STANDARD SUMMARY PROJECT FICHE

1. Basic information

1.1 Desiree number: LE00.09.00
Twinning Component Number: LE00/IB/AG-01

1.2 Title: Strengthening Latvia’s fishery administration to meet the requirements of the Common Fisheries Policy (CFP)

1.3 Sector: Fisheries

1.4 Location: Project owner - Latvia, Ministry of Agriculture, National Board of Fisheries (NBF) of the Ministry of Agriculture. Other counterparts - Marine Environmental Board (MEB) of the Ministry of Environmental Protection and Regional Development, State Veterinary Service (SVS) of the Ministry of Agriculture, Latvian Fisheries Research Institute (LATFRI), Latvian Vessel Register (LVR) of the Latvian Marine Administration of the Ministry of Transport.

2. Objectives

2.1 Wider objective
To support Latvia in its efforts to develop a strategy as a basis for upgrading its fishery industry within the context of alignment and enforcement (institutional, administrative and reporting structures) of the EC acquis of the Common Fisheries Policy.

2.2 Immediate objectives
- Prepare a detailed plan on the introduction and implementation of the CFP on the basis of an assessment of institutional, administrative and technical capacities and requirements. This will include an assessment of the economic and social impact of the CFP on Latvia’s fishing industry and communities.
- Continue harmonisation of the fisheries legislation to the EC legislation
- Strengthen institutional and administrative / enforcement structures, including:
  - Reinforcement/establishment of administrative information and reporting systems for the operation of CFP and the Common Organisation of the market;
  - Preparation of delivery mechanisms promoting restructuring, participation in FIFG, development of producer organizations;
  - Strengthening human resources throughout the fisheries sector, including awareness raising at policy/administrative level, inspection and control agencies, producers/industrialists,
  - Strengthening the technical capacity of inspection and control agencies to administer / enforce the acquis.

2.3 Accession Partnership and NPAA priority

2.3.1 Accession Partnership
Medium term priorities:
Development of capacity to implement and enforce the Common Fisheries Policy”; … including alignment with the agricultural acquis (including fisheries and statistics).

2.3.2 National Programme for Adoption of Acquis
The project is in line with the 1999 NPAA, which reflects the priorities outlined in the programme “Implementation of National Fisheries policy for fisheries management and protection of fish resources” as follows:
- Short term priorities:
To develop administrative capacity of the Ministry of Agriculture (LA-029);
- Medium term priorities:
  - “Development of the National fisheries policy and fisheries management system” to harmonise national fisheries legislation in compliance with EU requirements (LA-04-04);
  - “Implementation of fish resources exploitation and fish landing information system” to improve monitoring of fish resources, their control and surveillance (LA-04-04);
  - “Establishment of fishing vessel register” to codify the data concerning fishing vessels according to the EU requirements (LA-04-04);
  - “Development of administrative capacity of the Ministry of Agriculture” (IB-14);
  - “To enlarge administrative capacity of the Ministry of Agriculture to secure ability of Latvia to undertake the EU membership commitments” (LA-030).

2.4 European Commission Progress Report

In the last “Regular Report from the European Commission on Progress towards Accession, Latvia” October 13, 1999 there are the following assessments:

- “In the area of fisheries, Latvian legislation still needs to be aligned with the acquis. The inspection and control system will need significant further resources in order to comply with the standards of the acquis. Significant efforts will further be required to restructure the fishing fleet as well as fish processing enterprises in order to comply with EU requirements and to enhance competitiveness.”
- “Further resources shall be required in order to fully upgrade the fisheries inspection and control system. Administrative structures also need to be improved in order to implement the Common Fisheries Policy”.

3. Description

3.1 Background and justification

The elaboration of the envisaged project is closely linked with the main goals of the national fisheries policy and the European Commission assessment on progress done by the Latvian fisheries sector as well as its comments on further measures necessary towards the EU accession.

- Sector information
  - The fisheries sector is an important part of the Latvian economy, though the share of fisheries in gross domestic product is gradually decreasing (3,12 % in 1997, 2,48% in 1998, 1,75% in 1999).
  - In 1999, the fishery sectors employs some 13 430 people (13 628 in 1998), of which 6 208 are employed in fish processing, 6 967 in fishing and 255 in aquaculture.
  - Currently the fishing fleet consists of: 220 fishing vessels operating in the Baltic Sea and 120 vessels in coastal area; 10 vessels are engaged in high seas fishery. The main landing ports are Ventspils and Liepaja.
  - In 1999, total catches amounted to 125 000 t of which 46 400 t was caught on high seas.
  - There are currently 114 fish processing companies in Latvia. The share of canned fish in the total production amounts to 65%.
  - The production of the processed fish products from species such as sprat, herring, cod and salmon, is based mainly on the raw material provided by local fishermen.
  - The majority of fish for fish processing is directly bought from the local fishermen on the basis of an agreement.
  - In Latvia there are currently 8 licensed private fish farms growing mainly carp and trout.
  - Latvia is a member of IBSFC and NAFO. It has fisheries agreements with the EU, Denmark and Faroe Islands, Russia, USA and Canada.
- Latvia has a positive trade balance in fish products. 1999 it exported 127,924 t and imported 26,811 t compared with 1998, when 160,810 t were exported and 37,627 imported.

- Fish export is rather East oriented.

➢ The Fishery Policy of the Latvian government

The Latvian national fisheries policy includes the following priorities:

- Strengthen the administrative capacity in the fields of conservation, management and sustainable utilisation of fish resources
- Restructure the fishing fleet to comply with the fish resources available;
- Harmonisation of fisheries legislation to the EC legislation,
- development and establishment of a Latvian Fishing vessel register in line with the EC acquis, a vessel monitoring system and computerised database providing information on fish resources utilisation.
- Implementation of structural measures and preparation for the implementation of the EU common market organisation including creation of producers organisations.
- Introduce hygiene standards in line with EU requirements on Latvian vessels and fish processing enterprises.
- Increase staff in the relevant institutions dealing with the enforcement of the Common Fisheries Policy and to ensure sustainable co-operation between the various institutions and bodies.

➢ Creation of the administrative capacity in the field of monitoring and control of fishing activities

In accordance with the Council Regulation (EEC) No 2847/93 of 12 October 1993 establishing a control system applicable to the Common Fisheries Policy, and especially Article 19, Member States shall create a computerised data base, where all the necessary data are registered.

The envisaged project will deal with the creation of the fully operational ICIS in fisheries.

The elements of the ICIS in fisheries currently have following status:

- Fishing licences in Latvia correspond to the requirements set down in Council Regulation (EC) No 3690/93 of 20 December 1993 establishing a Community system laying down rules for the minimum information to be contained in fishing licences.
- A Latvian log-book system has started some years ago and the data is already computerised. The log-book is in the format required by the Commission Regulation (EEC) No 2807/83 of 22 September 1983 laying down detailed rules for recording information on Member States’ catches.
- System of landing declarations and sales notes is established by the Regulations No 387 of the Cabinet of Ministers of 6 October 1998 “On Fish Catch Landing Control in the Ports of Latvia”. The Latvian landing declarations and sales notes will consist of all the information required by the relevant EU regulations. The landing declaration has a separate form, but in the same time is interrelated part to the log-book and log-book number is specified in each landing declaration.
- A FVR compatible with the relevant EU regulations will be delivered during the first half of the year 2000 by a PHARE project “Establishment of Fishing Vessel Register” (according to a contract between the Commission and the company SWEDMAR (Sweden)). The delivered FVR system at the beginning will not be an element of the ICIS, but it will be possible to integrate the FVR data in it.
- The Vessel monitoring system (VMS) has to be seen as an effective tool for fisheries control in the global and regional terms. The Article 3 of the Council Regulation 2847/93 requires the establishment and operation of a satellite-based VMS on Member States and other flag countries vessels fishing in the EU zone. There will be a current need for operational start of the VMS system on a number of selected fishing vessels (approx. 30 – 50) to test and evaluate the new facilities of the FMC. In general fishers themselves started to buy vessel - tracking equipment for their vessels, but besides that they can use limited state subsidies for such purchase.
- Fishing infringements are registered in the MEB as the fishing control institution.
The envisaged project will provide the possibility of cross-checking between log-books, landing declarations and sales-notes as it is stated in Article 19.1 of the Council regulation (EEC) No 2847/93.

For proper management of fishing fleet capacity based on catch and landing data the project will deal with the integration of the FVR data in the ICIS in fisheries after the realisation of the PHARE project “Establishment of Fishing Vessel Register”. The project will assist in making changes for the fisheries structural policy and improve efficiency of practical use of control measures in fisheries management in the future.

The introduction of the VMS requires training for staff of the FMC and fishermen in order to ensure the correct running of VMS. The MEB will be primarily responsible for administration of the FMC and the VMS, therefore all the equipment for the FMC and the VMS will be delivered to the MEB.

The overall responsibility of the ICIS administration lies with the NBF, while the data providing function will be distributed between all the involved institutions. The necessary equipment for the ICIS will be delivered to the NBF and further distributed to the fisheries administrative institutions according to the needs in the specific institution identified by the project.

The project will evaluate all equipment and staff needed for the ICIS and VMS as well as supply necessary equipment, software and hardware, and organise training of the relevant staff.

The project will provide a possibility to supplement system with the reports of the MEB on infringements made by all the fishers on the base of operation of the VMS and in other cases.

**Harmonisation of the fisheries legislation according to the EU Common Fisheries Policy**

Basic legislation in fisheries sector in general has been nearly harmonised to the EU requirements, but now the practical implementation process should be activated.

After multilateral “screening” in fisheries sector in May 1998 and bilateral “screening” in March 1999 Latvia paid additional attention to the outstanding matters of national fisheries legislation with a view to its integration towards respective EC regulations. These matters covered creation of fishing vessel register, landing control and landing reporting system, fish buyer registration and fish first sales notes system, introduction of principles of common fish market system, i.e. fish freshness and size categories, as well as evaluation of possibility to create the producers' organisations.

Alignment with EC acquis is envisaged to be completed by 2003.

### 3.2 Linked activities

#### 3.2.1 Past Phare activities and bilateral projects in the area

Some projects have been implemented in the near past, which directly affect the scope of envisaged project:

- Danish bilateral project “Technical assistance to the National Board of Fisheries” for the EU accession preparations (No LET 019). The main outputs from this project were:
  - The institutional linkage between the MEB and the NBF on data flow were examined;
  - The SWOT analysis of the NBF was prepared.

- Phare project “Institutional Development in Support of Latvian Agriculture” (No LE-9504.02. and No 9601.03). It provided support for the Ministry of Agriculture and partly to the NBF in the EU accession activities, a wide range of training (preliminary knowledge in the EU CFP, a study trip to the EU Member States etc.), prepared additional person to the staff of the NBF with extensive knowledge of acquis and the CFP;

- Phare project “Technical Assistance to the Approximation of the Latvian Legislation to that of the European Communities (ALL)” (No 97-0845.01). This project provided support for the Ministry of Agriculture and partly to the NBF, especially in the field of legislation approximation. For fisheries
sector a short seminar was carried out in the field of the CMO for fisheries products and the assistance provided by the Financial Instrument for Fisheries Guidance (FIFG).

3.2.2 Current activities in the area

Phare project “The establishment of Fishing Fleet Register” (No 99-0049) has started in August 1999 and will last till the second half of 2000. The main output of this project is fully operational fishing vessel register system in full compliance with the EU requirements. It is needed to incorporate the delivered FVR database into the ICIS by the activities of the envisaged project.

3.3 Results

➢ Twinning and Training package

• Assistance to develop a strategy and policy to restructure the fisheries sector provided
  – Current situation in fisheries sector (in both administration and industry) is scrutinised and summary report is elaborated;
  – Evaluation report on future development of the fisheries sector including market possibilities for fisheries products on global and regional level prepared;
  – The state fisheries development programme and its sub-programmes on development of fish processing and fishing fleet are updated and readjusted in view of accession to the EU;
  – Strategic plan is developed for the restructuring of fish processing industry and for the modernisation of fishing fleet in order to increase the competitiveness and market ability of fisheries sector;
  – A national fisheries strategy including the actions to be undertaken within the National Development Plan and for the practical implementation of the SAPARD, is developed;
  – A manual for elaboration of operational programmes is prepared with a further view of participating in FIFG;

• Assistance to create administrative capacity and institutional structures of the fisheries administration:
  – A detailed plan and proposals on introduction and implementation of the CFP for the development of the structures of fisheries administration is elaborated in order to fulfil the enforcement tasks and functions to be undertaken by the future EU Member State;
  – Action plan for the establishment of fully operational and functioning ICIS and VMS, including the description of a suitable administrative structure to operate the systems.
  – Technical specifications for necessary equipment are prepared and the evaluation of the project supply is performed by the local and EU independent experts.

• Assistance with the harmonisation of the fisheries legislation according to the EU Common Fisheries Policy provided:
  – Fisheries legislation according to the EU Common Fisheries Policy is harmonised, as regards:
    - the common market organisation;
    - structural assistance in fisheries sector;
    - the control and enforcement measures.

As a result of the training programs a) an increased number of staff (up to 10 persons in each institution – NBF, MEB, LATFRI, SVS) understanding and working with the EU integration process in fisheries b) fully trained staff for ensuring the functioning of the CFP and its systems (the CMO, structural assistance, the VMS and the ICIS) should be achieved. Training will contribute to expand contacts between the Latvian administrative structures (NBF, MEB, LATFRI, SVS and LVR) and the EU Member States’ administrative institutions in fisheries sector.

➢ Investments for equipment

• The FMC is established;
The Vessel Monitoring System is fully operational;
The Integrated Control and Information System in fisheries is established;
The capacity of data processing and transmission between the institutions involved in fisheries administration is increased;
Communication possibilities to the European Commission on national fisheries information and data transmission are improved.

3.4 Activities

The described project activities cover all branches of the fisheries sector, including fish processing, fishing, administrative structures, as well as issues of strategy planning, common market organisation, structural measures and control and enforcement systems like VMS and ICIS. The implementation of these actions will ensure the structural changes in fishing and fish processing, allowing the readjustment of the companies to the future demands and competition in the common EU market.

Twinning and Training Package

Twinning activities and outputs are based on the objectives stated in the Latvia’s National Programme for the Adoption of Acquis and in the Latvia’s Fisheries Policy for Accession Negotiations with the EU.

The main tasks and activities for the project’s pre-accession adviser (PAA) will be as followed:
- Analysis and action plan on the future trends of the development of fisheries sector and market possibilities for fisheries products on global and regional level;
- Analysis of current situation in fisheries industry and fisheries administration structures; elaboration of action plans for restructuring of the sector and development of the structures of fisheries administration to fulfil the tasks and functions to be undertaken by the future development of the sector;
- Assistance in elaboration of a detailed plan on introduction and implementation of the CFP elements in Latvia;
- Assistance in preparation of a national fisheries development strategy for the National Development Plan and practical implementation of the SAPARD;
- Elaboration of the necessary training programme for the relevant staff in order to provide a qualified personnel in fisheries administration institutions;

To complete these tasks, one PAA for one and a half year (18 months) is required. The PAA should meet following requirements:
- A University degree;
- At least 10 years of experience in working for the EU Member State government and non-government institutions in fisheries sector;
- Experience in working with the practical administration and implementation of the EU Common Fisheries Policy measures;
- Excellent knowledge of the CFP components and legislation basis;
- Ability to give theoretical and practical advice on the CFP administration and reporting requirements;
- Be fluent English in oral and writing.

A local assistant(s) will help the PAA in organising and co-ordinating the activities of the envisaged project.

The PAA will be responsible for the employment of the short-term experts, which will assist in the specific items or topics of the envisaged project.

The Project Leader will be involved and responsible for overall management of the project as well as for submitting formal reports to the European Commission for a particular Twinning project. The Project Leader should visit Latvia minimum of 3 days per month including one visit every 3 months.

The Project Leader should meet following requirements:
• at least 10 years of experience in working for the EU Member State government and non-government institutions;
• experience in administrative work and in project management;
• excellent knowledge of the Acquis in fisheries;
• be fluent English in oral and writing.

Short-term experts will be employed, to carry out the following tasks:
• Short-term experts on the programming of structural plans:
  - Assistance in programming of structural plans concerning the development of the fisheries sector for the structural assistance in fishery sector.
  - Assistance in legislation development in the field of structural assistance in fisheries sector;
  - Evaluation of training needs in the involved institutions in the area of competence.
• Short-term experts to assist with the implementation of control and enforcement measures:
  - Evaluation for legislation development in the field of control and enforcement;
  - Evaluation of training needs in the involved institutions in the area of competence;
  - Evaluation of current situation and elaboration of the plan for the necessary investments, including time schedule, required equipment etc. to ensure the full functioning of the ICIS and VMS in fisheries sector.
• Short-term experts on legislation approximation:
  - Evaluation of current situation in fisheries legislation;
  - Assistance in further development of legislation in the field of CMO;
  - Evaluation of training needs in the involved institutions in the area of competence.

The main task of training activities is to implement appropriate training programme, which should include among other the main activities described below:
• For the development of strategy making and structural planning capacity
  - Two seminars or round table discussions (two days each) for the employees of fishing and fish processing companies, representatives of non-governmental organisations and fisheries administration (totally 50 persons) on evaluation of global development of the sector and market for fisheries products and elaboration of strategic plans and the development programmes in the fisheries sector;
  - Five days study trip to the EU Member States for training on the programming of structural and fisheries development plans (for at least 3 persons) with a further view for the structural assistance in fisheries sector, as regards the FIFG;

• For the strengthening of structures of fisheries administration
  - Two days training seminar in fisheries management and CFP for officials of the NBF and the MEB (15 persons).

• For the creation of the administrative capacity in the field of monitoring and control of fishing activities
  - Two training seminars (5 days each) for the personal of the NBF, MEB, LATFRI and LVR (totally 20-25 persons) in the field of monitoring and control in fisheries, including fisheries statistics, ICIS, VMS and landing and sales notes data;
  - An exchange of experience with the EU countries (at least 2) between the two training seminars mentioned above. One – week training tour to the EU Member States for regional and central institutions involved in the ICIS with focus on practical work (at least 4 persons). One month training for 1 person of each institution involved in this project. The twinning expert will make follow-up and links to the other training activities;
  - A three-day training seminar for staff (10-15 persons) of central administration and regional divisions of the MEB, the NBF and fishers organisations on the VMS. For improving of knowledge – one week study trip to 2 EU countries covering the VMS elements for at least two selected persons;
  - Two days seminar for the employees of fishing and fish processing companies (approx. 30 persons) on control, enforcement and ICIS.
• For the harmonisation of the fisheries legislation according to the EU Common Fisheries Policy
Two days seminar on the EU CFP legislation and particular on CMO in fisheries and aquaculture products (10 persons) and a week study trip to the EU Member State(s) for the officials of the NBF, the MEB and the SVS (at least 1 person from each institution);

As a result, training phases and hosting periods are carried out, the addressed staff has been trained, the trained experts are able to advise and train the home administration staff, progress of the project is significantly enforced.

**Investments in equipment**

The necessary equipment will be supplied after the theoretical evaluation of upgrading needed for involved elements of the ICIS and implementation of the communication system, as stated in Twinning component activities and results. It will include the equipment for the establishment of the FMC, the testing of the VMS and equipment for the implementation of the ICIS in fisheries.

**Summary of outputs**

- Evaluation report on the future development of the sector on global and regional level;
- Summary report on current fisheries situation (in both administration and industry);
- Readjustment of the Fisheries Development sub-programmes;
- Strategic plan for the fisheries industry development;
- Plan and proposals on the development of fisheries administrative structures;
- Programme of actions for the National Development Plan;
- A manual for elaboration of operational programming documents;
- Proposals for the practical implementation of the SAPARD;
- Plan on introduction and implementation of the CFP elements;
- Plan on the establishment and necessary investments for the functioning of the VMS and ICIS;
- Drafts for fisheries legislation in such fields as the CMO, structural assistance in fisheries, the establishment of the VMS and ICIS;
- At least 9 training sessions and 5 study trips with the following effect:
  - 30 persons educated and 3 persons practically trained in the programming of structural and development plans;
  - 30 persons from fisheries industry improved knowledge in the strategic planning, the EU matters and the CFP;
  - 15 persons educated in fisheries management and CFP;
  - 20 persons educated in monitoring and control activities in fisheries sector;
  - 4 persons get practical experience in the functioning of the ICIS;
  - 10 persons educated in the functioning of the VMS;
  - 10 persons educated in the EU legislation in particular CMO;
- Establishment of VMS, including one central working station and at least two working places;
- Establishment of ICIS, including one central working station and at least eight working places
4. Institutional framework

The overall responsibility of the envisaged project lies with the Ministry of Agriculture, while the National Board of Fisheries is responsible for the technical implementation and realisation of this project.

Scheme of institutions involved in the project

A scheme of institutions involved in the enforcement of the Common Fisheries Policy
The division of the functions among fisheries administrative structures are set down and regulated by the “Fishery Law” and is described as follows.

The fishery administration in Latvia is represented by the National Board of Fisheries of the Ministry of Agriculture, which is responsible for fish resources management and regulation of fishing activities under the quota system in the inland, territorial and economic zone waters, management of fisheries sector, elaboration of sector development strategies, legal acts and regulations in fisheries, including the implementation of *acquis communautaire* into fisheries sector. The NBF is responsible for the summarising of the information in fisheries and the further transmission of required information to relevant authorities, as well as for the keeping data of the Latvian fishing vessel register. Currently the NBF employs 24 persons. Out of them 8 persons have sufficient knowledge of the EU and the CFP, as well as foreign language knowledge and can assist in the implementation of the envisaged project. The detailed structure of the NBF is seen in the Annex 6 of this project fiche.

The Marine Environmental Board of the Ministry of Environmental Protection and Regional Development conducts fisheries control and enforcement in the Latvian waters of the Baltic Sea. The MEB ensures the vessel inspection in the territorial and economic zone waters of Latvia’s jurisdiction, the abidance of fishing regime and regulations, the issuing and annulment of fishing licences, as well as control of fish landing and first fish sale transactions in the ports. Currently the MEB employs 69 persons. Out of them 5 persons are involved in the accession process to the EU and the CFP, have foreign language knowledge and can assist in the implementation of the envisaged project. The detailed structure of the MEB is seen in the Annex 7 of this project fiche.

The LATFRI works under co-ordination and supervision of the NBF and performs scientific research of fish resources, as well as participates in the internationally co-ordinated survey of fish resources within a framework of the International Council of the Exploration of the Sea (ICES). The LATFRI is responsible for data processing and maintenance of the current information system in fisheries. Currently the LATFRI employs 57 persons. Out of them 4 persons work with different issues of the EU and the CFP, have good foreign language knowledge and can assist in the implementation of the envisaged project.

According to current procedure and legislation the Latvian Vessel Register of the Maritime Administration of the Ministry of Transport holds register of all vessels in Latvia including also fishing vessels. There are 3 persons in the LVR, who are currently involved in the registration of fishing vessels and can assist in the implementation of the envisaged project.

In the field of fisheries product market control, the State Veterinary Service of the Ministry of Agriculture carries out official control of fish production establishments, fishing and factory vessels and port facilities. In accordance with the Regulation “On Division of Competence between the Ministries on Supervision of Foodstuff Circulation” the official control in retail sale and public catering has been carried out by Sanitary Inspection of the Ministry of Welfare.

To evaluate the current information system and to facilitate the establishment of the ICIS in the fisheries sector, which is envisaged by the project, the working group is created according to the Order of the NBF and started its work from February 2000. The working group includes representatives from all relevant institutions involved in the establishment of the ICIS. The working group during the first half of the year 2000 will elaborate an appropriate strategy for the implementation of the ICIS.

Before the start of the project and during implementation all project components will be closely co-ordinated by the Ministry of Agriculture, the National Board of Fisheries and the Steering Committee with other programmes and projects funded by the state budget or other sources. It will be ensured that the project activities do not overlap the activities by other projects.

The Steering Committee of the envisaged project will include representatives of the Ministry of Agriculture, the National Board of Fisheries, the Marine Environmental Board, the Latvian Fisheries Research Institute, the Latvian Ship Register and the EU delegation. The Steering Committee will be responsible for the overall responsibility, general guidelines and follow-up of the project, and will approve the quarter reports of the envisaged project. The Committee will meet four times a year. In case of different opinions, it is the responsibility of the representative of the Ministry of Agriculture to settle the issues at the political level.
5. Detailed budget (million EUR):

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<th>Contract 1: Twinning</th>
<th>Investment</th>
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<th>Total Phare (=I+IB)</th>
<th>Recipient</th>
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6. Implementation arrangements

6.1 Implementing Agency

**PAO: Mrs Valentina Andrejeva, State Secretary, Ministry of Finance**
Address: Smilšu 1, LV –1919, Riga, Latvia
Phone: +371 7 226 672, fax +371 7 095 503

Implementing Agency will be the CFCU in the candidate countries are the payment agents for twinning projects, as laid down in the “New Orientations for Phare, Decentralised Implementation”.

The overall technical responsibility is for the Ministry of Agriculture of the Republic of Latvia.

6.2 Twinning

**The Republic of Latvia** entrusts the management of this project for its part to **Mr. Janis Lapse**, State Secretary in the Ministry of Agriculture. Mr. Lapse will be assisted by the Programme Officer (PO)- **Mr. Martins Roze**, Director of the Department of Agricultural Policy and EU Integration, Phone +371 7 027567, fax +371 7 830272. The operational counterpart of the Twinning PAA will be **Mr. Normunds Riekstins** – Director of the NBF, phone +371 7 323877, fax +371 7 334892. See also Annex 10 of this project fiche.

The PAA will be located in the National Board of Fisheries of the Ministry of Agriculture.

6.3 Contracts

Two contracts will be tendered according to the implementation schedule, which will cover all envisaged project activities. Contracted amounts will be disbursed prospectively according to the Annex 3 of this project fiche.

Contract 1 will be implemented through twinning. The value of Contract 1 is 1.40 MEURO.

Contract 2 is investment in equipment, which will be implemented through CFCU, PAO – Valentina Andrejeva, State Secretary of Ministry of Finance, subject to the EC Delegation’s endorsement. The value for Contract 2 is 0.60 MEURO.

Total PHARE and home administration contribution is 2.29 MEURO.

7. Implementation schedule

The expected time frame and implementation schedule after the confirmation, specification and assignment of financing of the project is planned to be the following:
8. Equal opportunity

The main criteria in Tender process for the staff evaluation are professional and experience in similar assignments, but not their sex or age. There is equal opportunity for both – men and women.

9. Environment

Implementation of relevant multi-user decision supportive Integrated Control and Information System should facilitate the efficient management and administration of fish resources.

The overall project activities will increase the public environment awareness via upgraded capacity of analytical and decision making and facilitation of the measures for sustainable balance between available fish resources and the fishing capacity.

10. Rates of return

Completed uniform electronic information exchange system at the Ministry of Agriculture and institutions involved in the project.

11. Conditionality and Sequencing

11.1 Conditionality

- For the implementation of the project adequate staff in the involved institutions will co-operate, assist and monitor the implementation of project activities:
  a. NBF - 8 persons;
  b. MEB - 5 persons;
  c. LATFRI - 4 persons;

- Fisheries administrative institutions will increase the number of persons involved in the EU accession process:
  a. NBF - one person in year 2000 and two additional persons till 2003;
  b. MEB – additional person(s) for the administration of the forthcoming VMS system.

- The working group created by the NBF on the establishment of the ICIS will elaborate the appropriate strategy of the ICIS implementation during the first half of the year 2000;

- Co-financing will be ensured via national budget.

11.2 Sequencing

The project will start on Quarter I 2001 and will terminate on Quarter III 2002.

Staff of the National Board of Fisheries of the Ministry of Agriculture and the Marine Environmental Board of the Ministry of Environmental Protection and Regional Development will provide work organisation to ensure the efficient Project realisation. These persons will assist the co-ordination of the Project within their institution as well as with other relevant institutions.
11.3 Benchmarks

Legislation: The legal basis for the VMS will be adopted by 1 September 2000. The legal basis for the FVR and the ICIS were approved in Saeima (Latvian Parliament) on 18 February 2000. The full enforcement of the above-mentioned systems is foreseen during the envisaged project.

Structural measures: Latvian fisheries development sub-programmes will be revised by the end of 2000. An additional person working with the structural programming will be recruited from the year 2001. It is foreseen to elaborate the legal basis for structural assistance in fisheries sector in the frameworks of the envisaged project.

Common market organisation: The further development of legislation approximation in the common organisation of market with fisheries and aquaculture products is foreseen to be completed by the end of 2002.

12. Annexes to the project fiche

1. Logical framework matrix
2. Detailed implementation chart
3. Cumulative contracting and disbursement schedule
4. List of relevant laws and regulations / acquis communautaire / studies and documents
5. Picture of data flow within the fisheries institutions
6. The structure of the National Board of Fisheries
7. The structure of the Marine Environmental Board
8. List of contact persons in the involved institutions
## Strengthening Latvia’s fishery administration to meet the requirements of the Common Fisheries Policy

**Programme name:** Strengthening Latvia’s fishery administration to meet the requirements of the Common Fisheries Policy  
**Contracting period expires:**  
**Disbursement period expires:**  
**Project number** LE00.09.00  
**Total budget (MECU):** 2.29  
**Phare contribution (MECU):** 2.00

### Wider Objective

<table>
<thead>
<tr>
<th>Indicators of Achievement</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
</table>
| • To facilitate and make possible the future integration of Latvia into the European Union concerning the implementation of the elements of the Common Fisheries Policy by raising the institutional and technical capacity of the institutions in the fisheries sector | • Reinforcement of Latvian administrative capacity to manage and administer the CFP;  
• Harmonisation of Latvian fisheries legislation to the acquis. | • Latvia will not be able to undertake the EU membership commitments regarding the CFP;  
• Change in the structures and functions of the institutions involved. |

### Immediate Objectives

<table>
<thead>
<tr>
<th>Indicators of Achievement</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
</table>
| • Development of strategy and structural planning capacity;  
• Strengthening of the structures of fisheries administration;  
• Creation of the administrative capacity in the field of monitoring and control of fishing activities;  
• Harmonisation of the fisheries legislation according to the EU Common Fisheries Policy. | • Alignment of the administrative institutions’ structures to the functioning structures in the EU;  
• Implementation of the VMS and the establishment of the ICIS in fisheries. | • Latvia will not be able to undertake the EU membership commitments regarding the CFP in medium term period;  
• Inadequate financial means from the state budget;  
• Inadequate training of personnel. |

### Outputs

<table>
<thead>
<tr>
<th>Indicators of Achievement</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
</table>
| • Evaluation report on the future development of the fisheries sector on the global and regional level is prepared;  
• The national fisheries strategy is developed;  
• The state fisheries development programme and its sub-programmes are updated and readjusted;  
• Strategic plan is developed for fish processing industry and fishing fleet;  
• A manual for elaboration of operational programmes is prepared;  
• A detailed plan and proposals on introduction and implementation of the CFP for the development of the structure of fisheries administration is elaborated;  
• Legislation according to the EU Common Fisheries Policy is harmonised in such fields as common market organisation, structural assistance and establishment of the VMS and the ICIS;  
• Plan on the establishment of VMS and ICIS in fisheries is elaborated;  
• The training programme for the fisheries administration is implemented and following results are achieved: a) increased number of staff understanding and working with the EU integration process in fisheries; b) better trained staff for ensuring the functioning of the CFP; c) wider contacts between the Latvian and the EU Member States’ fisheries administrative institutions;  
• The VMS and the ICIS are fully operational;  
• The capacity of data processing and transmission. | • Extensive number of officials and specialists from fisheries sector trained in CFP topics;  
• Number of harmonised laws and regulations.  
• VMS and ICIS are established and operational. | • Inception quarter and final reports of the envisaged project.  
• Inadequate financial means;  
• Inadequate training of personnel. |

### Inputs

<table>
<thead>
<tr>
<th>Indicators of Achievement</th>
<th>How, When and By Whom Indicators Will Be Measured</th>
<th>Assumptions and Risks</th>
</tr>
</thead>
</table>
- Evaluation of current fisheries administration structures and fisheries industry, and elaboration of a plan on the development of the structures of fisheries administration;
- Assistance in elaboration of a detailed plan on introduction and implementation of the CFP elements in Latvia;
- Assistance in development of a national fisheries development strategy for the National Development Plan and practical implementation of the SAPARD;
- Elaboration and realisation of necessary training programme for the relevant staff;
- Creation of the VMS and the common network between the involved institutions for the ICIS.

| • Harmonised legislative acts; | • The Steering Committee of the envisaged project; |
| • Trained personnel in fisheries administrative structures; | • The NBF; |
| • Created VMS and common network between the involved institutions for the ICIS. | • The MEB; |
| | • The LATFRI; |
| | • The LVR; |
| | • The SVS. |

- Inadequate financial means for the establishment of the project;
- Change in the structures and functions of the institutions involved;
- Inadequate training of personnel.
**ANNEX 2**

**Detailed implementation chart**

**Strengthening Latvia’s fishery administration to meet the requirements of the Common Fisheries Policy.**

<table>
<thead>
<tr>
<th></th>
<th>2000</th>
<th>2001</th>
<th>2002</th>
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<tbody>
<tr>
<td><strong>Contract 1:</strong></td>
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<tr>
<td><strong>Twinning</strong></td>
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<tr>
<td>Evaluation of the sector on global and regional level</td>
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<tr>
<td>Evaluation of current situation</td>
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<tr>
<td>Elaboration of training programme(s)</td>
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<tr>
<td>National fisheries development strategy</td>
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<tr>
<td>Strategic plan and proposals for industry and administration</td>
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<tr>
<td>Training on strategic and development plans</td>
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<tr>
<td>Operational programming documents</td>
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<tr>
<td>Training on structural programming</td>
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<tr>
<td>Plan on implementation of the CFP elements</td>
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<tr>
<td>Training on fisheries management and CFP</td>
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<tr>
<td>Plan on the establishment of the VMS and ICIS</td>
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<tr>
<td>Training on control and enforcement</td>
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<tr>
<td>Training on the VMS</td>
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<tr>
<td>Training on the ICIS</td>
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<tr>
<td>Training for the industry on control, enforcement and ICIS</td>
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<td>Legislation harmonisation</td>
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<td>Training on the EU CFP legislation, particularly CMO</td>
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<td>Preparation of Final report</td>
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<tr>
<td><strong>Contract 2:</strong></td>
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<td>Investments in equipment</td>
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<tr>
<td>Investments for the VMS</td>
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<tr>
<td>Investments for the ICIS</td>
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<td>Other necessary equipment</td>
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Name of programme:

**Strengthening the Latvia’s fishery administration to meet the requirements of the Common Fisheries Policy.**

**CUMULATIVE CONTRACTING and DISBURSEMENT SCHEDULE (EUR million)**

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<th>00.12.31</th>
<th>01.03.31</th>
<th>01.06.30</th>
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<td><strong>Contract 2: Investments in equipment</strong></td>
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</table>

**NB:**
1. *all contracting should normally be completed within 6-12 months and must be completed within 24 months of signature of FM*
2. *all disbursements must be completed within 36 months of signature of the FM*
Annex 4
List of relevant laws and regulations / acquis communautaire / studies and documents

1. Agricultural law, adopted on 24.20.1996;
3. Fishery law, adopted on 12.05.1995 (2847/93/EEC, 3760/92/EEC);
4. Law on the Continental Shelf and Economic Zone of the Republic of Latvia, adopted on 02.02.1993 (2847/93/EC, 3760/92/EEC);
6. Regulations No 387 of the Cabinet of Ministers of Latvia “Regulations on Fish Catch Landing Control in the Ports of Latvia”, adopted on 06.10.1998 (2847/93/EC, 1382/93/EC, 3094/93/EEC);

Acquis Communautaire

The envisaged project will focus on whole Acquis communautaire concerning secondary legislation chapter 04 (Fisheries). Particularly the Regulations listed below will be considered:

- Council Regulation (EC) No 2468/98 of 3 November 1998 laying down the criteria and arrangements regarding Community structural assistance in the fisheries and aquaculture sector and the processing and marketing of its products;
- Council Regulation (EEC) No 2847/93 of 12 October 1993 establishing a control system applicable to the common fisheries policy;
- Commission Regulation (EC) No 2090/98 of 30 September 1998 concerning the fishing vessel register of the Community;

Reference to related studies / documents

1. Feasibility study is done due to the implementation of the Danish bilateral project “Technical Assistance to the National Board of Fisheries”, as particularly:
   - the institutional linkage between the different bodies are examined, especially the relationship of the MEB to the NBF;
   - the necessity of the data integration into the common system.
2. Latvia’s Fisheries Policy for Accession to the EU (information presented to the European Integration Council by the Ministry of Agriculture)
Data Flow within the Fisheries Institutions

- Latvian ship Register
- Ship data
- Ship Registration
- Set quota and fishing regulations
- National Board of Fisheries
- First sales notes from buyers
- MEB Data Collection
- Raw landing data
- Weekly landing data operational summary
- Latvian Fisheries Research Institute
- Marine Environmental Board
- Catch summary
- Log books
- Latvian ship Register
- MEB inspectorate
ANNEX 6

The structure of the National Board of Fisheries

Ministry of Agriculture

National Board of Fisheries (24)*

Director of the Board – Deputy State Secretary of the Ministry of Agriculture

Deputy director (1)

Secretary (1)

Division of Production Development and Strategy Planning

Division of Fisheries and Fish Resources (4)

Division of Finance and Administration (5)

Division of Leasing and Licences (3)

Division of International Agreements and Legal

*- Total number of employees
ANNEX 7

The structure of the Marine Environmental Board

Ministry of Environmental Protection and Regional Development

Marine Environmental Board (69)*

DIRECTOR (1)

DEPUTY DIRECTOR (1)

BOOK-KEEPING (3)

DIVISION OF MARINE ENVIRONMENTAL PROTECTION (5)

PERSONNEL INSPECTOR (5)

VENTSPILS MARITIME CD** (9)

RIGA MARITIME CD (12)

LIEPAJA MARITIME CD (5)

SUPPORTING STAFF (8)

Salacgriva sector

Vessel "Rubins" (7) (23m)***

Cutter "Vejle" (2) (11m)

Vessel "Bremene" (7) (23m)

Cutter "Irbe" (1) (6m)

Cutter "Ekologs" (2) (12,5m)

Riga, Zvejniekciems, Mersrags, Roja sectors

* number of employees in sub-division.
** Maritime Control Division.
*** Overall length of inspection vessel

Total number of employees - 69
ANNEX 8

List of contact persons in the involved institutions

The envisaged project will be assisted by the following contact persons in the involved institutions:

- In the NBF: **Mr. Maris Berzins**, Head of Division of Production development and strategic planning, phone +371 7 027 533, fax +371 7 334 892;
- In the MEB - **Mr. Maris Stulgis** - Deputy Director, phone +371 2 469664, fax +371 2 465888;
- In the LATFRI - **Mr. Maris Vitins** - Director, phone +371 7 612409, fax +371 7 616946;
- In the LVR - **Mr. Stanislavs Smulans** – Director, phone +371 7 062165, fax +371 7 062161;
- In the SVS – **Mr. Maris Balodis** – Head of Fish product Supervision Sector of Food Supervision Division, phone +371 7 027471, fax +371 7 322727;