1. **Basic Information**

1.1. **CRIS Number:** 2003/004-643. Project 5

1.2. **Title:** Administrative Co-operation: TAIEX

(Extension of the operations of the Technical Assistance Information Exchange Office (TAIEX) to the Republic of Cyprus in 2003/2004)

1.3. **Sector:** All Acquis of the EU

1.4. **Location:** Brussels – Managed centrally by the Commission

2. **Objectives**

2.1. **Overall Objective(s)**

The assistance under the programme will cover the delivery of information and expertise on the transposition, implementation and enforcement of legislation on Cyprus (together with the other beneficiary Countries) in the pre-accession context as well as to facilitate the flow of information to and from the Commission and these countries.

A large part of TAIEX assistance will remain demand-driven, but all requests for assistance will be verified for their compatibility with the overall pre-accession strategy, and in particular the priorities of the Accession Partnerships and Cyprus programme based on these priorities.

2.2. **Project purpose**

The present financing proposal provides the financial basis for the extension of activities to Cyprus on the same basis as for the ten PHARE countries and beyond.

The aim of this financial proposal is the continuation of Cyprus's participation in TAIEX activities under the same procedures as the PHARE countries. It is intended to commit funds earmarked in Cyprus’s national programmes for TAIEX, so that Cyprus can benefit from TAIEX services under the same contract and procedures as the PHARE countries.
2.3. Accession Partnership (AP) and NPAA priority (and implementing measures envisaged by the Action Plan for AP priorities related to strengthening administrative and judicial capacity)


2.4. Contribution to National Development Plan (and/or Structural Funds Development Plan/SDP)

N.A.

2.5. Cross Border Impact

N.A.

3. DESCRIPTION

3.1. Background and justification

TAIEX was originally set up for a two-year period (i.e. until December 1997) following publication of the Commission's White Paper on "Preparation of the Associated Countries of Central and Eastern Europe for Integration into the Internal Market of the Union". The objective is to provide complementary and focused technical assistance in the areas of legislation covered in the White Paper. It was conceived as a "one stop shop" to assist national administrations in the Associated Countries of Central and Eastern Europe (Candidate Countries, now also including Cyprus, Malta and Turkey), not only in understanding and drafting legislation related to the Single Market, but also in its implementation and enforcement.

TAIEX was initially designed to provide five principal services: documentation and advice on Single Market legislation, setting-up of workshops and seminars; arranging study visits to Commission and Member States; mobilisation of experts to advise in the Candidate Countries; creation of databases on deployment and results of technical assistance. The original budget was increased December 1996 to allow it to also cover work related to the translation and interpretation of Single Market legislation into the languages of the Candidate Countries.

In the meantime and notably since the adoption of Agenda 2000 in which the TAIEX mandate was extended to cover the full Acquis Communautaire the workload of TAIEX has increased exponentially, and also to cover Cyprus, Malta and Turkey. In line with the overall PHARE approach TAIEX will continue to function as a multi-beneficiary tool for achieving targets and monitoring compatibility in the field of approximation of legislation.
3.2. **Linked activities**

Taking into account the previous activities undertaken, the TAIEX facility short-term Technical Assistance (TA) will continue to be complementary to long-term TA through Twinning and other Assistance measures.

3.3. **Results**

As already indicated in the overall objectives, the assistance under the programme will cover the delivery of information and expertise on the transposition, implementation and enforcement of legislation on Cyprus (together with the other beneficiary Countries) in the pre-accession context as well as to facilitate the flow of information to and from the Commission and these countries.

The results of the technical assistance measures are documented through an integrated electronic system also indicating the progress of the Candidate Countries in the harmonisation process.

3.4. **Activities**

In order to meet the priorities indicated in the Accession Partnership in the most effective way, the Commission’s services will continue to co-operate closely to ensure coherence in the services made available by TAIEX and through other pre-accession assistance programmes.

TAIEX will continue to draw heavily on the experience and co-operation of Member States using mainly experts from their national and/or regional administrations. However also experts from a range of institutions and associations in the semi-public sector and in individual cases, from universities and the private sector will also be included where necessary. The duration of expert missions will be generally around two weeks. The missions can take place at any location within the EU and the Candidate Countries.

The following subjects will be covered by TAIEX under this programme:

- Advice on transposition, implementation and enforcement of legislation and of best practices;
- Provision of information and know-how;
- Logging of progress of alignment of the Candidate Countries;
- Advice on co-ordination of translation and interpretation activities;
- Other activities and co-ordination.

**Activities include:** seminars, training, workshops, expert and study visits, provision of tools and information products for among others, translation and interpretation activities, as well as the necessary co-ordination and monitoring, in
close co-operation with Member States and Commission services. Furthermore a
database has been developed to permit the Candidate Countries to log the
progress made in transposing and implementing EU legislation, covering the entire
*Acquis* and its application and enforcement infrastructures.

3.5. Lessons learned

Due to the continuously increasing demand for TAIEX services and the setting up
and running costs of focusing technical assistance in this way, the line for Cyprus
will be depleted at the end of this year. As previously, the additional costs of
providing TAIEX services to Cyprus will be met from separate budget line. Funds
under this Proposal, as well as funds under the proposals for the PHARE
Countries, Malta and Turkey, may be committed through existing contracts.

With accession rapidly approaching by 2004, there will be intensified technical
assistance-needs and urgent responses required to those needs. In this context,
TAIEX remains of critical importance in delivering rapid assistance, thus building a
bridge to such a type of technical assistance in the future. Consequently, in order
for TAIEX to continue delivering technical assistance, further funding might be
necessary.

4. INSTITUTIONAL FRAMEWORK

In line with Agenda 2000 the TAIEX mandate has been reinforced and extended
thus widening the range of recipients appreciably. In addition to the expertise
available within the Commission, the Office draws heavily on the experience and
co-operation of Member States in four ways.

- First it mobilises experts from the public and the semi-public sectors in each
  Member State through its expert pool. This allows beneficiary countries to
gain assistance from their counterparts in the Member States dealing with the
same tasks of transposition and application of EU legislation.

- Secondly the Office relies on staff provided by means of secondment from
  Member States administrations to extend the availability of expertise and
bring knowledge and experience of practical administrative problems at
national level.

- Thirdly it depends on Member States’ administrations for the organisation of
  study visits of officials from Cyprus (and from the other beneficiary Countries)
to their counterparts in the European Union, to gain experience notably in the
implementation of the EU *Acquis*.

- Finally, there might be a need to establish standing teams of Member State
  experts to give continuity in solving issues concerning the introduction of the
  EU Acquis. The need for such ongoing but sequenced short-term advisory
  capacity could then be better integrated with twinning and other longer-term
  initiatives.
5. **Detailed Budget (€)**

<table>
<thead>
<tr>
<th>EU Pre-accession Funds</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Investment</strong></td>
<td><strong>Institution</strong></td>
<td><strong>Total EU</strong></td>
<td><strong>National Co-financing</strong></td>
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<td><strong>Support</strong></td>
<td><strong>Building</strong></td>
<td>(=I+IB)</td>
<td></td>
</tr>
<tr>
<td>Contract 1</td>
<td>-</td>
<td>500.000</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>500.000</td>
<td></td>
</tr>
</tbody>
</table>

6. **Implementation Arrangements**

As before, the assistance under the programme will be implemented together for all Beneficiary Countries.

6.1. **Implementation Schedule**

- The project will be implemented through the Project Europeaid/113730/C/SV/MULTI-PMG (TAIEX).

- The start of using resources under this project activity is foreseen for May 1, 2003.

- The completion of the project Europaid 113730 is foreseen for the end of February 2005.

7. **Equal Opportunity**

An equal treatment of men and women will be assured in the selection of the experts in the TAIEX activities.

8. **Environment**

N.A.

9. **Rates of Return**

N.A.
10. **INVESTMENT CRITERIA**

   N.A.

11. **CONDITIONALITY AND SEQUENCING**

   An important risk in the area of approximation of legislation, as in other fields of Technical Assistance is that of duplication and even competing advice. This risk is diminished through existing co-ordination procedures, which have been strengthened and new ones introduced with the aim of further improving overall co-ordination. The TAIEX databases will also be developed to function as a co-ordination tool both for the Candidate Countries and other bodies, so as to prevent overlaps.

   The TAIEX programme is essentially accession driven but will rely to a considerable extent on the willingness of Member States administrations and institutions to make experts available for missions to the Candidate Countries as well as for participation in seminars, training meetings etc.
ANNEXES TO PROJECT FICHE

1. Logical framework matrix in standard format

2. Detailed implementation chart

3. Contracting and disbursement schedule by quarter for full duration of programme (including disbursement period)
## ANNEX 1 PROJECT LOGFRAME

<table>
<thead>
<tr>
<th>LOGFRAME PLANNING MATRIX FOR Project</th>
<th>Programme name and number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Co-operation: TAIEX</td>
<td></td>
</tr>
<tr>
<td><em>(Extension of the operations of the Technical Assistance Information Exchange Office (TAIEX) to the Republic of Cyprus in 2003/2004)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracting period expires</td>
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<td></td>
<td>Total budget :500.000</td>
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<table>
<thead>
<tr>
<th>Overall objective</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Delivery of instructions and expertise on the transposition, implementation and enforcement of the EU Acquis.</td>
<td>• Demands, requests and proposals for assistance</td>
<td>• TAIEX Task System</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project purpose</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Extension of the TAIEX activities to Cyprus to December 31 2002 and beyond.</td>
<td>• Work programme TAIEX</td>
<td>• TAIEX Jobcard System</td>
<td>• TAIEX activities are complementary to other Technical Assistance programmes such as Twinning or others.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Knowledge and expertise on Acquis transposition, implementation and enforcement improved.</td>
<td>• Percentage of EU acquis transposed, implemented and enforced increased.</td>
<td>• TAIEX Progress Editor</td>
<td>• TAIEX activities are supported by other assistance tools and Cyprus’s own initiative</td>
</tr>
<tr>
<td>Activities</td>
<td>Means</td>
<td>Assumptions</td>
<td></td>
</tr>
<tr>
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<td></td>
</tr>
</tbody>
</table>
| • Organisation of events regarding transposition, implementation and enforcement of EU Acquis. Provision of electronic tools and progress monitoring facilities. | • Conferences, workshops, seminars, expert and study visits.  
• Maintenance and continuous update of the existing database tools. | • TAIEX Jobcard System and Progress Editor Database.  
• Adequate budget  
• Effective co-operation with Government, Parliament, NGO’s and private sector. |

**Preconditions**

• Adoption of the Acquis by Cyprus.
ANNEX 2

DETAILED TIME IMPLEMENTATION CHART FOR THE PROJECT

Title: Administrative Co-operation: TAIEX

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>2003</th>
<th>2004</th>
<th>2005</th>
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<td>J A S O N D</td>
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<tr>
<td>Contract 1</td>
<td></td>
<td>C I I I I I I I</td>
<td>I I I I I I I</td>
</tr>
</tbody>
</table>

D = Design  
C = Tendering and Contracting  
I = Implementation  
X = Closure
ANNEX 3

CUMULATIVE CONTRACTING AND DISBURSEMENT SCHEDULE

Title: Administrative Co-operation - TAIEX

(Million Euro)

<table>
<thead>
<tr>
<th></th>
<th>01/01/03</th>
<th>01/04/03</th>
<th>01/07/03</th>
<th>01/10/03</th>
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<th>01/04/05</th>
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<tbody>
<tr>
<td>CONTRACTED</td>
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<td>-</td>
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<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
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<tr>
<td>DISBURSEMENT</td>
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<td>-</td>
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<td>0.12</td>
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<td>0.25</td>
<td>0.31</td>
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