STANDARD SUMMARY PROJECT FICHE

1. Basic Information

1.1 Désirée Number: 2002/000-282.09.02
1.2 Title: Generic Training System for Officials of Territorial Self-governing Bodies
1.3 Sector: Public Administration
1.4 Location: Czech Republic

2. Objectives

2.1 Overall objective
- To achieve stability of institutions guaranteeing democracy, the rule of law, human rights and respect for and protection of minorities
- Ability to take on the obligations of membership of the European Union including adherence to the aims of the political, economic and monetary union, and the acquis communautaire

2.2 Project purpose
- The establishment and implementation of a new and improved generic training system of training for employees of public administration at the level of self-governmental bodies (regions and municipalities) (in line with the regional reform of 1st January 2001 and the 2nd phase of regional reform to be completed by 1st January 2003)

2.3 Accession Partnership and NPAA priority
Accession Partnership (2001)
- Administrative framework for regional policy and development of structures at self-governmental level
  The Accession Partnership is expected to be renovated

NPAA (July 2000), chapter 4 – Administrative Capacity for Implementation of Acquis
- To bring to the end public administration reform and transfer of competencies from state administration to regional and local level

2.4 Contribution to National Development Plan n.a.

2.5 Cross Border Impact n.a.

3. Description

3.1 Background and justification
The Czech Republic has recently undergone, and continues to undergo comprehensive regional reform (for more details please see the attached log frame). Co-ordination concerning public administration reform is assured via a co-ordination committee at the level of Deputy Ministers.

With regard to training of civil servants, a new system was approved by the government for all civil servants, and is split into four components: initial training, Zvlastni odborna zpusobilost (ZOZ) (specialised training depending on a civil servant’s job), continuous training and training for managers. The system is to be delivered through two mechanisms - for civil servants at the level of the central state administration through an institution to be established at the Office of the Government; for civil servants at the level of the regions and municipalities training will fall under the responsibility of the Ministry of Interior.

This project will only concern the training of civil servants at the level of the regions and municipalities. Up until now the core of this training has been made up of the ZOZ curricula which is at present being revised (for more details please see the attached log frame). Exams in this curricula

Mol-PAR-Gen.Train. Syst. 6 23.5.2002
are set and marked by central institutions. In future, however, organisations will be accredited to deliver such training to civil servants at the level of the regions and municipalities as in Portugal. The organisations should deliver this training in training institutions to be established within each of the newly established regions (training for municipality employees will be delivered in their region at its training institution). The new training system at the level of the regions and municipalities should commence on 1 January 2003.

Given the fact that the regions are newly established and the fact that a new training system is to come into force, there is a need for a project to provide input into the design of the curricula to be used, the implementation and organisation of the new system and its oversight and monitoring by the Ministry of Interior.

The project is to be split into 3 components: the first to deal with the overall design, implementation and oversight of the new training system; the second to deal with a specific part of the new training system (i.e. ZOZ); the third to supply equipment to 14 new training centres to be established in each of the regions.

3.2 Linked activities

There have already been previous Phare projects solving human resources and training of public officials:
Project Phare CZ97-03-01-01, "Improvement of Public Administration", the component "Human Resources Development in Public Administration", finished in December 2000. The main outcome of the project was the proposal of System of Public Officials Training approved by the Czech Government in August 2000. Because of horizontal co-ordination of education activities across state administration, the Government proposed and approved establishing of the State Administrative Institute (SAI) as an official education centre for State officials. SAI started working in July 2001 under the Government Office.
Project Phare CZ98-08-01, "Strengthening the Institutional and Administrative Capacity for Implementation of the Acquis Communautaire", ended in June 2001 and aimed at increasing efficiency in three pilot ministries (Ministry of Trade and Industry, Ministry of Labour and Social Affairs, Ministry of Justice) and helped the process of overall modernisation of the central level of public administration by management skills training and employees criteria. Training was delivered to ministerial officials.
Project Phare CZ00-09-01, "Modernisation of the Central State Administration, contains the component Organisation and Management because of necessity to increase effectiveness in this field. The central training on management skills should be provided by the State Administrative Institute initiated by Phare 1997 project and component Human Resources, especially civil service to support and assist establishment of the Civil Service Office and the State Administration Institute, and implementation of the Civil Service Act which is in the process now. Project is focused on ministries.

Project Phare CZ01-09-03, "Co-ordination of the Activity of the Territorial Self-government at the Regional and Local level", includes also a training component that should improve the capacity of public officials to communicate with citizens and to build an effective co-ordination mechanism between different public authorities operating in the same territory.

There is one project proposed under Phare 2002 programme that should focus on training of staff of regional authorities. It is the project prepared by the Ministry of Environment, Support of the Environmental Departments in the Regions. Under this project, experts in the environmental departments shall be trained in the field of EC environmental legislation. Given the activities of this project, there is no overlapping but the complementarity with the project proposed by the Ministry of Interior.

Ministry of Interior is responsible for all above mentioned projects guarantees that there is no risk of overlaps between different projects. The output of Phare 2002 will verify previous outputs worked out under Phare CZ 9703-01-01 and the recommendations will be used by the Ministry of Interior in co-ordination of training of regional and municipal officials, in particular through accreditation of training programmes under the Act on Officials of Self-government Bodies.

3.3 Results
a) Component 1
- Proposals for the full implementation of the new training system in each region (in which gaps are identified and solutions proposed), once agreed with beneficiaries, in 14 regions and 6 municipalities implemented
- Staff of personnel departments of 14 regions and 6 municipalities and Ministry of Interior trained in administration of new training system
- Methodology on how to establish and implement generic training system at the level of the regions worked out (i.e. a description of the new training system should be established, implemented and overseen ideally and theoretically, including also recommendations for its general improvement and an indication of what should be done if certain things go wrong).

b) Component 2
- Training curricula for regional and municipal employees of the general and specific parts of the training system ZOZ (new version of 2002) fully in line with the relevant parts of the acquis communautaire
- Line Ministry staff (30 – 40 people) trained in the design of curricula of the specific parts of the training system ZOZ (new version of 2002) fully in line with the relevant parts of the acquis communautaire

c) Component 3
- Regional training centres equipped as indicated in the means below and used to deliver training to regional and municipal employees

3.4 Activities
The Phare support will be provided in form of Technical Assistance (contract 1) and Supply of equipment (contract 2).

Technical Assistance (1,0 M€)

a) Contract 1 - component 1 (relates to 14 regions and 6 municipalities involved):
- Analysis of the training system for officials of self-government to become familiar with the system
- Analysis of the current (at the beginning of the project) stage of implementation of the new system of training of officials of self-government bodies in 14 regions and 6 municipalities involved (the new training system should officially start from 1st January 2003 – see background below) and draft proposal of measures to be taken in each region in order for the training system to reach full implementation
- Advice and training of staff of self-government bodies and Ministry of Interior in charge of the implementation of the training system in 14 regions and 6 municipalities involved with particular regard to the delivery of the ZOZ training system
- Development of draft methodology for implementation of the new training system based on the project results and recommendations

b) Contract 1 - component 2
- Analysis of training system for officials of self-government bodies with regard to tasks devolved to regions and municipalities in the field of general EU affairs and the implementation and enforcement of the acquis communautaire
- Assessment and proposal modifications to the training programmes on EU matters under the general component of the training system ZOZ
- Delivery of proposed training on general EU matters in 14 regions and 6 municipalities involved (150 to 200 staff trained) to test proposed modifications of training programmes
- Assessment and proposal of modifications to the training programmes on specific matters related to the acquis communautaire under the specific component of the training system ZOZ
- Delivery of training to staff of ministries in charge of drafting training programmes for officials of self-government bodies responsible for implementing and enforcing the acquis communautaire.

Investment – Supply of equipment (Phare budget 0,6 M€; State budget 0,2 M€)

c) Contract 2
Delivery of equipment to training centres in 14 regions involved for training of public officials under this project and for training provided by other Phare and training projects within the region provided during the project as well as after its end

- 168 PCs (12 for each training centre)
- 14 servers
- 14 printers
- 14 mobile projectors
- 168 tables for PC
- 14 tables for server
- 182 chairs (13 for each training centre)

14 sets of technical equipment (cables, venetian blinds (rooms must be dark when projectors used), CD (training programmes are often on CDs), tapes and tape recorders (training programmes are often on tape), headphones (for reasons indicated before).

3.5 Lessons learned
The conclusion and recommendation of recente project have been considered within the preparation of this project.

4. Institutional Framework

Institutional Framework is given by the public administration authorities - municipalities exist since 1990, regional offices started to work in January 2001 (the elections were held in November 2000). The Act on Municipalities, the Act on Regions and the Act on Support Regional Development provide a legal framework for co-ordination of training activities.

The Ministry of Interior has the responsibility for the co-ordination of training of regional and municipal officials. The establishment of a new training model depends on an approval of the Act on Officials of Self-government Bodies that was approved by Government in November 2001, submitted to the Parliament and passed the first reading in December 2001. The Act is supposed to enter into force on 1st January 2003.

In co-operation with other line ministries, MoI determines the content of the training. Accreditation Committee set up by the Ministry of Interior since 2003 will be in charge of accreditation of training institutions and programmes under the Act on Officials of Self-government Bodies.

Regions and municipalities involved in the project are obliged to provide logistic (rooms..) and personnel necessary for implementation of the training. All the regions declared their interest to participate in the Phare 2002 Programme and agreed to provide the equipment supplied by the EC for every training necessary in the region.

5. Detailed Budget (mil. €)

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<tr>
<th>Project Components</th>
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<td>* National Cofinancing</td>
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<td>1,6</td>
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<td>1,6</td>
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</tbody>
</table>

* There will be paralell co-financing.

6. Implementation Arrangements

6.1 Implementing Agency
The CFCU will be Implementing Agency responsible for tenders, contracts and accounting. Beneficiary institution, namely, Ministry of Interior will be responsible for technical aspects of implementation and control.

Contact person will be Ms Petra Nedomová, Phare Co-ordinator, Section of PAR at the MoI, tel: +420/2 6148 6211, Fax: +420/2 6148 6817, e-mail: nedomova@mvcr.cz
6.2 Twinning  N/A

6.3 Non-standard aspects  N/A

6.4 Contracts
   Contract 1: Technical Assistance  1,00 MEUR
   Contract 2: Supply of Equipment  0,60 MEUR

7. Implementation Schedule
   7.1 Start of tendering/call for proposals  1Q/2003
   7.2 Start of project activity  3Q/2003
   7.3 Project Completion  4Q/2004

8. Equal Opportunity

   The principle of the equal opportunity and applying of the equality of the gender on the activities of the
   project will be guaranteed.

9. Environment  N/A

10. Rates of Return  N/A

11. Investment Criteria  N/A

12. Conditionality and Sequencing

   There is a condition of approval of the Act on Officials of Self-government Bodies.

   Methodology on implementation of the new generic training will be put on disposal for all regions and
   municipalities by the Ministry of Interior.

   The training on EU matters will be tested, modified when necessary according to the assessment of exam of
   special professional competence and recommendations on changes included into accreditation training
   programmes.

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**ANNEXES TO PROJECT FICHE**

1. Logical framework matrix in standard format
2. Detailed implementation chart
3. Contracting and disbursement schedule by quarter for full duration of programme
4. Unofficial translation of draft Act on Officials of Self-government Bodies
5. Written commitment from regions to participate in this project and to establish training centres
6. List of competencies transferred and to be transferred to the level of the region
## LOGFRAME PLANNING MATRIX

**Project:**
Generic Training System for Officials of Territorial Self-governing Bodies

### Overall objective
- To achieve stability of institutions guaranteeing democracy, the rule of law, human rights and respect for and protection of minorities.
- Ability to take on the obligations of membership of the European Union including adherence to the aims of the political, economic and monetary union, and the *acquis communautaire*.

### Objectively verifiable indicators
- Acknowledgement by the European Commission

### Sources of verification
- EC Regular Report

### Project purpose
- The establishment and implementation of a new and improved generic training system of training for employees of public administration at the level of self-government bodies (regions and municipalities) (in line with the regional reform of 1 January 2001 and the 2nd phase of regional reform to be completed by 1 January 2003).

#### Objectively verifiable indicators
- Training system to be up and running in all regions within 2 years of the entry into force of the Act on Officials of Self-Government bodies (anticipated for 1 January 2003) – therefore by 1st January 2005
- Increase of % of candidates who pass the obligatory exams first time round and do not have to resit by 1st January 2005 compared to 1st January 2002.
- Quality of decisions taken by self-government bodies and their staff improve by 1st January 2005 compared with 1st January 2002 (to be measured number of successful appeals of complainants).
- % of employees of public administration are more satisfied with training by 1st January 2005 compared with 1st January 2002.

#### Sources of verification
- Reports produced by the Ministry of Interior
- Reports of IMS
- Reports produced by regions and municipalities requested by MoI; also MoI annual assessments of quality of decisions (these assessments are however not complete since they look at sample areas – different ones each year)
- Surveys of satisfaction of officials taking part in training (MoI, regions, municipalities, training institutions, IMS)

### Results

#### Objectively verifiable indicators

#### Sources of verification

#### Assumptions
- Fulfillment of the other parts of the 1st and 3rd Copenhagen criteria

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**Programme number**
2002/000-282.09.02

**Contracting period expires:** 31/10/2004

**Disbursement period expires:** 31/10/2005

**Total Budget:** 1.8 M€

**Phare contribution:** 1.6 M€

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**Annex 1**
Component 1
Proposals for the full implementation of the new training system in each region (in which gaps are identified and solutions proposed), once agreed with beneficiaries, in 14 regions and 6 municipalities implemented.
Staff of personnel departments of 14 regions and 6 municipalities and Ministry of Interior trained in administration of new training system.
Methodology on how to establish and implement generic training system at the level of the regions worked out (i.e. a description of the new training system should be established, implemented and overseen ideally and theoretically, including also recommendations for its general improvement and an indication of what should be done if certain things go wrong).

Component 2
Training curricula for regional and municipal employees of the general and specific parts of the training system ZOZ (new version of 2002) fully in line with the relevant parts of the acquis communautaire.
Line Ministry staff (30 - 40 people) trained in the design of curricula of the specific parts of the training system ZOZ (new version of 2002) fully in line with the relevant parts of the acquis communautaire.

Component 3
- Regional training centres equipped as indicated in the means below and used to deliver training to regional and municipal employees.
- New training system assessed, improved and implemented in 14 regions and 6 municipalities by the end of the project.
- Altogether 36 staff of personnel departments of 14 regions (2 people by region), 6 municipalities (1 person by municipality) and MoI (2 people from the training department) trained by the end of the project.
- Methodology for the general implementation of the new training system drafted and accepted by the Ministry of Interior by the end of the project.
- Training curricula on general EU matters and specific acquis communautaire related issues finalised, agreed with the Ministry of Interior, and to be used by accredited institutions to provide training by end of project.
- 14 Line Ministry staff able to change relevant the design of specific acquis related curricula for regional employees if the acquis is changed.

Regional training centres have been equipped with the equipment indicated in the means below and are being used for the delivery of training by 30 September 2003.

Project reports
- Phare monitoring and evaluation reports
- Statements of the Ministry of Interior and of the regional or local authority involved
- Minutes of the Steering Committee

Implementation of the new training system in regions and municipalities started (January 2003).
- Training system continues to operate smoothly and efficiently after the end of this project.
<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
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<tbody>
<tr>
<td><strong>Contract 1</strong></td>
<td></td>
<td>- A steering committee will be established for the project, either at Deputy Minister level (consisting of members of the coordination committee for public administration reform – see background below) or at working level (consisting of the desk officers from line ministries involved in providing training to the regions in areas relevant to the implementation and enforcement of the acquis communautaire – e.g. Ministry of Environment).</td>
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<tr>
<td>Component 1 (relates to 14 regions and 6 municipalities involved):</td>
<td><strong>Contract 1 1,0 MEUR</strong> Technical assistance (because of necessity of participation of Czech experts and co-operation with Czech education institutions) International team of experts (including citizens of EU member states and Czech citizens) - Project manager with min 3 years experience in candidate countries and with experience in the field of training of public officials and his/her technical staff (assistant/s) Cost: 200,000 EURO - Short and mid-term experts (10 – 15) possessing experience in the field of training of public official, in particular on EU matters (total staff input 50 – 100 working months) Cost: approx. 375,000 EUR - Seminars, workshops, training (including training materials/venue costs): 40 training sessions for regions and 6 municipalities make clearer in activities Cost: approx. 400,000 EUR - 2 - 4 training sessions for ministries' officials involved in the definition of the content of training programmes for the implementation of the acquis communautaire on municipal and regional level Cost: approx. 25,000 EUR</td>
<td>- The steering committee will ensure full coordination with any other programmes concerning the training of region and/or municipal staff in the area of the acquis communautaire, such as the training to be provided to regional employees in the area of the environment under the Phare 2002 national programme. - Accreditation Committee is set up by the Ministry of Interior in 1st Q 2003; Accreditation Committee shall support the MoI accrediting training institutions and programmes under the Act on Officials of Self-government Bodies - Commitment of selected regions and municipalities to the project. - National co-financing from the national budget in the amount of approx. 200 000 EURO will be used for training of public officials, provision of office journeys within</td>
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<tr>
<td>- Analysis of the training system for officials of self-government in to become familiar with the system.</td>
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<td>- Analysis of the current (at the beginning of the project) stage of implementation of the new system of training of officials of self-government bodies in 14 regions and 6 municipalities involved (the new training system should officially start from 1 January 2003 – see background below) and draft proposal of measures to be taken in each region in order for the training system to reach full implementation.</td>
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<tr>
<td>- Advise and train staff of self-government bodies in charge of the implementation of the training system in 14 regions and 6 municipalities and Ministry of Interior involved with particular regard to the delivery of the ZOZ training system (see background below).</td>
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<tr>
<td>- Develop draft methodology for implementation of the new training system based on the project results and recommendations.</td>
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<td><strong>Component 2:</strong></td>
<td><strong>Contract 2: 0,6 MEUR</strong> The supply of equipment to establish training centres in all 14 regions over the Czech Republic: 168 PCs (12 for each training centre) - 14 servers - 14 printers</td>
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<tr>
<td>- Analysis of training system for officials of self-government bodies with regard to tasks devoted to regions and municipalities in the field of general EU affairs and the implementation and</td>
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</table>
affairs and the implementation and enforcement of the *acquis communautaire* (see background on ZOZ below)
- Assessment and proposal of modifications to the training programmes on EU matters under the general component of the training system ZOZ.
- Delivery proposed training on general EU matters in 14 regions and 6 municipalities involved (150 to 200 staff trained) to test proposed modifications of training programmes.
- Assessment and proposal of modifications to the training programmes on specific matters related to the *acquis communautaire* under the specific component of the training system ZOZ.
- Delivery training to staff of ministries in charge of drafting training programmes for officials of self-government bodies responsible for implementing and enforcing the *acquis communautaire*.

**Contract 2**
- Delivery of equipment to training centres in 14 regions involved for training of public officials under this project and for training provided by other Phare and training projects within the region provided during the project as well as after its end.
- 14 mobile projectors
- 168 tables for PC
- 14 tables for server
- 182 chairs (13 for each training centre)
- 14 sets of technical equipment (cables, venetian blinds (rooms must be dark when projectors used), CD (training programmes are often on CDs), tapes and tape recorders (training programmes are often on tape), headphones (for reasons indicated before).

**Annex 1**
- provision of offices, journeys within the Czech Republic
- Draft proposals and methodology under component 1 accepted by Ministry of Interior and the regions
- Draft proposals for modification of general training programme under component 2 are accepted by Ministry of Interior and the regions
- Draft proposals for modification of specific training programmes under component 2 are accepted by relevant line ministries, the Ministry of Interior and the regions.
- MoI will ensure human resources to co-operate and assist the project and regions and municipalities will provide logistic background.
- Active participation of involved line ministries, Ministry of Labour and Social Affairs, Ministry of Education and Ministry of Environment (*the list is only indicative and can be subject to modifications*)
- This project builds on the outputs of the project CZ 9703/0103/02 Training in public administration, implemented by the National Training Fund (400,000 EUR). The outputs of this project were used for the development of the government proposal on the training of public officials at all levels of government passed in April 2001 and indicated in background below.
Annex 1

Preconditions

- The Act on Officials of Self-government Bodies enters into force on 1st January 2003 so that the accreditation system (see background below) can function
- In the case the Act on Officials of Self-government Bodies is not approved by the Government and by the Parliament, the regions are obliged by the contract to provide training in training centres even after the end of the programme.
- All regions and municipalities involved in the project have taken the commitment to provide sufficient number of staff and officials necessary for training and provision of the logistic background to establish the centres. (please see the relevant documents attached to this LFM)
- A list of competencies involving the implementation and enforcement of the acquis communautaire will be attached to the terms of reference for the technical assistance part of the project.

The Czech Republic has recently undergone, and continues to undergo serious regional reform which should progress in 3 phases. The first phase involved the establishment of regional – so called self-government – bodies and was completed on 1st January 2001. The 2nd phase is at present underway and involves the transfer of competencies from the former district offices to these new regions and to selected municipalities. The stage should be completed by 1st January 2003. In this second stage competences, also including the implementation and enforcement of the acquis communautaire will be either delegated from central government to the regions, moved up from the District Offices (to be abolished by the end of 2002) to the regions, or moved down from the regions to the municipalities. Concerning municipalities, there are at present 2 types – 6,251 of the 1st degree, who are the relevant authorities for citizens within their area in a restricted number of competence areas. 384 2nd degree municipalities also exist. For citizens within their area they will have the same competences as those of the 1st degree, but in a number of other competence areas will be the relevant authorities for citizens living in surrounding 1st degree municipalities. It is anticipated that about 190 3rd degree municipalities will also be created.

With regard to public administration staff, there is a common legislative framework covering the staff of the central state administration and the staff at the level of the regions or municipalities. For the first it is anticipated that a Civil Service Act, currently pending, will be passed during 2002, and should enter into effect by 2003, or 2004. For the latter, an Act on Officials of Self-Government Bodies, which will apply to staff of the regions and municipalities, has been drafted, approved by the government in November 2001, and was submitted to the Parliament. Parliament is to look at both the Civil Service Act (in second reading) and this Act on Officials (first reading) at the same time.

With regard to training of public administration officials, the government passed a special resolution in 2000 concerning training of public officials at all levels in EU affairs. It also passed a resolution in April 2001 on the general training system for public administration employees at all levels of government. According to this new system, there will be four components – initial, ZOZ, continuous, training for managers.

The system differs according to employees of central and regional/municipal government. For the former, a training institution should be established by the Civil Service Act at the Government Office. A department, however, has been established at the Government Office, which is the precursor of this training institution and has started working on training materials. At present, though, each Ministry is responsible for training its own staff.

With regard to training of staff at the level of the regions and municipalities, a system exists, called Zvlastni odborna zpsobilost (ZOZ). This is divided into two parts, one general and the other specific, containing around 30 subject areas. At present the training is delivered, exams set and marked by the Institute for Local Administration (Institut pro mistni spravy (IMS)) in Prague and Benesov. The training system will change, however; it is to be decentralised. Regions, municipalities and private training institutions will be able to get accreditation for training (see below). Training centres will be established at regional level (training for municipality employees will be delivered in their region at its training institution). At present the regions have no such training institutions. Equipment to be supplied for the regions from the state budget will be solely used for the equipment of their actual working space (not such training institutions) while Phare support under 2001 will go to establishing contact points where citizens can go to a central location to find forms and get advice. Actual training programmes and the institutions which will provide it will be accredited by the Ministry of Interior with the appropriate sectoral input when sectoral programmes have to be accredited. This accreditation is part of the Act on Officials, and should enter into force by 1st January 2003. Such accreditation systems are used for public administration in Portugal for example.

With regard to ZOZ, a component on EU affairs has been introduced in both general and specific parts. However, a reform of ZOZ is underway, headed by the MoD, but assisted by a working committee of Deputy Ministers for public administration reform (i.e. from ministries other than MoD). This should propose a revised ZOZ system by 31st March 2002 to the Government, which, via a resolution will be able to implement for regions and municipalities. It is anticipated that the general component should remain basically the same, while the number of subject areas in the specific parts should be roughly halved – i.e. from 30 to 15. After the relevant resolution has been passed by the Government, line ministries will be responsible for drawing up relevant curricula for the sectors that concern them. For areas of the EU acquis within the competence of the regions and/or municipalities and therefore to be included in such training please see the list of competencies attached to this log frame.

With regard to co-ordination concerning public administration reform, as referred to above, a co-ordination committee has been established at the level of Deputy Ministers. For particular issues working groups are established – such as for the reform of the ZOZ system.
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**CONTRACTING AND DISBURSEMENT SCHEDULE BY QUARTER FOR FULL DURATION OF PROGRAMME**

### Cumulative Quarterly Contracting Schedule (mil. €)

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### Cumulative Quarterly Disbursement Schedule (mil. €)

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List of competencies transferred from ministries or district offices to regional bodies

Modifications provided by the Act # 132/2000 of 13th April 2000
Effective as of 12th November 2001

1. **Education, youth and sports**
   a) section of the law about the system of grade schools, middle schools and professional school (school educational law)
   b) section of the law about state administration and self-government in the educational system
   c) section of the law about educational organizations and institutions
   d) section of the law about giving grants to private schools, pre-school and other educational organizations or institutions

2. **Culture**
   a) section of the law about some conditions production, distribution and archiving the audio-visual work
   b) section of the law about state conservation care

3. **Social area**
   a) section of the law about the state social support
   b) section of the law about competencies of the organs of the Czech Republic in the social security

4. **Health care**
   a) section of the law about protection of alcoholism and other drugs
   b) section of the law about the care of human health

5. **Area of Interior**
   a) section of the law about municipal policy

6. **Regional Development**
   a) section of the building law

7. **Agriculture**
   a) section of the law about forest
   b) section of the law about hunting
   c) section of the law about fishery
   d) section of the law about drugs and about the change of some other laws
   e) section of the state administration in the water economy

8. **Transport and communications**
   a) section about the technical conditions of the operation of the road vehicles
   b) section of the law about the road transport
   c) section of the law about the railway

9. **Environment**
   a) section of the law about waste
   b) section of the law about the protection of the agricultural lands fund
   c) section of the law about reviewing influences on the environment
   d) section of the law about the protection of the nature and landscape
   e) section of the state administration for the protection of the air
   f) section of the law about the protection and profit of the natural wealth
   g) section of the law about the chemical substance and preparation
   h) section of the right to get information on the environment
Annex 5

List of Competencies To Be Transferred
From District Offices to Regional Bodies

To be effective as of 1st January 2003

Note: The following list corresponds to the draft act on transfer of competencies approved by the Government the 7th November 2001. Parliament shall start to discuss the draft in December 2001. Parliament can decide on modifications of the draft that can affect also this list. Thus, this list has to be considered as indicative and preliminary.

1. Education, Youth and Sports
   a) section of the law regarding state administration and self-government in the educational system (Act # 564/1990)

2. Culture
   a) section of the law regarding state’s preservation of monuments (Act # 20/1987)
   b) section of the law regarding unperiodical publication (Act # 37/1995)
   c) section of the law regarding the right and responsibility by the publishing of the periodical press (press law) (Act # 46/2000)
   d) section of the law regarding regulation of the advertisement (Act # 40/1995) and regarding radio and TV broadcasting (Act # 468/1991)
   e) section of the law regarding lottery and other similar plays (Act # 202/1990)

3. Social area
   a) section of the law regarding competencies of the organs of the Czech Republic in the social security (Act # 114/1988)
   b) section of the law regarding social and legal protection of children (Act # 359/1999)
   c) section of the law regarding family (Act # 94/1963)

4. Health care
   a) section of the law regarding the health care in non-state health institution (Act # 160/1992)
   b) section of the law regarding medications (Act # 79/1997)

5. Area of home affairs
   a) section of the law regarding mitigation of consequences of some property injustices (Act # 403/1990)
   b) section of the law regarding competencies of the organs of the Czech Republic in the area of transfer of state property rights to other juridical and natural persons (Act # 500/1990)
   c) section of the law regarding competencies of the organs of the Czech Republic in the area of transfer of state property rights to other persons and Fond of national wealth of Czech republic (Act # 171/1991)
   d) section of the law regarding competencies of the organs of the Czech Republic in the an out-of-court rehabilitation (Act # 231/1991)
   e) section of the law regarding competencies of the organs of the Czech Republic (Act # 162/1992) by the application an Act of mitigation of consequences of some property injustices (Act # 403/1990)
   f) section of the law regarding lose of state citizenship of the Czech Republic (Act # 40/1993)
   g) section of the law regarding verification of the duplicate and authenticity of the signature (Act # 41/1993)
   h) section of the law regarding elections to the Parliament (Act # 247/1995)
   i) section of the law regarding state citizenship of some former Czechoslovak state citizens (Act # 193/1999)
   j) section of the law regarding the Code and Collection of international agreements (Act # 309/1999)
   k) section of the law regarding elections to Regional Assemblies (Act # 130/2000)
   m) section of the law regarding registers, first name and surname (Act # 301/2000)
   n) section of the law regarding rights of national majorities (Act # 273/2001)
   o) section of the law regarding elections to Municipal Assemblies (Act # .../2001)

6. Area of Municipal policy
   a) section of the law regarding offences (Act # 200/1990)
   b) section of the law regarding municipal police (Act # 553/1991)
c) section of the law regarding municipal referendum (Act # 298/1992)
d) section of the law regarding integrated rescue system (Act # 239/2000)
e) section of the law regarding economic measure for critical situation (Act # 241/2000)

7. Area of Defence
   a) section of the law regarding national service (Act # 218/1999) and regarding military administration
      bodies (armed law - Act # 238/2000)
   b) section of the law regarding armed force (Act # 219/1999)

8. Regional Development
   a) section of the law regarding trade offices (Act # 111/1994)
   b) section of the law regarding territorial planning and regarding building code (building law - Act #
      50/1976)
   c) section of the law regarding funereal services (Act # 256/2001)

9. Area of economy
   a) section of the law regarding competencies of the organs of the Czech Republic in the area of monetary
      value

10. Agriculture
    a) section of the law regarding hunting (Act # 23/19962)
    b) section of the law regarding fishery (Act # 102/1963)
    c) section of the law regarding arrangement of property rights to land and other agriculture property (Act #
        229/1991)
    d) section of the law regarding land arrangement and land offices (Act # 284/1991)
    e) section of the law (Act # 243/1992), which regulate some questions related to the Act arrangement of
        property rights to land and other agriculture property (Act # 229/1991, Act # 93/1992)
    f) section of the law regarding forest (forest law - Act # 289/1995)
    g) section of the law regarding waters (water law - Act # 254/2001)

11. Transport and communications
    a) section of the law regarding the road transport (Act # 111/1994)
    b) section of the law regarding the railway (Act # 266/1994)
    c) section of the law regarding surface communications (Act # 13/1997)
    d) section of the law regarding traffic on surface communications (Act # 361/2000, Act # 60/2001)
    e) section of the law regarding conditions of the use of vehicle on surface communications (Act # 56/2001)
        and regarding insurance of responsibility of damage produced by a vehicle (Law about insurance of
        responsibility of use of vehicle - Act # 168/1999)

12. Environment
    a) section of the law regarding geology and Czech geological authority (Act # 62/1988)
    b) section of the law regarding civil service for protection of the atmosphere and tariff for air pollution (Act
       # 389/1991)
    c) section of the law regarding the protection of the nature and landscape (Act # 114/1992)
    d) section of the law regarding the protection of the agricultural lands fund (Act # 334/1992)
    e) section of the law regarding import and export of endangered, free lived animals and idly growing plants
       (Act # 114/1992)
    f) section of the law regarding chemical substances and their production (Act # 157/1998)
    g) section of the law regarding prevention of the catastrophe caused of the dangerous chemical substances
       and their production (Act # 353/1999) and regarding competencies of the district bodies in this area (Act
       on prevention of natural disasters - Act # 425/1990)
    h) section of the law regarding waste (Act # 185/2001)
    i) section of the law regarding the protection and exploitation of mineral resources (Mining law - Act #
       44/1988)
    j) section of the law regarding mining activity, explosives and state mining administration (Act # 61/1988)
    k) section of the law regarding peaceful exploitation of nuclear energy and ionised radiation (Nuclear law -
       Act # 18/1997)