STANDARD SUMMARY PROJECT FICHE

1. Basic Information

1.1 Désirée Number: CZ01-07-02
1.2 Title: Justice Information Network
1.3 Sector: Justice and Home Affairs
1.4 Location: Ministry of Justice, Czech Republic

2. Objectives

2.1 Overall Objective(s):
   • Stability of institutions guaranteeing democracy, the rule of law, human rights and respect for and protection of minorities
   • Ability to take on the obligations of membership, including adherence to the aims of political, economic and monetary union

2.2 Project purpose:
   • To improve functioning of the courts and state attorney offices

2.3 Accession Partnership and NPAA priority
   The Accession Partnership (December 1999) highlights the following priorities:
   Short-term: begin implementing a programme to reform judiciary (judges and state prosecutors) by filling vacancies, simplifying procedures, stepping up training of judges with regard to EC law;
   Medium-term: further upgrade law enforcement bodies and the judiciary (staff numbers, training and equipment); continue the fight against organised crime, trafficking in women and children, drug trafficking and corruption; ensure better co-ordination between law enforcement bodies.

   The National Programme (June 2000) highlights the improvement of the judicial system functioning

3. Description

3.1 Background and justification:
   The Czech judicial sector suffers from insufficiency in technical equipment. This fact was for example expressed in European Commission Regular Reports of 1998 and 1999. The main objective of the project is in line with the requirements of the Accession Partnership as for improvement of the functioning of the Czech judiciary and also in compliance with priorities marked out in the National Programme for the Preparation of the Czech Republic for the Membership in the European Union 2000.
   The project aims at operational justice information network inter-linking appropriately equipped judicial institutions by improving the level of IT system in the justice sector.
   It is to be achieved by the supply of IT networking software and hardware equipment to the insufficiently equipped courts and state attorney offices. The project will be a part of an overall IT Justice Sector Strategy for 2001-2005.
The project consists of three parts:

- **Completion of whole sector computer network**
  This will improve access of all judicial constituents to information from centralised databases (Commercial Register, Criminal Register), law databases (Collection of Laws, System of Legal Approximation – ISAP, EC law databases, ASPI, LegSys etc.), Internet, servers of the Government, Parliament and other state institutions. Also communication among particular judicial constituents will be improved and facilitated through the electronic mail.
  Interconnection of all courts and state attorney offices via one network will enable transmission of data in electronic form, which means that it will possible to insert the enter data from one system to another one. Data handing over among application programme equipment of courts and state attorney offices in electronic form will speed up according to preliminary estimation up to 25 % on the current state. It will cause the same result in data transmission among particular levels of the constituents. Herewith the network will speed up handing over of information among the constituents – e-mail. Building up of the network is absolutely essential for receiving of new coming cases in electronic form.
  The establishment of such network is a necessary precondition for the future access of the Czech Republic to the European Judicial Network.
  Phare support will put forward the completion of all judicial constituents interconnection. For this purpose, it is necessary to complete the project of spreading up the WAN (Wide Area Network) and to assure lease of data wires as well as to purchase necessary communication hardware (drop points). In this respect, the Ministry of Justice will cover the costs related to running of the WAN. Globally it concerns delivery of equipment for all 97 courts and all 97 state attorney offices.

- **Instalment of hardware and the application software equipment at district, regional and high courts and at the Supreme Court**
  The equipment will be installed at all court levels and will support work of all categories of their employees. Final beneficiaries of the project will be executive officials of the courts and state attorney offices (e.g. approx. 2500 judges, approx. 900 state attorneys and administration – heads of offices, secretaries, typists). It is a continuing activity within the concept of the automatic processing of the administrative tasks in the justice sector.
  The analysis of the application software equipment for high and regional courts has been finished. Completion of programming and testing of the equipment is planned for the end of 2001. For its instalment it will be necessary to supplement appropriate technical equipment at all high and regional courts.
  Herewith continuation in instalment of application programme equipment at district courts and completion of instalment of application programme equipment at the Supreme Court are parts of this step. Globally there is still a need of technical equipment for possible instalment of programme equipment at all 86 district courts.
  The Ministry of Justice will contribute by providing the instalment of application, staff training, purchase of software licences.

- **Instalment of application software equipment at state attorney offices**
  The equipment will be installed at all levels of state attorney offices and will support work of all categories of their employees, incl. state attorneys. It is also a continuing activity within the concept of the automatic processing of the administrative tasks in the justice sector.
  By the end of 2000 there is a plan to complete the testing of application software equipment for all levels of state attorney offices. It concerns application programme equipment “Information system of State Attorneys Offices” (ISYZ), which automates processing of all offices at all levels of state attorney offices (i.e. processing of registration aids, lustrations, reports, statistics). The system also includes so-called “state attorney worktop” where functions to support the work of state attorney are concentrated. For its instalment, it will be
necessary to supplement appropriate technical equipment at relevant state attorney offices. Globally it concerns equipment for all 97 district state attorney offices. The Ministry of Justice will contribute by providing the instalment of application, staff training and purchase of software licences. The combined provision of HW and SW to the courts and state attorney offices is expected to enable the completion of a comprehensive judicial network and overall qualitative improvement of the operational functioning of the justice sector.

3.2 Linked activities:
Phare CZ 9810-03-02-02-0003, “Strengthening the Independence and Functioning of the Judiciary – Support to Develop the Commercial and Civil Courts System”
Within this subproject, 100 PCs have been delivered to four courts (two district, two regional). Instalment of the technical equipment at two chosen district courts enables full operation of all modules of application software equipment “ISAS”, which is intended to facilitate automatic processing of the district court work. Supply of the technical equipment for the two chosen regional courts enables putting the module for the bankruptcy agenda into full operation. This will lead to the complete instalment of the bankruptcy module at all regional courts.

Phare CZ 9904-01-04, “Strengthening the Operation of Law Enforcement Institutions and the Judiciary”
Within the project, 771 PCs, 74 servers and 74 printers should be delivered to district courts. This supply will enable partial instalment at the district courts of the application software equipment “ISAS”. At the same time, it will enable the access to sector WAN for judges and consequently the access to central databases and Internet. Delivery of the equipment will represent approximately 15% of the overall figures for equipment needed within the justice sector.

The placement of the application software equipment and the establishment of WAN for whole justice sector are fully in line with the IT Justice Sector Strategy. Implementation of the Strategy depends entirely on the financial means allocated from the state budget. The following belongs among main IT activities financed from the state budget: purchase of necessary licences, development and maintenance of application software equipment and innovation of the outdated HW.

3.3 Results:
The following results will be delivered via this project:
- Existence of the whole sector computer network completed in compliance with IT Justice Sector Strategy for 2001-2005; it means:
  - Mutual information transmission within the justice sector and communication among particular judicial constituents facilitated and speeded up Access to information from central databases (Commercial Register, Criminal Register, Collection of Laws), Internet, law databases incl. EC law, servers of the Government, Parliament and other state institutions improved
  - Conditions for linkage of the Czech judiciary to the European Judicial Network built up
- Hardware and software equipment at regional and district courts and at the Supreme Court installed and fully operational;
- Hardware and software equipment at district state attorney offices installed and fully operational.
3.4 Activities:
The Project consists of one component - **Investment in Institutional Building** which covers the following:
Purchase of technical equipment necessary for the creation of whole sector data network – i.e. 194 routers for all courts and state attorney offices
Purchase of hardware necessary for instalment of application software equipment (PCs, printers) at courts and at state attorney offices – i.e. 2790 PCs, 218 printers divided as follows:

- the Supreme Court: 100 PCs, 2 printers
- 2 High Courts: 250 PCs, 4 printers
- 8 Regional Courts: 520 PCs, 16 printers
- 86 District Courts: 770 PCs, 120 printers
- the Supreme State Attorney Office: 50 PCs, 1 printer
- 2 High State Attorney Offices: 100 PCs, 2 printers
- 8 Regional State Attorney Offices: 400 PCs, 12 printers
- 86 District State Attorney Offices: 600 PCs, 61 printers

4. **Institutional Framework**

The immediate beneficiary of the project will be Czech courts and state attorney offices via the Ministry of Justice of the Czech Republic (MoJ). The MoJ is a central body of administration for courts, state attorney offices and for prison service.
The system of courts comprises Supreme Court, 2 High Courts, 8 Regional Courts and 86 District courts.
The system of state attorney offices covers Supreme State Attorney Office, 2 High State Attorney Offices, 8 Regional State Attorney Offices and 86 District State Attorney Offices.

5. **Detailed Budget**

<table>
<thead>
<tr>
<th>Phare Support</th>
<th>Investment in IB</th>
<th>Total Phare (I+IB)</th>
<th>National Cofinancing*</th>
<th>IFI*</th>
<th>TOTAL</th>
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</thead>
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<tr>
<td>Support</td>
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<td>6.0</td>
<td>2.3</td>
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</table>

*In cases of co-financing only
Note: expenditure for equipment should be put under Investment

Phare support = 6.0 MEUR:
- Equipment WAN = 1.02 MEUR
- Equipment for courts = 2.96 MEUR
- Equipment for state attorney offices = 2.02 MEUR

Co-financing from the Czech side = 2.3 MEUR:
- Creation of the whole sector data network completed = 0.5 MEUR
- Instalment of application software equipment at courts = 1.2 MEUR
- Instalment of application software equipment at state attorney offices = 0.6 MEUR

6. **Implementation Arrangements**
6.1 Implementing Agency
The CFCU will be the Implementing Agency responsible for tendering, contracting and accounting. Responsibility for technical aspects related to preparation, implementation and control will rest with the MoJ as the beneficiary institution.

6.2 The beneficiary institution will be Ministry of Justice of the Czech Republic. The contact person is JUDr. Alois Cihlár, Deputy Minister of Justice, Vyšehradská 16, 128 10 Praha 2, tel.: +420 2 21 22 58, fax: +420 2 21 99 25 53

6.3 Non-standard aspects
The "Practical Guide to Phare, Ispa & Sapard contract procedures" shall be followed.

6.4 Contracts
1 tender/contract will be concluded - Investment in Institution Building = 6.0 MEUR

7. Implementation Schedule

7.1 Start of tendering/call for proposals
1Q/2002

7.2 Start of project activity
2Q/2002

7.3 Project Completion
4Q/2002

8. Equal Opportunity
Equal opportunity principles and practices in ensuring equitable gender participation in the project will be guaranteed.

9. Environment: N/A

10. Rates of return: N/A

11. Investment criteria
11.1 Catalytic effect: N/A
11.2 Cofinancing: N/A
11.3 Additionality: N/A
11.4 Project readiness and Size: N/A
11.5 Sustainability: N/A
11.6 Compliance with state aids provisions: N/A

12. Conditionality and sequencing
- The term of the planned testing completion of the application software equipment will not be postponed.
- There will be sufficient financial resources from the state budget.
ANNEXES TO PROJECT FICHE

1. Logical framework matrix
2. Detailed implementation chart
3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period)
## LOGFRAME PLANNING MATRIX FOR

**Programme name and number:** CZ01-07-02  
**Contracting period expires:** 31/10/2003  
**Disbursement period expires:** 31/10/2004  
**Total Budget:** 8,3 MEUR  
**Phare contribution:** 6,0 MEUR

### Project

**Justice Information Network**

#### Overall objective

- Stability of institutions guaranteeing democracy, the rule of law, human rights and respect for and protection of minorities  
- the ability to take on the obligations of membership, including adherence to the aims of political, economic and monetary union

#### Objectively verifiable indicators

- Acknowledgement by the European Commission

#### Sources of verification

- EC Regular Reports

### Project purpose

- To improve functioning of the courts and state attorney offices

#### Objectively verifiable indicators

- Average time for judicial proceedings accelerated by 25% by 31/12/2003 from the commencement of the case till the decision

#### Sources of verification

- Ministry of Justice  
- Courts  
- State Attorney Offices

#### Assumptions

- Other key measures to strengthen the institutional capacity to implement the acquis undertaken

### Results

- Existence of the whole sector computer network completed in compliance with IT Justice Sector Strategy for 2001-2005; it means:
  - Mutual information transmission within the justice sector and communication among particular judicial constituents facilitated and speeded up  
  - Access to information from central databases (Commercial Register, Criminal Register, Collection of Laws), Internet, law databases incl. EC law, servers of the Government, Parliament and other state

#### Objectively verifiable indicators

- Technical equipment for completion of judicial data network installed, i.e. instalment of routers at 97 courts and 97 state attorney offices  
- Technical equipment for introduction of application software equipment installed at the right levels of quality and quantity according to the Technical Specification at:  
  - the Supreme Court  
  - 2 High Courts  
  - 8 Regional Courts  
  - 86 District Courts  
- Technical equipment for introduction of application software equipment installed at the right levels of quality and quantity according to the Technical Specification at:

#### Sources of verification

- Ministry of Justice  
- Courts  
- State Attorney Offices  
- Provisional and Final Acceptance according to the Special Tender Conditions

#### Assumptions

- Financing the operation of the upgraded IT system ensured  
- Fulfilment of the IT Justice Sector Strategy for 2001-2005  
- Nothing else necessary to reach the objective of accelerating court proceedings
institutions improved
- Conditions for linkage of the Czech judiciary to the European Judicial Network built up
  - Hardware and software equipment at regional and district courts and at the Supreme Court installed and fully operational
  - Hardware and software equipment at district state attorney offices installed and fully operational
- Access to information improved by 60-70% by 31/12/2003 (taking into account increased number of PC users)
- Data transmission within the justice sector accelerated and communication among particular judicial constituents (i.e. courts and state attorney offices) improved by 25% by 31/12/2003

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
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<tbody>
<tr>
<td>- the Supreme State Attorney Office</td>
<td>- 2 High State Attorney Offices</td>
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<tr>
<td>- 8 Regional State Attorney Offices</td>
<td>- 86 District State Attorney Offices</td>
<td></td>
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<tr>
<td>- Access to information improved by 60-70% by 31/12/2003 (taking into account increased number of PC users)</td>
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<tr>
<td>- Data transmission within the justice sector accelerated and communication among particular judicial constituents (i.e. courts and state attorney offices) improved by 25% by 31/12/2003</td>
<td></td>
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</tbody>
</table>
- Purchase of technical equipment necessary for the creation of whole justice sector data network
- Purchase of hardware necessary for installation of application software equipment (PCs, printers) at courts and at state attorney offices
- Final beneficiaries of the project will be executive officials of the courts and state attorney offices (i.e., approx. 2500 judges, approx. 900 state attorneys and administration – heads of offices, secretaries, typists)

- Supply/ies of equipment by a private company selected out of an international tender

1 contract
- 194 routers for all courts and state attorney offices
- PCs and printers – i.e. 2790 PCs, 218 printers divided as follows:
  - the Supreme Court – 100 PCs, 2 printers
  - 2 High Courts – 250 PCs, 4 printers
  - 8 Regional Courts – 520 PCs, 16 printers
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Phare support = 6.0 MEUR:
- Equipment WAN (Wide Area Network) = 1.02 MEUR
- Equipment for courts = 2.96 MEUR
- Equipment for state attorney offices = 2.02 MEUR

- Implementation of the Phare project CZ 9904-01-04-01 Strengthening the Operation of Law Enforcement Institutions and the Judiciary within which 771 PCs, 74 servers and 74 printers are to be delivered and installed at district courts.
- In the frame of the Phare project CZ 9810-03-02-02 Support to Develop the Commercial and Civil Courts 100 PCs was delivered and installed at two regional courts and two district courts.
- National co-financing available when required

Co-financing from the Czech side = 2.3 MEUR:
  - Creation of the whole sector data network completed = 0.5 MEUR
  - Instalment of application software equipment at courts = 1.2 MEUR
  - Instalment of application software equipment at state attorney offices = 0.6 MEUR

- Total needs to meet the project purpose are based on the IT Justice Sector Strategy for 2001-2005, elaborated by the MoJ in accordance with the conclusions of the Sema Group Study. The total requirements of the Czech justice sector reach approx. 5,900 PCs (incl. servers), 250 net – printers and 150 routers.
  - This Phare 2001 project (including co-financing for purchasing licences, application instalment, training and costs of data network lease) will cover the total needs of the whole sector as follows:
    - the Supreme Court and Regional Courts by 100%;
    - High Courts by 80%;
    - District Courts by 50%;
    - State Attorney Offices by 85%

Preconditions
- The term of the planned testing completion of the application software equipment will not be postponed (It concerns application programme equipment for regional and high courts which automates offices of the courts. It is tested by the Ministry of Justice and its development is fully financed by the Ministry of Justice.)
## Detailed Implementation Chart for the Project

### Year 2001

<table>
<thead>
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<th>Detailed Project Implementation</th>
<th>O</th>
<th>N</th>
<th>D</th>
<th>J</th>
<th>F</th>
<th>M</th>
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### Year 2002

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<th>Investment in Institution Building</th>
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<td>Tender Launch</td>
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<td>Contract(s) Signature</td>
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<td>Project implementation</td>
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### Year 2003

### Year 2004
Cumulative Contracting and Disbursement Schedule for the Project (M €)

### Cumulative Quarterly Contracting Schedule (M €)

<table>
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<th>Project</th>
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<th>3Q/01</th>
<th>4Q/01</th>
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### Cumulative Quarterly Disbursement Schedule (M €)

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