STANDARD SUMMARY PROJECT FICHE – TRANSITION FACILITY

1. Basic Information

CRIS Number: CZ 2004/006-237/01.02
1.2. Title: Strengthening the role of Advocacy and Monitoring Civil Society Organisations (CSOs)
1.1. Sector: Political Criteria
1.2. Location: Czech Republic

2. Objectives

2.1. Overall objective
• To promote the implementation of the acquis in the areas where CSOs play an advocacy and monitoring role.

2.2. Project purpose
• To strengthen advocacy and monitoring CSOs that are active in the areas of anti-corruption measures, anti-discrimination acquis, social inclusion and environment.

2.3. Justification

Comprehensive Monitoring Report 2003:

Anti-corruption
The Czech Republic is partially meeting the commitments and requirements for membership in relation to corruption, where capacity and effectiveness of implementing structures needs to be enhanced and co-ordinating structures strengthened.

Anti-discrimination
• Attention must be given to alignment with the anti-discrimination acquis, and considerable efforts should aim at improving the situation of the Roma minority.

Equal treatment of women and men
• Implementing structures are largely in place, but need further strengthening.

Environment
• The Czech Republic is partially meeting the commitments and requirements in the area of nature protection. In order to complete preparations for membership, enhanced efforts are required to strengthen administrative capacity including with regard to the consultation process.

3. Description

3.1. Background and justification
Since May 2004 the Czech Republic will become a new Member state of the European Union. Thessaloniki European Council in June 2003 stated that the ten acceding States are encouraged to keep up their efforts so that they are fully prepared to assume the obligations of membership by accession. There are certain areas of the acquis communautaire in the Czech Republic, which still show some weaknesses. Among others these areas cover also anti-corruption measures, human rights, transparency, anti-discrimination, social policy and employment and environmental issues and are just based on the existence of the thriving and active civil society and CSOs. The acquis in these areas could not find popular acceptance or be implemented fully without activities of these CSOs. But such activities are neither eligible for the Structural Funds nor acceptably supported from the state budget and their existence is jeopardised after Phare programme finishes.

The Comprehensive Monitoring Report, issued by the European Commission in November 2003, identifies the areas in which the Czech Republic is expected to be in a position to implement the acquis and the areas where further action is still needed. This project is concentrating on the areas pointed out in the Monitoring Report, where CSOs have a role in implementing the acquis and may benefit from EU funds assisting to the transition period in the Czech Republic.

The areas are as follows:

Anti-corruption
According to the 2003 evaluation report of GRECO, available indicators suggest that corruption remains a cause for concern. The Report further notes the main problem remains the relatively unimpressive results in the
prosecution of corruption cases. In May 2003 the Czech Government approved its annual report on the fulfilment of its national programme on combating corruption, which concluded that corruption is still widespread. Some of the Czech CSOs are experienced in monitoring corruption and can help raise public awareness of corruption and promote better anti-corruption policy and greater transparency in Czech public life and this project should contribute to this effort.

**Anti-discrimination**

As regards the situation of the Roma minority, the Report notes the multi-faceted discrimination and social exclusion faced by the Roma continues to give cause for concern. Unemployment affecting the Roma continues to be disproportionately high. Widespread discriminatory hiring practices are still being reported. Efforts aimed at defining an incentive structure for the employment of Roma should be intensified. As regards the integration of the Roma in the education system, the phasing out of the system of special schools should be pursued. Local levels of government need to show a greater commitment to addressing the particular problems of the Roma, in particular in the field of housing.

NROS (Civil Society Development Foundation) has implemented several Phare programmes aimed at integration of Roma community into the society. The European Phare funds available under the Phare programmes for anti-discrimination measures and social inclusion of Roma administered by NROS help rapidly increase the awareness of this problem among public in the Czech Republic and also enormously attract the target group itself to participate in solving the problem. Nowadays from Phare programmes aimed at Roma only the very first one, project CZ9806 is finished and evaluated. The project was evaluated within Ex-post independent evaluation of the Phare support 1997-98 in the Czech Republic, managed by Ramboll Management / Eureval-C3E. The consortium issued the Evaluation Report at the end of year 2002. Among others the consortium states in final summary of this report that:

- Phare support contributed to the establishment of many CSOs and without Phare support the number of CSOs would have been much lower. Phare was for a certain time the only financial source to address the problem of Roma community in the Czech Republic;
- Moreover, the strong emphasis of Roma issues in the project initiated a wider debate over the Roma issue, which resulted in a set of resolutions from the Czech government. These resolutions were adopted from 1999 and onwards;
- NROS has demonstrated its capacity to implement projects of this type. Moreover, it is expected that relevant CSOs will be able to manage and absorb the support foreseen for future activities that aim at fostering a higher level of integration of the Roma community into the society
- Participation in the project represented for the Roma community (there are approximately 250,000 Romas living in the territory of the Czech republic now) one of the very first chances to become involved in EU funding initiative. Before they had only participated in some micro projects. Certain trust building impact between the involved stakeholders appeared.
- The project supported the development of working relationships between genuine Roma organizations and NROS. The project contributed to trust building between the Romas and local authorities, as projects were usually carried out under the auspices or in cooperation with bodies of towns, schools or other local institutions.
- The project seems to have achieved some impact on Czech society: It has supported new chances for target groups and at the same time contributed to some improvements concerning tolerance and understanding of diversity and multicultural approach within the Czech society. This was achieved not only by large cultural presentations, but namely in dozens of small-scale projects with integrated participation of youth and children. Legal assistance provided to Roma and citizens advice to Roma created new ties to existing CSOs operating in the area. Many of the activities of the project therefore seem to have had catalytic effects.

The Phare project CZ0002.01 Support to Roma Integration Initiatives will finish in the next couple of months. The results of intermediate monitoring activities to cut off date 31 September 2003 show that:

- 2 calls of proposals were launched
- 55 grants were awarded
- Total amount contracted: 1 819 371EUR
- Average grant: 29 403 EUR
- Till the cut-off date of this report NROS received 13 interim reports and 7 final reports. NROS did not find any fundamental problems in filling of the aims of the programme. Activities are implemented successfully and the Roma integration programme established under the 1998 Programme continuous.
Under the latest Phare project aimed at Roma CZ2003/004-338.01.01 Improvement of Long- Term Opportunities of Roma NROS signed the contracts with 21 selected beneficiaries (out of 93 applicants) in the seminar on 2 November 2003. The whole amount available in the value of 930 000 € has been 100% contracted.

This project continues with NROS effort to promote anti-discrimination acquis and improve the situation of Roma in the Czech Republic, herewith mainly by monitoring and reporting about anti-discrimination behavior and social exclusion and counseling provided by awarded CSOs to Roma regarding employment, antidiscrimination, housing and education.

*Environment*

Community environment policy aims to promote sustainable development and protect the environment for present and future generations, and is based on the integration of environmental protection into other Community policies, preventive action, the polluter pays principle, fighting environmental damage at source, and shared responsibility. The EC Comprehensive Monitoring Report states the substantial efforts are still needed in the field of nature protection. Enhanced efforts are required to designate special protection areas by accession, and to ensure that relevant protection measures are applied by accession. Administrative capacities are in place, but further staff and technical equipment are needed to fulfil the requirements of the acquis, as well as with regard to the consultation process.

This project is trying to increase the involvement of the Czech CSOs active role in the promoting the environmental acquis into the consultative process and their participating in protection and management of all Special Protection Areas.

3.2. Linked activities

The activities outlined in the current Fiche are linked to:

*Project CZ0002.01 Civil Society Development / Support to Roma Integration Initiatives (MEUR 3)*, which aims at supporting information and training activities for CSOs and project grant activities, and provides a special emphasis on CSOs’ activities in the field of the further integration of the Roma community into Czech society, supporting training/education, legal assistance and social integration projects.

*Project Access Programme 1999 Strengthening CSOs for aquis implementation (MEUR 1.67)*, which aims at the consolidation and further development of democratic practises and the rule of law, strengthening the institutional capacity of non-governmental organizations and social partners at all levels and supporting the inclusion and participation of individuals or groups who risk being socially, economically or politically marginalized, where NROS monitors and evaluates the programme under Negotiated Procedure.

*Project CZ0011 Strengthening CSOs for aquis implementation (MEUR 1.67)*, which aims at the consolidation and further development of democratic practises and the rule of law, strengthening the institutional capacity of non-governmental organizations and social partners at all levels and supporting the inclusion and participation of individuals or groups who risk being socially, economically or politically marginalized.

*Project CZ01-02-01 Strengthening of Civil Society Organizations in the Czech Republic (MEUR 3)*, which aims at strengthening the development of a civil society and a sustainable non-profit sector in the Czech Republic, and at promoting the development of democracy on a local, regional and national level with special support to disadvantaged groups and to fighting discrimination.

*Project CZ2002/000-282.02.02 Fight Against Marginalisation of Senior Citizens (MEUR 1)*, which aims at improving the active participation and involvement of pensioners and senior citizens in the Czech Republic.

*Project CZ2002/000-282.02.01 Long-term Sustainability of Civil Society Development (MEUR 2)*, which aims at ensuring the sufficient capacity of CSOs to acquire funds by attracting potential contributors.

*Project CZ2002/000-282.02.03 Rehabilitation of Flooded Areas - Support to Assisting CSOs (MEUR 1)*, which aims at supporting Civil Society Organisations who strive to improve the living conditions of inhabitants of the areas affected by the floods of August 2002.

*Project CZ2003/004-338.01.01 Improvement of long term opportunities for Roma (MEUR 1)*, which aims at providing employment opportunities and requalification courses for Roma, including assistance for those who have become requalified, as well as establishing community and / or social field workers and improving access to education and housing, particularly among those experiencing serious exclusion.
3.3. Results

- Strengthened independent monitoring activities covering anti-discrimination and anti-corruption measures at both national and regional level;
- Increased capacity established among subjects supporting equal chances;
- Advisory centres for Roma and Citizens’ Advice Bureau better developed and promoted; increased synergy with services of community centres awarded under Phare 2003 project;
- Increased participation of environmental CSOs in consultation processes regarding nature protection.

3.4. Activities

**Grant scheme**

The project will be implemented as a grant scheme. The procurement will strictly follow the PPD PRAG and Manual of Procedures prepared by NROS during EDIS audit. On the basis of Project fiche NROS will prepare Guidelines for Grant Applicants that contain the description of objective, priority, eligibility of applicants, projects, actions, costs, and evaluation criteria. The description of each follows:

**Objective of the programme**

- To promote the implementation of the acquis in the areas where CSOs play an advocacy and monitoring role.

**Priority of the programme**

- To strengthen CSOs’ active role in the areas of anti-corruption measures, anti-discrimination acquis and environment.

**Eligibility of applicants**

Applicants must be civil society organisations with status of:

- Civil Association,
- Public Benefit Corporation,
- Church Institutions,

Applicants must use a double-entry book-keeping system and publish annual reports.

**Eligibility of projects**

Size: There are no restrictions on the total costs. However, the grant applied for must fall within the minimum 30,000 € and maximum 50,000 €. In addition, no grant may exceed 90% of the total eligible costs of the project. The balance must be financed from the applicant’s or partners’ own resources, or from sources other than the European Community budget.

**Duration:** The duration of a project may not exceed 12 months.

**Location:** Actions must take place in the Czech Republic.

**Number of proposals and grants per applicant:** An applicant may submit more than one proposal. An applicant may be awarded more than one grant under one call for proposals.

**Eligibility of Actions**

- Implementing the independent monitoring activities covering anti-discrimination and anti-corruption measures at both national and regional level and reporting the findings;
- Developing the capacities of CSOs supporting equal chances to monitor and issue the reports about meeting the equal treatment of women and men in the Czech Republic during and beyond the project life;
- Developing advisory centres for Roma and Citizens’ Advice Bureau in order they might provide qualified socially-legal counselling for Roma regarding employment, antidiscrimination, housing and education during and beyond the project life;
- Continuous participation of environmental CSOs in protection and management of all Special Protection Areas and in consultation processes regarding nature protection.

**Eligibility of costs**

The eligibility of costs is determined by standard Guidelines for Grant Applicants, part. 2.1.4

**The Evaluation criteria for project selection**

All projects submitted by applicants will be assessed according to the following criteria:
1. Administrative compliance; verification that the application is complete in accordance with the checklist
2. Eligibility of the applicants, partners and actions; verification that the applicant, the partners and the action are eligible
3. Evaluation of the quality of the proposals and financial evaluation; an evaluation of the quality of proposals, including the proposed budget, will be carried out in accordance with the evaluation criteria set out in the standard Evaluation Grid E10.

The award criteria allow the quality of the proposals submitted to be evaluated in relation to the objectives and priorities set, and grants to be awarded to actions which maximise the overall effectiveness of the call for proposals. They cover such aspects as the relevance of the action, its consistency with the objectives of the call for proposals, quality, expected impact, sustainability and cost-effectiveness.

Schedule for call for proposals
The call for proposals will be launched immediately after the Commission Decision notified. The overall indicative amount made available under call for proposals is 1,387,500 €. The Call for proposals will be published for 60 days, after the deadline, the submitted proposals will be assessed by external assessors and reviewed by the Evaluation Committee.

Assessors and Evaluation Committee members
The assessors will be selected on the basis of submitted CVs, the members of the Evaluation Committee will be chosen on the personal basis. The PAO will approve the list of projects prepared by the Evaluation Committee. The whole project selection procedure will follow the PPD PRAG and Manual of Procedures, part K. Procurement.

Projects implementation and monitoring
After beneficiaries are selected, NROS will sign standard grant contract with each beneficiary and will ensure all projects are implemented and monitored as described in NROS Manual of Procedures, Part M. Monitoring and Evaluation. Implementation of projects is monitored partly by the obligatory drawing up of interim and final reports. Additionally, NROS administers and performs on-the-spot monitoring of CSOs which obtained a grant. The timetable for drawing up and handing in interim and final reports is laid down by the grant contract concluded with the beneficiary. On-the-spot monitoring visits are planned and effected with regard to the drawing up of interim and final reports and flexibly respond to the activities carried out by the beneficiary. Based on the duration of the project, NROS designates merely the minimum number of monitoring visits, at least two. An on-the-spot monitoring record, with a predetermined structure, is made out by the person appointed by NROS. The project monitoring reports will be filled in project dossier. The continues outputs will be summarised in Monitoring Reports and presented to the Joint Monitoring Committee every half year.

NROS will also ensure that Beneficiary organises a final audit for each project, i.e. even when the project is less than 100,000 €;
NROS will provide Monitoring reports related to the programme to the DEC and the CFA every half year or by request;
NROS will maintain the project database; ensure input of all relevant information and indicators from projects.

Management and Operating cost of NROS (7% of the allocation)
NROS ensures the management of the entire project. Management and operational costs for the running of NROS in relation to the running and implementation of the programme according to the PPD PRAG; for coordination of projects selection, monitoring and evaluation and for implementation of relevant activities – including staff; travel, publicity, IT, translations, rent; telephone, travel, WWW, internet, post, repairs and maintenance, and security; a maximum of 7% of the allocation, i.e 105,000 €.

Assessors (0.5% of the allocation)
A maximum 0.5 % of the total allocation, i.e. 7,500 €, may be used to cover costs of Assessors/Evaluation Committee/experts responsible for appraising grant applications. Assessors and EC members are selected in accordance with the PPD PRAG.
NROS shall ensure a maximum level of EU credit and visibility - particularly through its grantees, which are contractually bound in this regard. The Visual Identity Guidelines will be adhered to by NROS and all grant beneficiaries. The grant scheme will be publicised as widely as possible, the responsibility for this task rests with the Implementing Agency.

3.5 Lessons learned
All conclusions and recommendations of previous Interim Evaluations and Monitoring and Assessment Reports on previous Phare projects implemented by NROS have been considered and taken into account when designing this project.

4. Institutional Framework
The project will be implemented by NROS (Civil Society Development Foundation). NROS is both an independent Czech Foundation with a 9-person Board of Directors, which is the decision-making body with regard to Foundation activities, and a 3-person Supervisory Board, and the Implementing Agency for EU programmes at the same time.

NROS was originally established in 1993, acting as local management unit for the administration of Phare support to civil society development (both National and Multi-Country Programmes). NROS has acted, since its establishment, as a source of major support to the overall advancement of the non-profit sector in the Czech Republic, primarily as a resource and information centre supporting enhanced professional standards and capacities for CSOs, plus as a grant provider to co-finance specific CSO activities in selected sectors. From 1993 to year 2002 the foundation evaluated around 7,300 applications, of which it supported almost 2,700 projects with grants totalling more than CZK 700 million (MEUR 23.3).

The assessors and the Evaluation Committee members will be selected in accordance with the PPD PRAG and must be approved on the basis of their submitted standard CVs. The Evaluation Committee will recommend the final list of projects to be financed as part of the Evaluation Report. The Evaluation Report will be submitted to the NROS, which must decide whether it accepts. The PAO will give the final approval.

5. Detailed Budget (M€)

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<thead>
<tr>
<th>Project Components</th>
<th>Transition Facility</th>
<th>*Final Beneficiary Co-financing</th>
<th>TOTAL</th>
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<tr>
<td></td>
<td>Investment</td>
<td>Institution</td>
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<td></td>
<td>Support</td>
<td>Building</td>
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<tr>
<td>(1) Grant scheme(s)</td>
<td>1,390</td>
<td>1,390</td>
<td>0.150</td>
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<tr>
<td>(2) Management and Operating Costs (7%) plus further up to 0.5% support for assessors/EC members</td>
<td>0.110</td>
<td>0.110</td>
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<td>Total</td>
<td>1,500</td>
<td>1,500</td>
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* min. 10% of co-financing by final beneficiary. There will be parallel co-financing

6. Implementation Arrangements

6.1 Implementing Agency
This Programme shall be implemented by the Civil Society Development Foundation (NROS). The implementation of this project will be carried out on the basis of Financing Agreement between the NF and the IA.

NROS together with the remaining four implementing agencies in the Czech Republic asked for EDIS accreditation. On December 2003 the NAO confirmed that NROS fulfilled the minimum criteria and conditions for decentralized management as set out in Council Regulation No 1266/99, and requested the waiver of ex-ante approval by submitting EDIS application. The implementation of this project will be carried out on the basis of Financing Agreement between the NF and the IA.

The Contact Person is Ms Hana Šilhánová, Director of NROS, who acts as the PAO (Programme Authorising Officer).

The address is Civil Society Development Foundation (NROS), Jelení 15/196, 118 00 Prague 1, Czech Republic, tel: +420-2-3335 6173 / 1831 / 0021, fax: +420-2-3335 4708, e-mail: nros@nros.cz.

6.2 Twinning
n.a.

6.3 Non-standard aspects
n.a.
6.4. Contracts
(1) Grant scheme: 1,390 M €

7. Implementation Schedule

7.1. Start of tendering/call for proposals  3Q/04
7.2. Start of project activity    1Q/05
7.3. Project Completion    4Q/05

8. Sustainability

On the level of NROS as Implementing Agency

Compliance Assessment Report about NROS capacity to implement Phare under the EDIS, prepared by PricewaterhouseCoopers, the first draft on November 2003, notes that the auditors have been impressed by the knowledge and experience of the NROS staff pertaining to the PHARE project cycle management in its rules and procedures. The report marks NROS staff as very capable and dedicated to the activities, which relate to its core activities of awarding of grant. In terms of financial resources, the needed sources for maintain the administrative functions are ensured by using the 7% of the allocation for management and operation costs of NROS. The 7% of the allocation enables to assign the adequate number of staff needed for implementation of the project.

On the level of particular grant beneficiary

An evaluation of the quality of proposals submitted by the beneficiaries, including the proposed budget, will be carried out in accordance with the evaluation criteria set out in the Evaluation Grid (E10). There are two types of evaluation criteria: selection and award criteria.
The selection criteria are intended to help evaluate the applicants' financial and operational capacity to ensure that they:
- have stable and sufficient sources of finance to maintain their activity throughout the period during which the action is being carried out and to participate in its funding;
- have the professional competencies and qualifications required to successfully complete the proposed project. This also applies to any partners of the applicant.

4. These selection criteria ensure the selection of the beneficiary with capacity strong enough to maintain the administrative function.

9. Conditionality and Sequencing

- Grantee organisations are required to provide co-financing from other sources in the amount of 10% of project costs.
- NROS gains EDIS accreditation by EU accession in order NROS could start to implement the project in ex-post regime.

ANNEXES TO PROJECT FICHE

1. Logframe Planning Matrix
2. Detailed implementation chart
3. Contracting and disbursement schedule
# LOGFRAME PLANNING MATRIX

## Project title: Strengthening the role of advocacy and monitoring CSOs

### Overall objective
- To promote the implementation of the acquis in the areas where CSOs play an advocacy and monitoring role.

### Objectively verifiable indicators
- Improved the acquis implementation record.

### Sources of Verification
- EC Reports for the Council and the European Parliament monitoring the further progress as to the adoption, implementation and enforcement of the *acquis* by the CR.

### Project purpose
- To strengthen of advocacy and monitoring CSOs that are active in the areas of anti-corruption measures, anti-discrimination acquis, social inclusion and environment.

### Objectively verifiable indicators
- Approx. 30 CSO’s projects supported by the end of 2004 and carried out successfully.

### Sources of Verification
- TF Monitoring and Evaluation Reports.

### Assumptions
- Co-operation between Czech institutions responsible for the acquis and CSOs implementing projects.

### Results
- Strengthened independent monitoring activities covering anti-discrimination and anti-corruption measures at both national and regional level;
- Increased capacity established among subjects supporting equal chances;
- Advisory centres for Roma and Citizens’ Advice Bureau better developed and promoted; increased synergy with services of community centres awarded under Phare 2003 project;
- Increased participation of environmental CSOs in consultation processes regarding nature protection.

### Objectively verifiable indicators
- One independent human rights report on the national level comparing the European standards against the Czech conditions available by 2005 and provided to MoI and Government Office; Monitoring reports covering specific areas continuously publicized by awarded CSOs during and beyond the duration of project implementation;
- The independent reports about meeting the equal treatment published in 2005 and 2006; equal chances monitored and results continuously published by awarded CSOs during and beyond the project duration;
- In at least 10 advisory centres provide qualified socially-legal counselling for Roma regarding employment, -antidiscrimination, housing and corruption.

### Sources of Verification
- Corruption Perception Index issued by the Transparency International
- CSOs interim and final reports;
- CSOs Annual Reports;
- NROS Annual Report;
- TF interim Evaluation Reports;
- TF Monitoring reports.

### Assumptions
- Awarded CSOs are able to gain co-financing funds.
<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
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<tbody>
<tr>
<td><strong>Grant scheme</strong>&lt;br&gt;The project will be implemented by the means of a grant scheme. The procurement will strictly follow the PPD PRAG and Manual of Procedures prepared by NROS during EDIS audit. On the basis of Project fishe NROS will prepare Guidelines for Applicants that contain the description of objectives, priorities, eligibility of applicants, projects, costs, actions and evaluation criteria.</td>
<td><strong>Grant scheme - 1,390 M€:</strong>&lt;br&gt;• 1 grant scheme will be prepared;&lt;br&gt;• 1 call for proposals for each theme will be launched, if an insufficient number of well qualified proposals is submitted in 1 CfP and funds can not be disbursed, the second CfP will be launched;&lt;br&gt;• The minimum grant is EUR 30,000 and the maximum grant is EUR 50,000.&lt;br&gt;• Maximum project duration is 12 months;&lt;br&gt;• The proposals will be selected in accordance with the evaluation criteria for project selection in the standard evaluation grid (E10) amended for this project;&lt;br&gt;• 10% co-financing is mandatory, consequently each potential applicant will ask for grant in a value relevant to his ability to co-finance the project;&lt;br&gt;• Management and operational costs for the running of NROS in relation to the running and implementation of the programme will be maximum of 7% of the allocation for the project, i.e. 105,000 EUR.&lt;br&gt;• A maximum 0,5% (7,500 €) of the total allocation may be used to cover cost of Assessors/Evaluation Committee/experts responsible for appraising grant applications.</td>
<td>• High quality and number of projects in the proposed fields;&lt;br&gt;• Relevant capacity of selected CSOs;&lt;br&gt;• Funding shall be made available to NROS through the National Fund in a timely and efficient manner.</td>
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<tr>
<td><strong>Schedule for call for proposals</strong>&lt;br&gt;The call for proposals will be launched immediately after the EC Decision is notified. The overall indicative amount made available under call for proposals is 1,387,500 €. Call for proposals is published for 60 days, when deadline is over, the submitted proposals will be assessed by external assessors and reviewed by the Evaluation Committee.</td>
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<td><strong>Assessors and Evaluation Committee members</strong>&lt;br&gt;The assessors will be selected on the basis of submitted CVs, the members of the Evaluation Committee will be chosen on the personal basis. PAO will have final approval of the project list prepared by the Evaluation Committee. The whole project selection procedure will follow the PPD PRAG and Manual of Procedure, part K. Procurement.</td>
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3 Evaluation of the quality of the proposals and financial evaluation
An evaluation of the quality of proposals, including the proposed budget, will be carried out in accordance with the evaluation criteria set out in the standard Evaluation Grid E10.

Eligibility of Actions
- Implementing the independent monitoring activities covering anti-discrimination and anti-corruption measures at both national and regional level and reporting the findings;
- Developing the capacities of CSOs supporting equal chances to monitor and issue the reports about meeting the equal treatment of women and men in the Czech Republic during and beyond the project life;
- Developing advisory centres for Roma and Citizens’ Advice Bureau in order they might provide qualified socially-legal counselling for Roma regarding employment, antidiscrimination, housing and education during and beyond the project life;
- Constant participating of environmental CSOs in protection and management of all Special Protection Areas and in consultation processes regarding nature protection.

Projects implementation and monitoring
NROS will ensure that all projects are implemented and monitored as described in Manual of Procedures, Part M. Monitoring and Evaluation. Implementation of projects will be monitored partly by the obligatory drawing up of interim and final reports. Additionally, NROS will administer and perform on-the-spot monitoring of CSOs which obtained a grant. The timetable for drawing up and handing in interim and final reports will be laid down by the grant contract concluded with the beneficiary. On-the-spot monitoring visits are planned and effected with regard to the drawing up of interim and final reports and flexibly respond to the activities carried out by the beneficiary. Based on the duration of the project, NROS designates merely the minimum number of monitoring visits, at least two. An on-the-spot monitoring record,
with a predetermined structure, is made out by the person appointed by NROS. The project monitoring reports will be filled in project dossier. The continues outputs will be summarised in TF Monitoring Reports and presented to the Joint Monitoring Committee every half year. The visibility / publicity will be ensured.

Preconditions
- NROS receives EDIS accreditation by the date of EU accession in order NROS could start to implement the project in Ex-post regime
- NROS staff is internally trained by senior management by May 2004 at new PRAG conditions and Manual of Procedures reflecting ex-post regime of the implementation.

**DETAILED IMPLEMENTATION CHART**

**Project Title : Strengthening of advocacy and monitoring CSOs**

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<td>- Project Consultations, FAQ</td>
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<td>- Training for applicants</td>
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## CONTRACTING AND DISBURSEMENT SCHEDULE BY QUARTER

### Cumulative Quarterly Contracting Schedule (M€)

| Project Title                                | 1Q/05 | 2Q/05 | 3Q/05 | 4Q/05 | 1Q/06 | 2Q/06 | 3Q/06 | 4Q/06 | 1Q/07 | 2Q/07 | 3Q/07 | 4Q/07 | 1Q/08 | 2Q/08 | 3Q/08 | Total |
|----------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Strengthening of advocacy and monitoring CSOs| 1.5   |       |       |       |       |       |       |       |       |       |       |       |       |       | 1.5   |

### Cumulative Quarterly Disbursement Schedule (M€)

| Project Title                                | 4Q/04 | 1Q/05 | 2Q/05 | 3Q/05 | 4Q/05 | 1Q/06 | 2Q/06 | 3Q/06 | 4Q/06 | 1Q/07 | 2Q/07 | 3Q/07 | 4Q/07 | 1Q/08 | 2Q/08 | Total |
|----------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Strengthening of advocacy and monitoring CSOs| 0.05  | 1.2   |       |       | 1.5   |       |       |       |       |       |       |       |       |       |       | 1.5   |