STANDARD SUMMARY PROJECT FICHE

1. Basic Information
   1.1 Désirée Number: LE00.07.00
   1.2 Title: Promotion of Integration of Society in Latvia
   1.3 Sector: Social integration
   1.4 Location: Latvia, Ministry of Justice, Ministry of Education and Science
   Cities: Riga, Daugavpils, Liepaja, Ventspils, Jelgava, Rezekne, Jurmala

2. Objectives
   2.1 Wider Objective:
   The wider project objectives are:
   1. Promotion of equal opportunities for representatives of all ethnic groups residing in Latvia to participate in the economic and social life of the country by strengthening the linguistic environment for minority school students and increasing the Latvian language proficiency among non-Latvian speaking adults;
   2. Promotion of integration of society through the implementation of the National Programme “Integration of Society in Latvia”.

   2.2 Immediate Objectives:
   The immediate project objectives under Component 1 are: (a) enhancing the Latvian language teaching capacity in minority schools through teacher training and new materials development; (b) enhancing the capacity of minority school teacher to teach their subjects in Latvian to prevent exclusion of the labour market on the ground of insufficient of language skills; (c) promoting social integration of minority school students at the community level by supporting extra-curricula activities such as clubs and summer camps for youth of various ethnic groups; (d) provide intensive language training for long-term unemployed due to insufficient Latvian language skills.

   The immediate project objectives under Component 2 are:
   a) Development of mechanism for implementation of the National Programme for Integration of society, with particular regards to long-term sustainability, efficiency and international credibility of the Integration Foundation on the basis of a sound national fiscal and legal environment,
   b) Enforcement of pilot projects in order to demonstrate the capacity of the Integration Foundation and to support the implementation of the National programme for integration of society.

2.3 Accession Partnership and NPAA priority

Accession Partnership:
Political criteria
Short term activity: “implement further concrete measures for the integration of non-citizens including language training and provide financial support”.
Medium term activity: “pursue integration of non-citizens in particular by extending Latvian language training programmes for non-Latvian speakers”

National Programme for Integration into the EU
SI-006 “ Ensuring of the society integration in the education system. Creation of preconditions to develop informed and participation society”
DKM code SI0062; stage codes: SI006202; SI006205

3. Description
3.1 Background and justification:

On December 7, 1999 government of Latvia approved a framework document “The Integration of Society in Latvia”. On May 16, 2000 the Cabinet of Ministers (see Annex II) approved the short version of the National Programme “Integration of Society in Latvia”. The short version describes priority actions and implementation scheme of the National programme. According to this decision 4 new institutions will be created: Integration Council, Implementing Authority, Advisory Council and Integration Foundation (for more detailed description see Institutional framework).

It is envisaged that the implementation of the National Programme “Integration of Society in Latvia” will be co-ordinated and monitored by a specifically appointed government Co-ordinating Institution. The Integration Programme is a multi-sectoral endeavour, and many initiatives described in the framework document are the competence of various line ministries. The Co-ordinating Institution will monitor the implementation of initiatives approved by the National Programme, as well as facilitate and support resource mobilization efforts of line ministries for projects within the framework of the Integration Programme.

The national programme “Integration of Society in Latvia” consists of several chapters, such as Civic Participation and Political Integration, Social and Regional Integration of Society, Education, Language and Culture as well as Information. Each chapter describes the present situation in Latvia and specific activities, which should be carried out in order to stimulate integration processes in Latvia.

The main directions for actions mentioned in the national programme are:

- **Civic Participation and Political Integration**: dialogue between the Individual and the State; Citizenship and Naturalization; Development of legislation, which would contribute to the development of NGOs; Charity and philanthropy; Co-operation between the state and Local governments, entrepreneurs and NGOs; Delegation of Functions to the NGOs; Support for Repatriates who are moving back to live permanently in Latvia; Support for persons who want to emigrate from Latvia; Co-operation with expatriates abroad.
- **Social and Regional Integration of Society**: promotion of employment; limitation of poverty; development of education; promotion of demographic policy; promotion of cross-sectoral co-operation and others.
- **Education, Language and Culture**: development of minority education programmes; development of methodology for bilingual education; intercultural education; training of teachers and continuous education; systematic training of educators of bilingual education; promotion of co-operation between schools; regional approach; supply of study materials for bilingual education; access to pre-school classes; development of the system for evaluation of educational achievements; development of unified social science course in concept and content; training of qualified educators and continuous education in the social sciences; development of modern high quality study materials for social science courses; development of civic education programme in concept and content; professional education; adult education; ensuring participation of minorities; providing a legal base for the use of languages; the Latvian language as a tool for integration; enlargement of the communication network; clarification and extension of cultural rights; increasing funding for cultural activities; expanding the amount of information available on cultural life; extending the cultural dialogue.
- **Information**: ensuring access to information; information space; new technologies; sociology; political science; ethnic research; language; economics; culture; psychology; demography; history; educational research and other directions for support to integration.

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1 By the end of June 2000, the Cabinet of Ministers will approve the Implementing Authority.
Both components of this Phare 2000 application are developed under the short version of the national programme “The Integration of Society in Latvia”. The activities under the current project will promote the integration of society in the policies concerning education and language (component 1). The Project will also promote the success of activities of the Integration Foundation, which is one of the main instruments for implementation of the national programme “Integration of Society in Latvia” (component 2).

Taking into account that Latvian language skills significantly contribute to the ability of Latvia’s residents to participate in the labour market, and thus promote equality with regard to access to professions, the first project Component focuses on the development of Latvian as Second Language (LSL) training capacities, although it includes activities to promote the Latvian language environment and access to opportunities to learn the Latvian language. The activities of the project are directly support the National Programme for Latvian Language Training - a ten-year national initiative to strengthen the teaching capacity of the minority school and adult education system in Latvia to provide quality Latvian language training. The capacity building efforts are focused on providing substantive training to teachers, as well as on developing new educational materials based on LSL methodology. As the National Programme also seeks to promote social integration among non-Latvian speaking adults, activities are foreseen to provide language training directly to targeted groups of adults via language courses, as well as to a wider audience via the media. The knowledge of Latvian enhances the integration process considerably as well as the wish to obtain the Latvian citizenship.

Integration into the EU is connected with new challenges for the Latvian education system. The necessity to ensure education for migrant workers children is prescribed by the principle of free movement of persons and Council Directive of 25 July 1977 on the Education of the Children of Migrant Workers (77/486/EEC). The new intensive language training methodologies and teacher training have to be developed also in the first project component to provide the general skills in Latvian language for foreign students, who enter the Latvian education system. These methodologies could be used for training of non-Latvian speakers in Latvia as well.

This component is designed as a direct follow-up of the two phases of the National Programme for Latvian Language Training already implemented by the UNDP/EC partnership project LAT/95/002 – Promotion of Social Integration: Support to the Implementation of the National Programme for Latvian Language Training in the time period from 1996 until 2000. The proposed continuation focuses on a strengthening of LSL methodology in all educational fields, teacher training, development of teaching materials and testing development. However, a big part of the project is focused on media activities to make the Latvian language accessible to everybody. This includes finalisation of the language instruction TV programme, development of the radio course as a modern distance learning vehicle, improvement and updating of the internet language programme as well as piloting on subtitling of some popular English-speaking programmes in Latvian without dubbing or voice-over.

The 2nd project Component

A determining factor for success in implementation of the National Programme for integration of society is the set-up and functioning of the national implementing mechanism. One of the most important roles in the mechanism pertains to the Integration Foundation (the Foundation). In order to guarantee continuity and progress relating to the National programme, establishment of the implementing mechanism, including the setting up of the Foundation, as soon as possible is an utmost priority for the Latvian government. It is also recognised that the Foundation's legal and fiscal framework needs to be sustainable and have international credibility for fund-raising. Thus the experience of a Foundation of an EU Member State would contribute significantly to the design of the national implementing mechanism.

The setting-up of the implementing mechanism therefore will consist of 2 phases: a domestic phase and an international phase. The domestic phase will become operational directly after establishment of the Foundation and it will provide a credible basis for commencing the international phase for
institutional and capacity building with expertise and technical assistance provided by the EU Phare programme.

Implementation of a few pilot-projects will be an additional element under the 2nd Component related to the international dimension of the activities of the Foundation. Pilot-projects will be instrumental for testing the operational capacity of the Foundation, as well as assessing its overall performance and ability to fulfil its functions. Success in running pilot projects will demonstrate the ability of the Foundation on the international scene.

The Phare funding for the pilot-projects is intended to be complementary and in parallel with the financial inputs of the Latvian Government and other donors. Projects to be financed will be an integral part of the National Programme and they will be selected in accordance with the rules and procedures established for operation of the Foundation. It is envisaged that projects could be financed to support activities in such fields as culture, development of NGOs, civic and political participation, activities in the field of information as well as co-operation of social partners for promotion of integration of society. To avoid overlaps with component 1, Phare will not co-finance any pilot activities developed under the same chapter of the National Programme ‘The integration of Society’ as component 1.

3.2 Linked activities:

**Component 1** is a continuation or Phase II of an UNDP/multi-donor project initiated in December 1996 “Promotion of Social Integration: Support to Implementation of a National Programme for Latvian Language Training” (for detailed donor co-financing, see Annex IV).

The overall objective of both Phases is to enhance social integration in Latvia by supporting the implementation of the first four years of the National Programme for Latvian Language Training. The first two years of the project have been very successful in addressing some of the key capacity building needs of the minority school system and adult education system with respect to provide quality Latvian language training. Over the past two years, the UNDP/multi-donor project has already trained approximately 2 000 minority school teachers and has supported the development of new and modern teaching materials for schools and adult education. These materials include school textbooks, targeted training materials for various professional groups, and a language instruction course for broadcast over Latvian television. In all, these new teaching materials have already reached approximately 40 000 persons in Latvia.

There is funding in the State budget 1999 and 2 000 for provision of school materials as an activity complimentary to the National Programme for Latvian Language Training, as well as 600 000 LVL for supplementary salaries for the Latvian as second language teachers.

Therefore the Ministry of Education and Science has requested 70 000 LVL in the State Budget 2001 for management of implementation of the National Programme for Latvian Language Training. The total amount of funding for National Programme for Latvian Language Training in next years will be approximately on such level:

2001- 2 200 000 US $; 2002- 2 200 000 US $; 2003- 1 600 000 US $; 2004- 1 000 000 US $; 2005- 1 000 000 US $.

The project **Component 2** is an integral part of the National Society Integration Programme. The development of the National Society Integration Programme has been supported by the Government of Latvia, UNDP, OSCE and the EU Small Projects Facility, the Nordic countries, as well as governments of several other European countries and the USA.

3.3 Outputs, results

**Outputs Component 1**

1. Teaching materials for bilingual education programs:
   1.1 4 x 5000 copies of LSL textbooks for bilingual education programs for grade 1-4 (within framework of the previous projects textbooks for grade 5-9 were published);
1.2 3 x 2000 copies of teaching materials for biology, geography and history teaching in Latvian, 2000 copies for each subject (new activity in the measures for bilingual education)

1.3 6 methodological materials for LSL and subject teachers teaching their subjects within bilingual education programs (new activity as a result/continuation of the courses held in the previous projects, 1998-1999)

2. Training operations for teachers within bilingual education programs

2.1 8 support seminars for the 2 NPLLTL LSL trainer groups (regular cycle of seminars starting from 1996, previous one was held in year 1999)

2.2 training courses for 1800 teachers obliged to teach their subject in Latvian (biology, geography and history) within bilingual education programs (30 groups for each subject) (continuation)

2.3 40 support seminars for 800 LSL teachers (continuation)

3. Intensive language training possibilities (new activities)

3.1 intensive language training methodology developed by 2 short-term international experts

3.2 5 seminars for development of teaching materials for intensive language training courses

3.3 10 multiplicators for intensive language training trained by 2 short-term international experts

3.4 2 methodology courses for intensive language training of 10 teachers to train long-term unemployed persons

3.5 3 intensive language training pilot courses for long-term unemployed persons

4. Social integration and PR activities (continuation)

4.1 quarterly bulletin “Tagad”

4.2 5 camps, 5 clubs and 5 co-operation projects of Latvian and non-Latvian schools

4.3 promotion of the Latvian language through different activities (clips, posters, T-shirts, etc. Needed as different competition prices and to raise the motivation of young people to use the Latvian language and to participate in the integration process).

5. Testing and evaluation

5.1 testing, evaluation and monitoring mechanisms

5.2 2 regular demand surveys

5.3 yearly evaluation conference

Results achieved under project Component 1:

- knowledge of Latvian among minority school graduates, adults, unemployed significantly improved
- number of subjects taught in Latvian in minority schools increased
- number of job placements for the long-term unemployed increased
- tolerance for other ethnic groups increased

Outputs Component 2:

1. The legal basis of the Integration Foundation assessed and evaluated;
2. Appropriate management and fiscal framework of the Integration Foundation established;
3. The information flow and co-operation among institutions involved in the implementation of the national programme improved;
4. Recommendations on effective co-operation among all involved institutions elaborated;
5. Monitoring system developed in the medium-term;
6. Several pilot-projects implemented;
7. Staff of the integration foundation trained in fund management and monitoring;
8. Conference to promote processes of social integration in Latvia held.
**Results** achieved under project **Component 2**:
1. Co-operation among all involved institutions is improved;
2. Transparent and fully accountable mechanisms are developed and implemented;
3. Fund-raising mechanism to attract funds of international donors, government and enterprises developed;
4. The effectiveness of the operation of the Foundation is assessed and recommendations for further operation elaborated;
5. Staff of the integration foundation experienced and aware of fund raising mechanism, financial flow, project monitoring and assessment;
6. International and local donors, politicians and other parties involved are better informed and more familiar with integration foundation and development of integration processes in Latvia.

6.5. Inputs:
In order to achieve above-mentioned outputs, following inputs during the project should be made:

**Component 1**

**Development of teaching materials for bilingual education programs:**
- 2-3 national experts for each grade to develop teaching materials for grade 1-4
- 3 editors / experts to guide and co-ordinate the author groups

**Development of teaching materials for subject teaching in Latvian:**
- 10 national experts for each subject to develop teaching materials for the subjects biology, geography and history to be taught in Latvian within bilingual education programs
- co-ordinator for each group to guide and co-ordinate the author groups

**Development of methodological materials for LSL and subject teachers teaching their subjects within bilingual education programs:**
- 7-8 national experts to develop 3 methodological materials per year
- 3 editors to guide the authors

**Training Operations for Teachers within Bilingual Education Programs to ensure their language proficiency in order to keep their jobs:**
- 2 short-term international experts on integration and second language issues to conduct the seminars
- 6 national experts on different topics relevant for LSL trainers to conduct the seminars

**Training seminars for teachers obliged to teach their subject in Latvian (biology, geography, and history) within bilingual education programs (Support to monolingual teacher to be able to participate in bilingual education programmes):**
- LSL and subject teachers to conduct the courses

**Support seminars for LSL teachers**
- 20 national experts to conduct the seminars.

**Social Integration and PR activities:**
- editor in charge of the content and design of the quarterly LLPU bulletin “Tagad”.

**Development of intensive language training possibilities:**
- 2-3 national experts to develop methodological materials
- 3-5 national experts to develop teaching materials
- 1-2 national expert to conduct courses for intensive language training teachers
- LSL teachers to train long-term unemployed

**Testing and evaluation**
- national 5-person team to elaborate LSL test for adults.
Yearly evaluation conference
- 3 national experts to organize the conference

Support to the project management

Component 2

It is foreseen to support the creation of the international dimension of the Integration Foundation by providing assistance from an internationally recognised, independent, non-political, non-denominational, non-profit, state-approved and state-backed organisation from the European Union, whose task is to support the priority needs of the society in areas similar like integration of society, the fight against social exclusion and poverty, education, culture, etc. and which is knowledgeable in the attraction of community aid and fund management.

- Long-term EU expert (12 m/m) for the Integration Foundation
  Assistance and advice to the staff of the Integration Foundation in fund management and fund-raising.

Profile of the expert:
- Background in the fields of economy and international finance;
- Solid experience working with one or more foundations (as described above);
- Proficiency in English (and PC);
- Experience in inter-institutional co-operation;
- Experience in fund management;
- Training experience.

- Short-term EU expert (4 m/m):
  Assessment of the legal framework of the Integration Foundation and recommendations for upgrading it in order to allow the Foundation to act on international scene and facilitate attraction of funding from different sources by making it possible for donors to benefit from tax incentives.

Profile of expert:
- Several years of experience in business law;
- Proficiency in English and PC;
- Experience in EU legislation;
- Experience in drawing up evaluation and assessment documentation.

- Short-term EU expert (6 m/m):
  Development of monitoring and reporting system within the Integration Foundation. Training of local staff on monitoring and reporting issues.

Profile of expert:
- Several years of experience in fund management, project management;
- Proficiency in English and PC;
- Experience in elaboration of assessment reports and strategic planning documents;
- Training experience.

- Short-term local expert (6 m/m):
  Development of sustainable financial procedures for project implementation at the Integration Foundation. Assistance to the long-term EU expert.

Profile of expert:
- Background in the field of economy or finance;
- Several years of experience in fund management;
- Proficiency in English and PC;

- Short-term local expert (4 m/m):
  Assessment of the legal framework for the Integration Foundation. Assistance to the short-term EU legal expert.
  Profile of expert:
  - Several years of experience in business law;
  - Proficiency in English and PC;
  - Experience in EU legislation;

- Training of the staff of the Integration Foundation in order to ensure appropriate flow of financial resources as well as training in monitoring and assessment of projects (10 days each);
- Study visit for the staff of Integration foundation to the similar foundation in the EU member state (12 man/days);
- Conference for the public, politicians, local and international donors and other parties in order to popularise integration of society and the Integration foundation, to present the legal framework and operation of the Integration Foundation.

4 Institutional Framework

The Ministry of Justice will be the national institution responsible for the overall National Society Integration Programme.

For the implementation of 1st Component, the Ministry of Education and Science will be responsible. The implementation of the 1st component will however be delegated to the state non-profit organization - the Latvian Language Programme Unit (LLPU). The LLPU will carry out day-to-day implementation of the project and report directly to the Ministry of Education and Science and a National Steering Committee. The National Steering Committee was established for the purpose of guiding the implementation of the NPLLT. The National Steering Committee consists of representatives of the Ministry of Education and Science, the Naturalization Board, the State Language Centre, the Saeima, the Latvian Adult Education Association, the School Board and minority school directors. In the National Steering Committee will be involved also representatives of the EU Delegation in Latvia, and representatives of the Ministry of Welfare.

4.1 Implementation mechanism for the 2nd project Component

The Ministry of Justice will be generally responsible for the implementation of the 2nd Component.

The institutional mechanism for the implementation of the National Programme “the Integration of Society in Latvia” (the Programme) envisages the existence of 4 institutions. Each institution has its own status and range of functions.

4.1.1 Members of the Integration Council (the Council) are ministers appointed by the Cabinet of Ministers. Representatives from the Latvian Association of Local Governments and the NGO Centre will be invited to participate in the meetings of the Council. Thus, the Council will politically coordinate decisions before being put on the agenda of the Cabinet of Ministers.
The functions of the Council as the institution which co-ordinates the integration process politically are the following:

1) political management of the process of integration of society;
   a) defining priorities and providing guidelines to the Implementing Authority;
   b) defending the fundamental principles of the integration policy; legal acts on integration of society issues and the financial means necessary for integration at the Cabinet of Ministers.
2) popularisation of integration of society issues in Latvia and abroad and presentation of these issues on an international level.

4.1.2 Implementing Authority will be a state institution that co-ordinates the implementation of the Programme.

The functions of the Implementing Authority are:

1) to co-ordinate the implementation of the Programme (by ensuring information exchange among the involved institutions (ministries, local governments), and to monitor the implementation of the Programme (to request information from other institutions, to influence other institutions through the Integration Council and the Cabinet of Ministers);
2) to develop and co-ordinate draft legal acts on integration issues with the Integration Council and to forward them to the Cabinet of Ministers;
3) to develop criteria and guidelines for the assessment of projects to be financed, by determining the priorities and co-ordinating them with the Integration Council;
4) to announce grant programmes for projects and prepare necessary documentation (applications) for the submission of the projects;
5) to draft (or co-ordinate the drafting of) legal acts related to the implementation of the Programme, and also co-ordinating the drafting of the aforementioned legal acts by providing resolutions on the projects pertaining to the integration of society;
6) to develop and forward proposals on state budget funding necessary for the implementation of the Programme;
7) to collect and analyse information on submitted projects and prepare them for consideration in the Advisory Council;
8) to receive and analyse information on the projects to be financed, to develop a project database;
9) to popularise the idea of integration of society;
10) to maintain contacts with similar institutions abroad;
11) to report to the Integration Council on results and concrete achievements.

4.1.3 Advisory Council

It is envisaged that the Advisory Council will be established by the decree of the Cabinet of Ministers, which:

1) will evaluate projects in accordance to criteria set by the Implementing Authority and to forward the approved projects to the Foundation for further decision;
2) will elaborate proposals for the Implementing Authority to change priorities of the integration policy and the criteria for the evaluation of the projects;
3) will provide an annual overview of its activities to the Integration Council.

The Advisory Council, consisting of representatives from ministries, local governments, NGO’s and experts from international organisations, will function as a “filter” to evaluate the quality of projects, building confidence among society and foreign donors.
The Implementing Authority is responsible for technical support to the work of the Advisory Council.

The Advisory Council will consist of subcommittees. The criteria of the composition of the Advisory Council will be determined by the Council’s statute (regulations of the Cabinet of Ministers). The Statute will prescribe that the Advisory Council consists of representatives of particular ministries and other experts nominated by the head of the Implementing Authority.

4.1.4 Integration Foundation (the Foundation)

Status, functions and structure of the Foundation:
The Foundation will be established in conformity with sound financial management rules defined by the Ministry of Finance.
The Foundation:
1) assesses and provides funding only for projects suggested by the Advisory Council, and monitors the expenditures;
2) deals with fund-raising for the Foundation and popularisation of integration of society issues;
3) provides an annual informative report;
4) exercises other functions as necessary for fulfilling its tasks.

The funds of the Foundations consist of:
1) state budget funds (request is prepared by the Implementing Authority);
2) donations of private persons, organisations, companies.

The meeting of the shareholders is the highest institution of the administration of the Foundation, in which the founders of the Foundation exercise their rights to participate in the administration of the Foundation.

Regular and extraordinary meetings of the shareholders of the Foundation can be convened.

The administrative body - the Board manages the activities of the Foundation. The procedure of its setting up, its tasks and powers are prescribed by the Regulations of the Foundation. According to the Law on Companies with Limited Liability the Board is to be composed of one or several members, but not more than twelve, which are elected at the Meeting of Shareholders.

Powers of the Board:
- to fundraise on behalf of the Foundation;
- to promote the integration of society;
- to recommend priority areas for competitions to be announced;
- to evaluate and to make decisions on granting financing to the submitted projects;
- to supervise the proper use of funds;
- to prepare an annual informative report;
- to address other issues that are not the responsibility of the Meeting of Shareholders.
5 Detailed Budget

<table>
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<th>Phare Support</th>
<th>National Cofinancing</th>
<th>IFI*</th>
<th>TOTAL</th>
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* There is no IFI co-financing foreseen for the activities of this particular project. However, the Ministry of Education and Science is planning to attract supplementary funds in order to extend activities of the 1st Component and the Ministry of Justice for the 2nd Component, but no concrete information on this issue is available at the moment.

6 Implementation Arrangements

6.1 Implementing Agency

Contractual & Financial
Central financing and contracting unit (CFCU), PAO- Ms. Valentina Andrejeva
1 Smilšu Str., Riga, LV –1050, Latvia.
Tel.: +371-7226672; fax: +371-7095503

Technical Implementation & Control
Component 1
Ministry of Education and Science, Deputy State Secretary – Mr. Andrejs Rauhvargers
Valņķu iela 2, Riga, Latvia LV –1050
Tel.: +371-7229 735; fax: +371-7228 733

Component 2
Ministry of Justice, Deputy State Secretary – Ms. Maija Sauluna
Brīvibas blvd. 36, Riga, LV-1536, Latvia
Tel.: +371-7213183, fax: +371-7210291

The project will be implemented in accordance with the National Fund system.

6.2 Non-standard aspects
The Phare input supporting the implementation of the project will be covered by:
- Financing agreement for the 1st component. Financing agreement will be signed between the Contracting authority (PAO), and Implementing Authority (Ministry of Education and Science).
- Service contract will be signed between the Contracting authority (PAO) and a Foundation from the EU following tender.
- Financing agreement for the 2nd component will be signed between the Contracting authority (PAO) and the Latvian Integration Foundation.
6.3 Contracts
Financing agreement for the 1st Component – 500 000 EUR
Service contract for the 2nd Component- 500 000 EUR
Financing agreement for the 2nd Component – 100 000 EUR

7 Implementation Schedule

7.1 Start of tendering / call for proposals

1st Financing agreement: Request for Prior Authorisation will be ready in December 2001, and agreement will be signed until May 2001
Service contract: Request for Prior Authorisation will be ready in December 2001, and contract will be signed until June 2001

2nd Financing agreement: Request for Prior Authorisation will be ready in November 2000, and agreement will be signed in September 2001

7.2 Start of project activity
Component 1 activities will commence May 2001
Component 2 activities will commence June 2001

7.3 Project Completion
Component 1 activities will be completed in May 2002
Component 2 activities will be completed in June 2003

8 Equal Opportunity
The direct target groups for the National Integration Programme include teachers of Latvian as the Second Language, subject teachers in minority schools, other teachers, students and the non-Latvian speaking population for the 1st Component.
The participation in project activities is voluntary, however, the project implementing agency strongly encourages participation of all interested parties regardless of gender, age or ethnic background.

9 Conditionality and sequencing

The EU financing of the project is conditional upon:
- gradually increased state budget co-financing for Latvian language training (1996-1998, 190 000 EUR; 1998-2000, 394 000 EUR; 2000, 483 871 EUR);
- 70 000 Ls approved by the government in the state budget 2001 for the Ministry of Education and Science for management of implementation of the National Programme for Latvian Language Training.
- compatibility of the State Language Law (and it’s implementing regulations) and the Labour Code with international standards and Europe Agreement;
- continuous analysis and monitoring of language skills and attitudes of the students and teachers in minority schools, and in society as a whole to define language training needs and target groups;
- continuous monitoring of the impact of the activities, i.e. levels of civic and social participation, civic consciousness and knowledge of social sciences;
- all materials (books, audio-visual material, teachers’ handbooks, etc.) shall bear logo of the European Union;
• appropriate implementation scheme (fund) for the implementation of the National Programme ‘The Integration of Society’ (as foreseen therein) is established and ready to be operational by the moment of signing of the Financial Memorandum;
• running and operational costs for the domestic dimension of the activities of the Foundation are covered from the state budget and other sources.
Annexes to the project Fiche

1. Logical framework matrix;
2. Detailed implementation schedule;
3. Detailed contracting and disbursement schedule;
4. Inputs for multi-donor cost-shared project LAT/95/002 – Promotion of Social Integration in Latvia: Support to the Implementation of the National Programme for Latvian Language Training;
5. Implementation scheme of the National Programme “Integration of Society in Latvia” (NPIS);
6. Project and finance flow;
7. Short version of the National Programme “The Integration of society in Latvia”.
## LOGFRAME PLANNING MATRIX FOR “Promotion of Integration of Society in Latvia”

### Programme name and number: LE00.07.00

#### Date of drafting: 01.02.2000

#### Contracting period expires: 30.06.02

#### Disbursement period expires: 31.12.02

#### Total budget: (1 781 491 EUR)

#### Phare contribution: (1 100 000 EUR)

### Assumptions and Risks:

- A direct link between the project activities and indicators of achievement
- Effective and sustained utilisation of new teaching materials and methodology by trained teachers
- Stakeholder commitment to project objectives
- Validity of survey data
- Government commitment to implementation of the National Programme “Integration of society in Latvia”

### Annex 1

#### Project Number LE00.07.00

### Source if Information

#### Assumptions and Risks:

- Statistical data
- Research monitoring the process of integration conducted within the framework of the State Integration Programme
- Mass media publications and broadcasts
- Local government election data and next Saeima election data

### Wider Objective (2001-2002)

- Promote equal opportunities to participate in the economic and social life of the country for all ethnic groups by strengthening the linguistic environment for minority school students
- Promotion of integration of society through the implementation of the National Programme “Integration of Society in Latvia”

#### Indicators of Achievement* (2001-2002)

- Increased identification with the Latvian state among all ethnic groups
- Increased naturalisation rates among adults
- Decreased unemployment rates among the non-Latvian population
- Increased participation in elections and in non-governmental organisations
- Increased perception that other ethnic groups are also interested in the prosperity of an independent and democratic Latvian state
- Non-conflicting and continuous integration process

#### Source of Information

#### Assumptions and Risks:

### Immediate Objectives (2001-2002)

- Enhance Latvian language teaching capacity through teacher training and materials development
- Enhance the capacity of minority schools to teach subjects in Latvian;
- Providing of intensive language training for long-term unemployed due to insufficient Latvian language skills;
- To raise the capacity of the staff of the Integration Foundation in fund management;
- To provide technical assistance for the Integration Foundation in attracting funds from international donors, the private and non-governmental sectors as well as others.

#### Indicators of Achievement* (2001-2002)

- Significantly improved knowledge of Latvian among minority school graduates and adults
- Increased number of subjects taught in Latvian in minority schools
- Increased tolerance for other ethnic groups
- The capacity of the staff of the Integration Foundation in fund management is significantly increased
- Activities of the Integration Foundation are sustainable

#### Source of Information

#### Assumptions and Risks:

### Outputs (2001-2002)

- LSL (Latvian as a Second Language) teaching materials for bilingual education programmes (grades 1-4);
- Teaching materials for subject teaching in Latvian;
- Methodological materials for LSL and subject teachers teaching their subjects within bilingual education programmes;
- Training for LSL subject teachers and LSL teachers
- Intensive language training possibilities
- Community level activities promoting integration
- Testing, evaluation and monitoring mechanisms which could be used in different areas
- The legal basis of the Integration Foundation assessed and evaluated
- Appropriate management and fiscal framework of the Integration Foundation established
- Recommendations on effective co-operation among all involved institutions elaborated
- The information flow and co-operation among institutions involved in the implementation of the national programme improved
- Monitoring system in the mid-term period developed
- Pilot-project implementation

#### Indicators of Achievement* (2001-2002)

- New text book for grades 1-4
- Teachers’ aids for subject teachers in minority schools developed
- LSL courses for 1350 minority school subject teachers held
- LSL courses for about 300 long-term unemployed held
- Intensive language training methodology
- 20 intensive training courses for 300 long-term unemployed
- 15 community level projects promoting integration
- Recommendation about the legal basis of the Integration Foundation implemented
- The Integration Foundation becomes fully functional including the international dimension of its activities
- Co-operation among all involved institutions becomes more effective
- Information exchange mechanisms become more efficient
- Monitoring system becomes fully functional
- Pilot-projects are implemented

#### Source of Information

#### Assumptions and Risks:

- LLPU records
- Project records
- Feedback and evaluation of study programmes
- Project reports
- Data from schools, school boards, municipalities and NGOs
- Empirical observations of project implementation personnel, experts, co-ordinators, etc.

### Inputs

#### Indicators of Achievement* (2001-2002)

- Infrastructure
- Availability of human resources and ability of teachers to assume additional responsibilities
- Availability of financial resources
- Commitment of stakeholders to project objectives

#### Source if Information

#### Assumptions and Risks:
| International and national experts | 23 international experts and 136 national experts |
| Management structures | 80 national multiplicators, 420 Latvian language teachers and 60 club facilitators |
| Facilities | 7 LLPU staff members and 5 regional co-ordinators |
| Conference | LLPU offices and regional networks |
| Study tour | And other required resources available on time |
| Training and equipment | Project budget |
| Financial resources | LLPU records |
| | Project records |
| | All funds available on time |
| | Required expertise readily available |
| | Commitment of stakeholders to the Programme and project objectives |
## Annex 2 Implementation Chart

**Project “Promotion of Integration of Society in Latvia”**

<table>
<thead>
<tr>
<th>Component 1</th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Teach. mat. 1-4</td>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>1.2 Teaching materials subj. teach.</td>
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<tr>
<td>1.3 Methodological materials</td>
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<td>2.1 Supp. sem. trainers</td>
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<tr>
<td>2.2 Training seminars subj. teach.</td>
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<td>X</td>
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<td>3.1 ILT methodology</td>
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</tr>
<tr>
<td>3.2 ILT teaching materials</td>
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<td>X</td>
<td>X</td>
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<tr>
<td>3.3 Courses for ILT teach.</td>
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<td>X</td>
</tr>
<tr>
<td>3.4 ILT courses for unemployed</td>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>4.1 Bulletin Tagad</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>4.2 Camps, clubs, cooperation</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>4.3 Integration ideas</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>5.1 Testing, evaluation</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>5.2 Demand surveys</td>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>5.3 Evaluation conference</td>
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<td>X</td>
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<tr>
<td>6.1 Backstopping</td>
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</table>

<table>
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<th>Component 2</th>
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<tr>
<td>Assessment and evaluation of the legal basis of the Integration Foundation</td>
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<tr>
<td>Elaboration of recommendations on effective co-operation among involved institutions</td>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Establishment of appropriate management and fiscal framework of the Integration Foundation</td>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Development of the monitoring system in the mid-term period</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
Detailed contracting and disbursement schedule
Annex 3

Project “Promotion of Integration of Society in Latvia”
Component 1 “Latvian Language Training”

<table>
<thead>
<tr>
<th>Description</th>
<th>00.09.30</th>
<th>00.12.31</th>
<th>01.03.31</th>
<th>01.06.30</th>
<th>01.09.30</th>
<th>01.12.31</th>
<th>02.03.31</th>
<th>02.06.30</th>
<th>02.09.30</th>
<th>03.03.31</th>
<th>03.06.30</th>
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<tr>
<td>Total Component 1</td>
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<td></td>
<td>disbursed</td>
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<td>173 000</td>
<td>305 000</td>
<td>441 000</td>
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<td>1) Teaching materials for bilingual education programmes</td>
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<td>45 000</td>
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<tr>
<td>2) Training operations for teachers within bilingual education programmes</td>
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<td>3) Intensive language training possibilities</td>
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<tr>
<td>4) Social integration and PR activities</td>
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<td>5) Testing and evaluation</td>
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<tr>
<td>6) Support to the project management</td>
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</tbody>
</table>

1) Teaching materials for bilingual education programmes
2) Training operations for teachers within bilingual education programmes
3) Intensive language training possibilities
4) Social integration and PR activities
5) Testing and evaluation
6) Support to the project management
<table>
<thead>
<tr>
<th>Total Component 2</th>
<th>500 000</th>
<th>600 000</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Service contract</td>
<td>125 000</td>
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<tr>
<td>2) Financing agreement- implementation of pilot projects</td>
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<tr>
<td></td>
<td>35 000</td>
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</tr>
</tbody>
</table>
Inputs for multi-donor cost-shared project LAT/95/002 – Promotion of Social Integration in Latvia: Support to the Implementation of the National Programme for Latvian Language Training.

<table>
<thead>
<tr>
<th>Country/Source of Funds</th>
<th>Phase I (USD) 1996-1998</th>
<th>Phase II (USD) 1998-2000</th>
<th>Additional Latvian language courses USD (Phase II)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government of Denmark</td>
<td>171,635</td>
<td>225,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Government of Finland</td>
<td>500,000</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Government of the Netherlands</td>
<td>387,578</td>
<td>320,000</td>
<td>182,790</td>
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<td>Government of Norway</td>
<td>391,634</td>
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<td>Government of Sweden</td>
<td>700,000</td>
<td>700,000</td>
<td>200,000</td>
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<tr>
<td>European Commission (Phare 96 and 97)</td>
<td>515,457</td>
<td>515,457</td>
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<tr>
<td>European Commission (earmarked from Phare 98 and 99)</td>
<td>-</td>
<td>1,000,000</td>
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<tr>
<td>Government of Latvia</td>
<td>190,000</td>
<td>294,000</td>
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<tr>
<td>Government of Canada</td>
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<td>454,545</td>
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<tr>
<td>United Kingdom</td>
<td>-</td>
<td>-</td>
<td>163,935</td>
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<tr>
<td>United States of America</td>
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<tr>
<td>UNDP (core and BTF)</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>3,284,115</strong></td>
<td><strong>4,009,002</strong></td>
<td><strong>891,725</strong></td>
</tr>
</tbody>
</table>
Annex 5

Social Integration Council

SPO Ministry of Justice
Mr. M. Sauluna

Naturalisation Board

Social integration Unit

Social Integration Project Facility

Consultative Council

CFCU

EC

NAC
(Phare programming, monitoring and coordination with other donors)

Integration Foundation

Project promoters:
Ministries, regions, social partners, others
Project and finance flow

Flow of the submitted projects

1) Projects are submitted to the Implementing Authority, which registers them and prepares for consideration at the meeting of a sub-committee of the Advisory Council (gathers and summarises information);
2) The sub-committee considers the project according to the guidelines and criteria* approved by the Implementing Authority and makes the decision, whether to recommend it to the Foundation;
3) The Board of the Foundation approves the recommended projects according to the budget available and grants the necessary financing.

*Guidelines and criteria:
- the project corresponds the priorities identified in the National Programme;
- current importance of the project;
- goals of the project;
- project target groups;
- project implementation time;
- project costs and co-financing;
- project results and measurement of the results;
- professionality and experience of the implementing agency;
- annual report;
- experience of successful co-operation with other NGOs, local authorities, or other co-operation partners.

Finance flow

After the decision of the Board of the Foundation about granting financing for a specific project, appropriate financial resources for financing the integration projects is transferred to the account of the agency, which will be implementing the project.

Project monitoring and submission of implementation reports

1) monitoring is done by the Foundation, by receiving reports from the agencies implementing the projects, and carrying out control at the agency, if necessary;
2) the Foundation informs the Implementing Authority and donors about the reports according to the procedures agreed by between the parties;
3) the Foundation organises the book-keeping and the statistical work, and prepares and submits annual reports according to the requirements laid down in the legislation.
National Programme

THE INTEGRATION OF SOCIETY IN LATVIA

Short Version

Priorities

Riga
1999
Index

Civic Participation and Political Integration
   Civic participation
   Non-governmental organizations (NGOs)
   Repatriation, migration and co-operation with compatriots in other countries

Social and Regional Integration of Society
   Social integration
   Regional integration

Education, Language, Culture
   Education
   Language
   Culture

Information
   Mass Media
   Scientific support
Civic Participation and Political Integration

Civic Participation

I. Dialogue between an individual and the State:
   1. To prepare normative acts which would specifically point out the effective opportunities for applying the rights provided in the “Law on Openness of Information”;
   2. To prepare and adopt normative acts prescribing the procedure how the Government and local authority institutions provide information. The programme “Link with a Citizen” must be renewed to ensure access to information and public involvement in discussing decisions prior to their adoption.
   3. To take regular steps to educate the employees of the state and local authority institutions as regards the legal acts, which are in effect, regarding access to information and provision of precise information to all persons who wish to have it.
   4. To develop and promote the activities of Integration Councils, working groups, etc., established in local authorities.
   5. To do regular studies to monitor the situation and assess the dynamics of views and attitudes towards especially important issues related to civic participation and political integration.

II. Citizenship and Naturalization:
   1. To re-prepare and supplement informative materials concerning the issues of the citizenship of Latvia and naturalization.
   2. To draw up and implement civic education projects for adults, which would provide other nationals and repatriates who do not speak the Latvian language with the opportunity to master the Latvian language and the basics of the history of Latvia in every administrative territory of Latvia. At the same time this will also be a civic education programme.
   3. The Information Centre of the Naturalization Board is to prepare methods of how to inform target audiences. To prepare special ways to actively inform target audiences.
   4. To organize tenders for creating educational and informative broadcasts in national and regional radio organizations, television, as well as in other mass media.

Non-Governmental Organizations (NGOs)

I. Legislation, Charity and Philanthropy:
   1. To review normative acts regulating the founding, operation, fund raising and charity of NGOs in Latvia in order to determine the reasons, which hinder the active operation of the system. To determine what changes are necessary in the existing normative acts and what new normative acts are necessary, to ensure their preparation, discussion and adoption.
   2. To promote dialogue with various target audiences (politicians, employees of local authorities, employers, etc.) on different principles of operation and financing of NGOs, their advantages and disadvantages. All interested parties are to agree on the most suitable model.
   3. To take educational and informative steps to put the changes into practice.

II. Enhancing the Prestige of NGOs:
   1. To involve NGOs and population in bringing up problems, drafting, discussing and adopting draft decisions and programmes on local authorities and national scales.
   2. To promote the education of heads and members of NGOs.
   3. To promote voluntary activity for the good of society.
   4. To promote and encourage the involvement of society in public life.

III. Delegating Functions to NGOs:
1. To take educational and informative steps in state and local authority institutions explaining the advantages of mechanisms for delegating functions and funds.

2. To determine what changes are necessary in existing normative acts and what new normative acts are necessary, what procedures and criteria must be prescribed so as state institutions delegate functions to NGOs. To ensure the preparation, discussion and adoption of these acts.

3. To popularize the most successful examples of delegating functions.

4. To educate NGOs on the mechanisms for delegating functions and encourage them to make use of the advantages stated in normative acts.

5. To provide access to information and transparency throughout the function delegating process in order to ensure free competition and prevent any possibility of corruption.

6. To practise delegation of functions also during the performance of the National Programme "The Integration of Society in Latvia" by co-operation with the responsible institutions and the NGOs or interest groups of the relevant sectors.

IV. Co-operation among State Institutions, Local Authorities, Employers and NGOs:

1. To promote the development of a socially responsible entrepreneurship in Latvia, in which the employer is jointly responsible for:
   - the effect of his / her entrepreneurship on environment;
   - the satisfaction of the needs of his / her employees, for example, the existence of cultural, sports establishments, schools in the neighborhood;
   - the satisfaction of the needs of the community.

2. To popularize the most successful examples of co-operation among state and local authority institutions, employers and NGOs.

3. To assess the possibilities of financial support provided by the State for the institutional development of NGOs.

Repatriation, Migration and Co-operation with Compatriots Abroad

1. To support repatriates, who migrate to Latvia as to a permanent place of stay, to provide them with financial, social and psychological assistance.

2. To co-operate with compatriots abroad, to maintain and develop contacts with the Latvian communities in foreign countries, to promote their preservation.

3. To support persons, who wish to emigrate from Latvia, to co-operate with Russia, the Ukraine, Byelorussia and other countries in order to assist in emigration those people, who wish to return to their native country, but are unable to do so due to different (financial, social, etc.) reasons.

Social and Regional Integration of Society

Social Integration

I. Measures to Promote Employment:

1. To train the unemployed, especially young people in professions, for which there is demand in the labour market of the specific region or district.

2. The Government is to become more actively involved in developing entrepreneurship, by improving the legislation regarding the system of granting credits, credit guarantees and repayment of credits.

3. To improve the system of activities so that employers are interested to hire persons, who stopped working several years ago and young people after graduation.

II. Measures to Reduce Poverty:

1. To gradually increase the minimum wage.

2. To improve the benefit system for families with children, in order to reduce the differentiation of income and quality of life in separate regions.
3. To improve the system of remuneration in order to promote receiving of equal pay for equal work.

III. Measures to Improve the System of Education:
1. To improve professional education, especially vocational education according to the demands of the labour market in the specific region.
2. To provide funds in the national budget for the promotion of adult further education in order to increase their competitiveness in the labour market.
3. To draw up criteria for assessing the effectiveness of the performance of vocational schools in order to improve curricula of vocational education.

Regional Integration
1. Drawing up the national planning.
2. Establishment of planning regions of Latvia.
3. Drawing up the National Programme of Regional Development of Latvia.
4. Drawing up territorial development plans in co-operation with local authorities.
5. Setting up local agencies of regional development in co-operation with the concerned local authorities, setting up of local agencies of regional development is to be completed in 2000.
7. Support to the activities of regional tourism information centres.
8. Drawing up and implementation of special purpose programmes within the Programme of Rural Development of Latvia, the Strategy of Development of Borderland Regions and the Programme of Development of Small Ports.
9. Continuation of work on improving the support system for specially supported regions, paying special attention to regions with a high rate of unemployment and low business activity.
10. Improvement of the support system for regions, making it more goal-orientated and more efficient, perfection of setting up various foundations of support for entrepreneurship.
11. Continuation of implementation of the TRANSFORM programme for the development of the pilot project of study of Valmiera region, targeted at determining and emphasizing the potential of the region.
12. Drawing up and implementation of the National Development Plan of Latvia that will facilitate attraction of funding from the structural funds of the European Union to the development of the regions of Latvia.
13. Promotion of decentralization in culture administration, work and financing of cultural institutions to ensure the mobility of artists.
14. Promotion of further development of regional culture, development of cultural centres outside Riga, ensuring of the cultural environment of full value in whole Latvia.
15. Creation of preconditions for activities in all sectors of culture in the regions, support and development of co-operation forms that considerably contribute to maintaining and developing cultural traditions and environment of a region.

Education, Language, Culture

Education
1. To continue work at developing the methods of the bilingual education, using the experience of teachers from both Latvia and foreign countries, in which the bilingual education is merged with the progressive modern teaching methods.
2. To draw up a section of choice in curriculum for national minorities, ensuring mastering the culture, history, traditions and native language of national minorities.
3. To ensure the preparation of bilingual teachers in pedagogical universities, providing relevant specialization, to continue formation and development of a system of further education courses for bilingual teachers.
4. To emphasize the importance of inter-cultural education in the development of the content of general education, stressing the situation of Latvia, values of a civic society and democratic communication in the teaching process.

5. To support the activities of exchange of experience among teachers, promote co-operation between schools teaching in the Latvian language and schools using curricula for national minorities. To ensure supplemental pay for teachers involved in these projects of co-operation. To support summer camps of schools using education curricula for national minorities in the regions with the environment of the Latvian language.

6. To ensure the implementation of reforms of bilingual education and a stable environment of the Latvian language, to establish special purpose programmes for some regions of the state, such as Latgale and the large cities (Riga, Daugavpils, Liepaja, Ventspils, etc.)

7. To provide funds for preparation of teaching aids and their supply to schools, which implement reforms of bilingual education.

8. To prevent waiting lists to places in pre-school educational establishments in order to promote the integration of society, socialization and training of children for school, to ensure the payment for the pre-school teachers from the funds of the state budget. To ensure training of all children at the age of five to six years for school.

9. To improve the already begun experimental centralised Latvian language examination for secondary schools, to prepare a regionally centralised Latvian language examination at an appropriate level in curricula for national minorities, history and social sciences examinations for all primary education curricula. To continue work on harmonisation of the centralised examinations with the naturalization tests and examinations of the national central commission of attestation.

10. To prevent mutual non-coordination of standards of teaching subjects and overload of facts, duplicating (history, geography, social sciences, economics, etc.), as well as imperfection in assessing social abilities, skills and value orientation, when establishing a cycle of social sciences harmonised in concept and content.

11. To draw up an integrated curriculum for teachers of social sciences in pedagogical universities. To ensure training of teachers/multiplier in civic education, to promote a more rapid introduction of new teaching content and methods in schools. To develop dialogue and strengthen co-operation of teachers of social sciences, paying attention to involvement of teachers working with curricula for national minorities, to promote the establishing of a united association of teachers of social sciences.

12. To develop methods for assessing teaching aids, to develop methods of preparation of new teaching aids. To increase funding from the national budget for preparation and purchase of teaching aids.

13. To prepare the concept and content of civic education curricula, to compile the experience of more active schools and teachers, to establish forms of civic education acceptable to modern society, to promote the participation of children and young people in determining and addressing society's problems at their school, local authorities and as a whole.

14. To ensure further education of teachers working in professional education and training of new teachers for work under conditions, when professional education will be provided in the state language. To ensure preparation of teaching aids needed for professional education curricula in the state language. To gradually increase the number of subjects in professional education curricula to be taught in the state language, to develop methods for working in professional education curricula.

15. To develop the Latvian language and civic education curricula for adult education, ensuring the broadcasting of these programmes on the national radio and television. To prepare and publish compact teaching aids and informative literature on the issues of history of Latvia, culture, the political system of the state and democracy. To promote training and further education of teachers for adult education.

16. Promote the participation of national minorities in the preparation and development of curricula, implementation of reforms of bilingual education, development of democratic self-government structures in schools.

17. To systematically use the potential of museums for the needs of schools of national minorities, developing curricula for culture education.

18. To organize the weeks of culture projects, which are orientated towards examining other cultures, in the establishments of culture education.

**Language**

I. Strengthening the Latvian Language as Means of Integration:

1. To ensure opportunities for mastering and usage of the Latvian language by supporting the National Programme for Latvian Language Training.

2. To strengthen and promote scientific development of national philology.

3. To expand publication of informative materials for users of the Latvian language - dictionaries, grammar books and manuals.
II. Expanding the Communications Network:

1. To take the advantage of all opportunities to expand the communications network in the Latvian language by establishing contacts among people speaking different languages, involving professional organisations, associations, NGOs, sports and other areas.

2. To take the advantage of positive stimuli, perspective ideas and achievements in order to promote mastering and strengthening the Latvian language.

Culture

1. To improve legislation on the rights of cultural autonomy of national minorities.

2. To supply the libraries of Latvian and national minorities’ schools with books on the culture of Latvia.

3. To prepare a textbook and teaching aids for primary and secondary schools (history of culture, history of art, communications culture, ethnography and folklore).

4. To prepare and publish encyclopedic publications promoting understanding of culture.

5. To support preparation of projects of NGOs, local authorities, educational and cultural establishments aimed at promotion of dialogue of cultures - the understanding of representatives of national minorities about the cultural values of the Latvian people on the one hand, and the understanding of Latvians about the cultural values of national minorities living in Latvia on the other hand.

6. To support the projects and activities of culture organisations of national and ethnic groups, whose aim it is to promote the renewal of identity and cultural traditions of national minorities, to promote co-operation of national culture organisations.

7. To subsidize free visits to theatres and museums for pupils.

8. To distribute information on culture by means of electronic communications.

Information

The Media

Information Provision of the Society:

1. In order to promote the formation of a consolidated civic society and ensure the realisation of rights guaranteed in a democratic state in the area of information, to draw up national information policy. In order to be able to do this, it is necessary to begin regular studies to determine what information (both in content, scope and form)
   a) the population consider important to receive;
   b) the Government and local authorities consider as necessary for the population to receive;

2. On the basis of these studies to prepare information policy and programme including certain projects that would promote achieving the mentioned goals. These projects will include:
   • necessary amendments to the legislation;
   • activities to improve the professional training of journalists;
   • activities to strengthen the professional associations of journalists so as they can assume more responsibility regarding the work of the mass media;
   • support for the use of modern technologies in the information circulation;
   • other activities that need to be carried out so as Latvia can become more involved in the world information circulation.

Scientific Support

1. Sociology - obtaining and reviewing information on work of the social mechanisms of the integration of society, conditions and circumstances that promote and hinder the integration of society, as well as studies of public opinion polls on the position of the population, attitudes to events, processes, institutions related to the integration of society.
2. Political science - studies of the development of the political process in Latvia, relations between a citizen and state institutions, on overcoming alienation between a citizen and the executive power and the potential changes in political values and value orientation.

3. Ethnic studies - determining and foreseeing the possible causes of ethnic conflicts and drawing up recommendations for their prevention.

4. Linguistics - studies on the usage of languages and attitudes to different languages in a territorial, demographic and social aspect, determining priorities for the study of the Latvian language in relation to the actual tasks in the integration of society and monitoring the situation as to the Latvian language.

5. Economics - regular studies of the interaction of the integration of society and economic development by preparing economic mechanisms for the prevention of obstacles to the integration of society.

6. Culturology - cultural sociological studies on establishment and development of a unite cultural space, on the attitude of public opinion to culture, encouraging a greater trust in their own national culture, understanding of its importance, arguments in favour of the national culture under conditions of interaction of cultures, globalization and competition among cultures.

7. Psychology - studies of individual attitudes of the integration of society, paying attention to factors that psychologically hinder or promote involvement of an individual in the life of an integrated society in the specific social-cultural context of Latvia, paying special attention to studies of identity, namely the studies on ethnic and civic identity, conditions that hinder or promote the ability of an individual to identify himself / herself as a citizen of Latvia or a resident of Latvia.

8. Demography - studies of demographic policy to prevent (minimize) a worsening of the demographic situation, changes of the ethnic content as a result of the natural movement, migration and assimilation of the population, as well as the ethnic differentiation of demographic processes (marriages, birth, death, etc.), paying special attention to drawing up demographic projections.

9. History - studies to provide objective information on history and promote modern learning of past experience in the context of the integration of society.

10. Educational studies, including comparative international studies of how the young generation systematically obtain opinions on democratic and national values in lessons of civil science, culture science, history, basic economics, language and activities of civic education, as well as studies on the course of reforms of bilingual education.

11. Other directions of support for mentality of integration, which promote the formation of a tolerant society.