STANDARD SUMMARY PROJECT FICHE

1. Basic Information

1.1 Désirée Number: CZ2003/004-338.06.02
1.2 Twinning Number: CZ03/IB/SO/02
1.3 Title: Preparation of the Labour Market and Social Protection Information Systems
1.4 Sector: Employment, Social Affairs, Health
1.5 Location: Czech Republic

2. Objectives

2.1 Overall objective
To enable the Czech Republic to take on the obligations of membership, incl. adherence to the aims of political, economic and monetary union.

2.2 Project purpose
To improve the social protection information systems for full operation under the EU systems, namely EURES and ESSPROS systems.

2.3 Accession Partnership and NPAA priority
(and implementing measures envisaged by the Action Plan for AP priorities related to strengthening administrative and judicial capacity)

Accession Partnership 2002
Free movement of persons
- Reinforce the administrative structures for the co-ordination of social security.
Statistics
- Further improve the quality and coverage of statistics; ensure adequate resources are available to further strengthen statistical capacities, including at regional level.
Social policy and employment
- Complete alignment of the EC legislation, in particular in the field of equal treatment for women and men and health and safety acquis, and increase enforcement efforts of the whole social legal acquis. Strengthen relevant institutional structures, in particular labour inspectorates. Continue adopting legislation in line with the anti-discrimination acquis and prepare for its implementation.
- Prepare a national strategy, including data collection, with a view to future participation in the European strategy on social inclusion.

Action plan for reinforcing the Czech Republic’s administrative and judicial capacity in its chapter No. 13 mentions employment strategy under Priority 5 and free movement of persons and social inclusion in chapter 2, priority 2 and chapter 13, priority 4 respectively.

2.4 Contribution to National Development Plan
n.a.

2.5 Cross Border Impact
n.a.

3. Description

3.1 Background and justification
In their 1998 Joint Mission Statement, the Heads of Public Employment Services of the EU/EEA agreed to strengthen their cooperation at European level, in particular with regard to developing "the full potential of the EURES network as a joint instrument of the Public Employment Services to support free movement of workers and to make the European labour market a reality."
The essential objective of EURES is to facilitate international labour mobility within the European Economic Area (EEA) by helping people - both employers and jobseekers - to make informed decisions in this respect and to put these decisions into effect.

The labour market changes rapidly as it reflects the long-term restructuring tendencies. As a result of the economic recession the dynamics of employment is decreasing. The cause lies in the past privatisation, delayed restructuring, low productivity, little innovation processes in the production sector, but also in rather high social protection of the employees. Therefore, the Czech Government approved in the beginning of 1999 a programme document elaborated by ESA – National Employment Plan (NEP) containing strategic measures to be adopted step by step by 2005. It is based on the economic and social strategy of the Government for the EU accession and MoLSA concept of employment and social policy. NEP stresses the active measures while maintaining the adequate social protection.

The accession of the Czech Republic to the EU will bring qualitative changes to the labour market. The movement of the labour force will be upgraded to the European dimension. The Czech labour market will become open for the employees and employers from the EU Member States and their labour markets will be accessible for the Czech ones. Therefore EURES – the information system on job vacancies, mobility, labour force and employment conditions, established and distributed in EU since 1994 – is of utmost importance for the MoLSA. MoLSA is providing the data directly to the Eurostat. When CR becomes a full member of the EU it has to comply with Article 2 of the EU Treaty and also Article 285 of the Amsterdam Treaty.

The national structure for EURES will comprise of the national access server, 14 regional contact points and 77 workplaces at each District Labour Office. These workplaces are to be equipped by the Czech state budget while Phare will contribute to the equipment of the central and regional levels. The Czech side will also create a SW module for job vacancies.

The Czech structure for part of ESSPROS is based on the ca. 200 entrusted municipalities which are to take over some agendas from the beginning of 2003 currently done by District Offices till their abolition by the end of 2002. The responsibility for setting up the infrastructure at these municipalities lies with the Ministry of Interior. MoLSA will participate by this project related to agendas under its methodological responsibility.

3.2 Linked activities
Testing the EURES principles in the Czech border regions was implemented within the Phare CBC Project CZ9502.07.03.006 „Employment Policy Pilot Projects under the CBC Phare Programme Czech Republic – Germany“ by Sema Group Brussels. It showed that the information system used by the Czech District Labour Offices can process and provide statistic information concerning the regional labour markets (vacancies, labour conditions) comparable with the German ones. German and Austrian experts visited District Labour Offices in border regions and discussed the options for the future cooperation.

3.3 Results
This twinning, technical assistance and supplies project addresses an AP priority and aims to ensure a sustainable strengthening of the capacity of MoLSA’s ICT systems needed for efficient administration of social protection agendas at the central and also regional and municipal levels. The project should result in operable national EURES structure and compatible and functioning data link to ESSPROS including procurement of essential equipment, software and training.

(1) Supply of Equipment
• Relevant municipalities equipped to provide relevant ESSPROS primary data

(2) Technical Assistance
• National EURES access server set up

(3) Twinning
Conditions for the CR connection to the EURES prepared;

(4) Twinning Light
• Information on provision of social allowances and services in the regions gathered as an input data for ESSPROS

3.4 Activities
(1) Supply of equipment (0.26 M€ Phare; 0.09 M€ Czech co-financing)
To purchase, deliver and install necessary ICT components and training:

- EURES:
  National access server incl. SW (for MoLSA), servers for the border regions involved in so called EURES-T (Germany, Austria, Slovakia, Poland);
  ESSPROS:
  200 PCs and printers for 200 entrusted municipalities involved in ESSPROS, incl. SW and basic training
Needs Analysis and Technical Specification to be done by MoLSA and NTF.

(2) Technical Assistance - to assist of activities in informatics and statistics (0.20 M€)
Adjustment of the existing information system of District Labour Offices called OK-Prace (OK Labour) and creation of databases needed for EURES
- To ensure adjustment of the current information system OK-Labour for using the EURES-CR system;
- To create database of working and living conditions in the CR which will be compatible with Luxembourg and Brussels ones.

(3/4) Twinning (0.40 M€):
The twinning component of this project consists of
(3) twinning (activity for EURES)
(4) twinning light (activity for ESSPROS).

(3) twinning (0.30 mil. €)
includes one PAA (12 months, located at MoLSA) and MS experts (4 man-months) for analysis, recommendation and overall coordination and delivering the project outputs. MS experts must have minimum 5 years of practical experience in the subject matter of the Project, i.e. in the fields of informatics and administration of EURES
- To create the methodology for EURES-CR activities and incorporation of this system into the Employment Services Administration structure and set up a national contact server and 14 regional contact points;
- In co-operation with MoLSA to draft a proposal for implementing the EURES information system;
- In addition to the training provided by the European Commission to train 1 Euromanager and send him/her on short term study visits in at least three MSs; to train at least one Euro-counsellor per NUTS III (14) in accordance with created training materials; to train 2 ICT specialists; to train 2 ICT specialists; to train 2 ICT specialists.

(4) twinning light (0.10 mil. €)
includes 5 man-months of MS expertise for the coordination of the project and delivering the project outputs. MS experts must have minimum 5 years of practical experience in the subject matter of the Project, i.e. in the fields of informatics and administration of ESSPROS.
- To prepare the methodology for 200 contact points within the CR for the operation under ESSPROS;

3.5 Lessons learned
The conclusions and recommendations of recent monitoring reports have been considered within the preparation of this project.

4. Institutional Framework
Ministry of Labour and Social Affairs (MoLSA)
MoLSA is a central department of the State administration and is responsible for labour relations, occupational safety, employment and training, collective bargaining, civil service, wages and other forms of remuneration, pensions and sickness insurance, social protection, family and child affairs, care for vulnerable groups and other issues of wage and social policy. The number of MoLSA staff is ca 550 persons.
5. Detailed Budget (mil. €)

<table>
<thead>
<tr>
<th>Project Components</th>
<th>Phare Support</th>
<th>National Cofinancing</th>
<th>TOTAL</th>
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<td>Investment Support</td>
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<td>(=I+IB)</td>
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<td>(1) Supply of Equipment</td>
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<td>(2) Technical Assistance</td>
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<td>(3) Twinning Covenant</td>
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<td>(4) Twinning light</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>0.26</strong></td>
<td><strong>0.60</strong></td>
<td><strong>0.86</strong></td>
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</table>

*) There will be parallel co-financing - Budget Chapter 313 – MOLSA, Budget Years 2003/2004

6. Implementation Arrangements

6.1 Implementing Agency
The CFCU will be the Implementing Agency. Project implementation will be under direct responsibility and co-ordination of the Ministry of Labour and Social Affairs, in consultation with COSO.

6.2 Twinning
Twinning is envisaged with MoLSA as the beneficiary institution.
Twinning: 1 year Pre Accession Adviser (located at MoLSA); approximately 4 man-months of Short-Term Experts for analysis, recommendation and overall coordination and delivering the project outputs. MS experts must have minimum 5 years of practical experience in the subject matter of the Project.
Twinning Light: 5 man-months of MS expertise for the coordination of the project and delivering the project outputs. MS experts must have minimum 5 years of practical experience in the subject matter of the Project.

The Contact person at MoLSA is Mr Miroslav Fuchs, Deputy Minister of the European Integration and International Relations Section, Ministry of Labour and Social Affairs, tel. +420 2 21922300, fax +420 2 21922223, e-mail miroslav.fuchs@mpsv.cz.

6.3 Non-standard aspects
n.a.

6.4 Contracts
(1) Supply of Equipment 0.26 M€
(2) Technical Assistance 0.20 M€
(3) Twinning 0.30 M€
(4) Twinning light 0.10 M€

7. Implementation Schedule

7.1 Start of tendering/call for proposals
Supply of Equipment 3Q/2003
Technical Assistance 3Q/2003
Twinning 1Q/2003
Twinning Light 1Q/2003

7.2 Start of project activity
Supply of Equipment 1Q/2004
Technical Assistance 1Q/2004
Twinning 4Q/2003
Twinning Light 4Q/2003

7.3 Project Completion 4Q/2004

8. Equal Opportunity
Equal opportunity principles and practices in ensuring equitable gender participation in the project will be guaranteed.
9. Environment  
   n.a.

10. Rates of Return  
    n.a.

11. Investment Criteria  
    n.a.

12. Conditionality and Sequencing  
    This project will build upon the achievements of the previous project CZ9502.07.03.006.

ANNEXES TO PROJECT FICHE

1. Logframe planning matrix  
2. Detailed implementation chart  
3. Contracting and disbursement schedule
Project title: Preparation for EU Social Protection Information Systems

<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to take on the obligations of membership, including adherence to the aims of political, economic and monetary union</td>
<td>Acknowledgement by the European Commission</td>
<td>Relevant EC documents &lt;br&gt; Peer review</td>
</tr>
<tr>
<td>Project purpose</td>
<td>Objectively verifiable indicators</td>
<td>Sources of Verification</td>
</tr>
<tr>
<td>To prepare the social protection information systems for full operation under the EU systems, namely EURES and ESSPROS systems</td>
<td>CR capable from the technical and administrative point of view to operate within EURES and ESSPROS by end of the project</td>
<td>&lt;ul&gt;&lt;li&gt;• Evaluation from relevant national bodies&lt;/li&gt;&lt;li&gt;• EC documents&lt;/li&gt;&lt;/ul&gt;</td>
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<tr>
<td>Results</td>
<td>Objectively verifiable indicators</td>
<td>Sources of Verification</td>
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<tr>
<td>TW</td>
<td>• Conditions for the CR connection to the EURES prepared;</td>
<td>&lt;ul&gt;&lt;li&gt;• EURES Commission;&lt;/li&gt;&lt;li&gt;• MoLSA documentation;&lt;/li&gt;&lt;li&gt;• The Final Report from the project&lt;/li&gt;&lt;/ul&gt;</td>
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<td>TWL</td>
<td>• Information on provision of social allowances and services in the regions gathered as an input data for ESSPROS</td>
<td>Active and consistent co-operation of all involved institutions.</td>
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<td>TA</td>
<td>• National EURES access server set up</td>
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<td>Supply</td>
<td>• Relevant municipalities equipped to provide relevant ESSPROS primary data</td>
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<tr>
<td>Activities</td>
<td>Means</td>
<td>Assumptions</td>
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### TW
- To create the methodology for EURES-CR activities and incorporation of this system into the Employment Services Administration structure and set up a national contact server and 14 regional contact points;
- In co-operation with MoLSA to draft a proposal for implementing the EURES information system;
- In addition to the training provided by the European Commission, to train 1 Euromanager and send him/her on short term study visits in at least three MSs; to train at least one Euro-counsellor per NUTS III (14) in accordance with created training materials; to train 2 ICT specialists; to train contact persons at 77 District Labour Offices.

### TA
- To ensure adjustment of the current information system OK-Labour for using the EURES-CR system;
- To create database of working and living conditions in the CR which will be compatible with Luxembourg and Brussels ones;

### TWL
- To prepare the methodology for 200 contact points within the CR for the operation under ESSPROS;

### Supply
- To set up and equip 200 contact points at municipalities.
- To set up national access server incl. SW and servers for the border regions involved in EURES-T

### Twinning (0.40 MEUR) will consist in one twinning project for EURES (0.30 mil. €) and one twinning light project for ESSPROS (0.10 mil. €)

**A. Twinning – PAA** (12 months, located at MoLSA) and MS experts (4 man-months) in the fields of informatics and administration of EURES

**B. Twinning Light** – 5 man-months of MS expertise in the field of informatics and administration of ESSPROS

### Supply of equipment (0.35 MEUR) - Phare 0.26 M € + co financing 0.09 M €

- EURES: national access server incl. SW (for MoLSA), servers for the border regions involved in so called EURES-T (Germany, Austria, Slovakia, Poland);
- ESSPROS: 200 PCs and printers for 200 entrusted municipalities involved in ESSPROS, incl. SW and basic training

### TA (0.2 MEUR) in informatics
- Adjustment of the existing information system of District Labour Offices called OK-Prace (OK Labour) and creation of databases needed for EURES

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All tasks under the umbrella of this project are effectively co-ordinated and all people involved are well informed;

Databases of working and living conditions functioning;

EURES-CR Information system is fully functioning and accessible to all Euro-counsellors;

OK –LABOUR system is used by all trained staff;

Sufficient MoLSA / ESA resources are allocated to finance PR action plan.
## Detailed Implementation Chart

### Preparation for EU Social Protection Information Systems

<table>
<thead>
<tr>
<th>Action</th>
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## Contracting and disbursement schedule

### Cumulative Quarterly Contracting Schedule (mil.€)

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