“Further strengthening forensic capacity for inspections of crime scenes”
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1. Basic Information

1.1 CRIS Number (2006): **2006/018-343.07.04**
1.2 Title: Further strengthening forensic capacity for inspections of crime scenes
1.3 Sector: Justice and Home Affairs; Sub-sector: Police/Crime
1.4 Location: Republic of Bulgaria, Ministry of Interior
1.5 Duration: 12 months

2. Objectives

2.1 Overall Objective(s):

Further strengthening of the Bulgarian forensic police and enhancement of its capacity for collection of evidence in accordance with the European best practices.

2.2 Project purpose:

Increase of the quality of work during the collection of evidence on the crime scene, their preservation, and preliminary valuation and opportunely using in the operational activity.

2.3 Accession Partnership (AP) and NPAA priority

To implement the Strategy on the fight against crime, with special attention on various forms of trans-border and organized crime such as trafficking in drugs, human beings, etc. and for the co-ordination and practical co-operation between law enforcement bodies;

To upgrade law enforcement bodies (staff numbers, recruitment, training and equipment) to continue the fight against organised crime, drug trafficking and corruption, reinforce police and customs authorities and ensure better co-ordination between law enforcement bodies.

**European Union Common Position (EUCP)**
- The EU underlines the important principle of having an accountable, reliable and fully coordinated police organisation;
- The EU recalls that this police organisation needs to be operational in order to be able to fully and properly implement the Acquis by the date of accession at the latest;

2.4 Contribution to National Development Plan (and/or Structural Funds Development Plan/SDP)

Not applicable

2.5 Cross Border Impact

Not applicable
3. Description

3.1 Background and justification:
Further modernization of the Bulgarian police and enhancing its efficiency, the implementation of the Updated National Strategy for Countering Crime, as well as the emergence of new forms of trans-border and organized crime requires the establishment of an adequate system for effective counteraction of crime. It is necessary to conduct effective coordination between police services for practical police co-operation.

The activities related to forensic expert reports and research at the Ministry of Interior are carried out by the Research Institute of Forensic Sciences and Criminology (RIFSC) by base and research laboratories at the Regional Directorates of the Ministry of Interior and by the expert units at the Police Stations, the Regional Directorates of the Ministry of Interior and the Sofia Directorate of the Ministry of Interior.

The MoI Research Institute of Forensic Sciences and Criminology is the only institute in the country for forensic research. It provides its services to all the MoI services, the National Investigation Service, the Prosecutor’s Office, the courts and the military police. The Institute is a member of the European Network of Forensic Science Institutes. The more complex research that requires special technology and skills is carried out at the MoI Research Institute of Forensic Sciences and Criminology (RIFSC).

The Research Institute of Forensic Sciences and Criminology carries out initial training of newly appointed officials from the expert units, specialized courses in different areas of forensic science and performs general methodological management in respect to all expert units in the country.

Experts from the research laboratories take part in the operational on-duty groups that carry out inspections of crime scenes and participate in forensic research in accordance with the available technical equipment and competence. The expert groups at the Police Stations take part in inspections of crime scenes and carry out less complex research that does not require specialized technical equipment. The National Border Police Service also has such expert units, which are responsible for dealing with relatively simple tasks related to border control.

Forensic experts from the Research Institute of Forensic Sciences and Criminology, the research laboratories and the expert groups from the Police Stations have a leading role in the collection of traces and material evidence from crime scenes. In 2005 more than 70 750 crime scenes were visited by the police authorities and more than 14 500 fingerprints were taken. The main technical equipment used for this purpose is universal kits for scene inspection. The available kits are outdated (both from a design and technical point of view) and they are insufficient in number. After the delivery of the specialized forensic equipment for detecting, fixing and taking fingerprints, the above-mentioned indices will go up.

3.2 Sectoral rationale

3.2.1 Identification of projects
Not applicable

3.2.2 Sequencing
Not applicable
3.3 Results

3.3.1 Purpose

Increase of the quality of work during the collection of evidence at the crime scene, their preservation, and preliminary evaluation and opportune use in the operational activity.

3.3.2 Results:

1. Introduced new technical equipment for collecting of evidence.
   1. a Improved quality and increased forensic importance of the photographs and the video films from the crime scene, as well as a system for their storage in accordance with the requirements of the National law.
   1. b. Elimination of pollution and the opportunities of influence or substitution of the collected traces and material evidence.
   1. c. Increased the quality of the inspection of the crime scene.
   2. Provided the opportunity of using of information storage devices and observation of photo, video and other information during the inspection.
   3. Implemented courses for training of the forensic specialists.

3.4 Activities (including Means)

The project results shall be achieved through implementation of the following activities:
1. Supply of the technical equipment in accordance with PHARE Procedures.
2. Distribution of the technical equipment.
3. Training of the instructors by the providers for using the new technical equipment.

3.5 Linked Activities:

The project is directly connected with implemented or implementing PHARE projects and it will follow up the results achieved by them:

- Institutional Strengthening of Bulgarian Police: Upgrading of Criminal Information Systems and Strengthening of Managerial Techniques, BG 9911.02 PHARE project - completed.
  As a result of its implementation the following results were achieved:
  - In October 2002 a new Quest Motor Vehicles AIS was launched in full compliance with the SIS requirements;
  - Information application on the MVs constructive features was developed;
  - An Operational centre for Information Exchange was established;
  - A Centre for Police Research was set up.
- Modernising Border Police Equipment at the Turkish Border, BG 0005.02 PHARE project - completed;
  The concrete results achieved are as follows:
  - The immediate results are reduction in levels of cross-border crime, increase of the number of prevented perpetrations of the state border and the apprehended violators at the Bulgarian – Turkish border.
With this project the Border police set the beginning of the transition from analogue to digital mobile radio communication system, which is an established standard by the European Institute of Telecommunication Standardization.
• Implementation of the National Schengen Action Plan: building up the national information system in compliance with Schengen requirements, BG 0203.10 PHARE project - completed

As a result of its implementation the following results were achieved:
- The MoI Quest AIS was completely developed in compliance with the SIS standards;
- The Criminal Analysis and the Distance Learning AISs were developed;
• Implementation of the National Anti-Corruption Strategy: Development of an integrated system for countering corruption at the Ministry of Interior, BG 0203.05 PHARE project, by which the Ministry of Interior is applying anti-corruption measures – advice on the development of counter-measures in the case of corruption; training could address the services responsible for internal control and fighting corruption at different managing levels – completed;
• Setting up of a united system for evaluation, qualification and development of the human resources, BG 0203.03 PHARE project – completed;
• Institutional strengthening of the Academy of the Ministry of Interior, BG 03/004-937.08.03 PHARE project - on-going.
• Further strengthening of the police investigation capacity (crime statistics, undercover operations and investigative techniques and forensics), BG 2004/016-919.02.01 - on-going.
• Twinning project BG/2004/IB/JH/09 Modernization of the Bulgarian police and enhancement of the work efficiency by improving the specialized structures for police investigation within MoI.

One of the aims of the Phare project BG 2004/016-919.02 is to improve further the methodology and practice for conducting police investigations on the scene of crime and making forensic expert reports. For the achievement of this aim with the realization of the project is expected to attain the following results in the field of the police inspection on the scene of crime:
• Rules regulating and methodology used aligned with best EU practices in the field of police investigations;
• Trainers in the area of investigative techniques & operational management of investigation trained in order to disseminate best EU practices & investigative skills amongst police investigators & forensic experts;
• Relevant technical equipment for investigators on the scene of crime supplied;
• Operational manuals on collection, storage, processing, submission and usage of investigative data and crime scene evidence elaborated and introduced for field testing;

All these projects represent a balanced program for Institutional Building and investment support aimed at strengthening the police capacity.

3.6 Lessons learned:

The Ministry of Interior has gained valuable experience in the area of management and implementation of PHARE projects. This experience is based on the experience and results achieved through the implementation of previous projects BG 9911.02, BG 0005.02, BG 0012.02, BG 0203.01, BG 0203.10, as well as the implementation of a system for surveillance and self-assessment.

The projects developed under the program contribute to the strengthening of the institutional capacity of the Ministry of Interior in line with the standards and achievements of the EU legislation in the area of Justice and Home Affairs.

The overall activity under the PHARE Program makes it possible for the Ministry of Interior structures to develop their capacity for planning, elaborating, management, implementation and monitoring of projects. It is an important precondition for solving key issues related to police
management in accordance with the standards and legal norms of EU in the field of Justice and Home Affairs.

4 Institutional Framework

The Ministry of Interior will be the beneficiary of the project. The overall project management, coordination and implementation will be entrusted to the Research Institute of Forensic Sciences and Criminology with MoI.

5 Detailed Budget

<table>
<thead>
<tr>
<th>Year 2006 - Investment support jointly co-funded</th>
<th>PHARE/Pre-Accession Instrument support</th>
<th>Co-financing</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>National Public Funds (*)</td>
<td>Other Sources (**)</td>
<td>Co-financing of Project</td>
</tr>
<tr>
<td>Contract 1 - supply</td>
<td>1.250</td>
<td>0.417</td>
<td>0.417</td>
</tr>
<tr>
<td>Investment support – Sub-total</td>
<td>1.250</td>
<td>0.417</td>
<td>0.417</td>
</tr>
<tr>
<td>% of total public funds</td>
<td>max 75 %</td>
<td>min 25 %</td>
<td></td>
</tr>
</tbody>
</table>

(*) contributions from National, Regional, Local, Municipal authorities, FIs loans to public entities, funds from public enterprises
(**) private funds, FIs loans to private entities

6 Implementation Arrangements

6.1 Implementing Agency

The CFCU within the Ministry of Finance is the Implementing Agency. The CFCU will be responsible for tendering, procurement of equipment and financial control during the implementation of the project. The Ministry of Interior will co-ordinate the elaboration of technical specifications for all sub-projects, nominate experts for participation in the evaluation of offers, and monitor the delivery, installation and configuration of equipment

Project Leader:  
Mr. Boyko Kotzev
6.2 Twinning
Not applicable

6.3 Non-standard aspects

The project will be implemented in compliance with the PHARE rules and in accordance with the Practical Guide to contract procedures for EC External Actions and the PHARE Programming Guide.

Bulgarian co-financing of the implementation of the project will be provided for by the national budget through the National Fund Directorate within the Ministry of Finance. Bulgarian co-financing will be contracted along with the amount allocated under PHARE Program.

6.4 Contracts
The contract envisaged under the project will be contracted and implemented according to the PHARE rules.
Contract 1 - Supply of specialized equipment amounting to 1,667,000 EUR, including:
- Specialized vehicles and different equipment for inspection of scenes of crimes for regional forensic laboratories (RFL) and the forensic specialists from Police Stations;
- Digital photography and video recording of the crime scenes at the RIFSC and regional labs.
- Obligatory safety guards for the staff and the crime scene, technical equipment for packing, sealing and transporting of the material evidence.
- Technical equipment for autonomic electric power for the NIKK and regional labs.
Training of the instructors by the providers for using the new technical equipment is foreseen as part of the contract.

The assessment and analysis of available technical equipment and the needs of new equipment and the Technical Specifications for the purchase of the required technical equipment will be prepared under PPF.

7. Implementation Schedule

7.1 Start of tendering/call for proposals
Start of the tender procedures for the investment component - 4 Q 2006

7.2 Start of project activity
3 Q 2007
7.3 Project completion

2 Q 2008

8 Equal Opportunity

During the implementation of the project both Bulgarian institutions will guarantee equal opportunities for participation of men and women.

9 Environment

This project will not affect the environment in any way.

10 Rates of return

A rate of return analysis is not applicable to the project. After its implementation the project will have operational effect in the field of combating crime.

11 Investment criteria (applicable to all investments)

11.1 Catalytic effect

Adoption and application of the European acquis in the field of justice and home affairs is an essential element of the general process of Bulgaria’s preparation for EU accession.

PHARE investment will support the improvement of internal normative framework, the enhancement of the anti-crime capacity and strengthening of the Bulgarian forensic police end enhancement of its capacity for collection of evidence in accordance with the European best practices.

11.2 Co-financing

Bulgarian authorities will provide 25% as co-financing for the project investment component.

11.3 Additionality

This project does not have any financial return to attract private or international sources of funds. PHARE grants will not overlap funds provided by the national budget or other bilateral support. This will be ensured by the National Fund within the Ministry of Finance responsible for the monitoring of funds provided under PHARE Program, as well as the funds, provided as co-financing from the national budget.

11.4 Project readiness and size

In the process of identification of the tasks related to the priorities set for the Bulgarian police, all the necessary studies of the needs and capabilities have been made. The preliminary technical research has been carried out, as set out in Annex 4.
The project investments comply with the minimum project size requirements. PHARE support will amount to EUR 1 125 000.

11.5 **Sustainability**

All supported investment actions are sustainable in the long term beyond the date of accession. They comply with the EU norms and standards.

11.6 **Compliance with state aids provisions**

All investments will conform to the state aids provisions of the Europe Agreement.

12 **Conditionality and sequencing**

Bulgarian authorities will continue to demonstrate commitments to adopt and implement the EU acquis and practical standards to combat crime leading to a modern, transparent, human rights minded and citizens-oriented culture in the police.

Before the practical start of implementation of the project the tasks and responsibilities of all services involved will be defined and approved. Considerable experience has already been gained in making such arrangements. At this stage the services involved have already exchanged preliminary information about future project implementation and the respective division of tasks/responsibilities.

**ANNEXES TO PROJECT FICHE**

1. Logframe in standard format;
2. Detailed implementation chart;
3. Contracting and disbursement schedule, by quarter, for full duration of project (including disbursement period);
4. Needs Assessment;
5. Reference list of relevant laws and regulations;
6. Reference list of relevant strategic plans and studies.
## LOGFRAME PLANNING MATRIX FOR

**PROJECT:**

**Further strengthening forensic capacity for inspections of crime scenes**

<table>
<thead>
<tr>
<th>Programme name and number:</th>
<th>Further strengthening forensic capacity for performing inspection of crime scenes</th>
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</thead>
<tbody>
<tr>
<td>Contracting period expires:</td>
<td>End of execution of contracts period expires:</td>
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<tr>
<td>30 November 2008</td>
<td>30 November 2009</td>
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<tr>
<td>Total budget: <strong>1,667 millions euro</strong></td>
<td>PHARE budget: <strong>1,250 millions euro</strong></td>
</tr>
</tbody>
</table>

## Overall objective

Further strengthening of the Bulgarian forensic police and enhancement of its capacity for collection of evidence in accordance with European best practices.

<table>
<thead>
<tr>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Improved technical equipment for the collection of material evidence.</td>
<td>1. Peer Review Reports;</td>
</tr>
<tr>
<td>2. Increase of the efficiency of the information issue from crime scenes for the prompt identification of the criminals.</td>
<td>2. PHARE Reports;</td>
</tr>
<tr>
<td>3. Skills of the forensic specialists for work with the new technical equipment during the collection of material evidence.</td>
<td>3. Official documents/analysis/reports elaborated by the EC and the Bulgarian authorities.</td>
</tr>
</tbody>
</table>

## Project purpose

<table>
<thead>
<tr>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
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| Assumptions                     |                         |
Increase of the quality of work during the collection of evidence on the crime scene, their preservation, and preliminary valuation and opportunely using in the operational activity.

1. Increase of the quantity and quality indexes of the collected material evidence, compared to preceding periods.
2. Operative system for correct manipulation and protection of the evidences against eventual substitution, loss or pollution.
3. Providing the necessary conditions of preliminary expert valuation of the material evidence on the crime scene itself, and using this information for the purpose of the fast investigation.

<table>
<thead>
<tr>
<th>Results</th>
<th>Objectively verifiable indicators</th>
<th>Sources of Verification</th>
<th>Assumptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduced new technical equipment for collecting of evidence. 1. a. Improved quality and increased forensic importance of the photographs and the video films from the crime scene, as well</td>
<td>1. Utilized: specialized vehicles for inspection of scenes of grave crimes; specialized sets for different kinds of traces for RFL; universal sets for the forensic specialists from Police</td>
<td>1. Monitoring by the EC Delegation; 2. Monitoring of RFL by the NIKK; 3. Technical assistance</td>
<td>1. Presence of qualified personnel; 2. Regulations of the inspection and responsibilities of the</td>
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as a system for their storage in accordance with the requirements of the National law.  
1.b. Elimination of pollution and the opportunities of influence or substitution of the collected traces and material evidence. 
1.c. Increased the quality of the inspection of the crime scene. 
2. Provided the opportunity of using of information storage devices and observation of photo, video and other information during the inspection.  
3. Implemented courses for training of the forensic specialists. 

<table>
<thead>
<tr>
<th>Activities</th>
<th>Means</th>
<th>Assumptions</th>
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</table>
| 1. Supply of the technical equipment in accordance with PHARE Procedures. | 1. Auction accordingly to the regulations of PHARE.  
2. Distribution of the technical equipment.  
3. Training of the instructors by the providers for using the new technical | 1. Monthly and Quarterly Reports, prepared by NIKK and regional labs  
3. Plan-schedule for the supply of the equipment to the RFL, approbated by the Director of the NIKK. |  |
| 2. Introduced digital photography and video recording of the crime scenes in the NIKK and regional labs. |
| 3. Introduced obligatory safety guards for the staff and the crime scene, technical equipment for packing, sealing and transporting of the material evidence. |
| 4. Increased with about 15% the number of the crime scenes, where the forensic specialists have collected material evidence; increased the relative portion of the collected evidence different from dactyloscopic, with 20%. |
| 5. Introduced in the NIKK and regional labs technical equipment for autonomic electric power, illumination, preliminary valuation of the evidence, survey, copying, printing, storage and transmitting of different kinds of information, issue during the inspection of the crime scene. |
| 6. Trained 30 instructors for work with the new technical equipment, provided accordingly to the project. |
| 7. Minutes of provided staff training;  
8. Tender documentation; |

MoI during the inspection of crime scenes in the National legislation (Penal Procedure Code)  
3. Sufficient financing of the activities from the state budget.
| equipment | 4. Distribution of the technical equipment  
5. Training of Bulgarian experts in Sofia. | implementation.  
2. Commitment on behalf of Implementing Agency in tendering and contracting.  
3. Adequate training of the staff to use the technical equipment. |
|-----------|------------------------------------------------------------------------------------------------------------------|
| **Preconditions** | 1. Ongoing development and implementation of Quality Management System at NIKK.  
2. Adoption of ENFSI standards and requirements in connection with the membership of the NIKK in ENFSI. |
## Detailed Implementation Chart

<table>
<thead>
<tr>
<th>Year</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
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<th>Q4</th>
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<td>2009</td>
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**Contract 1 - Supply**

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **T** | **T** | **C** | **I** | **I** | **I** | **I** | **I** | **I** | **I** | **I** | **I** |

**Note:**

- **C** - contracting; **I** – implementation; **T** - tendering;
# ANNEX 3

**CONTRACTING AND DISBURSEMENT SCHEDULE, BY QUARTER, FOR FULL DURATION OF THE PROJECT**

<table>
<thead>
<tr>
<th>Year</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1\textsuperscript{st} Q</td>
<td>2\textsuperscript{nd} Q</td>
<td>3\textsuperscript{rd} Q</td>
<td>4\textsuperscript{th} Q</td>
</tr>
<tr>
<td>Quarters</td>
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**Contract 1 - Supply**

<table>
<thead>
<tr>
<th>Contracting</th>
<th>Disbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.667</td>
<td>1.000 1.000 1.500 1.500 1.667</td>
</tr>
</tbody>
</table>
NEEDS ASSESSMENT

The main goals and tasks of the project are defined by the necessity for strengthening Bulgarian police capacity for implementing its activities in the field of conducting police investigation, development of the capacity of forensic experts and enhancement of their capacity for collecting evidences in accordance with the European best practices.

The part of problem connected to the available kits which are outdated (both from a design and technical point of view) and insufficient in number will be decided after the delivery of the specialized forensic equipment for detecting, fixing and taking fingerprints, the above-mentioned indices will go up and after implementation of the Twinning program BG-04-IB-JH-12.

The Twinning program BG-04-IB-JH-12 aims at providing the Ministry of Interior with an active assistance in the implementation of this strategy by:

- Training courses for 36 trainers in crime scene inspection area – technical and pedagogical aspects;
- Drafting of a guide manual for crime scene expert;
- Drawing up of specification for purchase of technical equipment, including minimum 150 universal crime scene kits.

The activities, concerning the training courses for trainers are coherent in nature and related to the management of the scene of crime were delayed in order to allow implementation of activities directly aimed at drawing up equipment specifications or aimed at quality control enhancement which are indirectly connected with technical specifications through quality level of the equipments requested. The specifications of the technical equipment destined for police inspection on the scene of crime are transmitted to CFCU, which is a precondition for the opportune elaboration of the tender documentation and the successful realization of the investment component.

The training courses for trainers and the drafting of a guide manual for crime scene experts will start on February 2007.

With the increasing scrutiny by the courts on evidence collection methods, professionally designed and manufactured vehicles are now a requirement - not a luxury. This allows evidence to be processed without contamination and to be securely stored to maintain a chain of custody. Specialized vehicles for inspection of scenes of grave crimes are needed by the Research Institute of Forensic Sciences and Criminology and the biggest Regional Forensic Laboratories.

Universal crime scene inspection kits are individual kits including the basic technical tools, equipment and materials, allowing the forensic experts to collect traces and material evidence in the cases of the most common type of crimes - thefts and car thefts. Their main use is to detect and take away fingerprints, shotgun residue, traces of instruments, biological traces, collection and packaging micro quantities of different substances, as well as various types of material evidence. They are also used for serious crime scene inspections, together with other special kits.
For rapid processing of cars and small commercial vehicles on scene of serious crime the Research Institute of Forensic Sciences and Criminology is need of super fume with tent.

Digital photography (cameras, computers and printers) has become part and parcel of expert studies. Its deficiency at present does not allow the use of its advantages with respect to quick results, their identification, visualization and communication transfer. Experience shows that this has a negative effect on the exchange of information among specialized police organizations within EU and beyond it.

In order for Research Institute of Forensic Sciences and Criminology and Regional Forensic Laboratories to maintain their continuous working process and to examine the scene of crime under night hours, they need autonomous electric supply.

The above equipment, which is needed by the Research Institute for Forensic Science and Criminology, would increase the potential and improve the quality of the forensic activities performed by the experts related to investigation.
LIST OF RELEVANT LAWS AND REGULATIONS

- Ministry of Interior Act
- Foreign Nationals in the Republic of Bulgaria Act
- Refugees Act
- Civil Registration Act
- Bulgarian Identity Documents Act
- Access to Public Information Act
- Personal Data Protection Act
- Road Traffic Act
- Statistics Act
- Control of Explosives, Fire Arms and Ammunitions Act

- Rules on the Implementation of the Ministry of Interior Act
- Rules on the Implementation of the Bulgarian Identity Documents Act
- Rules on the Implementation of the Foreign Nationals in the Republic of Bulgaria Act
- Rules on the Implementation of the Classified Information Protection Act
- Rules on the Structure and Operation of the Central Register of Non-profit Entities with the Ministry of Justice
- Rules on the Implementation of the Personal Data Protection Act
- Rules on the Implementation of the Road Traffic Act
- Instruction No. 1 on the organisation and operation of criminal records offices
- Instruction No. 15/1997 on the terms and procedures of import, export, transfer, trade, purchase, sale, storage, collection and carrying of firearms and ammunition and their control
- Instruction No. I-45/24.03.2000 on the registration of motor vehicles and trailers

PLANS AND CONCEPTS

- MoI information activities concept

INSTRUCTIONS

- Ordinance for the general requirements for guaranteeing the industrial security
- Ordinance for the system of measures, techniques and means for physical security of the classified information and for the conditions and the order for their use
- Structural regulation of the State Commission for the Security of Information and its Administration
- Ordinance for the order for carrying out the checks for implementing of direct control of protection of the classified information
- Instruction I-30/22.5.95 on the setting up, acquisition, register and cancelling of MoI information funds
- Instruction I-28/11.06.2001 on the MoI search activities
- Methodological instructions No. 467/10.08.1992 on police search activities
• Instruction I-3/06.01.1998 on the operation of the MoI *Subjects under surveillance* Automated Information System
• Instruction I-153/2002 on the operation of the MoI *Searched motor vehicles* Automated Information System
• Instruction I-187/27.11.1998 on the operation of the *Border control* Automated Information System at border checkpoints
• Instruction I-487/28.07.1999 on submitting application forms for ID documents in the Regional police stations and the Regional Directorates of the Ministry of Interior
• Instruction I – 21/29.02.2000 on the operation of the Automated Fingerprint Identification System (AFIS)
• Instruction I – 221/30.10.2003 on the police registration order
• Instruction on the operation of the National DNA Identification System
REFERENCE TO RELEVANT GOVERNMENT STRATEGIC PLANS AND STUDIES

- Government Policy Program

- National Program for the Adoption of the Acquis

- National Schengen Action Plan

- Single National Strategy for Countering Crime
## LIST OF ABBREVIATIONS

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Full Form</th>
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<tbody>
<tr>
<td>MoI</td>
<td>Ministry of Interior</td>
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<tr>
<td>RIFSC (NIKK)</td>
<td>Research Institute of Forensic Sciences and Criminology</td>
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<tr>
<td>RFL</td>
<td>Regional Forensic laboratories</td>
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</tbody>
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