activities and include physical protection, change of residence, change of identity and other. Protective measures can be taken before (as exception), during and following proceedings.
In February 1998 a special Criminal Police agency was created to deal with all aspects of special procedure protection. The agency is allocated at the Main Criminal Police Board of Latvian State Police. Exact number of personnel is classified but is comparable to other Main Criminal Police Board Agencies, like Drug Enforcement Bureau or Organized Crime Bureau. The agency is responsible for operation in all country and special Regulations provide for coordination with other law enforcement agencies.

Evidence during preliminary hearings can be audio/video recorded and later used at the Court, if the witness is not available. If the Court decides to interrogate the person under protection, technical means are used to conceal the true identity. The person can refuse to give answers, which may reveal his true identity. The person under protection will give evidence as anonymous witness, but a defendant can’t be sentenced solely on testimonies of such witnesses. Individuals closely related or connected to person can be protected under provisions of the Law on Police Intelligence Activities.

The supply of necessary equipment within this project will allow witnesses to testify from distance, as well as using voice and image modifying devices. This will improve the work of courts and reduce the number of changed evidences.

**Information campaign** for the public on the witness protection would include seminar for the mass media representatives inviting both European and national experts, as well as information leaflets to be distributed in courts, lawyers’ offices, prisons, etc. The information desks in all Latvian courts will be set up thus offering free access to any kind of information the general public might require.

3.2. **Linked activities:**

**Under PHARE:**
- LE 9812.02 - Latvian Public School of Administration, KPMG “Anticorruption training, legislation and information programme” – from 2000 – June 2001;
- LE 9911.03 – “Prevention of Corruption within the court system”;
- European Commission in co-operation with Association of European Police Colleges were organised training course “Economic crime and money laundering” – January 30, 2000 – February 6, 2000.
- Development and implementation of Latvian drug control and drug abuse prevention Masterplan in Accordance with EU requirements (Phare National Programme 2000)
- Phare Multi-beneficiary drugs programme

**Linked activities by bilateral level (State Police):**

**USA**
- Regular training courses and seminars at the US International Law Enforcement Academy (ILEA) in Budapest.
- Frequent co-operation with the US Drug Enforcement Agency (DEA).
- Various seminars and study visits organised by US Federal Bureau of Investigation (FBI), including the annual participation in study session at the FBI National Academy.
- Technical assistance provided by the US Government (equipment for Criminal Police).

**Nordic Countries**
- Regular training seminars in the framework of Nordic – Baltic Police Academy.
- Several practical projects (Training program for future Latvian liaison officers; Protection of witness and victim; Illegal immigration; Crime scene investigation; Drug enforcement; Fight against economical crimes; Fight against organised crime) in the framework of Swedish – Latvian agreement.
- Annual United Nations Police Officer Courses for UN civil police missions (organised by Swedish Armed Forces).
Germany
• Frequent training courses, study visits and seminars at the Police Institutes of Neuss, Munster, Selma etc.
• Technical assistance (equipment).

The Netherlands
• Training courses for the experts of police forensic centre.

France
• Training courses and seminars organised by French Ministry of Interior and Police.
• Technical assistance (equipment).

Belgium; Denmark; Estonia; Finland; Italy; Israel; the Republic of Ireland; United Kingdom; Lithuania; Norway; Poland; Sweden:
• Training courses, study visits and seminars.

- By October 1, 2000, Latvia plans to endorse and to implement the following project within the framework of the Agreement between the Latvian and Swedish Governments on Development of Co-operation and Technical Assistance in Justice and Home Affairs:
  • “Improvement of Organised Crime and Corruption Combating Capacities”.

  Officers of the **Prosecution Office** have participated in the seminars on Organised crime and corruption in the frame of the programme “Octopus”

USA
- training seminars on money laundering and confiscation of illegal incomes from criminal activities;

Hungary
- seminar on combat of organized crime;

  Officers of the **Finance Police of the Sate Revenue Service** have also participated in different seminars in Latvia and abroad on following issues: money laundering, illegal incomes, smuggling etc.

  Representatives of **Ministry of Justice** have participated in seminars on issues concerning legislation questions and witness protection.

3.3. **Results to be achieved:**

**Increased capacity of the institutions involved in the prevention and combat of organised crime:**

• Developed and adopted Common long-term strategy in the field of prevention and combat of organised crime *inter alia* introducing elements from EU second Money laundering directive as well as determining corruption as predicative crime.

• Prepared assessment report on present situation, including analysis of:
  - legislation (criminalization of membership of organised-crime groups as defined in the acquis and the criminalization of legal persons involved in bribing and money laundering and legal protection for “whistle blowers” taking into account the results of the project LE99.11.03 concerning whistle blowers’ statute, clear rule for party financing),
  - co-operation in Latvia (clear separation of functions), code of conduct for vulnerable professions (Lawyers, accountants, notaries, tax advisers, auditors), objective criteria for recruitment and independent selection boards with appropriate appeal procedures,
  - international co-operation,
- criminal activities (economic crimes, drugs, money-laundering etc.), incl. risk 
assessment.
- Developed and adopted Action plan to effective implementation of the Strategy;
- Prepared necessary amendments in the legislation;
- Trained personal on inter-ministerial cooperation issues.

**Prepared and implemented training programs:**

- Prepared and implemented general training programmes in the field of prevention of 
organised crime;
- Prepared specific training programmes and study materials (training manuals) for State 
Police, Prosecution Office, State Revenue Service, Ministry of Justice;
- Staff of involved law enforcement institutions trained on specific topics.

**Improved training process of involved institutions:**

- Established modern training classrooms for all involved institutions;

**Improved mechanism in the field of cross-border surveillance:**

- Developed and adopted Action plan and procedures on cross-border surveillance;
- Harmonised Latvian legislation in the field of cross-border surveillance;

**Ensured effective witness protection programme in Latvia:**

- Properly equipped court rooms;
  - Ensured practical implementation of amendments in Criminal Procedure Code;
  - Reduced cases of changed evidences;
  - Reduced cases of failings to appear before the court;
  - Functioning system for change of identity;
- Increased public confidence to the process of protection of witnesses;
  - Support for informants and those who co-operate with the judicial system;
  - Introduction of “Green telephones”;
  - Information campaign to raise public confidence.

3.4. **Activities:**

**Increasing capacity of the institutions involved in the prevention and combat of organised 
crime:**

- Development of Common long-term strategy and Action plan in the field of prevention 
and combat of organised crime;
- Preparation of assessment report on present situation;
- Preparation of necessary amendments in the legislation;
- Seminars on inter-ministerial cooperation issues:
  - Workshop for high level policy makers
  - 6 seminars for officers of involved institutions in the field of prevention of organised 
crime

**Inputs:**

Twinning assistance: 1 PAA (12m/m) and short-term expertise (6m/m)

**Preparation of training programs:**
• Preparation and implementation of general training programmes in the field of prevention of organised crime covering following issues at horizontal level:

- Co-operation between law enforcement bodies at national and international level in the prevention of organised crime;
- Newest tendencies in the fight against organised crime;
- Corruption prevention;
- Prevention of money laundering;
- Investigation of crimes;
- Different financial crimes;
- Smuggling prevention;

• Preparation and implementation of specific training programmes for each of involved institutions;

For **State Police**:

- Investigation of crimes;
- Using of different techniques in the investigation process;
- Newest tendencies in the fight against organised crime;
- Co-operation between law enforcement bodies at national and international level in the prevention of organised crime;
- Different financial crimes;
- Prevention of corruption;
- Detection and investigation of money laundering;
- Prevention of smuggling;

For **Ministry of Justice**:

- Co-operation between law enforcement bodies at national and international level in the prevention of organised crime;
- Prevention of corruption;
- Identification and prevention of money laundering;
- Different financial crimes;
- Newest tendencies in the fight against organised crime etc.

For **Prosecution Office of the Republic of Latvia**:

- Investigation of crimes;
- Using of different techniques in the investigation process;
- Co-operation between law enforcement bodies at national and international level in the prevention of organised crime;
- Prevention of corruption;
- Detection and prevention of money laundering;
- Newest tendencies in the fight against organised crime etc.

For **State Revenue Service**:

- Prevention of different financial crimes;
- Prevention of smuggling;
- Detection and prevention of money laundering;
- Prevention of corruption;
- Co-operation between law enforcement bodies at national and international level in the prevention of organised crime;
- Newest tendencies in the fight against different financial crimes

• Preparation of training manuals for each of training programme;

• Twinning assistance: short-term expertise (each 6m/m);

• Training will include:
  - seminars on practical implementation and preparation of training programs;
  - preparation of study materials;
  - study tour.
Inputs:
Twinning assistance:
- short-term expertise (6m/m) for State Police
- short-term expertise (6m/m) for Prosecutions Office
- short-term expertise (6m/m) for Ministry of Justice
- short-term expertise (6m/m) for State Revenue Service

Improved mechanism in the field of cross-border surveillance:

- Preparation of amendments in Latvian legislation in the field of cross-border surveillance;
- Development of Action plan and procedures for cross-border surveillance;
- Training will include:
  - 10 seminars on cross-border surveillance co-operation;

Inputs:
Twinning assistance: short-term expertise (6m/m) and 1 local expert (6m/m) (TA);

Improved training process of involved institutions:

- Supply of modern equipment for 1 training classroom in each of involved institutions
  (State Police, Prosecution Office, State Revenue Service, Ministry of Justice);

Ensured effective witness protection programme in Latvia:

- Provision of courtrooms with witness protection equipment;
- Information campaign to increase public confidence.

Long term expert’s (PAA) profile (12 m/m):

- at least ten-year experience in the field of prevention and combat of organised crime;
- experience in the development of Strategy and Action plan in this field;
- experience in planning and implementation of the action plans;
- knowledge about the co-operation mechanisms between the responsible institutions;
- fluency in English.

The Twinning package may include the following additional expertise:

- Short term expertise (6 m/m) – harmonization of legislation:
- Short-term expertise (6m/m) - cross-border surveillance:
  - Short term expertise (6m/m):
    1. elaboration of training programmes for police officers:
    2. elaboration of training programmes for prosecutors:
    3. elaboration of training programmes on prevention of financial crimes:
    4. elaboration of training programmes for judges

4. Institutional Framework

The main responsible institution for the implementation of this project is Ministry of Interior.
In the fight against organised crime are involved following institutions:
- Ministry of Interior
- Ministry of Justice
- Ministry of Finance (State Revenue Service)
- Prosecution Office of the Republic of Latvia
- State Chancellery (Crime Prevention Council and its Secretariat).
For implementation of this project there will be established a Steering Committee, where will be high-level representatives from Ministry of Interior, Ministry of Justice, Ministry of Finance, Prosecution Office, and State Chancellery.

These members shall comprise the core committee. The following members will attend when the core committee will deal with their respective matters; and additionally may be required to sit at joint meeting at the request of core committee.

The Steering Committee will be responsible for determining the strategic directions of the project; identify the benefits to be achieved from the development of integrated Organised crime preclusion strategy; ensure that project is commensurate with the aims and objectives of the Latvian Government and the requirements of EU; approve additions and variations to the project; monitor the process against plans, and approve actions to be taken to correct any major deviations from plans; monitor, through reports expenditure against budgets.

In doing its work the Steering Committee will ensure proper coordination with other relevant activities notably in the field of drugs.

The Steering Committee will be called upon the request of chairman of the Steering Committee.

Co-ordinator from Latvia of the project on day-to-day basis will be SPO Mr. Viktors Elksnis, Ministry of Interior.

Responsibility for implementation of the project will be under:

<table>
<thead>
<tr>
<th>Head</th>
<th>Under-State Secretary</th>
<th>Steering Committee</th>
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<tbody>
<tr>
<td>MoI</td>
<td></td>
<td>(Inter-institutional working group)</td>
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</table>

- Ministry of Interior
- Ministry of Justice
- State Revenue Service
- Prosecution Office of the Republic of Latvia
- Crime Prevention Council and its Secretariat

5. Detailed Budget

<table>
<thead>
<tr>
<th></th>
<th>Phare Support</th>
<th>Total Phare (=I+IB)</th>
<th>National Cofinancing</th>
<th>IFI*</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment Support</td>
<td>Institution Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract 1 (Twinning)</td>
<td>650 000</td>
<td>650 000</td>
<td>70 000</td>
<td></td>
<td>720 000</td>
</tr>
<tr>
<td>Contract 2 (Supply contract)</td>
<td>458 000</td>
<td>458 000</td>
<td>153 000</td>
<td></td>
<td>611 000</td>
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<tr>
<td>Contract 3 (Technical assistance)</td>
<td>60 000</td>
<td>60 000</td>
<td>6 000</td>
<td></td>
<td>66 000</td>
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<tr>
<td>Total</td>
<td>458 000</td>
<td>710 000</td>
<td>1 168 000</td>
<td>229 000</td>
<td>1 397 000</td>
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In EUR
6. Implementation Arrangements

6.1. Implementing Agency

Central Financing and contracting unit (CFCU), PAO - Ms Valentina Andrejeva, State Secretary, Ministry of Finance; Smilsu 1, Riga Latvia, LV-1050; phone +371 7226672, fax +371 7095503.

The overall technical responsibility is under the Ministry of Interior Department of Finances and Property. SPO – Mr. Viktors Elksnis, Deputy of State Secretary of MoI; Stabu 89, Riga Latvia, LV-1009; phone + 371 7208322, fax +371 7227913.

6.2. Twinning

The responsible contact person for the PAA within the project will be Mr. Edvins Andersons – Head of Secretariat of Crime Prevention Council, State Chancellery, phone: +371 7 08 2912, fax: +371 721 2136.

The office of the PAA will be at the premises of Secretariat of Crime Prevention Council.

The contact persons for the Twinning short term experts within the project will be:

- Gatis Svika – Deputy Chief of Administrative Department, State Police, phone: +371 707 5447, fax:+371 707 5024;
- Gunars Bundzis – Head Prosecutor for Division of International Co-operation, General Prosecutors Office, phone: +371 704 4525, fax: +371 704 4449;
- Liene Zeibote – Assistant to Deputy State Secretary, Ministry of Justice, phone: +371 703 6804, fax: +371 721 0291;
- Edvins Andersons – Head of Secretariat of Crime Prevention Council, State Chancellery, phone: +371 7 08 2912, fax: +371 721 2136;

6.3. Contracts

- Contract1: Twinning covenant- 650 000 EUR
- Contract2: Supply contract-458 000EUR
- Contract3: Technical assistance- 60 000 EUR

7. Implementation Schedule

<table>
<thead>
<tr>
<th>Contract</th>
<th>Start of tendering</th>
<th>Start of project activity</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract 1</td>
<td>I Quarter 2002</td>
<td>II Quarter 2002</td>
<td>II Quarter 2003</td>
</tr>
<tr>
<td>Contract 2</td>
<td>I Quarter 2003</td>
<td>II Quarter 2003</td>
<td>III Quarter 2003</td>
</tr>
<tr>
<td>Contract 3</td>
<td>II Quarter 2002</td>
<td>III Quarter 2002</td>
<td>II Quarter 2003</td>
</tr>
</tbody>
</table>

8. Equal Opportunity

Participation in the project will require professional qualifications and competence in the particular area and will allow an equal opportunity for women and men to participate in implementation of the project.

9. Conditionality and sequencing

- Qualified experts for the development of Long-term strategy and Action plan selected;
- The organization of the implementation of the project will ensure maximum synergy among the different project components;
- Analysis of the implementation of witness protection programme done;
- Commitment from the beneficiaries to follow and implement provided advice, including necessary support and decisions from government, as well as adequate staffing of all involved institutions;
- Equipment for classrooms purchased only after assessment of current situation completed;
- Necessary resources from the State Budget (financial years 2002, 2003) for co-financing of the described project activities must be ensured.

**ANNEXES TO PROJECT FICHE**

1. Logical framework matrix in standard format (compulsory)
2. Implementation chart (compulsory)
3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period) (compulsory)
4. Detailed implementation chart (compulsory)
5. Detailed institutional scheme of all institutions dealing with organized crime prevention issues
6. Detailed description of experts tasks and activities
7. List of relevant Laws and Regulations
**LOGFRAME PLANNING MATRIX FOR**

<table>
<thead>
<tr>
<th>Programme name and number</th>
<th>Project LE01.04.03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracting period expires</td>
<td>Disbursement period expires</td>
</tr>
<tr>
<td>Total budget: 1 397 000 Phare budget: 1 168 000</td>
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</tbody>
</table>

### Preventing, combating and reducing organised crime

<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ensure effective reduction and combat of organised crime, including money laundering</td>
<td>Reduction of cases and influence of organised crime</td>
<td>Progress report, Official reports, Respective statistics based on current collection and analysis standards</td>
<td>Acquis in the field of organised crime prevention adapted;</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project purpose</th>
<th>Indicators of Achievements</th>
<th>Sources of Information</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>To increase capacity and co-operation between involved institutions, improve training and education process of personnel, improve the cross-border surveillance mechanism and ensure effective implementation of witness protection program</td>
<td>Inter-ministerial co-operation improved; Increased performance of staff of law enforcement bodies on every days work; Agreements with neighbour countries on cross-border surveillance are passed; Reduced number of changed evidences</td>
<td>NPAA, Annual ministry reports, Strategy and Action plan</td>
<td>Support from all involved institutions; Adequate financial support from the state budget; Adequate staff available;</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Results</th>
<th>Indicators of Achievement</th>
<th>Sources of Information</th>
<th>Assumptions</th>
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<tbody>
<tr>
<td>Developed Common long-term strategy and Action plan in the field of prevention and combat of organised crime; Prepared necessary amendments in the legislation; Training for personal on inter-ministerial cooperation issues. Prepared and implemented general training programmes and specific training programmes for each of involved institutions; Harmonised Latvian legislation in the field of cross-border surveillance; Developed procedures for cross-border surveillance; Established modern training classrooms in each of involved institutions and improved training and education process; Ensured practical implementation of amendments in Criminal Procedure Code; Witness protection ensured</td>
<td>Strategy and Action plan prepared and adopted according to EU standards; Carried out 6 seminars on inter-ministerial cooperation issues; Prepared general training programmes and specific training programmes for each of involved institutions; Necessary legislation acts in cross-border surveillance prepared; Training classroom established for State Police, Ministry of Justice, State Revenue Service and Prosecution Office; Courtrooms provided with witness protection equipment; Reduced cases of changed evidences; Reduced cases of failings to appear before the court; Increased public confidence to the</td>
<td>PAA and technical assistance reports; Monitoring reports; Ministry reports.</td>
<td>Support from all involved institutions; Adequate financial support from the state budget; Adequate staff available;</td>
</tr>
<tr>
<td>Activities</td>
<td>Means</td>
<td>Assumptions</td>
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</tbody>
</table>
| - Development of Common long-term strategy and Action plan in the field of prevention and combat of organised crime;  
- Preparation of necessary amendments in the legislation  
- Training on inter-ministerial cooperation issues: \( \) Workshop for high level policy makers  
\( \) seminars for officers of involved institutions  
- Prepared and implemented general training programmes in the field of prevention of organised crime;  
- Prepared and implemented specific training programmes for each of involved institutions;  
- Harmonise Latvian legislation in the field of cross-border surveillance;  
- Provide equipment for 1 classroom in each of involved institutions (computers, servers, projectors, screens, video cameras, TV sets, Video recorders, overhead projectors, Xeroxes);  
- Provision of courtrooms with witness protection equipment (conferencing software server, 4 video cameras, sound system, 2 video screens, voice and image modification programs, workstation, installation);  
- Information campaign to increase public confidence | - 1 PAA – 12 m/m;  
- Short term expertise (legislation) – 6 m/m  
- seminar/workshop for high policy makers  
- seminars on different issues in the field of crime prevention  
- Short term expertise – 6 m/m (for each of involved institutions)  
- 1 Local expert – 6 m/m  
- 10 seminars on development and implementation of training programmes  
- Study materials and study tour  
- Short term expertise (cross-border surveillance) – 6 m/m  
- 1 Local expert – 6 m/m  
- 6 seminars on procedures of cross-border surveillance;  
- Supply of equipment for 4 training classrooms (one training classroom in each of involved institutions)  
- Supply of equipment; | - Project reports  
- Annual reports of involved institutions  
- Developed training programmes  
- Information campaign realized |

**Preconditions**

- Strong political support for prevention of organized crime, money laundering and corruption in place
<table>
<thead>
<tr>
<th></th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
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</thead>
<tbody>
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<td>Contract 2</td>
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<tr>
<td>Contract 3</td>
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</table>
## CUMULATIVE CONTRACTING and DISBURSEMENT SCHEDULE (EUR million)

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<tbody>
<tr>
<td><strong>Contract 1</strong></td>
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<tr>
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<td></td>
<td></td>
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<td>0,045</td>
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<td>0,266</td>
<td>0,383</td>
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<td><strong>Contract 2</strong></td>
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<td>0,458</td>
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<td>0,308      0,458</td>
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<tr>
<td><strong>Contract 3</strong></td>
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<td>0,015</td>
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### DETAILED IMPLEMENTATION SCHEDULE OF ACTIVITIES

<table>
<thead>
<tr>
<th>Institutional Building</th>
<th>2002</th>
<th>2003</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Long term expert PAA (12 m/m)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistance in the preparation of Strategy and Action plan</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Assistance in the harmonisation legislation</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Assistance in the development of effective co-operation mechanism</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training of the staff of involved institutions on inter-ministerial co-operation</td>
<td></td>
<td></td>
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<tr>
<td><strong>Short term expertise (6 m/m)</strong></td>
<td></td>
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</tr>
<tr>
<td>Assistance in the legislation harmonisation process</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Training of staff on EU legislation issues in the crime prevention</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Short term expertise (6m/m for each of involved institutions )</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistance in the development of training programmes:</td>
<td></td>
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<tr>
<td>• Ministry of Interior;</td>
<td>x x x</td>
<td>x x x</td>
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<tr>
<td>• Ministry of Justice;</td>
<td>x x x</td>
<td>x x x</td>
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<tr>
<td>• State Revenue Service;</td>
<td>x x x</td>
<td>x x x</td>
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<tr>
<td>• Prosecution Office of the Republic of Latvia</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Training on practical implementation of training programmes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Short term expertise (6 m/m)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistance in the development of effective cross-border co-operation mechanism</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Training of staff on cross-border surveillance</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local expert ( 6 m/m) (TA budget)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provision of necessary equipment for the training classrooms</td>
<td>x x x</td>
<td>x x x</td>
</tr>
<tr>
<td>Provision of equipment for court rooms</td>
<td></td>
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</tbody>
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**Annex No.4**
ACTIVITIES

Contract No.1 (Twinning Covenant)

*Increasing capacity of the institutions involved in the prevention and combat of organised crime:*

1. **Long term expert for 12 man/month**

**Activities and sub-activities**

- Assistance in the preparation of Long-term strategy and Action plan in the crime prevention:
  - analysis of current activities in the crime prevention;
  - analysis of existing co-operation mechanism between involved institutions;
  - assistance in the preparation of necessary amendments in the legislation.

- Training of the staff of involved institutions:
  - practical implementation of Strategy and Action plan;
  - co-operation between involved institutions in the crime prevention;
  - newest tendencies and international experience in crime prevention;
  - different arts of organised crimes;
  - study tour for 7-10 persons to EU country on effective function of crime prevention strategy.

**Results-summary**

- Developed Long-term strategy and Action plan;
- Developed effective institutional co-operation mechanism;
- seminar/workshop 1-day 12 high level policy makers;
- seminars/workshops 1-day for professionals on different issues of crime prevention and combat.

2. **Short term expertise for 6 man/month (in the field of legislation)**

**Activities:**

- assistance in the preparation of Strategy and Action plan;
- assistance in the legislation harmonisation process.

**Results summary**

- harmonised Latvian legislation according to EU requirements;
- seminars/workshops 1-day for professionals on EU legislation in the field of crime prevention and combat.

**Preparation of training programmes:**

3. **Short term expertise for 6 man/month for each of involved institutions**

**Activities:**

- preparation of training programmes for each of in project involved institutions;
- practical implementation of training programmes;
- preparation of training materials.
Results summary

- prepared training programmes and training materials;
- 10 seminars/workshops 1-day for professionals on development and implementation of training programs.

Improved mechanism in the field of cross-border surveillance:

4. Short term expertise for 6 man/month
5. Local expert for 6 man/month (TA budget)

Activities:

- assistance in the harmonisation of the legislation in the field of cross-border surveillance;
- assistance in the preparation of agreements with neighbour countries;
- assistance in the development of effective cross-border surveillance mechanism;
- organising seminars with participation of external expert for the professionals of involved institutions.

Results summary

- harmonised legislation in cross-border surveillance;
- prepared and signed agreements with neighbour countries;
- 6 seminars/workshops 1-day for professionals on cross-border surveillance;
- adapting 6 seminars/workshop materials
Legislation acts

1. “Criminal Code of Procedure” (passed in March 25, 1997);
2. “Law on State Police” (passed in June 4, 1991);
3. “Law on operative activities” (passed in December 16, 1993);
4. “Criminal Law” (passed in June 17, 1998);
5. “Law on Prosecutors Office” (passed in May 19, 1994);
6. “Law on State Revenue Service” (passed in October 28, 1993);
7. “Law on Customs” (passed in June 11, 1997);
8. “Law on Courts power” (passed in January 1, 1993);
9. “Law on preventing corruption” (passed in September 21, 1995);
10. “Law on prevention of Legalisation of illegally acquired means” (passed in December 18, 1997);
11. “Law on the European Council agreement on the establishment of the anti-corruption intergovernmental groups (GRECO)” (passed in June 15, 2000);