STANDARD SUMMARY PROJECT FICHE

1. Basic Information
   1.1 Désirée Number: 2002/000-282.02.02
   1.2 Title: Fight Against Marginalisation of Senior Citizens
   1.3 Sector: Political Criteria
   1.4 Location: Czech Republic

2. Objectives
   2.1 Overall objective
   To achieve stability of institutions guaranteeing democracy, the rule of law, human rights and respect for and protection of minorities.

   2.2 Project purpose
   To improve the active participation and involvement of pensioners and senior citizens in general in the Czech Republic.

   2.3 Accession Partnership and NPAA priority
   AP 2001:
   • Continue efforts, at national, regional and municipal level, to improve the condition of the Roma minority.
   • In need of particular urgent action: define attribution of legal and budgetary competencies between the central and regional levels, and define the framework for the implementation of the Structural Funds.
   • Define the bodies in charge of the implementation of Structural Funds and the Cohesion Fund, in particular the Managing and Paying authorities; establish a clear division of responsibilities and improve the administrative capacity, in particular in terms of recruitment and training.
   • Pursue efforts to more effectively fight against corruption and economic crime.
   • Continue to support social partners’ capacity building efforts, in particular with a view to their future role in the elaboration of EU employment and social policy, including the European Social Fund, notably through autonomous bipartite social dialogue.

   NPAA 2001:
   Short-term: Work with the non-governmental sector to establish a contact advisory centre for victims of corruption.
   • To initiate a discussion on the institutional and financial arrangements for the application of an equal opportunities policy for men and women, the effective use of methods to eliminate discrimination, and involving the public in implementing the policy (one of the tasks from the document "Government priorities and procedures in achieving equality between men and women", approved by Government Resolution No. 236/1998, and revised by Government Resolutions Nos. 452/1999 and 565/2000).
   Medium-term: Support specific training programmes for state and non-governmental organisations on human rights and minority rights.
   • The application of the policy of equal opportunities for men and women, in accordance with the Government-approved and annually updated document "Government priorities and procedures in achieving equality between men and women".

2.4 Contribution to National Development Plan
   n.a.

2.5 Cross Border Impact
   n.a.

3. Description

3.1 Background and justification
   There are currently 83 344 civil society organisations (CSOs) (2 441 foundations, 786 foundations funds, 707 public benefit corporations, 4 810 church institutions, 46 151 civic associations, 29 449 organizational units of associations) registered in the Czech Republic to 15 October 2001. (Commercial courts keep file of 328 foundations registered according to a new Act on Foundations No. 227/1997, which entered into force in
1998. The remaining 2 113 subjects, which are in evidence of the Czech Statistic Office, are foundations only de jure and have not been transferred according to the law No. 227/1997. Their liquidation is in competence of the district offices.

The district offices, not having their own budgets, are not allowed to award grants to CSOs since 2001, consequently local and regional CSOs lost grant support in a total value of 212 millions of CZK, that had been annually provided by district offices.

According to the Regular Report 2001, The government has supported the civil society sector through the publicly funded Foundation Investment Fund. In order to ensure that NGOs can become self-sufficient, the authorities are encouraged to continue to develop a legal and fiscal framework which is favourable to NGO development and which promotes a responsible domestic donor culture.

As one of the major sources of funding for the non-profit sector, NROS has recently undertaken efforts to establish sustainable funding for the sector, with emphasis placed on the diversification of funding for future activities. This has led to securing finances from other sources (the Small Projects Programme, the Charles Stewart Mott Foundation, the British Know How Fund, the Robert Bosch Stiftung, and the “Help the Children!” campaign). Non-Phare sources have led to the award of 282 grants to Czech CSOs during 1999 and 2001 in a total value of € 950 000 and this support will regularly continue. The funding shall serve to provide grant support for other CSOs and enable them to find ways to establish a level of sustainability.

The only possibility for state support to Foundations is through a one-off endowment contribution from the Foundation Investment Fund (NIF), established as part of the coupon privatization process.

A development strategy has been developed for the Czech non-profit sector in co-operation with the Donors’ Forum and the Governmental Council on Non-Profit Non-Governmental Organizations.

The majority of senior citizens (above 60 years) reject EU entry and 70% seniors are afraid of changes linked to EU entry according to STEM research in the middle of 2001.

The results of research of Institute of Labour and Social Affairs made in February 2001 (“Seniors Integration in a Social Structure of Contemporary Society”) showed that compared to the developed western countries, non-profit sector in the Czech Republic is much weaker and depends on state subsidies. One reason is missing support of active seniors to non-profit sector. The other output of this research is that seniors are not informed sufficiently about public domain, which is mainly caused by new technologies, when seniors are not able to use new technologies and orient themselves in a quickly developed world. The lack of information leads to senior segregation. An important task is to allow seniors access to new technologies and help to improve their knowledge within the area of informatics.

The analysis of the current situation leads to the following priority:

- To improve the position and self-confidence of seniors in the society and their views of future

3.2 Linked activities

The activities outlined in the current Fiche are closely linked to:

- Project CZ 00.02.01 Civil Society Development / Support to Roma Integration Initiatives (M€ 3), which aims at supporting information and training activities for CSOs and project grant activities, and provides a special emphasis on CSOs’ activities in the further integration of the Roma community into Czech society, supporting training/education, legal assistance and social integration projects.

- Project CZ 0011 Strengthening CSOs for acquis implementation (M€ 1.67), which aims at the consolidation and further development of democratic practices and the rule of law, strengthening the institutional capacity of non-governmental organizations and social partners at all levels and supporting the inclusion and participation of individuals or groups who risk being socially, economically or politically marginalised.

- Project CZ 01-02-01 Strengthening of Civil Society Organizations in the Czech Republic (M€ 3), which aims at strengthening the development of a civil society and a sustainable non-profit sector in the Czech Republic, and at promoting the development of democracy on a local, regional and national level with special support to disadvantaged groups and fighting discrimination.

- Project Access Programme 1999 Strengthening CSOs for acquis implementation (M€ 1.67), which aims at the consolidation and further development democratic practices and the rule of law, strengthening the institutional capacity of non-governmental organizations and social partners at all levels and supporting the inclusion and participation of individuals or groups who risk being socially,
economically or politically marginalized, where NROS will monitor and evaluate the programme under Negotiated Procedure.

- Democracy, LIEN and Partnership Micro-Project Programmes - these programmes had served to support a similar target group; details are kept on file for co-ordination purposes.

- European Initiative for Human Rights and Democracy (EIHDR) 1999 and 2000 which supports democracy and human rights through micro-project funding to CSOs in the Czech Republic.

- Other donor organizations active in the Czech Republic, such as the Open Society Fund, the Canada Co-operation Fund, the British Know How Fund, the Czech Donors Forum. On the level of the Czech Donors Forum, grant-giving organizations active in the Czech Republic exchange information about areas of support, programme priorities, lists of supported projects, etc, to ensure a minimum risk of overlap.

- Non-profit sector protagonists worldwide, such as Civil Society Development Programmes in other Candidate Countries, the International Youth Foundation (IYF), CIVICUS and the European Foundation Centre (contacts which could potentially lead to further sources of funding for the sector).

3.3 Results
1. Improved access to information, education and communication;
2. Improved awareness as concerns the consequences of EU accession on the target group concerned.

3.4 Activities
NROS prepares one grant scheme aimed at eligible applicants.

Eligibility of applicants:
Applicants must be civil society organisations with status of:
- Civil Association,
- Public Benefit Corporation,
- Church Institutions,
and must use a double-entry book-keeping system and publish annual reports.

Further NROS prepares terms of reference and awards a framework contract for issuing and distributing at least 50 000 information booklets about challenges and possibilities for senior citizens after EU entry.

A) Grant scheme (apx.85 % of the allocation)
The general conditions for eligible applicants are standard and in accordance with the Practical Guide. The Guidelines for Applicants will contain eligible activities relevant for achievement of the results and indicators, ie. Funds available for those applicants that submit such proposals in which they, according to the determined priorities, persuade assessors and the Evaluation Committee that they are able to:
- develop, equipped by computers and extend the network of Internet coffee rooms for seniors, ensure running and familiarity of these centres and simultaneously ensure training for seniors in using new technologies;
- implement an information campaign for seniors by means of at least 50.000 information leaflets and/or by other ways in order that seniors may be informed about why, when and where they could use PC and Internet;
- establish one new central Senior Web or improve existing ones (for instance www.gerontocentrum.cz) valid for all CR with interactive and comprehensive regularly up-dated contents together with advice and links relevant to the needs and interests of senior citizens.
- implement a big national information campaign for general public by means of all PR methods with the aim to change the approach of society to seniors. The campaign should reflect that the seniors are sui juris end infinite resource of knowledge, experiences and potential and the society should be able to use this and motivate the senior citizens for an active life when the elderly consider themselves useful, their physical and psychological status improve. Such senior citizens can stay much longer in home care much longer, which is cheaper than old-age homes for the society;
- establish either within or outside the legal framework one respected and reputable non-political Council of Seniors composed of elderly volunteer experts, the purpose of which could be to provide measures to the proposed laws in the Parliament, provide comments to social events, provide advice to managers, state officers, CSOs and others.
- transfer the European know-how about elderly issues into the Czech Republic. The applicants must demonstrate EURAG/SeniorWatch as partners involved in project implementation and also capacity and ability to co-operate with CSOs on the European level (become member of European network).
- ensure the Senior telephone available 24 hours for all seniors in need;
• assure extension of AREIÓN service to be available in other towns;
• provide residential and respite care and meals-on-wheels, and extend these services in the rural areas not covered so far, according to the needs of seniors.

For grant scheme following monitoring activities apply:
• Objectively appraise logframes and fix operational indicators for all projects;
• Assist DEC in ad-hoc tasks related to programme implementation (e.g., provide information & overview statistics, if requested, arrange/accompany DEC project visits);
• regularly check that project activities are carried out in accordance with the contract and its annexes throughout project duration;
• deliver/attend seminars, presentations, information meetings which may be considered necessary;
• provide impartial assistance to all beneficiaries, to ensure successful implementation of the project and maximum visibility of the Programme by the beneficiaries; provide DEC with information that may be of interest/use to Beneficiaries for the DEC website;
• conduct on-the-spot visits in order to assess progress in the project implementation, to ensure good communication with beneficiaries, to increase the grantees’ understanding of financing and reporting requirements, to ensure that an accurate accounting system is maintained and to provide advice.
• provide oral and written advice to beneficiaries on how to submit requests for amendments; assess requested amendments and advise DEC accordingly; prepare subsequent Contract schedule and related correspondence for signature by DEC;
• compile dossiers & request DEC approval & endorsement for:
  • addendum request for contract modifications (extending duration, budget transfers between categories etc), in accordance with the Practical Guide, Section 6.5.2.
  • approval of major modifications regarding the activities schedule of financed projects (changes: with a difference of more than 1 month between the initial plan and proposed one; project location; beneficiaries/target group, etc);
• any other necessary addenda to the Contracts or special situations.
• ensure the timely delivery of the interim and final reports by the beneficiary organisations, respecting all General Conditions requirements and formats;
• appraise and summarise the final reports (and interim reports in the case of projects longer than 12 months) submitted by beneficiaries; provide consultation in order to satisfy Practical Guide requirements, where necessary. Having appraised the final financial report against the final report, NROS shall detail all financed activities and project outputs/publicity material(s) which did (not) comply with either the visual identity guidelines, and/or the approved plan of work in the application form (or subsequent addenda), and ensure that a specified % (in grant agreement) is deducted accordingly;

NROS ensures that Beneficiary organises a final audit, even when the project is less than 100,000 €;
Provide Monitoring reports related to the programme to the DEC and the CFA every half-year;
Maintain the project database; ensure input of all relevant information from reports and direct contacts with the beneficiaries

B) Technical Assistance (5% of the allocation)
Contract in a maximum 5% of the total Phare Allocation (ie. 50 000 €) for issuing and distributing at least 50 000 information booklets about challenges and possibilities for senior citizens after EU entry. The content of booklets will be prepared in co-operation with DEC, EUIC, MoLSA and senior CSOs. The procedures will follow the Practical Guide.

C) Running cost of NROS (7% of the allocation)
Management and operational costs for the running of NROS in relation to the running and implementation of the programme according to the Practical Guide; for co-ordination of projects selection, monitoring and evaluation and for implementation of relevant activities – including staff, travel, publicity, IT, translations, rent, telephone, travel, WWW, internet, post, repairs and maintenance, and security; 7% of the allocation, ie 70,000 €;

D) Assessors (0.5 % of the allocation)
A maximum 0.5 % of the total Phare allocation (i.e. 5,000 €) may be used to cover cost of Assessors/Evaluation Committee/experts responsible for appraising grant applications. Assessors and EC members are selected in accordance with the PG, chapter 3, and must be approved under ex-ante control by the DEC on the basis of their submitted standard CVs
3.5 Lessons learned

All relevant recommendations from previous projects have been taken into account.

4. Institutional Framework

NROS is an independent Czech Foundation with a 7-person Board of Directors (the members of the Board of Directors will expand to 9 by the end of year 2001), which is the decision-making body with regard to Foundation activities, and a 3-person Supervisory Board.

NROS was originally established in 1993, acting as local management unit for the administration of Phare support to civil society development (both National and Multi-Country Programmes). NROS has thus acted, since its establishment, as a source of major support to the overall advancement of the non-profit sector in the Czech Republic, primarily as a resource and information centre supporting enhanced professional standards and capacities for CSOs, plus as a grant provider to co-finance specific CSO activities in selected sectors.

Between 1993 and the end of 2001, NROS provided grant support to around 2,380 projects with a total amount of approximately Mč 11.6. Regarding NROS’ sustainability, both as a sector support organization, and as a resource centre/grant provider, NROS, in line with the Act on Foundations, is restricted in its use of funds to cover its operational/management costs (for this purpose, NROS has established an endowment to eventually cover such costs).

The Government Office (which is the most active state institution working with the non-profit sector) has prepared a strategy for state administration bodies with regard to non-profit, non-governmental organizations. The Government Office is the central state administration office responsible for the promotion and progressive development of the non-profit sector - for which reason it heads the Council on Non-Profit, Non-Governmental Organisations (of which NROS is a member), which in 1998 introduced the issue of the analyses of state subsidiaries to CSOs. NROS will co-operate with this Council on preparation for Structural Funds in order that CSOs may be involved in the structure of Structural Funds.

Other state institutions working with the non-profit sector are the Council on Human Rights and the Council on Minorities which fall under the jurisdiction of the Governmental Office. Furthermore, individual ministries run their own grant-giving activities.

All evaluations and monitoring reports relevant to the implementation of the current Phare Programme will be made widely available and forwarded to the Government Office and to the Centre for Foreign Assistance at the Ministry of Finance.

5. Detailed Budget (Mč)

<table>
<thead>
<tr>
<th>Project Components</th>
<th>Phare Support</th>
<th>Other non EU matching funds</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment Support</td>
<td>Institution Building</td>
<td>Total Phare (=I+IB)</td>
</tr>
<tr>
<td>Grant scheme (apx. 87.5 %)</td>
<td>0,875</td>
<td>0,875</td>
<td>0,097*</td>
</tr>
<tr>
<td>Technical Assistance</td>
<td>0,050</td>
<td>0,050</td>
<td></td>
</tr>
<tr>
<td>Management and Operating Costs (7%) plus further up to 0.5% support for assessors</td>
<td>0,075</td>
<td>0,075</td>
<td>0,015***</td>
</tr>
<tr>
<td>Total</td>
<td>1,0</td>
<td>1,0</td>
<td>0,097</td>
</tr>
</tbody>
</table>

* Own contribution of 10% by grantee organisations
** Approximate annual interest from Foundation Investment Fund (NIF II) for the benefit of CSOs
*** 20% annual interest from NIF II may be used for operational costs

6. Implementation Arrangements

6.1 Implementing Agency

This Programme shall be managed by the Implementing Agency: Civil Society Development Foundation (NROS), which is an independent Czech legal entity registered under the Act on Foundations.
The Contact Person is: Ms Hana Šilhánová, PAO / NROS Director, Civil Society Development Foundation (NROS), Jelení 15/196, 118 00 Prague 1, Czech Republic, tel: +420-2-3335 6173 / 1831 / 0021, fax: +420-2-3335 4708, e-mail: nros@nros.cz.

6.2 Twinning
n.a.

6.3 Non-standard aspects
The "Practical Guide to Phare, Ispa & Sapard contract procedures" shall be followed.

6.4 Contracts
Approximately 20 grants will be awarded through 1 round of one grant scheme. Grants will range from € 30,000 to € 100,000.
One TA contract will be awarded for issuing and distributing at least 50 000 information booklets about challenges and possibilities for senior citizens after EU entry.
NROS requires 7% of the total budget for its Management and operating costs in order to implement this project. Memorandum of Understanding between the Delegation and NROS will be drafted for this item. Assessor and Evaluation Committee to be covered by within the up to 0,5 % of the budget part. Such expenditure require ex-ante approval of the Delegation.

7. Implementation Schedule
7.1 Start of tendering/call for proposals 1Q/03
7.2 Start of project activity 2Q/03
7.3 Project Completion 4Q/05

8. Equal Opportunity
Equal opportunity principles and practices for women and members of minority groups in ensuring equitable access to funding available through the Project will be guaranteed. The assessors must consider the promotion of gender equality and equal opportunities in project proposals. Equal opportunities are ensured with regard to training courses prepared by grantee organisations in CSO management. Women’s participation will be measured by registration in the NROS database.

9. Environment
n.a.

10. Rates of Return
n.a.

11. Investment Criteria
n.a.

12. Conditionality and Sequencing
• NROS shall ensure a maximum level of EU credit and visibility - particularly through its grantees, which are contractually bound in this regard. The Phare Visual Identity Guidelines will be adhered to by NROS and all grant beneficiaries.
• Auditors’ recommendations shall be implemented by NROS where possible.
• NROS continues to receive further sources of co-financing support.
• Grantee organisations are obligatorily required to provide co-financing from other sources in the amount of 10% of project costs.
• Recruited fundraiser under Phare Programme CZ 0102.01 will start to draw other funds for CSOs support since March 2002.

ANNEXES TO PROJECT FICHE
1. Logical framework matrix in standard format
2. Detailed implementation chart
3. Contracting and disbursement schedule by quarter for full duration of programme
# LOGFRAME PLANNING MATRIX

**Project title:** Fight Against Marginalisation of Senior Citizens  
**Programme number:** 2002/000-282.02.02  
**Contracting period expires:** 31/10/2004  
**Disbursement period expires:** 31/10/2005

**Beneficiary institution:** Civil Society Development Foundation (NROS)  
**Total budget:** 1,17 M €  
**Phare budget:** 1 M €

## Overall objective

<table>
<thead>
<tr>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acknowledgement by the European Commission.</td>
<td>EC Regular Report.</td>
</tr>
</tbody>
</table>

## Project purpose

<table>
<thead>
<tr>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| The majority of senior citizens (above 60 years) supports EU entry (the majority of seniors reject EU entry according to STEM research in the middle of 2001). | Czech Statistical Office;  
STEM. | Political and economic stability;  
Other parts of the first Copenhagen criteria fulfilled. |

## Results

<table>
<thead>
<tr>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| Improved access to information, education and communication;  
Improved awareness as concerns the consequences of EU accession on the target group concerned. | Research Institute for Labour and Social Affairs;  
WWW;  
CSOs interim and final reports;  
CSOs Annual Reports; | Understanding of citizens that society is ageing;  
Continuous commitment of each parties involved. |

1. a) The current network of 13 Centres of Prevention in the CR (or informally called Café Rooms for Seniors) currently attended by hundreds of seniors per week, extended to 15 and equipped by computers with Internet access; double increased attendance and operation hours of these Centres;  
1. b) A grant awarded to a beneficiary to issue 50,000 leaflets ("Don't Be Afraid of New Technologies") about advantages of Internet access, possibilities to use the Internet at every public libraries, Internet coffee bars,
<table>
<thead>
<tr>
<th>Centres of Prevention, regional municipalities, local authorities and public Internet kiosks and distribute to seniors through Elderly Houses and Union of Senior Citizens;</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. e) Current web page (<a href="http://www.gerontocentrum.cz">www.gerontocentrum.cz</a>, which is run by association of senior CSOs) transformed within the project life into more interactive and more comprehensive regularly up-dated Senior Web (seniors can learn about health issues, education possibilities, exercising, free time activities, social issues, conferences, state and CSOs services, volunteerisms, EU issue, chat possibilities and other important information for their life);</td>
</tr>
<tr>
<td>2. a) A grant awarded to a beneficiary who ensures a big national information campaign (billboards, advertising, leaflets, round tables, articles, www) on a theme like &quot;Seniors are here and can help you&quot;;</td>
</tr>
<tr>
<td>2. b) 10% increase of seniors registered in the database of volunteers (in <a href="http://hestia.ecn.cz">http://hestia.ecn.cz</a>) by end 2005 compared with end 2001 (now 5% seniors from all registered volunteers);</td>
</tr>
<tr>
<td>2. c) A grant awarded to a beneficiary to start a process leads to (currently not well known Councils of Seniors at Elderly Houses, municipalities, local authorities etc already exist) one respected and reputable non-political Council of Seniors composed of elderly volunteer experts to provide measures to the proposed laws in the Parliament, comments to the social events, advices to managers, state officers, CSOs and others;</td>
</tr>
<tr>
<td>3. a) 50,000 informational booklets/pamphlets issued in co-operation with EUIC about challenges and possibilities for senior citizens after EU entry; the booklets distributed to the Elderly Houses outside Prague, by means of Svaz důchodů ČR and also available in EUIC;</td>
</tr>
<tr>
<td>3. b) 30% reduction of senior citizens being afraid of changes linked to EU entry by end 2003 compared with end 2001 (now 70% seniors are afraid of changes linked</td>
</tr>
<tr>
<td>• NROS Annual Report;</td>
</tr>
<tr>
<td>• Booklets/pamphlets;</td>
</tr>
<tr>
<td>• Newton newspapers monitoring;</td>
</tr>
<tr>
<td>• Czech Statistical Office;</td>
</tr>
<tr>
<td>• STEM.</td>
</tr>
</tbody>
</table>
to EU entry - the figure comes from STEM research;
3. e) Some of the main Czech CSOs work with seniors or established by seniors (like Život 90, Gema, Svaž důchodců, Sue Ryder, Česká alzheimerovská spořitvénost and Česká gerontologická a geriatrická spořitvénost) cooperate with become members of EURAG (European Federation of the Elderly – www.eurag-europe.org), cooperate on SenirWatch project (http://www.empirica.com/seniorwatch) and transfer the EURAG/SeniorWatch know-how (twinning/macro project award)
4. a) Senior telephone (02/22 22 17 71) available 24 hours a day, 7 days a week for each and every senior in trouble within and after the project life;
4. b) AREION service (Messenger of Quick Help – more information in www.zivot90.cz) established in 4 towns in 2001 year, extended to other 5 towns at the end of project;
4. c) At least 5 Charities and Diakonies supported to both continue with already provided services like respite and residential care and meals-on-wheels and to extend the services in rural areas according to the needs of seniors.

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant scheme (87,5% of the allocation) NROS prepares one grant schemes aimed at eligible applicants – see Means. The general conditions for eligible applicants are standard and in accordance with the Practical Guide. The Guidelines for Applicants will contain eligible activities relevant for achievement of the results and indicators, i.e. Funds available for those applicants that submit such proposals in which they, according to the determined priorities, persuade assessors and the Evaluation Committee that they are able to:</td>
<td>The project was consulted with: J. Lorman - Život90, L. Vostřáková - MoH, O. Sozanská - Hestia, E. Vostřáková - Gema, M. Kotýnková, A. Červenková - Research Institute for Labour and Social Affairs “Začlenění seniorů v sociální strukturu soudobé společnosti”, Document 493Z1221(01) – Declaration of principles to the end of the European Year of the elderly and solidarity between generations”, EURAG, SenirWatch, Gerontocentrum.</td>
<td>• NROS receives second and last installment from the Foundation Investment Fund (NIF) established by the Czech government at the end of 2001</td>
</tr>
<tr>
<td>• develop, equipped by computers and extend the network of Internet coffee rooms for seniors, ensure running and familiarity of these centres and simultaneously ensure training for seniors in using new technologies; • implement an information campaign for seniors by means of at</td>
<td>Eligibility of applicants Applicants must be civil society organisations with status of: • Civil Association, • Public Benefit Corporation,</td>
<td></td>
</tr>
</tbody>
</table>
least 50,000 information leaflets and/or by other ways in order that seniors may be informed about why, how, when and where they could use PC and Internet;

- establish one new or improve existing ones (for instance [www.gerontocentrum.cz]) central Senior Web valid for all CR with interactive and comprehensive regularly up-dated contents together with advices and links relevant to the needs and interests of senior citizens.

- implement a big national information campaign for general public by means of all PR methods with the aim to change the approach of society to the seniors. The campaign should reflect that the seniors are sui juris end infinite resource of knowledge, experiences and potentials and the society should be able to use it and motivate the senior citizens for active life, for when elderly consider themselves useful, their physical and psychical status improve. Such senior citizens can stay at home care much longer, which is cheaper then elderly houses for the society;

- establish either within or without the legal framework one respected and reputable non-political Council of Seniors composed of elderly volunteer experts, the purpose of which could be to provide measures to the proposed laws in the Parliament, provide comments to the social events, provide advices to managers, state officers, CSOs and others.

- transfer the European know-how with elderly issues into the Czech Republic. The applicants must demonstrate EURAG/SeniWatch as partners involved in project implementation and also capacity and ability to co-operate with CSOs on the European level (become member of European network).

- ensure the Senior telephone available 24 hours for all seniors in need;

- assure extension of AREION service to be available in other towns;

- provide residential and respite care and meals-on-wheels extend these services in the rural areas not covered so far,

- Church Institutions, must use a double-entry book-keeping system and publish annual reports.

**Grant scheme**

- Approximately 87,5 of the allocation (ie. 875,000 €) will be used for successful applicants under the grant scheme;

- The minimum grant is € 10 000 and the maximum grant € 100 000;

- The evaluation criteria are in accordance with the standard evaluation grid (E10);

- Approximately 20 grants awarded; 1 call for proposals will be launched;

**Technical Assistance**

- Approximately 5% of the allocation (ie. 50,000 €) will used for a contractor to issue and distribute the information booklets for seniors about EU.

**Running costs**

- Management and operational costs for the running of NROS in relation to the running and implementation of the programme according to the Practical Guide; for co-ordination of projects selection, monitoring and evaluation and for implementation of relevant activities – including staff; travel, publicity, IT, translations, rent; telephone, travel, WWW, internet, post, repairs and maintenance, and security; 7% of the allocation, ie 70,000 €

- Payments made through NROS’s MoU for management and operational costs;

**Assessors**

- A maximum 0,5 % of the total Phare allocation (i.e. 5,000 €) may be used to cover cost of Assessors/Evaluation Committee/experts responsible for appraising grant applications. Assessors and EC

- NROS receiving a positive audit about its capacity to manage four grant scheme;

- NGOs sector’s ability to effectively absorb 9 M€;

- Co-ordination between NROS and other institutions involved;

- NROS is able to show that it will disburse at least 20% of the Phare allocation (i.e. 600,000 €) during the lifetime of the Financing Memorandum;

- High quality and number of projects in the proposed fields;

according to the needs of seniors.

**Framework Contract (5% of the allocation)**
- NROS prepares terms of reference and award framework contract for issuing and distributing at least 50,000 information booklets about challenges and possibilities for senior citizens after EU entry. The content of booklets will be prepared in co-operation with DEC, EUIC, MoLSA and senior CSOs.

**The running cost of NROS (7% of the allocation)**
- NROS ensures the management of the entire project. Management and operational costs for the running of NROS in relation to the running and implementation of the programme according to the Practical Guide; for co-ordination of projects selection, monitoring and evaluation and for implementation of relevant activities – including staff; travel, publicity, IT, translations, rent; telephone, travel, WWW, internet, post, repairs and maintenance, and security; 7% of the allocation

members are selected in accordance with the PG, chapter 3, and must be approved ex-ante by the DEC on the basis of their submitted standard CVs.

Access 1999, 2000 programmes analysed by the beginning of this project to improve the general condition for this grant scheme.
<table>
<thead>
<tr>
<th>Action</th>
<th>Year</th>
<th>2002</th>
<th>2003</th>
<th>2004</th>
<th>2005</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Grant schemes / ToR preparation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Call for Proposals / start of tendering</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Project Consultations, FAQ</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Training for applicants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Deadline for Grant Applications/tenders</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Project Evaluation / Selection</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Projects Implementation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Projects Monitoring</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Assistance to beneficiaries / tenderer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Analysis of Interim and Final Reports both financial and non-financial</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Projects evaluation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Programme evaluation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### ANNEX 3

**CONTRACTING AND DISBURSEMENT SCHEDULE BY QUARTER FOR FULL DURATION OF PROGRAMME**

#### Cumulative Quarterly Contracting Schedule (mil.€)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/02</th>
<th>2Q/02</th>
<th>3Q/02</th>
<th>4Q/02</th>
<th>1Q/03</th>
<th>2Q/03</th>
<th>3Q/03</th>
<th>4Q/03</th>
<th>1Q/04</th>
<th>2Q/04</th>
<th>3Q/04</th>
<th>4Q/04</th>
<th>1Q/05</th>
<th>2Q/05</th>
<th>3Q/05</th>
<th>4Q/05</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fight Against Marginalisation of Senior Citizens</td>
<td>0,04</td>
<td></td>
<td></td>
<td></td>
<td>0,96</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,0</td>
</tr>
</tbody>
</table>

#### Cumulative Quarterly Disbursement Schedule (mil.€)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/02</th>
<th>2Q/02</th>
<th>3Q/02</th>
<th>4Q/02</th>
<th>1Q/03</th>
<th>2Q/03</th>
<th>3Q/03</th>
<th>4Q/03</th>
<th>1Q/04</th>
<th>2Q/04</th>
<th>3Q/04</th>
<th>4Q/04</th>
<th>1Q/05</th>
<th>2Q/05</th>
<th>3Q/05</th>
<th>4Q/05</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fight Against Marginalisation of Senior Citizens</td>
<td>0,02</td>
<td></td>
<td></td>
<td></td>
<td>0,45</td>
<td></td>
<td></td>
<td></td>
<td>0,74</td>
<td></td>
<td>0,9</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,0</td>
</tr>
</tbody>
</table>