STANDARD SUMMARY PROJECT FICHE - TRANSITION FACILITY

1. Basic Information

1.1 CRIS Number: 2006/018-182.03.04 (TWL number: CZ06-IB-SO-03-TL)
1.2 Title: Strengthening of the general system of Recognition of Professional Qualification
1.3 Sector: Internal Market
1.4 Location: The Czech Republic, Ministry of Education, Youth and Sports

2. Objectives

2.1 Overall Objective(s):
To enable free movement persons as one of the principles of the internal market in the CR through the effective and efficient professional recognition system (suitable administrative structure, procedures and amended relevant legislation) and through the elimination of remaining obstacles/problems arising from the application of recognition in practice.

2.2 Project purpose:
The Czech general system of recognition of professional qualifications is strengthened and works efficiently in line with the European Union legislation

2.3 Justification
This project is proposed based on the recommendations mentioned in the part C (Commitments and requirements arising from the accession negotiations) the chapter 2.2 “Free movement of persons” of the CMR, pages 18-19 where is stated: “Significant works remains to be done in the field of mutual recognition of professional qualifications, where the Czech Republic is not in line with the acquis… The Czech Republic must enhance its efforts to transpose the general system. The required administrative bodies must be fully established and the capacity to implement the acquis reinforced. Unless an immediate action is taken across an important and extensive range of issues, the Czech Republic will not meet the requirements for membership in this area”.

3. Background and justification:

The general system of recognition of professional qualifications is based on 3 Directives (89/48/EHS, 92/51/EHS a 1999/42/ES). These three Directives were transposed into Czech legal system by Act No. 18/2004 Coll., on Recognition of Professional Qualifications. Act came into force on 1st May 2004.

The Act No. 18/2004 Coll. sets up the institutional structure and procedures under the general system of recognition of professional qualifications. The Ministry of Education, Youth and Sports (hereinafter referred to as MoEYS) is the central authority responsible for co-ordination of administrative activities in the recognition of professional qualifications and the contact point for three general Directives, authorised to provide general information to the public. The existing National Academic Recognition Centre (NARIC) and the National Institute for Technical and Vocational Education (NUOV), so called advisory bodies, support the MoEYS informing the public. To addition they give recommendations to competent authorities (27 recognition bodies) regarding education of a particular applicant.

The recognition process is carried out by 27 recognition bodies (ministries, authorities and professional chambers). MoEYS (Centre for recognition of professional qualifications) is responsible for maintaining the databases and web site. Recognition bodies are responsible for applying procedures on recognition and issuing decisions within a time period of 4 months. MoEYS coordinates the activities of recognition bodies. Recognition bodies are obliged to cooperate with the MoEYS in relevant activities related to recognition (for details see Article 29 of Act No. 18/2004 Coll.). Advisory bodies were appointed by the Minister of Education, Youth and Sports (Internal Document No. 18062/2003-54 „Proposal for ensuring the fulfilment of MoEYS’ tasks in the area of recognition of professional recognition according to the Act on recognition of professional recognition”) to conduct above mentioned activities.

The institutional structure for recognition of professional qualifications is in place in the Czech Republic, however, its proper and efficient functioning and the cooperation among all parties involved has to be strengthened. The verification of functioning of current system for recognition of professional qualifications in the Czech Republic is the first step of the proposed project. The study will assist to...
strengthen the system, incl. the relationships among the relevant bodies and may give recommendations how to modify the already set up structure to be more efficient and work fully in line with the Directives. The key idea of this project is to ensure that staff of recognition bodies, advisory bodies and the MoEYS (Centre for recognition of professional qualifications) is well-trained in application of Directives, Act No. 18/2004 Coll., procedures of recognition and has the up to date information. The training proposed under the project is an ongoing process in order to ensure the sustainability of the project. It will be realized through seminars, workshops and a study visit.

3.2 **Linked activities:**

The project to be a follow-up to the “Recognition of professional qualifications” project (MAT03/CZ/9/1), realized under the MATRA programme. The MATRA project, implemented from January 2004 to June 2005, provided assistance to the MoEYS to set up the institutional structure and procedures for the recognition of professional qualifications in the Czech Republic.

The results (i.e. the practical manual including operational plans, the database and the web site) will be used in the proposed project (they will be base for analysis of the current situation in the Czech Republic and will give an overview of training delivered to participants under the MATRA project). The proposed project should deepen and broaden the knowledge of recognition bodies’, advisory bodies’ and Centre’s representatives.

The MATRA project explained in general the view of the relevant EU legislation and gave rather limited introduction to the practice. However, most of the recognition bodies request practical examples because of their daily work and would like to consult other EU countries institutions, incl. usage of practical examples and case studies. In addition they are interested in gaining knowledge on the New Directive that was approved by the Council in June 2005, published in the Official Journal in October 2005 and will have to be transposed into Czech law in a period of next two coming years. Therefore training in a seminar of the proposed project will be aimed at practice and introduction of the New Directive as well.

The MATRA project aimed at assistance to the CR (Ministry of Education, Youth and Sports) to set up the institutional structure and procedures for recognition of professional qualifications in the CR – the Centre of recognition of professional qualifications performs its coordinating tasks, working procedures are set up and staff of the Centre recognition of professional qualifications and competent authorities work according to these procedures, the Centre of recognition of professional qualifications performs its informative task.

Results of the MATRA project will be taken into account and the relevant outputs will be used in this follow up project. The MATRA project set up the new structure for recognition. The CR didn’t have any previous experience with professional recognition before. So the MATRA project brought completely new procedures, knowledge, information to the CR. The aim was to create what was needed to make the recognition system functioning in the CR. The follow up project is one level higher, the necessary steps have been taken, structure, procedures exist, staff was trained in basics. The aim is now to make the structure efficient and effective and deepen the knowledge and experience of staff and broaden the network between Czech competent authorities and MS competent authorities. The timing is perfect for such project because the CR is under the preparation of an amendment of the legislation concerning the recognition, so any recommendations made from the side of MS could be incorporated into the amendment.

3.3 **Results:**

The knowledge and practical skills of the staff of the competent authorities (recognition bodies’, advisory bodies’ and Centre’s representatives) to be deepen and broaden so the relevant competent authorities are properly and efficiently functioning in accordance with the EC Directives.

The following practical skills to be improved under the project:
- fast and correct assessment of evidence of formal qualifications and other competence
- co-operation with other MS authorities which issued evidence of qualifications
- assessment of quality of an institution which issues the evidence of qualifications
- assessment of temporality ad hoc
- verification of knowledge of Czech language
- comparison of educational systems (Czech and other MS)
- application of compensation measures (when to use what; exceptions from compensation measures according to the new Directive)
- ability to make contacts with the right MS authorities in order to solve problems quickly
- use of information channels of the EC (the EC database and IMI)
- providing of uniform information to public which contacts them

The results of the project will be as follows:

1. Results of the study, mapping the current structure, including proposals for amendments of the institutional structure of the professional qualifications’ recognition system in the Czech Republic based on the research (see activity No. 1) used by the MoEYS in the framework of the preparation of an amendment of Act No. 18/2004 Coll. on recognition of professional qualifications.

Benchmark No. 1:
The study, incl. proposals for amendments, elaborated (with the information support given by cooperation with the MoEYS – Centre for recognition of professional qualifications, recognition bodies and advisory bodies) and submitted to the beneficiary – MoEYS in electronic and printed version by the end of the project for approval. All proposals discussed and approved by MoEYS by the end of the project. Filed opinion of MoEYS on the not accepted proposal/recommendation. If approved the proposals will be incorporated by the MoEYS into the text of the Amendment of the Act No. 18/2004 Coll.

2. The staff of the Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies is well trained in the area of recognition of professional qualifications and equipped with the adequate skills necessary for the fulfilment of obligations/tasks resulting from the relevant EU Directives.

Benchmark No. 2:
Training relevant to activity 2 organized; representatives of the Centre for recognition of qualifications at MoEYS, advisory bodies and recognition bodies successfully completed training at:

- one day seminar aimed at information on general system of MS (background information on application of general system, the way of implementation of the Directives, general information on national coordinator, contact points, recognition authorities, regulated professions), on educational system of MS, at introduction of the New Directive 2005/36/EC (general introduction, preparation of implementation in the MS, comparison to current system of recognition, differences) by 2nd quarter of the project – approx. 50 participants
- 2 workshops aimed at application of the Directive 89/48/EEC, 92/51/EEC and 1999/42/EC with respect to the best practice applied by the MS (case studies, specific information on competent authorities, regulated professions, how to deal with compensation measures, application forms, examples of decisions, certificates) by 3rd quarter of the project – approx. 25 participants each day

The training materials (in electronic and printed form) submitted and approved by the beneficiary. These materials would consist of:

- information materials such as brochures, leaflets which MS produces/publishes for applicants from other Member States
- templates/samples of decisions, evaluation criteria, procedures how to compare qualifications, how to assess the adaptation period in the MS
- procedures how to make decisions
- applications forms
- different diplomas of the MS (to show how to find out whether the diploma is a forged document or not)
- real cases on recognition (Czech applicants in the MS; MS applicants in the Czech Republic; other difficult cases for recognition of regulated professions that Czech Republic and the MS have in common, recognition of a diploma from the third country if the applicants is the EU citizen)

The recognition bodies issue decisions within 90 days following the date on which a complete application was presented.

The representatives of recognition bodies are able to take into account all aspects/factors involved in to issue a corresponding decisions in time.
All bodies use effective and efficient principles/procedures in the shortest time.

The Centre of recognition of professional qualifications and advisory bodies avoided any duplicity in providing informative tasks.

The preparation for application of the new Directive is eased through its clarification, explanation of the content, MS steps of implementation etc.

3. The staff of the Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies acquired expertise on the working methods and best practise of their counterparts in the MS during study visit and uses contacts made in MS to consult difficult cases, to provide up to date and correct information to applicants who want to pursue a regulated profession in MS country in order to enable free movement of persons.

_Benchmark No. 3:_
Approx. 12 participants from the Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies took part at the study visit to MS and became acquainted with the practice of MS professional recognition, visited to respective competent authorities of MS to provide an impression of the role and tasks of competent authorities in MS and to exchange views and strengthen contacts between CR and MS competent authorities by 4th quarter of the project. The study visit report submitted and approved by the beneficiary.

The established contacts passed on other colleagues within the same competent authority

The time to consult recognition bodies of MS in difficult cases (diploma/other competence/practice required issued in the MS) shortened.

The contacts established between competent authorities during study visit lasted and deepened within 2 years after the project completion based on their collaboration and cooperation (regularity, intensity, length of time spent).

The satisfaction of public with providing correct and up to date information by competent authorities on recognition in MS

3.4 _Activities:_
The activities will be provided via one twinning light contract providing:

1. Assessment of present situation of functioning of the Czech general system on recognition of professional qualifications through studying relevant materials (MATRA project outcomes) and collecting information from recognition bodies, advisory bodies and Centre for recognition of professional qualifications at MoEYS. On the basis of the research prepare the study, incl. proposals of amendments (of the current status of the institutional structure of recognition of qualifications in the CR).
   The study/proposed amendments will be:
   - resulting from research/analysis prepared under the project
   - proposing effective and efficient functioning of the general system of recognition of professional qualifications in the CR to be fully in line with the relevant EU Directives (Directive 89/48/EEC, 92/51/EEC, 1999/42/EEC)
   - monitoring the relations among all authorities involved, with the main focus on the role and competencies of the Centre for recognition of professional qualifications and the advisory bodies to avoid overlapping and duplications of tasks and competencies
   - verifying the current structure of recognition from the point of view of its compatibility and proper functioning according to the provisions laid down in the New Directive 2005/36/EC (This Directive has added new provisions concerning the providing of services, recognition procedures for services. This will have an influence on the whole structure of recognition and will add responsibilities to recognition bodies, in particular to Ministry of Industry and Trade
   - including comparison to the general system of professional recognition of MS.
Due to the New Directive 2005/36/EC the amendment of the Act No. 18/2004 Coll. on recognition of professional qualifications is being prepared at the moment. So any relevant recommendations made by the MS in the study could be added in this Act in order to facilitate free movement of persons and services in the Czech Republic in line with the EU legislation.

2. Training (approx. 50 persons):
1 seminar and 2 identical workshops in the CR (approx. 4 working days each) focused mainly on practical skills will be organized. Training seminars will be held in the premises of the MoEYS, lectures will be given on in the following issues:

- information on application of general system of recognition of professional qualifications in MS, the way of implementation of the Directives, information on national coordinator, contact points, recognition authorities, regulated professions in country and information on educational system of MS;
- general introduction of the New Directive 2005/36/EC, preparation of its implementation in the MS, comparison to current system of recognition, differences;
- case studies, specific information on competent authorities, regulated professions, how to determine substantial differences; how to deal with compensation measures, application forms, examples of decisions, certificates, communication towards public concerning application of the Directive 89/48/EEC, 92/51/EEC, 1999/42/EEC with respect to the best practice applied by the MS

Participants will be from the following institutions (approx. 2 representatives for one institution, except the Centre for recognition of professional qualifications and NARIC):
- Centre for recognition of professional qualifications (approx. 3 participants)
- National Academic Recognition Centre (approx. 1 participant)
- National Institute for Technical and Vocational Education
- Czech Bar Association
- Czech Chamber of Architects
- Czech Chamber of Auditors
- Czech Chamber of Certified Engineers and Technicians
- Czech Chamber of Tax Advisors
- Czech Mining Authority
- Czech Office for Surveying, Mapping and Cadastre
- Czech Securities Commission
- Energetic Regulation Office
- Chamber of Veterinary Surgeons of Czech Republic
- Ministry of Agriculture
- Ministry of Culture
- Ministry of Education, Youth and Sports
- Ministry of Environment
- Ministry of Finance
- Ministry of Health
- Ministry of Industry and Trade
- Ministry of Labour and Social Affairs
- Ministry of Interior
- Ministry of Transport
- National Navigation Authority
- Rail Authority
- State Office for Nuclear Safety

3. Study visit to MS (approx. 12 participants from the Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies): The aim is to get introduction to the practises of MS in the field of recognition of professional qualifications, to visit counterparts - respective competent authorities of MS in order to gain an impression of the role and tasks of competent authorities in MS; to exchange views; to share experience and strengthen contacts between CR and MS competent authorities.

In view of the commitments coming from Article 56 and 57 Directive 2005/36/EC the study visit will provide experience and will establish close relationship between Czech and relevant MS institutions in relevant fields. The participants of study visit will get acquainted with practical application of procedures and methods to be able to use these in day to day practice.
Even the best practise (part of the Code of conduct approved by the Group of Coordinators for the general system of recognition of Diplomas) indicates that only the regular meetings between competent authorities dealing with the different professions within a MS are supposed to be held, but also contacts between coordinators of different MSs should be used. There are 27 recognition bodies, 2 advisory bodies and 1 Centre for recognition of professional qualifications in the Czech Republic. The number of participants do not represent even ½ of the authorities involved. The proposed number of participants needs to remain in order to set up the functional network among Czech recognition bodies and MS recognition bodies. These 12 participants will be representatives of those recognition bodies who have the highest mobility, who deal with most difficult cases etc.

In particular:
MoEYS - Centre for recognition of professional qualifications - will gain the knowledge on the coordination of the whole general system of recognition of professional qualifications and of all recognition bodies of the MS. Further more the experience and knowledge will be shared regarding the implementation of the New Directive 2005/36/EC (the stage of preparation of its implementation, the necessary legal procedures, the working group for the implementation, etc.).
MoEYS – recognition body – will share the experience and knowledge regarding the issue of language skills of pedagogical workers from the point of view of the recognition of professional qualifications.

Ministry of Industry and Trade has the highest number of regulated professions involved in all 3 Directives, especially Directive 99/42/EC which regulates activities. There are 135 activities. This Directive 99/42/EC is not so common in other MS. For example the MATRA project did not go into the details in this matter.
Czech Bar Association – The EU legislation of 3 Directives is very complicated. The differences of application of these 3 Directives in practise need to be clarified.
Czech Chamber of Auditors, Czech Chamber of Tax Advisors, Ministry of Culture would like to discuss the specific conditions for the pursuit of their regulated professions, especially derogation from the right of an applicant to have a choice between two types of compensation measures – aptitude test or adaptation period.

Experts profile:
Project leader - 1 MTE (approx. 48 man/days) - will be responsible for overall coordination of the project implementation on the side of MS, project’s managing and supervision, organization of a study visit and close cooperation with the BC; might participate in some presentations. He/she must have an experience of managing other EU projects (financial and administrative aspects), managing other people, previous experience with presenting and preparation of reports; strong administrative and organizational skills, knowledge of the relevant EU legislation on recognition of professional experience, knowledge of the general system on recognition in his/her country; computer literacy and advanced knowledge of English is required;

Approx. 1 STE (approx. 35 man/days) – computer literate, advanced knowledge of English, must have previous experience with conducting research, elaborating studies/analysis and designing & developing methodologies, in addition must have knowledge of relevant EU Directives (89/48/EEC, 92/51/EEC, 1999/42/EC) on general level (structure of the general system of recognition of professional qualifications in his/her country, the way of implementation of the Directives, information on national coordinator, contact points, recognition authorities, regulated professions, applied procedures) and their application in practise. Approx. 3 visits will be necessary to prepare such study. Mainly the Centre for recognition of professional qualifications at MoEYS will provide information, then recognition bodies and advisory bodies too. All necessary documents will be translated into English and submitted to the MS.

Approx. 5 STEs (approx. 48 man/days in total) - will be responsible for: preparation of the content of trainings, organization of trainings, presentations at trainings, the administration of the project implementation, the communication with the BC counterparts. All STEs must have knowledge of relevant EU Directives (89/48/EEC, 92/51/EEC, 1999/42/EC) on general level (structure of the general system of recognition of professional qualifications in his/her country to give participants background information on application of general system, the way of implementation of the Directives, information on national coordinator, contact points, recognition authorities, regulated professions, applied procedures) and their application in practise (case studies, specific information on competent authorities, regulated professions, how to deal with compensation measures, application forms, examples of decisions, certificates).
At least one STE must have deep knowledge of the content of the New Directive 2005/36/EC to present it on general level, to outline the preparation of implementation in his/her country and to compare to current system of recognition (ideally national coordinator or a person who represented his/her country on the meetings of the Working Party for Diplomas at the Council). At least one STE must have deep knowledge of the educational system of MS. All STEs must be computer literate and have an advanced knowledge of English. STEs who will be entitled to carry out trainings must have previous experience with training activities and presenting. STEs should be from Institutions that are similar to Czech Institutions participating in the project. Ideally STEs should be from the institutions that regulate the same professions as in the CR.

3.5 Lessons learned:

The Completion report of the MATRA project “Recognition of Professional Qualifications (MAT03/CZ/9/1)” highlighted the following points:

The format of the project with the emphasis on practice rather than theory and the encouragement of direct as well as institutional contacts among participants have shown an effective way in assisting public sector and the establishment of lasting relationships. The staff members from different organizations representing all aspects of the Directives proved to be satisfactory as well. Therefore this project aims at application of Directives in practice and the experts of MS must be involved in recognition directly. The ideal situation would be if the experts were representatives of the recognition bodies that are counterparts to Czech recognition bodies and regulated same or similar professions.

While implementing MATRA project the emphasis on the introduction to the subjects at the first stage of the project and the in-depth training activities in the second has been proved as leading to successful implementation of the project. Activities are proposed in an order from theory/necessary introduction – situation in the MS to practise – case studies.

With regard to the study visit, the study visit of MATRA project was held in last quarter of the project and it would perhaps have been better to have a study visit at an earlier stage because of its proven boost to commitment to the project. On the other hand, this visit should not take place at too early stage, since the participants should have a fundamental knowledge of the directives to achieve an optimal effect. This project includes study visit in last quarter of implementation because of very limited period of project realisation (6 months only).

Visits to the Czech Republic and study visit under the MATRA project were held in a very close time frame and required sometimes considerable efforts from the recipient, in particular Centre for recognition of professional qualifications and recognition bodies, to participate in activities. Too many visits may cause an irritation and weariness. A frequency of one visit approximately every 2 months is suitable which would almost correspond with the number of seminars, workshops and study visits in this project. It also turned out that the duration of the visits themselves could generally be limited to 4 days in order to have the most efficient staff input from both sides (BC and MS) which is accepted in the new project (The budget was prepared on the basis of max. 4 days a visit).

The previous MATRA project proved to be useful as it enhanced the awareness and specific knowledge of the professional recognition through different forms of the project implementation (seminars, workshops, study visit, tailor made consultancy – bilateral meetings with competent authorities). The working group for preparation of Operation plans became a useful place for exchange of experience between representatives of Czech and Dutch competent authorities and gave opportunity to establish informal networks. Experience on how to ensure the effective co-operation and co-ordination of the projects activities with the activities carried out by the Centre of recognition of professional qualifications will be used.

An appropriate organizational structure will be established from the beginning of the implementation of the project under the responsibility of director of the EU Affairs Department – Centre of recognition of professional qualifications.

4. Institutional Framework

The beneficiary of the project will be the MoEYS - Ministry of Education, Youth and Sports (Centre for recognition of professional qualifications). The MoEYS as the organizational unit of the state was established by the Act No. 2/1969, on establishment of ministries and other central bodies of the state administration of the Czech Republic. MoEYS coordinates activities of other ministries, other central
bodies of the state administration and professional chambers in the area of recognition of professional qualifications (Article 7 of the Act No 2/1969 Coll.).

The Centre for recognition of professional qualifications is a part of the Unit of the European Integration (Unit 600). The Unit of the European Integration is one of the three units that together compose the EU Affairs Department of the MoEYS (Department 60). The Centre was established by the Minister of Education, Youth and Sports (Internal Document No. 18062/2003-54 „Proposal for ensuring the fulfilment of MoEYS’ tasks in the area of recognition of professional recognition according to the Act on recognition of professional recognition”). The Centre is the contact point for Directive 89/48/EEC, 92/51/EEC and together with the Ministry of Industry and Trade for Directive 1999/42/EC provides information to the public on recognition bodies, regulated professions, applications, fees, procedures. National coordinator for general system who is responsible for uniform application of Directives on national level was appointed from the Centre by the Minister of Education, Youth and Sport. The Centre also maintains databases on regulated professions and applications.

There are 27 recognition bodies in the Czech Republic (ministries, central authorities and professional chambers) which apply recognition procedures in practice and issue decisions on recognition according to the Article 29 of the Act No. 18/2004 Coll. Each recognition body has a representative that cooperates with Centre, especially with national coordinator.

There are only two advisory bodies – National Institute of Technical and Vocational Education (NÚOV) and Czech ENIC/NARIC which also provide information to public but their expertise is mainly conducted for recognition bodies on their request to evaluate education and training of applicants and to advise recognition bodies. The advisory bodies were appointed by the Minister of Education, Youth and Sports (Internal Document No. 18062/2003-54 „Proposal for ensuring the fulfilment of MoEYS’ tasks in the area of recognition of professional recognition according to the Act on recognition of professional recognition”).

The institutional framework for the professional recognition is described by the Act No. 18/2004 on recognition of professional qualifications.

The recognition bodies and advisory bodies will take an active part at the trainings/study visit and will benefit from the project directly as well as the Centre for recognition of professional qualifications.

Steering Committee
The Steering Committee (SC) of this twinning light project will be set up within 2 months after the adoption of the EC Financing Decision to supervise the implementation of this project at its quarterly meetings. The SC will be composed, apart from MS and BC project leaders, of the SPO – MoEYS, representative of the CFCU and the CFA and the representatives of the MoEYS as a beneficiary (Centre for recognition of professional qualifications – Dpt. 60).

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<th>5. Detailed Budget (M €)</th>
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<tr>
<td><strong>€M</strong></td>
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<tr>
<td>TWL Contract</td>
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<td>Total</td>
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(*) contributions from National, Regional, Local, Municipal authorities, FIs loans to public entities, funds from public enterprises
(**) private funds, FIs loans to private entities

The amounts for parallel national co-financing indicated in the table correspond to cash co-financing. Contributions from the Czech budget – chapter 333 (MoEYS) for the effective implementation of the twinning light; may be further detailed in the twinning contract. The following activities will be financed from the parallel national co-financing: travel costs of study visits, personnel and material inputs, providing the conference rooms,
office facilities, PC with printer, copy machine, communication lines etc.), and other administrative and logistic support.

VAT does not constitute eligible expenditure except where it is genuinely and definitely borne by the final beneficiary. VAT which is considered recoverable, by whatever means, cannot be considered eligible, even if it is not actually recovered by the final beneficiary or individual recipient.

6. Implementation Arrangements

6.1 Implementing Agency

The CFCU is the Implementing Agency responsible for procurement and financing related to the project. 
**CFCU - PAO** is Mr. Jan Slavíček, phone +420 257 044 551, fax +420 257 044 550, e-mail: jan.slavicek@mfcr.cz

**CFCU - Administrative Office (AO)** – contact point is Mr. David Stoklasa, phone +420 257 044 552, fax +420 257 044 550, e-mail: david.stoklasa@mfcr.cz

**Contact point for the project**: Centre for recognition of professional qualifications/the EU Affairs Department – Ms. Kateřina Honzíková, phone +420 257 193 548; fax +420 257 193 650; e-mail: katerina.honzikova@msmt.cz

**National Contact Point for twinning (NCP)** of Centre of Foreign Assistance (CFA) is Ms. Jana Hendrichová, phone +420 257 044 568, e-mail: jana.hendrichova@mfcr.cz.

The CFA is fully responsible for overall monitoring and interim evaluation of the project.

6.2 Twinning Light

The beneficiary institution is the Czech Ministry of Education, Youth and Sports, the Centre for recognition of professional qualifications. The beneficiary will provide training facilities. The contact person is Ms. Kateřina Honzíková, the EU Affairs Department of the MoEYS, Karmelístká 7, 118 12 Prague 1, Czech Republic, tel. +420 257 193 548, fax +420 257 193 650, e-mail: katerina.honzikova@msmt.cz.

The CZ project leader will be Mr. Ivo Jupa, Director of the EU Affairs Department of the MoEYS, 7, 118 12 Prague 1, Czech Republic, tel. +420 257 193 792, fax +420 257 193 650, e-mail: ivo.jupa@msmt.cz.

6.3. Non-standard aspects

N/A

6.4. Contracts

Twinning light contract – 0,145 M€ (TF + National co-financing)

7. Implementation Schedule

7.1 **Start of tendering/call for proposals:**

*Twinning light – 3Q/2006*

7.2 **Start of project activity:**

*Twinning light – 4Q/2006*

8.3 **Project Completion:**

*Twinning light – 2Q/2007*

8. Sustainability

The commitment of the final beneficiary – Centre for recognition of professional qualifications at MoEYS will take into account recommendations mentioned in the study on current system of recognition of professional qualifications in the CR and will use them for the preparation of an amendment to Act No. 18/2004 Coll. on recognition of professional qualifications. So the outcomes of the project will have sustainability. Furthermore, recognition bodies, advisory bodies and MoEYS will ensure the satisfactory working conditions and corresponding remuneration/compensations of their employees so the turn-over
of their staff is at a minimum level and the expertise transferred through the implementation of the project to staff of recognition bodies is kept.

9. **Conditionality and sequencing**

   **Conditionality:**
The BC (Centre for recognition of professional qualifications at MoEYS) must have financial resources and training facilities available before the start of the project.

   **Sequencing:**
Newly proposed project is a follow-up of the MATRA project which was executed from January 2004 to June 2005. The whole project should last 6 months. Trainings should be approx. 4 days long. The first activity – study should be scheduled for the whole period of the execution of the project. The first training (seminar on general introduction in current system of recognition / on New Directive) should be held by 2nd quarter of the project. Workshops on each Directive (89/48/EEC, 92/51/EEC and 1999/42/EC) should take place by the third quarter of the project. The last quarter of the project includes only a study visit.

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**Annexes to the Project Fiche:**

1. Logframe planning matrix
2. Detailed implementation chart
3. Contracting and disbursement schedule
**LOGFRAME PLANNING MATRIX**

**Programme number:** TF 2006

**Project Title:** Strengthening of the general system of Recognition of Professional Qualification

**Contacting period expires:** 15 December 2008

**Disbursement period expires:** 15 December 2009

**Total Budget:** 0.145 M€

**TF contribution:** 0.140 M€

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<tr>
<th>Overall Objective</th>
<th>Objectively verifiable indicators*</th>
<th>Sources of verification</th>
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| To enable free movement persons as one of the principles of the internal market in the CR through the effective and efficient professional recognition system (suitable administrative structure, procedures and amended relevant legislation) and through the elimination of remaining obstacles/problems arising from the application of recognition in practice. | - Free movement of persons and services between CR and other MS enabled and acknowledged by the EC  
- Number of cases in which the Czech Republic is under procedure according to Article 226 (breach of the Treaty) and involved in proceedings in front of the European Court of Justice declined by 75% by the year 2007 | TF Country Summary Evaluation Report (produced by the external consultant)  
EC Report on implementing Internal Market |

<table>
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<tr>
<th>Project Purpose</th>
<th>Objectively verifiable indicators</th>
<th>Sources of verification</th>
<th>Assumptions</th>
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| The Czech general system of recognition of professional qualifications is strengthened and works efficiently in line with the European Union legislation | The general system works smoothly, efficiently and proper procedures according to good practice in the EU are applied by the end of the project  
The EU application procedures for professional recognition are applied fully (100%) by each competent authority  
Number of appeals against the decisions on recognition issued by the Czech competent authorities will be reduced to 5% of all decisions issued by the lifetime of the project. | Annual report and statistics on recognition (number of applications completed in time of 4 months) of MoEYS  
Ex post evaluation report of the Czech national Coordinator for the European Commission on application of general directives (produced once in two years)  
Decisions on professional qualifications for professional recognition according to the European Directives and in time (4 months) listed in the database of the MoEYS  
Statistical data for the given sector TF Ex-post evaluation Report (produced regularly by the EC) | Continued political commitment in the EU and the Czech Republic to the cooperation in the field of mutual recognition of professional qualifications  
Sufficient national resources available to ensure the sustainability of the project's results |
<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Results of the study, mapping the current structure, including proposals for amendments of the institutional structure of the professional qualifications' recognition system in the Czech Republic based on the research (see activity No. 1) used by the MoEYS in the framework of the preparation of an amendment of Act No. 18/2004 Coll. on recognition of professional qualifications.</td>
<td>The study, incl. proposals for amendments, elaborated and submitted to the beneficiary – MoEYS in electronic and printed version by the end of the project for approval. All proposals discussed and approved by MoEYS by the end of the project. Filed opinion of MoEYS on the not accepted proposal/recommendation. Approved proposals will be incorporated into the Amendment of the Act No. 18/2004 Coll. Training organized, the staff completed successfully training, gained the following knowledge / skills: • one day seminar aimed at information on general system of MS: on educational system of MS, at introduction of the New Directive 2005/36/EC, by 2nd quarter of the project – approx. 50 participants • 2 workshops aimed at application of the Directive 89/48/EEC, 92/51/EEC and 1999/42/EC with respect to the best practice applied by the MS (case studies, specific information on competent authorities, regulated professions, how to deal with compensation measures, application forms, examples of decisions, certificates) by 3rd quarter of the project – approx. 25 participants each day • The training materials (in electronic and printed form) submitted and approved by the beneficiary. Approx. 12 participants took part at the study visit to MS and became acquainted with the practice of MS of professional recognition, visited respective competent authorities by 4th quarter of the project. The staff being able to use relevant methods and procedures in accordance with relevant EC legislation in day to day practice, esp. as follows: The recognition bodies issue decisions within</td>
<td>Implementation Status Reports - Project reports (Inception Report, Interim Report, Final Report) Sectoral (SMCS) monitoring reports for the Employment, Social Affairs and Health sectors Materials produced during training (hand-outs of presentations, case studies etc.)</td>
<td>Willingness of competent authorities and advisory bodies to participate with Centre of recognition of professional qualifications at MoEYS at trainings in order to enable the free movement of persons and services Acceptable turn-over of staff trained or to be trained by MS so all the trainings are backed up in paper or electronic version Acknowledgement of central principles of directives (acceptance and substantial differences) by the competent authorities, by MoEYS and advisory bodies Adequate provision of information to be stored by participants involved and disseminated among other persons involved in recognition in the CR Recommendations from the analysis of the current general system in the CR to be taken into account and steps for improvement to be taken by MoEYS Support of the implementation of the project from the MoEYS, recognition and advisory bodies</td>
</tr>
<tr>
<td>2. The staff of the Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies trained in the area of recognition of professional qualifications and equipped with the adequate skills necessary for the fulfilment of obligations/tasks resulting from the relevant EU Directives.</td>
<td></td>
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</tr>
<tr>
<td>3. The study visit to MS providing the staff (Centre for recognition of qualifications at MoEYS, advisory bodies, recognition bodies) with the acquired expertise on the working methods and best practise of their counterparts in the MS. The staff uses contacts made in MS to consult difficult cases, to provide up to date and correct information to applicants who want to pursue a regulated profession in MS country in order to enable free movement of persons.</td>
<td></td>
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</tbody>
</table>
90 days following the date on which a complete application was presented.

The representatives of recognition bodies are able to take into account all aspects/factors involved in to issue a corresponding decisions in time.

All bodies use effective and efficient principles/procedures in the shortest time.

The Centre of recognition of professional qualifications and advisory bodies avoided any duplicity in providing informative tasks.

The preparation for application of the new Directive is eased through its clarification, explanation of the content, MS steps of implementation etc.

The established contacts passed on other colleagues within the same competent authority

The time to consult recognition bodies of MS in difficult cases (diploma/other competence/practice required issued in the MS) shortened.

The contacts established between competent authorities during study visit lasted and deepened within 2 years after the project completion based on their collaboration and cooperation (regularity, intensity, length of time spent).

The satisfaction of public with providing correct and up to date information by competent authorities on recognition in MS

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Assessment of present situation of functioning of the Czech general TWL light contract - 0,140 M €;</td>
<td>Willingness of all Czech parties involved to</td>
</tr>
</tbody>
</table>
system on recognition of professional qualifications and collecting information from recognition bodies, advisory bodies and Centre for recognition of professional qualifications at MoEYS. The study/proposed amendments will be:
- resulting from research/analysis prepared under the project
- proposing effective and efficient functioning of the general system of recognition of professional qualifications in the CR to be fully in line with the relevant EU Directives including comparison to the general system of professional recognition of MS.

2. Training:
1 seminar and 2 identical workshops in the CR (approx. 4 working days each) will be focused mainly on practical skills will be organized. Training seminars will be held in the premises of the MoEYS, lectures will be given on in the following issues:
- information on application of general system of recognition of professional qualifications in MS, the way of implementation of the Directives, information on national coordinator, contact points, recognition authorities, regulated professions in country and information on educational system of MS;
- general introduction of the New Directive 2005/36/EC, preparation of its implementation in the MS, comparison to current system of recognition, differences;
- case studies, specific information on competent authorities, regulated professions, how to determine substantial differences; how to deal

| Project leader - 1 MTE – approx. 48 man/days |
| 1 STE – approx. 35 man/days |
| 5 STEs – approx. 48 man/days in total |

**Total budget (incl. parallel co-fin)- 0,145 M €**

cooperate and to provide (human) resources
Willingness of staff in the Centre of recognition of qualifications (the EU Affairs Department of the MoEYS), in advisory bodies and in the recognition bodies to participate in trainings
Existing experts on general system of mutual recognition of qualifications on the side of MS
Existing expert for elaborating an analysis on the side of MS
Existing expert from the contact point on the side of MS
Existing national coordinator of MS and Czech Republic
Available financial and other resources, equipment, office space etc. on the side of BC
Willingness of staff in the Centre of recognition of qualifications (the EU Affairs Department of the MoEYS), in advisory bodies and in the recognition bodies to cooperate with the MS
Willingness of staff in the Centre of recognition of qualifications (the EU Affairs Department of the MoEYS), in advisory bodies and in the recognition bodies to provide information for elaboration of an analysis
Willingness of staff of recognition bodies, advisory bodies and Centre of recognition of professional qualifications to improve its working methods under the recognition of qualifications
Sufficient knowledge of English of all participants in the project

MoEYS.doc
with compensation measures, application forms, examples of decisions, certificates, communication towards public concerning *application of the Directive 89/48/EEC, 92/51/EEC, 1999/42/EEC* with respect to the best practice applied by the MS.

3. Study visit to MS realized (approx. 12 participants, approx. 36 man/days in total)
   - introduction to the practises of MS in the field of recognition of professional qualifications, to visit counterparts - respective competent authorities of MS in order to gain an impression of the role and tasks of competent authorities in MS;
   - to exchange views and share experience and strengthen contacts between CR and MS competent authorities.

**Precondition**
The Centre for Recognition of Professional Qualifications at MoEYS) will have financial resources and training facilities available before the start of the project.
### DETAILED IMPLEMENTATION CHART

**Project Title:** Strengthening of the general system of Recognition of Professional Qualification

<table>
<thead>
<tr>
<th>Year</th>
<th>Action</th>
<th>2006</th>
<th></th>
<th>2007</th>
<th></th>
<th>2008</th>
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<tr>
<td></td>
<td>1) TWL contract</td>
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<tr>
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<td>Start of tendering/call for proposal</td>
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</tr>
<tr>
<td></td>
<td>Start of project activity</td>
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<tr>
<td></td>
<td>Project completion</td>
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## ANNEX 3

### CONTRACTING AND DISBURSEMENT SCHEDULE

#### Cumulative Quarterly Contracting Schedule (mil.€)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/06</th>
<th>2Q/06</th>
<th>3Q/06</th>
<th>4Q/06</th>
<th>1Q/07</th>
<th>2Q/07</th>
<th>3Q/07</th>
<th>4Q/07</th>
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<tbody>
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#### Cumulative Quarterly Disbursement Schedule (mil.€)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/06</th>
<th>2Q/06</th>
<th>3Q/06</th>
<th>4Q/06</th>
<th>1Q/07</th>
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<th>3Q/07</th>
<th>4Q/07</th>
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