1. Basic Information

1.1 Desiree Number: LE00.10.01
Twinning Component Number: LE00/IB/JH-01

1.2 Title: Development of integrated Latvian border management and infrastructure

1.3 Sector: Justice and Home Affairs

1.4 Location: The central border management institutions in Riga, Latvian external border facilities.

1.5 Project contact person: Viktors Elksnis, Deputy State Secretary, Ministry of Interior, phone: 7208322, fax: +371 7227913

2. Objectives

2.1 Wider Objective:
Development and undertaking of implementation of integrated Latvian border management strategy to ensure the establishment of Latvian border in accordance with EU standards by improvement of the co-ordination between all institutions involved in the control and maintenance of Latvian border and the development of infrastructure on the Latvian external border.

2.1 Immediate Objectives:
- Assessment of the current situation in the Latvian border management and the development of future development models;
- Ensure the development of integrated border management strategy;
- Improvement of co-operation between agencies involved in the border control;
- Promotion of the necessary cross-institutional co-operation arrangements to ensure effective Latvian border control in accordance with EU regulations and requirements;
- Improvement of the physical border infrastructure framework by upgrading of border facilities at strategically important points.

2.3 Accession Partnership and NPAA priority

Short-term priorities:
Justice and Home Affairs:
- Upgrade border posts and “green border control”;
- Upgrade law enforcement bodies and the judiciary to continue fight against organised crime, drug trafficking, corruption and trafficking in women and children;
- Ensure better co-ordination between law enforcement bodies.

Agriculture:
- Upgrade inspection arrangements, in particular at the future external borders.

Internal market: Customs:
- Continue alignment including implementing legislation;
- Continue fight against fraud and corruption;
- Continue modernisation of customs administration.

Medium-term priorities:
Justice and Home Affairs:
- Strengthen police co-operation mechanisms with EUROPOL in fight against organised crime in particular money laundering, drugs and trafficking in human beings.

Agriculture:
- ..... complete inspection systems on future external borders.

Internal market: Customs:
• Reinforce administrative and operational capacity;
• Develop efficient border posts.

NPAA priorities:
Priority theme: Consolidation of the Integration of Latvian Society
Sub-priority 2: Integrity of borders.
Measure: 2.1 To improve technical security arrangements on the eastern border (TA Code – LA-056; DKM 1.1.; stage codes 1.1.1;1.1.2.
DKM 1.2.; stage codes 1.2.1.;1.2.2.;1.2.3.
Institutional building: DKM 2.1.; stage codes 2.1.1.;2.1.2.
DKM 2.2.; stage codes 2.2.1.;2.2.2.;2.2.3.
DKM 3.1.;3.3.;3.4.

Develop Ministry administrative capacity (LA-029 Veterinary, phytosanitary services);
Elaboration of action plan for improvement of the national food quality control system LA-16, LA-17;
Legislation: To provide society with healthy, qualitative and safe food, promoting its competitiveness and export;
Implement instruments of CAP to stabilize agricultural statistical information EA-10.

3. Description
3.1 Background and justification:

*Development of integrated border management strategy*

The Republic of Latvia has 1350 km land border. There are three institutions (State Border Guard, SRS National Custom Board and Sanitary Border Inspection) ensuring the guarding and performing control on the Latvian green border. The security of the Latvian blue border ensures the Naval Forces Coast Guard and the security of the Latvian airspace ensures the Air Forces.

The co-operation between the main institutions involved in the control of Latvian border is rather close on a day-to-day co-operation basis. But in spite of close co-operation, all institutions involved in the border control are of the same opinion, that there should be developed an integrated Latvian border management strategy, similar to already existing in other EU candidate countries. The main idea of this project is the development of integrated Latvian border management strategy.

EC comment of the necessary steps in the year 2000 to solve the common border management problem is following: “A strategy to co-ordinate border services (customs, police, border guards, immigration police) will be required, and the duplication of inspection systems must be avoided. Government needs to step up efforts in terms of staffing, remuneration, status, living conditions and organisation of border guards.”

During the implementation of the project component *Development of integrated border management strategy* the following major problems should be solved:

**Lack of human, technical and infrastructure resources necessary for the effective control on Latvian state border.**

In the framework of this project the following activities are planned:

• Institutional and functional audit in all institutions (Border Guard, Customs, Sanitary border inspection – green border, Naval Forces Coast Guard – blue border) involved in the control of the Latvian border, which will prevent the duplication of functions and implementation of inefficient projects. Such audit will allow more effective use of existing budget means for actions, which will fasten the integrated border management process, without requiring additional financing from the state budget.
• Preparation of the needs assessment report about all necessary resources to ensure the effective border control. This report will be approved by the Cabinet of Ministers and will be as the base for annual budget allocation for the border control activities.
• Improvement of the border control mechanisms by definition of responsibilities for each of involved institutions including the control on the railway, in the seaports and airports.
• Preparation of the common action plan about the control mechanism on the railway, in the seaports and airports.

Necessity to ensure the co-ordinated Latvian border guarding process

• Analyse of existing legislation concerning functions and responsibilities of the involved institutions in the border guarding process and information of Latvian government about the results of this analyse.
• Preparation of the necessary amendments in the legislation concerning state border guarding and their approval in the Cabinet of Ministers.
• Preparation of concept about the co-operation of involved institutions in the emergency situations on the whole Latvian border (National Armed Forces, incl. Air Forces, Naval Forces and Land Forces; State Police, Border Guard).

Necessity to develop the information co-ordination mechanism between all in the border management process involved institutions.

• Establishment of the headquarter at the operational level where the officials from the involved institutions (Border Guard, Sanitary Border Inspection, Customs, State police, Immigration police, National Armed Forces – Air Forces, Naval Forces Coast Guard; Ministry of Foreign Affairs) will meet twice a month to exchange with operative information.
• Establishment of the integrated information system between all involved institutions. Many institutions are collecting the information about passed visas, persons crossing state border, stolen vehicles, asylum seekers and refugees in their databases, but currently there is no integrated information system which would ensure quick and qualitative access to the newest data. Within this project it is planned to develop the concept for necessary activities that should be carried out for practical establishment of integrated information system. Development of such integrated information system between responsible institutions will be as precondition for integration into Schengen information system.

Development of infrastructure on Latvian border

The lack of modern infrastructure on the Latvian border is making certain constraint on carrying out the control of green border and ensuring the veterinary and phytosanitary control on the important border crossing points in accordance with EU recommendations and Schengen Common Manual.

The implementation of the project component Development of infrastructure on Latvian border will improve the physical border infrastructure framework with upgraded facilities at strategically important points.

3.2. Linked activities:

On the 21st of December 1999 a protocol on amendments to the agreement was signed between the State Border Guard, SRS National Custom Board and Sanitary Border Inspection that approves new standard technological scheme for all road border-crossing points. So the problem of responsibilities performing the control on the border between border guards and customs officers was partially solved and the duplication of functions was precluded.

In order to speed up border crossing at the Latvian-Lithuanian border without reducing the effectiveness of border control, State Border Guard and National Customs Board have signed on 28th December 1999 the protocol on the amendments to the agreement on joint control on the
border crossing point Grenctale-Salocai with the corresponding Lithuanian agencies. This protocol was agreed also with Sanitary Border Inspection.

On 5th of August 1999 the Ministry of Agriculture and State Revenue Service has signed the memorandum of mutual co-operation. This memorandum testified that State Revenue Service and Ministry of Agriculture will co-operate to prevent on delicting of customs regulations, particularly the foodstuffs and drug contraband in Latvia, and will co-operate in development and enforcement of united co-operation strategy in order to ensure a public health protection within its limits and resources.

Development of new technologies is a first important step in fulfilment of Resolution of the meeting of Finish, Estonian, Latvian and Lithuanian Border Guard, Customs and Police authorities in Helsinki on the 2-3rd of December 1999. It was decided to establish the mutual co-operation project between Police, Customs and Frontier Guard authorities of each country. The Resolution envisages organising of active co-operation between these agencies in order to harmonise procedures of border control and intensify combating of crime in the countries of the Baltic sea region.

In order to solve the issue of discrepancies between EU shown statistical data and Latvian statistics on export to EU countries (possible problem of so-called “false export” from Latvia to EU Member states) the following activities are designed:

• In the framework of Danish-Latvian sector programme training in post-export audit will be provided by Danish Customs and Tax administration. Post-importation audit unit was created in the Central Headquarters of Latvian Customs in 1997 and now similar units function also in the regions, and staff of those units are trained in post-importation audit techniques. Now the need is recognised to perform also post-export audit.

• Within the State Revenue Service Modernisation project backed by World Bank loan video surveillance equipment will be provided and installed at each border post on the Latvian Border, which will visually record the registration number of every vehicle passing trough the post. In addition video cameras will allow observation, from central point, of all control and examination areas at the post. This would involve equipping 15 land border posts.

• Finally, further installation and implementation of computerised declaration-processing system ASYCUDA and improved transit control will eliminate discrepancies.

The issue of fight against corruption and particularly on the Latvian borders will be addressed to Pre-ins facility 1999 project “Development of Interministerial co-operation for the prevention of corruption in Governmental Institutions” where are Ministry of Interior, State Revenue Service, National Customs Board and other institutions involved.

To strengthen the Latvian border control the following Phare projects are in the preparation and implementation stage:

• In the framework of LE 9505.03 “Agriculture”:
  97-5392.00 “Pilot project to create a border inspection system (phytosanitary) inline with EU standards - 0,031 MEURO;
  97-5422.00 “Pilot project to create a border inspection system (veterinary) inline with standards - 0,096 MEURO;
• LE 9804.01 Latvian – German – French twinning project “Support of the Latvian Ministry of Agriculture to implement the Acquis Communautaire of the EU”, project started 1998 and is ongoing - 0,600 MEURO.
• LE 9807.02 “Training and expert assistance to the Latvia Border Guards on border management procedures”, project started 1998 and is ongoing - 1 MEURO;
• LE 9905.01 "Latvian Eastern Border Management and Infrastructure", Latvian National PHARE 1999 allocation - 4.5 MEURO (preparation of technical documentation and submission to CFCU for the start of tendering process).
In the framework of Phare Bordercrossing Modernization and Transit development Program since 1993 has been allocated: Phare investments – 7.1 MEURO, Latvian investments – 14.3 MEURO.

MOU 1993. ZZ 93 14-01-03
Terehova, Phare 1 500 000 EUR
MOU 1994. ZZ 94 21-01-06
Terehova, Phare 1 400 000 EUR
Paternieki, Phare 100 000 EUR
MOU 1995. ZZ 95 23+
Grebneva, Phare 550 000 EUR
Paternieki, Phare 1 250 000 EUR
MOU 1996. ZZ 96 11
Grebneva, Phare 1 000 000 EUR
Silene, Phare 300 000 EUR
MOU 1997. ZZ 97 30
Silene, Phare 1 000 000 EUR.

The investments of Latvian government for development of infrastructure on Latvian border (see annex No.5) are included in the Public investment programme and are following:
IA-20 “Renovation of the Latvian State Borders”, Total amount 1,822 Mio. Ls, 1992-2004;

The investment of Latvian government for modernisation and construction of customs border posts (see annex No.5) are included in the Public investment programme and are following:

3.3 Results:

As a result of this project border control and guarding process in line with EU standards will be established and a strategy to co-ordinate border services (customs, police, border guards, navy, immigration police and sanitary border inspection) will be elaborated.

Component 1 (Twinning)
• Functions and activities of all institutions involved in border control and guarding defined by development and practical implementation of integrated border management strategy;
• Harmonised existing and adoption of new border control standards in place in close cooperation with the Border Guard, Customs, Border Sanitary Inspection Services etc;
• co-operation mechanism at operational level between all agencies involved in the border control and guarding process in place in view of establishing the Head Quarter;
• border control mechanism established on the railway, on the “green border”, in the seaports and airports by implementation of the common border control action plan;
• Unified planning of necessary resources for all institutions involved in border control and guarding by acceptance of needs assessment plan in the Parliament;
• duplication of functions between agencies involved in the border control prevented;
• plan of activities for practical establishment of common information system in accordance to Schengen information system developed;
• Effective planning and use of allocated financial resources by training of top-level managers of involved institutions;
• Ensured practical implementation of integrated border management strategy by training of operational staff;

Component 2.
• Professionally carried out border, veterinary and phytosanitary control:
• Border guard sections in Krivanda and Border control post in Opuli have been built; improved working environment for the border guards;
• built and equipped veterinary and phytosanitary control post “Terehova” (on the border with Russia);
• better working environment for the staff involved in the veterinary and phytosanitary control;
• better facilities to make veterinary and phytosanitary control.
• Reduced time of border crossing procedure.
• Reduced illegal border crossing cases.
• Reduced smuggled goods and drugs in Latvian market.
• Reduced organised crime cases.

Indicators of achievement:

• The illegal border crossing cases are reduced;
• The smuggled goods and drugs in Latvian market is reduced;
• The organised crime cases are reduced.
• Reduced time of border crossing procedure.
• Prevented the duplication of functions between agencies involved in the border control.
• Professionally carried out border, veterinary and phytosanitary control.

3.4 Activities:

Project Component 1 – Development of integrated border management strategy

This project component foresees the assistance of experts from EU Member State in the development of unified border management strategy. The development of such border management strategy in accordance with EU requirements and national priorities will improve the existing cooperation between all institutions involved in border control. It will also assist in the effective use of allocated funds for development of infrastructure on Latvian border and create border control system in compliance with EU standards.

For implementation of this project component it will be necessary to have one PAA expert for 12 months, which will assist and co-ordinate the development of border management strategy and three short-term experts for 6 months in such fields: border protection, border control and information exchange.

Activities:

• Assessment report of the current situation in the field of border management.
• Analysis of the legal framework concerning border control and guarding process.
• Analysis of responsibilities of the each institution involved in the border management process.
• Analyses and preparation of the proposals for necessary structural reforms.
• Preparation of the necessary amendments in the legislation concerning regulations on the border management process.
• Performance of the institutional and functional audit in the all institutions on the border control process.
• Preparation of the need assessment report of necessary resources for the border control and guarding processes.
• Preparation of the common border control action plan on the railways, in the seaports and airports.
• Preparation of the concept about the co-operation of involved institutions in the emergency situations on the whole Latvian border.
• Preparation of documentation necessary for establishment of the HQ at the operational level for operative information exchange.
• Development of the plan for necessary activities to establish the common information system (for integration in the Schengen system).
• Development of the integrated border management strategy.

Inputs:

• Twinning assistance in identification and description of co-ordinated and complementary actions of in this project involved institutions;
• Pre-accession advisor assistance in analysis of the legal framework from the perspective of integrated border management;
• In the Twinning framework – 12 one week training courses (2 experts + 18 participants in each training course) for participants from all in the project involved institutions. Training will focus on the implementation of prepared integrated border management strategy including following subjects:
  (i) border management;
  (ii) organisational issues and possible structural reforms in the involved border control institutions in perspective of guarding of EU external border;
  (iii) development of co-operation at policy and operational level between Latvian agencies working at the borders and promotion of international co-operation;
  (iv) crisis management structures and methods;
  (v) joint contingency plans for dealing with unusual cases;
  (vi) joint and co-ordinated controls;
  (vii) harmonised working practices;
-2 days workshop for top-level managers (heads of involved institutions, their deputies and those responsible for the strategic development function and finance in the organisation – approximately 15 participants from responsible institutions;
-12 one-week training courses at the subject specific problems and methods of control and guarding of external border, and implementation of the prepared integrated border management strategy – 2 experts + 12 participants in each training course;
-4 study visits to some EU external border posts (a mixed group from officers of the State Border Guard, SRS Custom, Sanitary Border Inspection, Naval Forces Coast Guard will visit some EU external border posts to study the different way they operate and identify any changes benefit the operations of Latvian border crossings. 10 visitors in each study visit;
-Elaboration of a comprehensive informative brochure for use by all border control and other enforcement agencies (stages include drafting, printing, publishing and distribution).

Profile of the PAA:

• At least 10 years experience in working with different authorities involved in performing different function of border management at least in position of senior official;
• Experience of strategic planning of border management procedures;
• Experience in human and financial audit procedures;
• Knowledge about the EU legislation concerning implementation and use of Schengen information system.
• Experience in development of co-operation at policy and operational levels between different agencies working at the border, promotion of international co-operation between involved institutions;
• Experience in the development of the concept about the co-operation in the emergency situations on the external border;
• Experience of creating and implementing staff development courses;
• Experience in training needs analysis, design, development, delivery and evaluation;
• Should be able to communicate and work closely with local counterparts;
• Experience in Central and Eastern Europe;
• Fluency in English (oral and written).

Profile of the expert in the border control field:
• At least 10 years practical experience in the customs and sanitary or veterinary or phytosanitary control procedures;
• Knowledge of the EU legislation concerning customs and sanitary or veterinary or phytosanitary control;
• At least 5 years experience in border control management;
• Experience in operational planning;
• Experience in development of co-operation at operational levels between different agencies working at the border, promotion of international co-operation between border control services;
• Experience in human and financial audit procedures within the institutions responsible for border control;
• Experience in practical establishment of an overall Border Control policy;
• Experience in the preparation of the need assessment plans;
• Experience in establishment of Joint contingency plans for dealing with unusual cases (e.g. nuclear materials, hazardous chemicals);
• Experience in training needs analysis, design, development, delivery and evaluation;
• Fluency in English (oral and written).

Profile of the expert in border guarding field:

• At least 10 years experience in the EU institution/s which is/are responsible for border guarding;
• Knowledge of the EU legislation concerning border guarding;
• At least 5 years experience in border guarding management;
• Experience in operational planning;
• Experience in development of co-operation at operational levels between different agencies responsible for the border guarding;
• Experience in human and financial audit procedures within the institutions responsible for the border guarding;
• Experience in practical establishment of an overall Border Guarding policy;
• Experience in establishment of Joint contingency plans for dealing with unusual cases (e.g. illegal immigrants, refugees);
• Experience in the establishment of the concept about the co-operation in the emergency situations on the external border;
• Experience in training needs analysis, design, development, delivery and evaluation;
• Fluency in English (oral and written).

Profile of the expert in information exchange field:

• At least 10 years experience in border management;
• Knowledge of the EU legislation concerning information exchange between the responsible institutions involved in the border management process, especially of the Schengen agreement;
• Experience in development of the information exchange network between the institutions involved in border management according to the Schengen information agreement;
• Experience in the operational planning;
• Theoretical or practical knowledge in the establishment of the Head Quarter for operative information exchange concerning border guarding and control;
• Knowledge about the practical implementation of the integrated border management strategy;
• Experience in training needs analysis, design, development, delivery and evaluation;
• Fluency in English (oral and written).

Outputs:

• A description of operative model or concept of border control and management in order to ensure successful accession process of Latvia;
• An overall analysis of the current and future traffic flows at each of the border crossing points and an indication plan and priority list of the main structures which need improvement;
• An analysis of possible influences on border control, external threats for each border region and neighbours behaviour;
• An analysis of the necessary structural reforms;
• Harmonised existing and adoption of new border control standards where are participated in the close co-operation Border Guard, Custom, Border Sanitary Inspection etc;
• Improved co-operation at policy and operational level between all agencies involved in the border control process;
• Developed mechanism for the co-operation between involved institutions in the emergency situations on the Latvian border;
• An overall description of maintenance of objectives on the Latvian border and a co-operation with the neighbouring countries;
• A description of training given in quality and duration and the “entrance requirements” for recruits, including language skills;
• Trained top-level managers of involved institutions in strategical development and planning, and allocation of financial resources;
• Trained staffs of the involved institutions dealing with practical implementation of developed border management strategy and border crossing control.

**Project Component 2 – Development of infrastructure on Latvian border**

This project component consists from two sub-components:

Sub-component 2.1.  
**Building of Border Guard station in Krivanda and Border Guard station united with border crossing point in Opuli**

The border of Republic of Latvia has to be created from a new including the demarcation, border posts, border guard stations, surveillance towers as well as the human resources necessary for managing this border. In the years 1997-1999 (program for strengthening of Latvian Eastern border) there were built several facilities: Border Guard Stations in Punduri with border crossing point, and two Border Guard Stations - Silene and Kaplava, Kinological centre of Border Guard, and also Reconstruction of building of Vilakas board etc. (see annex No.4). The information specialists of Border Guards together with other specialists of Ministry of Interior have developed and implemented at 34 border crossing points modern computer program for border control “REIS-1999”, which improves the compare of persons and vehicles with already existing data bases.

The activities under this project sub-component includes the building of Border Guard Station in Krivanda and Border Guard Station united with border crossing point in Opuli.

The building of these facilities will be carried out in accordance with the Latvian border development strategy “Fulfilment of border control on the Latvian Eastern border”, accepted in the Cabinet of Ministers at 27.03.1997. In accordance with the above mentioned border development strategy, the infrastructure on the Latvian border should be ready until 2003, when Latvia has planned to join European Union. The State Border Guard every year has worked out several project proposals to Public investment program for development of infrastructure on the Latvian border (see annex No.5) based on the border management strategy. The Public investment program is included in the priority project list of Latvian government, which guarantees yearly financial support from the State budget.

Plans for construction works for the year 2000 in the frame of state budget investment program IA-16 see in Annex No.6.

Facility in Krivanda will be managed by 20 border guards (and up to 44 in emergency situations). The construction will include the building, external electricity connection and net, and communication connection and net. The building will include garage for vehicles, technical systems (heat, water supply etc.), command centre, weapon deposit, accommodation.
Complex facility in Opuli will be managed by 20 border guards (and up to 44 in emergency situations). The construction will include the building with border control facilities, external electricity connection and net, and communication connection and net. The building will include garage for vehicles, technical systems (heat, water supply etc.), command centre, weapon deposit, accommodation;

By building up border guards stations at Krivanda and Opuli, and Aizgarsa, financed from the state budget in the year 2001, will be ensured the guarding of the green border in length of 90 km on the Latvian – Russian border between international control posts at Terehova and Grebneva. The infrastructure of the communication network has been already established on the Motorola base stations, located at Lauderi and Grebneva.

**Inputs:**

The following construction works are needed:

- Building of Border Guard Station in Krivanda and Border Guard Station united with border crossing point in Opuli on the Latvia – Russia border

**Outputs:**

- 2 border facilities built;
- improved working environment for the border guards;
- built modern facilities for control and surveillance on the Latvian Eastern border.

Sub-component 2.2.

*Building of veterinary and phytosanitary control post in Terehova*

The geographical situation and the present statistic data relating to import and transit consignments show the necessity of efficient border control system in Latvia in prospect upon accession to the EU. The territory of the country should be protected against the penetration factors, hazardous to public and animal health and their spreading in the environment. From the consumers protection point of view, the opportunities for transit consignments to disappear should be eliminated, as well as the decrease of hygiene conditions of goods during their control should not be admissible.

The Sanitary Border Inspection has made analysis on the flow of food and non-food products through the Latvian border. In accordance to statistics (see annex No.7, 7.1), the most flow of food and non-food products goes through the border control point Terehova (located on the motorway Riga-Moscow, border with Russia). Also from the economic standpoint, it is very important that there is at least one border control point with Russia, fully equipped for implementation of live animal and product control. One of the priorities of Ministry of Agriculture is to build veterinary and phytosanitary control posts on Latvian border until Latvia will join EU.

It is envisaged to be upgraded control post to fit the following control:

1. veterinary control:
   i) live animals, all categories;
   ii) products of animals origin, all sorts.

2. control of products subjected to phytosanitary control.

The necessity to upgrade the control post “Terehova”, envisaging possibilities for live animal control, is justified by the fact that at this time on the border of Latvia with Russia there does not exist even a single border post, appropriate for carrying out high-quality control of live animals. The existing premises in the extended customs control post envisaged for veterinary (both, food and non-food products) and the phytosanitary control do not meet the EU requirements.

In order that Terehova customs control post becomes aligned with the EU requirements of carrying out veterinary and phytosanitary control, it is necessary to add “the veterinary (both, food and non-food products) and phytosanitary control building, as well as facilities for live animal control”.

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September 2000
This project component foresees upgrading the border control point Terehova and building of necessary facilities to carry out veterinary and phytosanitary control with EU requirements. Equipment necessary for the control will be provided from the state budget.

**Inputs:**
- Preparation of technical documentation for building-up veterinary and phytosanitary control post “Terehova”;
- Building of veterinary and phytosanitary control post “Terehova”;
- Improvement of land border post of customs control on Latvian border with Russia for carrying out of veterinary and phytosanitary control in compliance with EU requirements.

**Outputs:**
- built and equipped veterinary and phytosanitary control post “Terehova” (on the border with Russia);
- better working environment for the staff involved in the veterinary and phytosanitary control;
- better facilities to make veterinary and phytosanitary control;
- provided the setup of high level food, hygiene and quality control system;
- developed an efficient food product control and monitoring system within the framework of Ministry of Agriculture;
- provided capital investment appropriate technical aid in the field of veterinary and phytosanitary control;
- harmonized the Latvian border control system within the EU standards.

4. **Institutional Framework**

With decision Nr. 450 of Cabinet of Ministers from 8th September 1999 the Inter-ministerial commission “Commission for Management of Eastern Border of Republic of Latvia” was established. With separate decision the functions of “inter-ministerial task force” are delegated to this commission for this project. The head of commission and overall responsible for the project is Mr. Juris Labis - Deputy of State secretary of Ministry of Interior.

In this commission are represented high-level officials from the Ministry of Interior, Ministry of Transport, Ministry of Economy, Ministry of Foreign Affairs, Sanitary Border Inspection and State Revenue Service. Minister of corresponding ministry appoints the member of this commission.

In the preparation stage are amendments in the decision of Cabinet of Ministers, which foresees the inclusion of representatives from National Armed Forces Naval Forces Coast Guard in this commission. At the moment security of Latvian border ensures two institutions – State Border Guard and Coast Guard, but the last one is responsible for surveillance, patrolling and prevention of illegal border crossing cases of Latvian sea border.

In the border management process are involved following institutions:
- the Ministry of Foreign Affairs is responsible for demarcation of Latvian border,
- Ministry of Transport – for roads in the frontier area,
- Ministry of Interior (State border guard, Immigration police and State police) – for border security and control,
- State Revenue Service – for customs control,
- Sanitary Border Inspection – for veterinary and phytosanitary control,
- Naval Forces Coast Guard is responsible for guarding of the Latvian blue border.

“The inter-ministerial task force” will be responsible for performance of following functions:
- Definition and drafting the guidelines for integrated border management strategy in cooperation with PAA;
- Informing of Latvian Parliament and other corresponding institutions about the process of preparation of integrated border management strategy;
• Establishment of working group, which will prepare the integrated border management strategy together with PAA;
• Control of Steering Committee activities;
• Submission of proposals to Latvian Government about the necessary actions for successful practical implementation of integrated border management strategy.

For the implementation of this project there will be established a Steering Committee, where will be the representatives from Ministry of Interior, State Revenue Service, Sanitary Border Inspection, Coast Guard, Immigration police and State police. The head of this committee will be Mr. V. Elksnis - Deputy of State secretary of Ministry of Interior.

The Steering Committee will comprise the following members:

- V. Elksnis - Deputy of State secretary of Ministry of Interior;
- G. Dabolins - Chief of Latvian State Border Guard;
- A. Krastins – Director of SRS National Customs Board;
- J. Kinna – Head of Sanitary Border Inspection.
- H. Cernovs – Head of the Coast guard.
- G. Svika – Deputy head of the HQ of State police.

These members shall constitute the core committee. The following members will attend when the core committee will deal with their respective matters; and additionally may be required to sit at a joint meeting at the request of the core committee.

The core committee will comprise following members:

- K. Vesma – SPO, Ministry of Interior;
- A. Jansons - Deputy Head of State Border Guard;
- I. Sice – Deputy Head of Sanitary Border Inspection;
- O. Zikuna – Head of European Integration Division, SRS National Customs Board;
- A. Abols - Head of Division for Management of Eastern Border Reconstruction.

“The Steering Committee” will be responsible for performance of following functions:

• be responsible for determining the strategic directions of the project;
• identify the benefits to be achieved from the development of integrated border management strategy;
• ensure that all projects relating to border control are included in the integrated border management strategy and that they comply with the Action Plan of the Cabinet of Ministers;
• ensure that the project is commensurate with the aims and objectives of the Latvian Government and the requirements of EU;
• approve additions and variations to the project;
• approve plans, terms of reference and any amendments thereto;
• monitor the process against plans, and approve actions to be taken to correct any major deviations from plans;
• monitor, through reports expenditure against budgets, and progress against the business cases;
• resolve disputes which are referred to the committee, having failed to be resolved by Project Boards, or Project Directors as appropriate.
The Steering Committee will be called 3 times in month during the preparation of technical documentation and 1 time in month during the implementation of the project.

PAA will work together with the “inter-ministerial task force” at the development of integrated border management strategy. After the strategy has been developed, the short-term expert will consult each area of the border management strategy. The short-time experts will work under the supervision of PAA and “inter-ministerial task force”. There are foreseen seminars/workshops with PAA, short-time experts and professionals from involved institutions, because the main task is development and practical implementation of integrated border management strategy, and the beneficiaries will be all in Latvian border security involved institutions.

The technical co-ordinator of the project on day-to-day basis will be SPO Mr. Viktors Elksnis, Ministry of Interior.

Responsibility for implementation of the separate components lies within respective institutions:
Sub-component 2.1. (building of Border Guard station in Krivanda and BGs united with border crossing point in Opuli) - State Border Guard, Arijs Jansons, Deputy Head of State Border Guard;
Sub-component 2.2. (building of veterinary and phytosanitary control post in Terehova) - State Revenue Service, Mr. Andris Anspoks, Deputy Director General.

The following 6 main institutions are performing border control and guarding on Latvian border and involved in the border management process:

*State Border Guard:
  15 road BCP (border control points)
  11 railway BCP
  4 airport BCP
  18 seaport BCP
  39 border crossing points*

  The responsibility of State Border Guard is guarding of state land border, detection and detention of state border trespassers, organisation of work of border crossing point together with
Customs and Sanitary Border Inspection, carry out of border control and allow to cross the state border vehicles, persons, freights etc. if the necessary documents are correct drawn, prevention of smuggled goods into Latvia, insurance of fulfilment of liabilities concerning frontier border regime mentioned in for Latvia binding international agreements.

* National Customs Board;
15 road control points
17 railway control points
19 seaport control points
2 airport control points

The responsibility of the Customs Service of Latvia is guarding of state economy, domestic market and society by controlling the movement of prohibited goods across the border of the Republic of Latvia, such as control of drugs, psychotropic substances, precursors, strategic goods, nuclear materials, weapons, radioactive substances. The collection of customs payments will be a high priority task for the foreseeable future. The priority of customs is to develop and implement trade facilitation mechanisms, which will minimise the costs of customs procedures to legitimate trade. Besides Customs Service is responsible of collection of foreign trade and customs statistics.

* Sanitary Border Inspection.
14 road control points
4 railway control points
3 seaport + 4 control points
80 warehouses with 15 control points
1 airport control points
1 control point in Latvian Post Office

The Sanitary Border Inspection is a state civil institution subordinated to the Ministry of Agriculture, providing and carrying out control over import, export and transit consignments started by the Cabinet at the state border within its authority. Sanitary Border Inspection was created with Instruction of Cabinet of Ministers No. 144 of 12 of March 1997.

Basic assignments of the Sanitary Border Inspection are as follows:

- To control the compliance of consignments with veterinary, phytosanitary and hygienic requirements of the Republic of Latvia, as well as to prevent importing of consignments that does not comply with such regulations and substandard consignments in the state.
- To check observance or regulations and procedures of transportation of consignments liable to control.
- In cases when hazardous disease of animals or plants, or pests are found or suspected, to take a decision conforming with requirements for restriction and liquidation of diseases and pests, as well as to notify the Ministry of Welfare, the State Veterinary Service or the State Plant Protection Station accordingly.
- To make unified registration of consignments liable to control, as well as to supply reports and information to the Ministry of Agriculture according to established procedures.

* Coast Guard.
According to the law about the State border (27.10.1994) National Naval Forces Coast Guard is responsible for the guarding of the state blue border. Main tasks of the Coast Guard are:

- **Monitoring.**
Resources, which are used for monitoring, are – maritime surveillance system, Navy communication and data transfer system, Coast guard - ships and Air Force - air vehicles. According to the maritime surveillance conception approved by the Cabinet of Ministers, there is planned to invest 15 mill.Ls in the 5 years.

- **Patrolling.**
Resources, which are used for patrolling, are 14 ships (7 specialised coast guarding ships) from Coast Guard, 1 aeroplane and 4 helicopters from Air Force.
- **Prevention of the illegal actions on the sea.**

This task includes process of control, searching, drawing up the protocols and detention of the ships. Control of the ship, persons and cargo can be done without detention of ship. According to the legislation in some cases the control of the ship, persons and cargo is performed by Coast Guard representatives in co-operation with officials from Border Guards, Customs, Police, Maritime administration and Maritime board of Ministry of Environment.

The decision about the future activities related to the boat that has been detained is taken by Border Guards, Customs, Police, Maritime administration or Maritime board of Ministry of Environment. According to the Latvian legislation this decision is taking following:

* Border Guards - if the boat is illegally crossing the Latvian sea border;
* Customs, State Police – if the boat’s cargo is contraband;
* Maritime administration and Maritime board of Ministry of Environment.

**Immigration police and State police**

The main task of Immigration police is making the first interview with person who is signed on as the asylum seeker. Immigration police is the leading institutions to prevent the arriving of the illegal immigrants in Latvia.

One of the main tasks of the State police is to combat the organised crime and trade with drugs, and human beings etc.

**Ministry of Foreign affairs**

Within Ministry of Foreign affairs is established the Border demarcation committee which manage the demarcation works of Latvia State border.

Without the main institutions – Border Guard, Customs, Sanitary border inspection, Coast Guard, in the project implementation will be involved also following institutions – State police, Immigration police, National Armed Forces Air Forces, Ministry of Foreign Affairs and Ministry of Transport – rail and ferry traffic authorities. The co-operation on the project level will be carried out in the inter-ministerial task force (high level representatives from Ministry of Interior (Border Guard, State police, Immigration police), Ministry of Finance (Customs), Ministry of Agriculture (Sanitary border inspection), Ministry of Defence (Coast Guard, Air Forces), Ministry of Foreign Affairs (Demarcation committee) and in the Steering committee. These above-mentioned institutions are involved in the activities mentioned in the component 1.

Main activities, where the all institutions responsible for the border management process are involved:

- establishment of the working group (Border Guards, Customs, Sanitary border inspection, State police, Immigration police, Coast guard, Air Forces, Demarcation committee) with PAA to analyse the legal framework (including each institution’s standards and instructions) concerning border control and guarding process and to prepare the necessary amendments for submission to the government for acceptance;
- in the all institutions responsible for the border management will be perform the institutional and functional audit by working groups of the responsible institutions in the co-operation with PAA and short-term experts;
- establishment of the working group (Border Guard, State police, National Armed forces, Coast guard and Air forces) with PAA and short – term expert in the border guarding field to prepare the concept about the co-operation in the emergency situations on the border;
- establishment of the HQ for operative information exchange;
- establishment of the working group (all responsible institutions) with PAA and short-term expert in the information exchange field to develop the plan for necessary activities to establish the common information system according to the standards of the Schengen information system;
- Participation in the training courses and study visits.
5. Detailed Budget (Million Euro)

<table>
<thead>
<tr>
<th>Phare Support</th>
<th>Investment Support</th>
<th>Institution Building</th>
<th>Total Phare (=I+IB)</th>
<th>National Co-financing*</th>
<th>IFI*</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>IB-Twinning covenant</td>
<td>1.000</td>
<td>1.000</td>
<td>0.100</td>
<td></td>
<td></td>
<td>1.100</td>
</tr>
<tr>
<td>Contract 2 (building of Border Guard station in Krivanda and BGs united with border crossing point in Opuli)</td>
<td>1.200</td>
<td>1.200</td>
<td>0.840</td>
<td></td>
<td></td>
<td>2.040</td>
</tr>
<tr>
<td>Contract 3 (building of veterinary and phytosanitary control post in Terehova)</td>
<td>0.960</td>
<td>0.960</td>
<td>1.040</td>
<td></td>
<td></td>
<td>2.000</td>
</tr>
<tr>
<td>Total</td>
<td>2.160</td>
<td>1.000</td>
<td>3.160</td>
<td>1.980</td>
<td></td>
<td>5.140</td>
</tr>
</tbody>
</table>

6. Implementation Arrangements

6.1 Implementation agency

This will be the responsibility of the Central Financing and contracting unit (CFCU), PAO - Ms Valentina Andrejeva, State Secretary, Ministry of Finance; Smilsu 1, Riga Latvia, LV-1050; phone +371 7226672, fax +371 7095503.

The overall technical responsibility is under the Ministry of Interior Department of Finances and Property. SPO – Mr. Viktors Elksnis, Deputy State Secretary, Ministry of Interior Stabu 89, Riga Latvia, LV-1009; +371 7208322, fax: +371 7227913.

Responsibility over the implementation of project Sub-Component 2.2 Building of veterinary and phytosanitary control post in Terehova is under State Revenue Service, SPO - Deputy Director General Mr. Andris Anspoks; Smilsu 1, Riga Latvia, LV-1050; phone: +371 7028600.

Project supervisor: Inter-ministerial task force, Head Mr. J. Labis – Deputy of State Secretary of MoI.

Project implementation controller: Steering Committee, Head Mr. V. Elksnis – Deputy of State Secretary of MoI.

6.2 Twinning:

<table>
<thead>
<tr>
<th>Latvian side:</th>
<th>EU side:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ministry of Interior: Viktors Elksnis, Deputy of State secretary, Phone: 7208321, Fax: 7227913</td>
<td>PAA Short-term expert in the information exchange field</td>
</tr>
</tbody>
</table>
6.3. Contracts

There are foreseen 3 contracts:

1. TWINNING covenant – 1 000 000 EURO;
2. Works contract for Sub-component 2.1. (building of Border Guard station in Krivanda and BGs united with border crossing point in Opuli) - 1 200 000 EURO;
3. Works contract for Sub-component 2.2. (building of veterinary and phytosanitary control post in Terehova) – 960 000 EURO.

7. Implementation Schedule

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Start of tendering</th>
<th>Start of project activity</th>
<th>End of project activities</th>
<th>Completion of contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twinning covenant</td>
<td>Start of twinning</td>
<td>30.08.2001</td>
<td>30.10.2002</td>
<td>30.10.2002</td>
</tr>
<tr>
<td></td>
<td>partner selection -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>January 2001</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract 2 (building of Border Guard station in Krivanda and BGs united with border crossing point in Opuli)</td>
<td>30.03.2001</td>
<td>30.08.2001</td>
<td>30.08.2002</td>
<td>31.03.2004*</td>
</tr>
<tr>
<td>Contract 3 (building of the veterinary and phytosanitary control post at Terehova)</td>
<td>30.03.2001</td>
<td>30.08.2001</td>
<td>30.08.2002</td>
<td>31.03.2004*</td>
</tr>
</tbody>
</table>

* - The one-year liability period starts after the construction works are finished. The Final payment is made after expiring of liability period.

Detailed implementation chart see Annex No.2

8. Equal Opportunity

Participation in the project will require professional qualifications and competence in the particular area and will allow an equal opportunity for women and men to participate in implementation of the project.

9. Environment

The project is environment friendly. The environmental impact assessment is done by Latvian State Environmental inspection according to EU directive on environmental impact assessment and Latvian Law on Environmental impact assessment.
10. Rates of return
N/a

11. Investment criteria

11.1 Catalytic effect:
The implementation of this project will improve the institutional framework in the Latvian border management, which will be necessary for more effective use of finance allocated for development of infrastructure and equipment on Latvian border, and will help to continue the development of infrastructure on the Latvian border to achieve the EU standards.

11.2 Co-financing:
The Government of Latvia has foreseen the finances from the state budget for improvement of institutional network and development of infrastructure on Latvian border. The Latvian co-financing to the project is from State investment project IA-16 “Development of infrastructure of State Eastern Border” in the amount of 64.95 Mio. Ls. From the state budget 1999 for the implementation of this project was distributed 3,465 Mio. Ls and in the year 2000 – 1,646 Mio. Ls. Phare intervention will not displace other financiers.

11.3 Additionality:
Phare intervention will not displace IFIs or private sector financiers.

11.4 Project readiness and Size:
All actions of the project will respect the competition provisions of the Phare procurement rules. Contractor will be selected in open tendering process in EU member states and Phare countries.

11.5 Sustainability:
Implementation of this project will be completed by 2002. Operation and maintenance costs will be covered from the State budget (from the accepted State investment programme).

12. Conditionality and sequencing
- Inter-Ministerial Task Force and Project steering committee to be established comprising all the parties involved in the implementation of the project before the start of the project;
- continued commitment of all responsible institutions to co-operate during the implementation of the project – Border Guards, Customs, Sanitary border inspection, National Armed forces Naval Forces Coast guard, Air forces, State police, and Immigration police, Ministry of Foreign Affairs,
- Ensure that Latvian side will implement the recommendation about the necessary amendments of the legislation and changes in the structure of responsible institutions;
- co-financing by the state budget needs to be ensured;
- With a separate order of Cabinet of Ministers solve the question with local governments about the rights on the frontier land for successful continuation of renovation of external border;

Annexes to the project fiche
1. Logical framework matrix in standard format.
2. Detailed implementation chart.
3. Contracting and disbursement schedule.
4. List of relevant laws and regulations.
5. Detailed description of experts activities.
<table>
<thead>
<tr>
<th>Wider Objective</th>
<th>Indicators of Achievement*</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Development and undertaking of implementation of integrated Latvian border management strategy to ensure the establishment of Latvian border in accordance with EU standards by improvement of the co-ordination between all institutions involved in the control and maintenance of Latvian border and the development of infrastructure on the Latvian State border.</td>
<td>• Unified border management strategy for all institutions involved in the control of Latvian state border; • Improved co-operation between involved institutions</td>
<td>• Continuously all involved institutions; • Reports to the Government.</td>
<td>• Political stability in neighbour countries; • Political changes in Latvia; • Insufficient financial support from state budget.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Immediate Objectives</th>
<th>Indicators of Achievement*</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assessment of the current situation in the Latvian border management and the development of future development models. • Ensure the development and undertaking the practical implementation of integrated border management strategy; • The stimulation of the necessary co-operation forms to successfully ensure the developed strategy; • Improve the physical framework by upgrading of border facilities at strategically important points;</td>
<td>• Worked out the possible future models for Latvian border management; • Developed integrated border management strategy for Latvian border control and practical implementation; • Established necessary management structures for co-ordinated border control and surveillance; • Built modern technical facilities on the Latvian border.</td>
<td>• Quarterly project reports; • Continuously all involved institutions;</td>
<td>• Change in the structure and functions of the involved institutions; • Rise of projection and building costs; • Outflow of employees from the system due to low level of salaries.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outputs</th>
<th>Indicators of Achievement*</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Developed integrated border management strategy; • Harmonised existing and adoption of new border control standards where are participated in the close co-operation Border Guard, Custom, Border Sanitary Inspection etc. • Trained staff involved directly in the border control and in the management of the whole process. • Built modern border and veterinary control facilities on the Latvian border.</td>
<td>• Integrated Latvian border management strategy; • Harmonised existing and adopted new border control standards; • Made necessary changes in legislation; • Professionally trained staff of the involved institutions; • Improved border, veterinary and phytosanitary control on the border with Russia.</td>
<td>• Continuously all involved institutions; • Project progress reports; • Official publications.</td>
<td>• Change in the structure and functions of the involved institutions; • Inadequate training of Personnel.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Inputs</th>
<th>Indicators of Achievement*</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
</table>

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**LOGFRAME PLANNING MATRIX FOR DEVELOPMENT OF INTEGRATED LATVIAN BORDER MANAGEMENT AND INFRASTRUCTURE**

**Project Number LE00.10.01**

**Total Budget:** 4,710 MEIRO  
**Phare contribution:** 3,160 MEIRO
| Twinning assistance; | Developed co-ordination plan between involved institutions; | Continuously all involved institutions; |
| Training | Prepared legal framework; | Project reports; |
| investment | Trained staff; | Built and equipped border, veterinary and phytosanitary facilities; |
|           | Prepared project documentation; | Official statistics. |
|           | Signed all necessary agreements; | |
|           | Built modern technical facilities on the Latvian border; | |
|           | border, veterinary and phytosanitary control on the border in line with EU standards | |
|           | | |
|           | Change in the structure and functions of the involved institutions; | |
|           | Rise of projection and building costs; | |
|           | Outflow of employees from the system due to low level of salaries. | |
# TIME IMPLEMENTATION CHART FOR PROJECT

**Development of integrated Latvian border management and infrastructure**

<table>
<thead>
<tr>
<th>Twinning covenant 1</th>
<th>Institutional Building</th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identification of the problems of existing co-operation between institutions involved in the border management process.</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>Analyzing of the existing legal framework</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>In co-operation with working group established by the inter-ministerial task force preparation of the project of the integrated border management strategy</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>Discussions with in the border management strategy involved institutions (decisions – makers)</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>In co-operation with working group established by the inter-ministerial task force preparation of the final stage of the integrated border management strategy</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>Presentation of the developed integrated strategy in the ministerial (governmental) level for acceptance (+LAT working group representatives)</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>Participation together with LAT experts in the elaboration of a comprehensive informative brochure</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
</tbody>
</table>

**3 short - term experts (6 man – months)**

<table>
<thead>
<tr>
<th>Institutional Building</th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional and functional audit in institutions responsible for border guarding and control</td>
<td>X X X</td>
<td>X X X</td>
<td>X X X</td>
</tr>
<tr>
<td>Preparation of the need assessment report about the all necessary resources to ensure the effective border control</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Preparation of concept about the co-operation of involved institutions in the emergency situations</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
<tr>
<td>Preparation of the technical concept for establishment of common information system according to the standards of Schengen agreement</td>
<td>X X</td>
<td>X X</td>
<td>X X</td>
</tr>
</tbody>
</table>

<p>| 12 one – week courses | X X X | X X X | X X X |
| 8 one – week training courses | X X | X X | X X |
| 2 days workshop for top-level managers | X | X | X |</p>
<table>
<thead>
<tr>
<th></th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>J</td>
<td>F</td>
<td>M</td>
</tr>
<tr>
<td><strong>Investment</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract 2 “Investment for the Border Guard facilities”</td>
<td>X X X X X X X X X X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tendering process for BG station in Krivanda and BGs united with border crossing point in Opuli</td>
<td>X X X X X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building up BG station in Krivanda</td>
<td></td>
<td>X X X X X X X X X</td>
<td></td>
</tr>
<tr>
<td>Building up BGs united with border crossing point in Opuli</td>
<td></td>
<td>X X X X X X X X X</td>
<td></td>
</tr>
<tr>
<td>Contract 3 “Investment for building of the veterinary and phytosanitary control post at Terehova”</td>
<td>X X X X X X X X X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tendering process for veterinary and phytosanitary control post at Terehova.</td>
<td>X X X X X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building up SBI veterinary and phytosanitary control post at Terehova.</td>
<td></td>
<td>X X X X X X X X X X X X X</td>
<td></td>
</tr>
</tbody>
</table>

ANNEX 3
## Development of integrated Latvian border management and infrastructure

### CUMULATIVE CONTRACTING and DISBURSEMENT SCHEDULE (€ million)

<table>
<thead>
<tr>
<th>Date</th>
<th>Contract 1 Twinning covenant</th>
<th>Contract 2 Investment for the Border Guard facilities</th>
<th>Contract 3 Investment for building of the veterinary and phytosanitary control post at Terehova</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Contracted 1,0</td>
<td>Disbursed 0,2 0,3 0,75 0,9 1,0</td>
<td>Disbursed 0,18 0,36 0,54 0,72 0,90 1,02</td>
</tr>
<tr>
<td></td>
<td>Disbursed</td>
<td></td>
<td>* Final payment after liability period</td>
</tr>
</tbody>
</table>

* - Final payment after liability period
LIST OF RELEVANT LAWS AND REGULATIONS
State Border Guard

Trilateral agreements:
• Agreement on co-operation between Ministry of Internal Affairs of the Republic of Latvia, Ministry of Internal Affairs of the Republic of Lithuania and Ministry of Internal Affairs of the Republic of Estonia (concluded on 31.08.1994).

Republic of Belarus:
• Agreement between the Republic of Latvia and the Republic of Belarus on state border determination (concluded on 21.02.1994).
• Agreement between the Government of the Republic of Latvia and the Government of the Republic of Belarus on activities of authorised border representatives (concluded on 07.09.1995 to maintain order, settle border incidents on the Latvian – Belarussian border).
• Agreement between the Government of the Republic of Latvia and the Government of the Republic of Belarus on border crossing points (concluded on 18.08.1993).
• Agreement between the Government of the Republic of Latvia and the Government of the Republic of Belarus on co-operation in border guarding issues (concluded on 18.08.1993).
• Agreement between the Government of the Republic of Latvia and the Government of the Republic of Belarus on simplified border-crossing procedure for the border adjoining terrain residents (concluded on 21.02.1994). The question is being solved on renouncing this order of border crossing. Ministry of Interior is preparing draft resolution on denouncing this agreement. After taking this resolution Ministry of Foreign Affairs will inform Belarussian side by note.
• Agreement between the Government of the Republic of Latvia, the Government of the Republic of Belarus and the Government of the Republic of Lithuania on the order of defining contact point of the state borders (concluded on 25.03.1998).
• Protocol on information exchange procedure on situation on the Latvian - Belarussian border between State Border Guard of the Republic of Latvia and Border Guard Forces of the Republic of Belarus (signed on 27.11.1996).
• Protocol on co-operation in operative actions in the border guarding interests between State Border Guard of the Republic of Latvia and Border Guard Forces of the Republic of Belarus (signed on 27.11.1996).

The following documents are prepared for signing and accepted by the Republic of Latvia Cabinet of Ministers:
• Agreement and its draft protocol between the Government of the Republic of Latvia and the Government of the Republic of Belarus on persons giving over and admission (Instruction No.149 of the Cabinet of Ministers from 31.03.1998).
• Agreement and its draft addendum between the Government of the Republic of Latvia and the Government of the Republic of Belarus on mutual travelling, which determines order of travelling and stay of citizens of one country in the territory of the other country (Instruction No. 148 of the Cabinet of Ministers from 31.03.1998).
Republic of Estonia:
- Agreement between the Republic of Latvia and the Republic of Estonia on renovation of the state border (concluded on 20.03.1992).
- Protocol on co-operation between State Border Guard of the Republic of Latvia and National Board of Border Guard of the Republic of Estonia (signed on 10.06.1999).
- Agreement between State Border Guard of the Republic of Latvia, Customs Board of State Revenue Service of the Republic of Latvia, Border Guarding Department of the Republic of Estonia and Customs Department of the Republic of Estonia on border control at the joint border checkpoint Ainaži – Ikla (concluded on 26.08.1998).
- Agreement between State Border Guard of the Republic of Latvia, Customs Board of State Revenue Service of the Republic of Latvia, Border Guarding Department of the Republic of Estonia and Customs Department of the Republic of Estonia on border control at the joint border checkpoint Veclaicene – Murati (concluded on 26.08.1998).
- Agreement between border delegates of the Republic of Latvia and the Republic of Estonia on common border control at border checkpoint Valka – Valga and Common border control technological scheme at Valga railroad station border checkpoint (signed on 28.05.1999).
- Protocol between State Border Guard of the Republic of Latvia and National Board of Border Guard of the Republic of Estonia on exchange of electronic information and data (signed on 05.09.1998).

Russian Federation:
- Temporary agreement between the Government of the Republic of Latvia and the Government of Russian Federation on simplified procedure for the border-adjoining terrain residents to cross the Latvian and Russian borderline (concluded on 14.12.1994). The question is being solved on renouncing this order of border crossing. Ministry of Interior is preparing draft resolution on denouncing this agreement. After taking this resolution Ministry of Foreign Affairs will inform Russian side by note. Agreement will lose force 6 months after sending the note.
• Protocol on information exchange procedure on situation on the border of the Republic of Latvia and Russian Federation (signed on 15.11.1996).
• Protocol on co-operation between State Border Guard of the Republic of Latvia and the Federal Border Guarding Agency of Russian Federation in operative actions in the border guarding interests (signed on 15.11.1996).

The following documents are prepared for signing and accepted by the Cabinet of Ministers of the Republic of Latvia:
• Agreement draft between the Republic of Latvia and Russian Federation on the Latvian - Russian state border (Instruction No.612 of the Cabinet of Ministers from 09.12.1997).

Are being prepared:
• Protocol between State Border Guard of the Republic of Latvia and Federal Border Guarding Service of the Russian Federation on the order of proceedings at meetings (will determine order of maintaining relationships of both countries’ officials of border guarding institutions).

Republic of Lithuania:
• Agreement between the Republic of Latvia and the Republic of Lithuania on the renovation of the state border (concluded on 29.06.1993).
• Agreement between the Government of the Republic of Latvia and the Government of the Republic of Lithuania on co-operation in control in the joint border control points (concluded on 9.06.1995).
• Agreement between State Border Guard of the Republic of Latvia, Customs Board of State Revenue Service of the Republic of Latvia, Border Police Department at the Ministry of Interior of the Republic of Lithuania and Customs Department of the Ministry of Finance of the Republic of Lithuania on joint control at the joint border checkpoint Grenctâle – Saločai (concluded on 03.04.1997).
• Agreement between State Border Guard of the Ministry of Internal Affairs of the Republic of Latvia and Border Police Department of the Ministry of Internal Affairs of the Republic of Lithuania on simplified border crossing points (concluded on 2.08.1997).

Are being prepared:
• Agreement between Government of the Republic of Latvia and Government of the Republic of Lithuania on acting of border delegates
• Agreement between State Border Guard of the Republic of Latvia and Border Police Department at the Ministry of Interior of the Republic of Lithuania on co-operation in state border guarding matters

Republic of Latvia
8. Regulations No. 50 “On Duties and Rights of the National Armed Forces’ Navy in Guarding the State Border”, passed on March 5, 1996 by the Cabinet of Ministers of the Republic of Latvia.
12. Service Regulations of State Border Guard, affirmed by the order No. 431 of the Chief of State Border Guard on November 17, 1998.
13. Seasonal orders of the Chief of State Border Guard “On Organisation of State Border Guarding”.
14. Border Checkpoint and Simplified Border Crossing Point technological schemes made for each BCP, BCrP.
LIST OF RELEVANT LAWS AND REGULATIONS

Custom

a) Customs Law

The Latvian Customs Law was ratified by Parliament on 11 June 1997 and it is in force since 01 July 1997.

b) Implementing Provisions

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LIST OF RELEVANT LAWS AND REGULATIONS

Sanitary Border Inspection

3. Regulations Nr.246. 02.07.1996."Regulations of fixture state crossing frontiers and location of frontiers on the border of the Republic of Latvia”.
7. Regulation Nr.300. 24.08.1999."On arranging of veterinary, phytosanitary and hygienic Control Places for vehicles and consignments in Border Control posts”.
11. Regulations No 261 of the Cabinet of ministers from 21.06.1998 Regulations on Industrial Fishing within the inland Waters of the Republic of Latvia.
16. Draft Regulations of the principles covering the organisation of veterinary checks on products and live animals entering the Community from third countries (97/78 EC; 91/496/EEC).
17. Draft Regulation of the requirements for the approval of Community border inspection ports responsible for veterinary checks on products introduced from third countries (92/525EEC).
18. Draft Regulation of the Plant Quarantine Regulations (77/93 EEC)

2. Regulations Nr.246. 02.07.1996."Regulations of fixture state crossing frontiers and location of frontiers on the border of the Republic of Latvia”.
4. Regulations Nr.236. 01.07.1997." Regulations on veterinary, phytosanitary and sanitary-hygienic control procedure for vehicles and cargoes in customs checkpoints”. 

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6. Regulation Nr.300. 24.08.1999. "On arranging of veterinary, phytosanitary and hygienic Control Places for vehicles and consignments in Border Control posts”.
7. Draft Regulations of the principles covering the organisation of veterinary checks on products and live animals entering the Community from third countries (97/78 EC; 91/496/EEC).
8. Draft Regulation of the requirements for the approval of Community border inspection ports responsible for veterinary checks on products introduced from third countries (92/525EEC).
ANNEX 5

DETAILED DESCRIPTION OF EXPERTS ACTIVITIES
CONTRACT Nr.1. – TWINNING COVENANT

1. Pre-accesion adviser (PAA) - 12 man/months:

Activities and sub-activities:
- Identification and description of co-ordinated and complementary actions of in this project involved institutions:
  ⇒ Identification of the problems within the co-operation between all institutions involved in the integrated border management;
  ⇒ Preparation of concept about the co-operation of involved institutions in the emergency situations on the whole Latvian border;
  ⇒ Institutional and functional audit in all institutions involved in the integrated border management;
  ⇒ Evaluation of the financial management in all involved institutions;
- Assistance in analysis of the legal framework from the perspective of integrated border management:
  ⇒ Analysing the current Latvian legislation concerning regulation of the responsible institutions involved in the border management strategy and cross-border co-operation and border management matters;
  ⇒ Comparing the current Latvian legislation concerning border management with EU standards and identification of the “black hole”.
- Assistance in the development of the integrated border management strategy:
  ⇒ Evaluation of the existing concepts and strategies about the border management for each involved institutions;
  ⇒ Co-ordination of the preparation of the integrated border management strategy;
  ⇒ Preparing for implementation the integrated border management strategy.
- Assistance in the establishment of the information exchange system between all responsible institutions:
  ⇒ Establishment of Head Quarter for operative information exchange between institutions involved in the border management process;
  ⇒ Preparation of the technical concept for implementation of the common information exchange network according to the standards of the Schengen agreement.

2. Three short-term experts in: Border guarding field– 6 man/months
   Border control field - 6 man/months
   Information exchange field - 6 man/months

Activities:
- Operative assistance to the PAA for preparation of the integrated border management strategy.
- Assistance in the implementation of the integrated border management strategy by training of responsible officials from in the project involved institutions:
  ⇒ 2 days workshop for the Heads of the involved institutions, their deputies and other officials responsible for the functional and financial implementation of the integrated border management strategy;
  ⇒ 12 one-week training courses for the joint groups of participants from all border control institutions involved in this project;
  ⇒ 12 one-week training courses at the subject “specific problems and methods of control on external border”. The training courses should also cover the implementation of the prepared integrated border management strategy;
  ⇒ Assistance on the elaboration of a comprehensive informative brochure. This brochure will use all border control institutions and other law enforcement institutions.