1. Basic information

1.1 Désirée Number: 2002/000-282.05.02

1.2 Title: Strengthening Food Safety Policy

1.3 Sector: Agriculture

1.4 Location: Czech Republic

2. Objectives

2.1 Overall Objective
Existence of functioning market economy, as well as the capacity to cope with competitive pressure and market forces within the EU.

2.2 Project purpose
Implementation of principles of the Commission's White Paper on Food Safety (January 2000) which requires establishing such a control system that ensures control of foodstuffs within the whole food chain. Specifically, the project aims to strengthen and support food safety policy and consumers confidence.

2.3 Accession Partnership and NPAA priority
The project is designed to meet the goals of the Accession Partnership as well as NPAA priority.

Accession Partnership 2001
- The adjustment of administrative structures to ensure the harmonious operations of Community Food Safety policy after accession.
- Strengthening the effectiveness of administration for control of foodstuffs, consumer protection. Upgrading of inspection arrangements.

NPAA
The main goals of the project are thus in line with the objectives defined in NPAA updated in June 2001. Following chapters identify and outline the NPAA policy priority addressed by the project:
- 3.2.2.2 – the updating of certain legislation in the area of foodstuffs (including inspection by the authorities – the official control of foodstuffs), and chemical substances (taking into consideration the current developments in the EC)
- 3.2.2.3 Institution Building Needs
  Market surveillance
- 3.5.2.1 Crop production
- 3.5.2.2 Food industry
- 3.5.2.3 Institution Building Needs
  Food Safety
- 3.7.2.2 Consumer protection

2.3 Contribution to National Development Plan
n.a.

2.4 Cross Border Impact
n.a.

3. Description

3.1 Background and Justification
Due to the enormous developments in the recent years, both in the methods of food production and processing, and the controls required to ensure that acceptable safety standards are being met, it is obvious that existing system of
food safety policy must be based on a comprehensive, integrated approach covering various aspects throughout the whole food chain, across all food sectors, within the country and at the frontier, and internationally as well.

As the Czech Agriculture and Food Inspectorate (CAFI) is one of the authorities which bear the responsibility for ensuring food safety in Czech Republic, its challenge in the near future is the endeavour to be involved in all those measures and activities that are necessary to improve food safety standards and systems, as stated in the Commission's White Paper on Food Safety from January 2000. The introduction of actions proposed by this project is considered by the CAFI to be the most appropriate response to the need to guarantee a high level of food safety.

The further consultations and development of legislation in that manner to keep pace with EU food law development is one of the preconditions to ensure a coherent approach and to fix the principles, obligations and definitions that apply in this field.

There are wide variations in the way in which harmonized legislation is being implemented and enforced. Thus it is proposed in this project that the framework for the development and operation of national control system in the Czech Republic will be developed. This would take account of existing best practices and agreed criteria for the performance of such a system and will lead to clear guidelines on their operation.

In order to meet such standards and criteria which are met by similar organizations within the EU, the reorganization of CAFI structure is useful. It is planned to be achieved on the recommendation of a foreign expert on the base of his twinning stay in the CAFI. Exact needs should be stated in the twinner's report taking into account the progress in food safety systems in the EU.

Additionally, if CAFI wants to be an equal partner to food industry companies (producers, processors, etc.), which have already a quality management systems in place, the similar system assuring the quality of work and staff must be established as well. CAFI thus insist on introduction of ISO 9001:2000 system.

The ability to take rapid, effective and safeguard measures in response to health emergencies throughout the food chain will be also an important element. At the same time, consumers need to be kept better informed of both emerging food safety concerns and risks to certain groups from particular foods. They have the right to expect information that is helpful and clearly presented, so that qualified choices can be made. In addition, a dialogue with consumers to encourage their involvement in food safety is needed and will be promoted by this project.

That is why CAFI addressed other authorities involved in food safety issues in the Czech Republic to co-operate in establishing common information system which will serve for collecting data about dangerous foodstuffs and for their transfer to both all authorities involved and to consumers (with proper level of protection of personal data).

Such collaboration is prerequisite not only for development of food safety policy in the Czech Republic, but it will also strengthen confidence of consumers in foodstuffs put into the Czech market.

- Co-operating Organisations (referred to as "individual authorities"):
  - State Veterinary Administration
  - State Phytosanitary Administration
  - Central Institute for Supervision and Testing in Agriculture
  - Public Health Service
  - Customs Authorities

Taking into account all these priorities, CAFI is convinced that the project activities, as stated in this document, and their implementation will enable food safety in the Czech Republic to be organised in a more co-ordinated and integrated manner with a view of achieving the highest possible level of consumers' health protection.

3.2 Linked activities

From the narrow point of view, this project comes out from the former CAFI projects CZ 9809-04-01&02 Support to the Czech Agriculture and Food Inspectorate and CZ 9809-04-03&04 Servers, personal computers and cabling and telecommunication equipment. The objective of the first two projects was to provide necessary technical assistance to bring the Czech food control system in line with EU standards from the point of view of legislation and inspection practices. The purpose was especially to provide sufficient training to the relevant CAFI staff in the selected fields of the official control of foodstuffs and legislation. The objective of the '98 projects was to improve the information system in order to establish a well functioning system linking up the CAFI head office with the regional offices and the customs authorities via the investments to the telecommunication equipment, which allowed a faster distribution of information about the foodstuffs. The investments into the CAFI information system was also focused on modernization of computer nets and unification of net operation systems.

The proposed project „Strengthening Food Safety Policy and Consumers Confidence“ goes further and provides a follow-up of the above-mentioned projects.

From the broader context, there could be summarised existing linked activities being undertaken by other authorities with effort to put the food safety systems into a more integrated approach as follows:

2
CZ01.05.01 Improvement of Veterinary Inspection – with the aims to complete institutional structures required for ensuring the supervision of veterinary activities to protect consumers against unhealthy food. This project is directly linked to Institution Building supported under Phare 1998 and 2000 and involves among others the purchase of technical equipment allowing the modernisation of Veterinary Inspection’s information system.

CZ01.05.04 Strengthening the Capacity of the Phyto-sanitary Sector – proceeding from support under Phare 1999 and 2000 including an investment component especially in sufficient quantity of IT equipment of an adequate standards so as to ensure implementation of the phyto-sanitary regime in compliance with the acquis.

3.3 Results

- Improvement of the CAFI’s institution capacity via reform of the organisation system and training in management. Development of food legislation in line with development of the EU policy in food safety including meeting the requirements of the EC Regulation 1148/2001 (fresh fruits and vegetables). Proposal for amendments in the system of monitoring pesticides residues.
  Reorganisation of the CAFI, including introduction of new organization structure, in order to make it compatible with other control bodies within the European Union. In the sphere of further education of the CAFI employees to contribute to a deeper knowledge and skills of inspectors and to ensure smooth functioning of a new organisational structure of the CAFI via management training. By employing foreign experience in the sphere of food safety to contribute to increased efficiency of the food safety policy in the Czech Republic.

- CAFI certified according to ISO 9001:2000 standard
  Introduction of ISO 9001:2000 standard so that the CAFI is an equivalent partner of producers and processors having any quality assurance system introduced.

- Modernisation and adjustment of the existing database systems within both the CAFI and individual authorities.
  To facilitate interconnection among the organizations involved in implementing food safety policy in the Czech Republic and to contribute to better co-ordination of given bodies and to monitor all cases of occurrence of dangerous foodstuffs and their handling.

- New individual information systems for data collection concerning safety of foodstuffs at both the CAFI and individual authorities advanced by special software developed according to the needs analysis.
  Interconnection of such systems into one information system used especially for rapid alerts within the Czech Republic, within the other Rapid Alerts in Europe and for providing consumers with information about food safety as well. Knowledge and awareness of general public concerning the food safety in the Czech Republic increased by making some of data about dangerous foodstuffs available to the public to contribute to transparency of food safety policy and to strengthen confidence of consumers in foodstuffs put into markets within the Czech Republic.

3.4 Activities

1. Twinning support for CAFI (1,0 M€)
   (1 PAA expert, 2 medium-term experts, 3 short-term experts, seminars, workshops, study visits)

Advice for CAFI:

- Consultations on food legislation development so that to keep pace with EU food law development.
- New organization system/structure of CAFI, corresponding with up to date methods of management, should be developed.
- Close collaboration with CAFI as well as with authorised agency on preparation for ISO 9001:2000 certification.

Consultation of CAFI in order to develop a new organization structure as well as to improve the effectiveness of work within the organization will be persuaded by long-term expert (PAA) (15 months). He/she will be responsible for advising CAFI in implementation of recommendations from the White Paper on Food Safety. He/she will assist CAFI in the planning of structural, organizational, financial and human resources requirements for accession to the EU structures and subsequent membership. He/she will moreover identify complete legal acts of the EU in the relevant field and provide opinions regarding indicated legal provisions, having regard to practical aspects of their application to specific domains. Cooperation in ISO 9001:2000 introduction should be also a part of his/her responsibility.

Long-term expert should thus be experienced in management of state administration bodies, should have experience in the EU food law and food safety policy and should be familiar with developments in systems for food control in the Member States.

- Consultations in the field of the control system of fresh fruit and vegetables.
In order to help with reorganization of the system of quality control of fresh fruit and vegetables, medium-term expert is proposed to assist CAFI. Development of modern and efficient administrations with the structures, human resources and management skills are of a high priority to implement and meet the requirements of the new Commission Regulation (EC) No 1148/2001 on checks on conformity to the marketing standards applicable to fresh fruit and vegetables.

This medium-term expert should thus be experienced in control of quality of fresh fruit and vegetables and should be familiar with control systems in the Member States where fresh fruit and vegetables is a field of great importance.

- Consultations in the field of pesticides residues monitoring.

The area of monitoring and control of pesticides residues is also an important part of CAFI's activities. To strengthen current legal and institutional structures in establishing, monitoring and enforcing safe residue levels of pesticides in food, there are proposed the short-term experts to assist CAFI to set up an infrastructures to shorten the time between sample taking and result of analysis, especially to be applied in emergency cases; to co-ordinate the monitoring plans setting with the EU monitoring programmes, etc.

In that case, app. 3 short-term experts should provide app. 20 visit-days to the CAFI in order to propose appropriate changes in the system of monitoring pesticides residues and to advise in how to monitor and implement the EU provisions in this field.

- Expert research to identify needs of all individual authorities in order to establish new information system.

Technical as well as legislative expert research identifying needs of all individual authorities regarding the information system will be also the part of consultancy process. The outputs of other medium-term expert will be the baseline for investments to the servers and other IT equipment needed for full functioning of information and communication system. Individual authorities concerned and their equipment must exhibit technical reliability.

This medium-term expert should thus be experienced in IT, communication devices and should be able to identify needs of all individual authorities for their involvement in the information system. Result of his/her work should end in preparation of technical specifications for tender.

Such activity will be the subject of tenders for supply contract of IT equipment and service contract for software (SW) development and its implementation and staff training for all individual authorities. The contract for supply of equipment is to be co-financed from the state budget. These contracts shall be tendered as far as the medium-term expert research is done.

Training programmes:

- Training in management for CAFI employees should be based on the following:
  a) preceding TOP management training as a part of „Phare CZ 9809-04 01&02 Support to the Czech Agriculture and Food Inspection“ project
  b) preceding middle level management training ensured by CAFI
  c) new organization system/structure of CAFI

- Training of CAFI employees in the fields which were not trained in the course of „Phare CZ 9809-04 01&02 Support to the Czech Agriculture and Food Inspection“ project – White Paper on Food Safety (focused on risk management), development of EU food law, European Food Authority, falsification of foodstuffs, foodstuffs containing allergens (implies also from Final Report on Project CZ 9809-04 01&02 that will be available soon)

Training of CAFI employees is mainly intended to proceed from the courses of previous „Phare CZ 9809-04 01&02 Support to the Czech Agriculture and Food Inspectorate“ project. Furthermore, training will be also based on the results of needs analysis elaborated by long term expert, where the exact needs will be emphasized (his/her findings during the stay in CAFI).

Total number of persons trained: app. 250 CAFI employees.

Requirements:

- It is required - Long term PAA expert (for about 15 months) to be experienced in CAFI issues and to provide an advise about how to change CAFI into more effective organisation, to develop system of continuous monitoring EU food legislation and proposal for its implementation into national laws and to assist with preparation of CAFI for ISO 9001:2000 certification.

2. Introduction of ISO 9001:2000 standard at CAFI (Service contract – Technical Assistance: 0,4 M€)

Preparation phase as well as the final stage of the process of introduction of quality system according to ISO 9001:2000 standard at CAFI will be carried out by company chosen in international public tender.
After proper implementation of the system when ISO principles at CAFI are introduced, CAFI will be registered for and awarded with ISO 9001:2000 certificate.

3. Investment - Servers and IT equipment (Phase budget: 0.4 M€; State budget: 0.15 M€)
Activities towards establishing new information system (IS) demand purchase of necessary IT equipment - main data server and web server of big capacity; special servers at all headquarters of individual authorities; VPN (virtual private network) creation and setting in operation; firewall; connecting equipment; means for ensuring security of information network, etc.
Web server, data server and servers at all individual authorities will be co-financed from the state budget (app. 0.15 M €)

4. Technical Assistance - Software support (0.6 M€)
Development of special software (SW) and conversion modules
Development of special SW which enables using IS and its prospective connecting with Rapid Alert System for Foodstuffs operated by the European Commission. Development of conversion modules ensuring smooth data transfer and sharing and security of the whole IS. (i.e. Providing of SW licenses system SW, Application SW, etc)
Information system should contain all the data which were gained by individual authorities in the course of performance of their duties and which can be relevant for performance of duties of other individual authorities. The main idea is to unify format of data transferred into information system so that other users of the information system could share them. Decision about which data will be transferred into the information system will only be up to individual authorities. It should lead in creating big database with relevant results of all individual authorities. These results (again, in the form of data or information, e.g. date of analysis, result of analysis, measures taken) should be at disposal to both all individual authorities and general public as well - under strict criteria for publicising stipulated by the Act on Protection of Personal Data and conditions given by individual authorities. E-learning for consumer should also be available on the webserver.

Training in using information system for relevant employees of all individual authorities. Total number of persons trained: app. 500 relevant employees of individual authorities.

3.5. Lessons learned
All relevant recommendations from previous projects have been taken into account.

4. Institutional framework
Main co-ordinators of legal regulations connected with food safety are the Ministry of Agriculture (MoA), which is mainly responsible for veterinary, phytosanitary regulations and regulations associated with production and labelling of foodstuffs (apart from common catering), and the Ministry of Health (MoH), mainly responsible for hygienic regulations in the area of common catering and objects and materials coming into contact with foodstuffs, and, in relation to food production, for specification of microbial requirements for foodstuffs, for the area of natural and additives, and preparations for flavouring of foodstuffs, determination of contents of contaminants, residues of pesticides and veterinary drugs in foodstuffs and conditions for food irradiation. Given Ministries co-operate in transposition and implementation of regulations so that all areas are covered in a corresponding manner and safety is reached in the whole food chain from feeding-stuffs to final products.

The uniform inspection of foodstuffs within the Czech Republic is ensured by the two ministries in mutual co-operation, which is managed by members of the Government. The complex inspection of food safety, including protection of consumer, pursuant to the European documents "Green Paper on Food Law" and "White paper on Food Safety", is delegated by the law on the following administration bodies: Czech Agriculture and Food Inspectorate (MoA), State Veterinary Administration of the Czech Republic (MoA), Central Supervising and Testing Institute for Agriculture (MoA), State Phytosanitary Administration (MoA), and organs of public health protection (MoH).

Customs authorities, subordinated to Ministry of Finance (MoF), are involved in food safety issues as well since they release imported foods into circulation within the Czech Republic.

Project Steering Committee will be established in the course of preparation of the project. It consists of representatives of all the individual authorities.
The project Steering Committee will be headed by Mrs. Jana Paláčková, Deputy Director of the Czech Agriculture and Food Inspectorate, Headquarters, Květná 15, 603 00 Brno, phone 0420-5-43 540 203, fax 0420-5-43 540 202, e-mail palackova@czpi.cz

5
The owner of the equipment delivered will be the state (Czech Republic) with the participating organization to have the right to dispose with the property delivered.

5. Detailed Budget

<table>
<thead>
<tr>
<th>Project Components</th>
<th>Phare Support</th>
<th></th>
<th>National Co-financing</th>
<th>IFI</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Investment</td>
<td>Institution Building</td>
<td>Total Phare (I+1B)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract (1) Twinning covenant</td>
<td>1,000</td>
<td>1,000</td>
<td></td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Service Contract (2) ISO system</td>
<td>0,400</td>
<td>0,400</td>
<td></td>
<td></td>
<td>0,400</td>
</tr>
<tr>
<td>Supply contract (3) IT equipment</td>
<td>0,400</td>
<td>0,400</td>
<td>0,15</td>
<td></td>
<td>0,550</td>
</tr>
<tr>
<td>Service contract (4) SW development</td>
<td>0,600</td>
<td>0,600</td>
<td></td>
<td></td>
<td>0,600</td>
</tr>
<tr>
<td>and staff training</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>0,400</td>
<td>2,000</td>
<td>2,400</td>
<td>0,15</td>
<td>2,550</td>
</tr>
</tbody>
</table>

There will be parallel co-financing.

6. Implementation arrangements

6.1 Implementing Agency

The CFCU will be the Implementing Agency responsible for tendering, contracting and accounting with assisting in good project design and implementation and Phare procurement and payment rules. The beneficiary (CAFI) will have the responsibility for technical preparation and control (designing, selecting, monitoring).

The contact person for this project within CAFI as a beneficiary institution is Mrs. Ivana Kotásková, Head of European Integration and Foreign Affairs unit of the CAFI, Květná 15, 603 00 Brno, Czech Republic, Tel: +420-5-43540249, Fax:+420-5-43540202, e-mail:kotaskova@czpi.cz

6.2 Twinning

The beneficiary institution for twinning support will be the CAFI. The contact person for twinning arrangements within CAFI is the same as above.

6.3 Non-standard aspects

n.a.

6.4 Contracts

Contract (1) – Twinning covenant 1,0 M€
Contract (2) – Service contract 0,40 M€
Contract (3) – Supply of Equipment 0,40 M€
Contract (4) – Service Contract 0,60 M€

Another contract(s) for Czech co-financing in the amount of app. 0,15 is expected.

7. Implementation Schedule

Twinning covenant (C1)

Start of tendering/call for proposals 2Q / 2002
Signature of TWC 1Q / 2003
Project Completion 2Q/2004

Technical assistance ISO + technical assistance Software (C2+C4)

Start of tendering/call for proposals 1Q / 2003
Start of project activity 3Q / 2003
Project Completion 1Q/2004
Supply – IT equipment (C3)
Start of tendering/call for proposals 2Q / 2003
Start of project activity 4Q / 2003
Project Completion 1Q / 2004

8. Equal Opportunity
Equal opportunity principles and practices in ensuring equitable gender participation in the project will be guaranteed.

9. Environment N/A
10. Rates of Return N/A
11. Investment criteria N/A

12. Conditionality and sequencing
The following assumptions are made or actions are to be undertaken or approved before the Phare supply component can start:
- Food Safety Strategy document with proposal for establishing and functioning of Food Safety Coordination Group submitted to Government for approval.
- Continued commitment of the relevant ministries and Government towards the effort to encourage and foster food safety policy in the Czech Republic.
- Sufficient technical capacity (PC equipment) within the individual authorities as well as availability of qualified staff from all individual authorities.

The technical specifications for the equipment component will be reviewed by the twinner or independent expert.

The project is conditional upon Czech co-financing.

ANNEXES TO PROJECT FICHE:

Annex 1: Log frame matrix
Annex 2: Implementation Chart
Annex 3: Cumulative Contracting and Disbursement Schedule
Annex 4: Fundamental acts that ensure food safety in Czech Republic
Annex 5: Agreement on Co-operation among Individual Authorities (scanned document)
## Annex 1

### PHARE LOGFRAME PLANNING MATRIX

**Project title:** Strengthening Food Safety Policy  

<table>
<thead>
<tr>
<th>Beneficiary institution</th>
<th>Total Budget: 2,550 M€</th>
<th>Phare contribution: 2,400 M€</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Programme number:</strong> 2002/000-282.05.02</td>
<td><strong>Contracting period expires:</strong> 31/10/2004</td>
<td><strong>Disbursement period expires:</strong> 31/10/2005</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Objectively verifiable indicators</th>
<th>Sources of verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Existence of functioning market economy, as well as the capacity to cope with competitive pressure and market forces within the EU.</strong></td>
<td>• Acknowledgement by the European Commission.</td>
<td>• EC Regular Report</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project purpose</th>
<th>Objectively verifiable indicators</th>
<th>Sources of verification</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| **Implementation of principles of the Commission’s White Paper on Food Safety (January 2000) which requires establishing such a control system that ensures control of foodstuffs within the whole food chain, specifically, the project aims to strengthen and support food safety policy and consumers confidence.** | • Stabilisation of economic environment by providing information about dangerous products and strengthening certainty of both consumers and entrepreneurs by the EU Accession | • National / international business reports  
• Annual reports of CAFI and individual authorities  
• Progress reports on project running  
• Analytical and comparison studies  
• Consumer’s unions/associations reports | • Other membership criteria fulfilled  
• Proposal for functioning of Co-ordination Group for food safety submitted to the Government  
• Economic entities have access to information about food safety within the whole food chain  
• MoA collect data to monitor the situation in food safety sector |

<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of verification</th>
<th>Assumptions</th>
</tr>
</thead>
</table>
| **1.** Institution capacity of the CAFI improved via organisation reform and training in management. Development of food legislation in line with development of the EU policy in food safety.** | • Changes in organisation system of CAFI by the end of twinning contract proposed  
• Certification of CAFI according to ISO 9001:2000 standard by end of | • Annual reports of CAFI and individual authorities  
• Internal rules on organisation structure of CAFI  
• Press releases of CAFI and | • Other necessary measures for food safety taken and implemented by the Czech Authorities, including legislative alignment |

| **2.** CAFI certified according to ISO 9001:2000 standard |  |  | |

---

2002/000-282.05.02

9
3. Modernised and adjusted existing database and IT systems within both the CAFI and each individual authorities.

- Co-operating Organisations (referred to as “individual authorities”):
  - State Veterinary Administration
  - State Phytosanitary Administration
  - Central Institute for Supervision and Testing in Agriculture
  - Public Health Service
  - Customs Authorities
- In the Czech Republic, these institutions ensure food safety within the whole food chain. Information systems of these institutions shall be interconnected and data relevant for ensuring healthy and safe foodstuffs shall be shared via newly created main dataset.

4. New individual information systems for data collection concerning safety of foodstuffs at both the CAFI and individual authorities advanced by special software developed according to the needs analysis. Interconnection of such systems into one information system used especially for rapid alerts within the Czech Republic, within the other Rapid Alerts in Europe and for providing consumers with information about food safety as well.

- Knowledge and awareness of general public concerning the food safety in the Czech Republic increased.

### Activities

<table>
<thead>
<tr>
<th>Means</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Twinning support for CAFI:</strong>&lt;br&gt; - <strong>Advice for CAFI</strong>&lt;br&gt; Consultations on legislation development so that to keep pace with EU food law development.&lt;br&gt; New organization system and structure of CAFI, corresponding with up to date methods of management, should be developed.</td>
<td>ad 1) Twinning covenant (1,0 M€)&lt;br&gt; Long term PAA expert (for about 15 months) to advise about how to change CAFI into more effective organisation, to develop system of continuous monitoring EU food legislation and proposal for its&lt;br&gt; <strong>app. 200,000 €</strong></td>
</tr>
</tbody>
</table>
Close collaboration with CAFI as well as with authorised agency on preparation for quality assurance and quality management system (ISO 9001:2000).

Consultations in the field of the quality control system of fresh fruit and vegetables.

Consultations in the field of pesticides residues monitoring.

Expert research to identify needs of individual authorities in order to establish new information system.

- **Training programmes:**
  - Training in management for CAFI employees based on the following:
    - preceding TOP management training as a part of „Phare CZ 9809-04 01&02 Support to the Czech Agriculture and Food Inspection“ project
    - preceding middle level management training ensured by CAFI
    - new organization structure of CAFI
  - Training of CAFI employees in the fields which were not trained in the course of „Phare CZ 9809-04 01&02 Support to the Czech Agriculture and Food Inspection“ project – White Paper on Food Safety (focused on risk management), development of EU food law, European Food Authority, falsification of foodstuffs, foodstuffs containing allergens (implies also from Final Report on Project CZ 9809-04 01&02 available at CAFI).

2. **Introduction of ISO 9001:2000 standard at CAFI**
   - Company chosen in public tender will introduce ISO principles at CAFI.
   - After implementation and accreditation CAFI will be awarded with ISO 9001:2000 certificate.

3. **Supply of servers and IS equipment.**
   - Webserver, main data server together with data servers for each individual organization; VPN (virtual private network) creation and setting in operation; firewall; connecting equipment; etc.
     - Seminars on EU food law, EFA and White Paper (app. 5 seminars for app. 5 days each - app. 25 man/days).
     - Management training – app. 5 seminars for app. 5 days each (app. 25 man/days), app. 5 workshops for app. 5 days each (app. 25 man/days), app. 2 study visits for app. 5 days and app. 10 participants each
     - Other seminars, workshops and trainings implying from results of long-term and medium-term expert.
     - Medium-term experts
       - 1 expert for app. 3 months ensuring research for needs analysis in the area of IT and communication systems.
       - 1 expert for app. 4 months dealing with reorganization of the quality control system of fresh fruit and vegetables. Development of modern and efficient administrations with structures, human resources and management skills.
     - app. 50 000 €
     - app. 120 000 €

   - app. 3 short-term experts for app. 4 5-day advice stay in the field of pesticides residues monitoring
     - app. 72 000 €

   - Other seminars, workshops and trainings implying from results of long-term and medium-term expert.
   - Medium-term experts
     - 1 expert for app. 3 months ensuring research for needs analysis in the area of IT and communication systems.
     - 1 expert for app. 4 months dealing with reorganization of the quality control system of fresh fruit and vegetables. Development of modern and efficient administrations with structures, human resources and management skills.
     - app. 50 000 €
     - app. 120 000 €

   - app. 3 short-term experts for app. 4 5-day advice stay in the field of pesticides residues monitoring
     - app. 72 000 €
4. Software support
- **Development of special software (SW) and conversion modules** ensuring smooth data transfer and sharing and security of the whole information system. Providing of SW licenses. System SW + Application SW.
- **Training in using information system** for relevant employees of all individual authorities.

(app. 60 man/days in total). Guidance in monitoring plans setting, sampling, laboratory analysis. Adjustment to EC annual pesticide residues monitoring programmes.

**Ad 2) Service contract (TA) – 0,4 M €**
for preparation, introduction, implementation and certification of CAFI with ISO 9001:2000 standard (open tender)

**Ad 3) Supply contract for IT equipment – 0,4 M €**
(plus co-financing 0,15 M €)
- Servers and other IT equipment needed for full functioning of individual and common information systems and communication. This contract concerns all individual authorities.
The contract shall be tendered as far as the expert research is done.

**Ad 4) Service contract (TA) – SW development and staff training – 0,6M €**
- SW development (app. 0,45 M €) Development of SW for both individual and common information systems.
- **staff training** (app. 0,15 M €) Contractor should also provide training for relevant employees of individual authorities in using new information system. Internet education for consumers shall be

Above mentioned amounts are only indicative
This contract concerns also all individual authorities and shall be tendered as far as the expert research is done.

Preconditions

- General Agreement on Co-operation among individual authorities (written agreement enclosed):
  - State Veterinary Administration
  - State Phytosanitary Administration
  - Central Institute for Supervision and Testing in Agriculture
  - Public Health Service
  - Customs Authorities

Phare projects CZ 9809-04-01&02 Support to the Czech Agriculture and Food Inspectorate, CZ 9809-04-03&04 Servers, personal computers and cabling and telecommunication equipment, CZ01-05-01 Improvement of Veterinary Inspection, CZ01-05-04 Strengthening the Capacity of the Phyto-sanitary Sector.
### Detailed Implementation Chart for the Project:
**Strengthening Food Safety Policy and Consumers Confidentiality**

<table>
<thead>
<tr>
<th>Year</th>
<th>Detailed Project Implementation</th>
<th>2002</th>
<th>2003</th>
<th>2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>Signing of Financing Memorandum of the Phare 2002</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Twinning contract</td>
<td>Invitation / call for proposals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Twinning selection meeting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection/awarding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Twinning covenant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Realization - PAA Expert</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Final Report</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Service contract – ISO 9001:2000</td>
<td>Tendering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ISO preparation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ISO implementation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>External Audit / ISO certification</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) IT equipment</td>
<td>Tendering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Installation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Handing over</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d) SW development / staff training</td>
<td>Tendering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Development of SW</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Implementation of the IS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Training of staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Final report</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Cumulative Contracting and Disbursement Schedule for the Project (MEUR)

### Cumulative Quarterly Contracting Schedule (MEUR)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/02</th>
<th>2Q/02</th>
<th>3Q/02</th>
<th>4Q/02</th>
<th>1Q/03</th>
<th>2Q/03</th>
<th>3Q/03</th>
<th>4Q/03</th>
<th>1Q/04</th>
<th>2Q/04</th>
<th>3Q/04</th>
<th>4Q/04</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening Food Safety Policy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,000</td>
<td></td>
<td>2,000</td>
<td></td>
<td>2,400</td>
<td></td>
<td></td>
<td></td>
<td>2,400</td>
</tr>
</tbody>
</table>

### Cumulative Quarterly Disbursement Schedule (MEUR)

<table>
<thead>
<tr>
<th>Project</th>
<th>1Q/02</th>
<th>2Q/02</th>
<th>3Q/02</th>
<th>4Q/02</th>
<th>1Q/03</th>
<th>2Q/03</th>
<th>3Q/03</th>
<th>4Q/03</th>
<th>1Q/04</th>
<th>2Q/04</th>
<th>3Q/04</th>
<th>4Q/04</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening Food Safety Policy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0,200</td>
<td>0,500</td>
<td>0,890</td>
<td>1,530</td>
<td>2,070</td>
<td>2,400</td>
<td></td>
<td></td>
<td>2,400</td>
</tr>
</tbody>
</table>
Acts that ensure food safety in Czech Republic

Fundamental acts
- Act no. 110/1997 Coll., on foods and tobacco products, in valid wording (MA)
- Act no. 258/2000 Coll., on protection of public health (MH)
- Act no. 166/1999 Coll., on veterinary care (MA)
- Act no. 63/1986 Coll., on Czech Agriculture and Food Inspectorate, in valid wording (MA)
- Act no. 91/1996 Coll., on feed-stuffs, in valid wording (MA)
- Act no. 147/1996 Coll., on phytosanitary care, in valid wording (MA)

Other acts connected with food safety
- Act no. 115/1995 Coll., on viticulture and wine-growing, in valid wording (MA)
- Act no. 92/1996 Coll., on varieties, seeds for sowing and seedlings of grown plants, in valid wording (MA)
- Act no. 156/1998 Coll., on fertilizers, in valid wording (MA)
- Act no. 242/2000 Coll., on ecological agriculture (MA)
- Act no. 79/1997 Coll., on drugs, in valid wording (MH)
- Act no. 157/1998 Coll., on chemical substances and chemical preparations, in valid wording (ME)
- Act no. 153/2000 Coll., on handling GMO and products (ME)
- Act no. 59/1998 Coll., on responsibility for damage caused by a defective product (MIT)
- Act no. 552/1991 Coll., on state inspection, in valid wording (MIT)
- Act no. 18/1997 Coll., on peaceful utilization of nuclear energy and ionizing radiation (Atomic Act) (SONS)
- Act no. 634/1992 Coll., on consumer protection (MIT)
- Act no. 13/1993 Coll., on customs
Dohoda o spolupráci na přípravě a realizaci projektu Phare
"Posílení politiky bezpečnosti potravin a důvěry spotřebitelů"

Vzhledem k tomu, že Česká republika usiluje o členství v Evropské unii,
vzhledem k tomu, že politika bezpečnosti potravin je otázkou vysoké priority,
vzhledem k tomu, že je třeba chránit zdraví spotřebitelů a obnovit důvěru
spotřebitelů,
účastníci této dohody (dále jen "účastníci") se dohodli následovně:

Účastníci budou aktivně spolupracovat, tak úzce jak je to možné, na přípravě a
realizaci projektu Phare "Posílení politiky bezpečnosti potravin a důvěry
spotřebitelů" v části týkající se vybudování nového společného databázového
 systému a webserveru, který bude sloužit ke sběru dat v oblasti bezpečnosti
potravin. Všechny aktivity bude koordinovat Česká zemědělská a potravinářská
inspekce (koordinátor).

Účastníci jmenují osobu, která bude odpovědná za hladký průběh komunikace
s koordinátorem a za činnosti spojené s projektem.

Koordinátor zajistí rozeslání veškeré relevantní projektní dokumentace
účastníkům a bude poskytovat informace o průběhu relevantní části projektu.

Dohoda byla vyhotovena v 6 stejnopisech.

Účastníci svůj souhlas vyjadřují podpisy. Podpisy tvoří nedílnou součást dohody.
za Českou zemědělskou a potravinářskou inspekcí
Ing. Jakub Šebesta, ústřední ředitel
v Brně 18. 7. 2001

za Ústřední kontrolní a zkušební
ústav zemědělský
RNDr. Jaroslav Staňa, ředitel
v Brně 24. 7. 2001

za Státní veterinární správu
MVDs. Josef Holejšovský, ústřední ředitel
v Praze 26. 7. 2001

za Státní rostlinolékařskou správu
Dipl. Ing. Vladimír Kupec, ředitel
v Praze 30. 7. 2001

za Ministerstvo zdravotnictví
MUDr. Michael Vít, hlavní hygienik
v Praze 25. 7. 2001

za Generální ředitelství cel
Mgr. Zdeněk Richter, ústřední ředitel
v Praze 30. 7. 2001
Dátuji, že tento účetní údaj je v celku podle deklarace
s předloženým přílohou správně.

V případě nesouhlasu s tímto závěrem, doporučuji,
změnění nebo doplnění zprávy zde uvedené jsem
plánovat. Nebyly provedeny opravy
čehož s přílohou hned.

V Brně dne 23.1.2016

[známka]

[Potvrzení závěry]

[signature]
Co-ordinator's registration number: 020/2001/9

Agreement on Co-operation in preparation and implementation of the Phare project
"Strengthening Food Safety Policy and Consumers Confidentiality"

Whereas the Czech Republic endeavours to become a Member State of the European Union,
Whereas food safety policy is an issue of high priority,
Whereas consumers' health has to be protected and consumers' confidentiality in the safety of food has to be restored,
the parties to this agreement (hereinafter referred to as parties) agreed on the following:

The parties shall actively co-operate as closely as possible in the preparation and implementation of the Phare project "Strengthening Food Safety Policy and Consumers Confidentiality" in the part concerning establishing new common database system and web server for the collection of data in the field of the safety of food products. All the activities shall be co-ordinated by the Czech Agriculture and Food Inspectorate (co-ordinator).

The parties shall nominate a person responsible for the smooth communication with the co-ordinator and for all the activities related to the project.

The co-ordinator shall ensure the distribution of the relevant project materials to the parties and shall provide information on the development of the relevant part of the project.

The agreement is executed in 6 originals.

The parties confirm their agreement by signing the document. The signatures are an integral part of the present agreement.
For the Czech Agriculture and Food Inspectorate:
Mr. Jan Sebesta, Managing Director  (signature illegible)
Done in Brno on 13th July 2001

For the Central Institute for Supervision and Testing in Agriculture
Mr. Jaroslav Staňa, Director  (signature illegible)
Done in Brno on 24th July 2001

For the State Veterinary Administration
Mr. Josef Holejsovsky, Managing Director  (signature illegible)
Done in Prague on 26th July 2001

For the State Phytosanitary Administration
Mr. Vladimír Kupec, Director  (signature illegible)
Done in Prague on 30th July 2001

For the Ministry of Health
Mr. Michael Vit, Chief Public Health Officer  (signature illegible)
Done in Prague on 25th July 2001

For the General Directorate of Customs
Mr. Zdeněk Richt, Managing Director  (signature illegible)
Done in Prague on 30th July 2001
Notary Public's Clause.
I certify that this is a true verbatim copy of an original document consisting of 1 page. There are no changes, additions, insertions or deletions performed in the text of the original document, which may affect its credibility. This copy represents the full text of the document and includes no alterations.
Done in Brno on 9th August 2001.
Signature of Jana Grimova, authorised by the Notary (signature illegible).
Impression of the official seal of Jarmila Cervinkova.
Jarmila Cervinkova, Notary in Brno * 2 *
Interpreter's Clause:
As an official translator to and from English and Czech languages, nominated by Act No M-6398 of the Ministry of Justice of the Czech Republic on 28.1.1998, Registration No 13457. I certify that this translation is valid and true and that it agrees in full with the annexed document written in the Czech language. This translation is listed as entry No 276 in my register.

Brno, 13th August 2001
Olga Navratilova