Annexes

Annex 1: Project Fiches, including all the necessary annexes, such as:
- Logframe Planning Matrix for project;
- Detailed implementation chart in standard format;
- Cumulative contracting and disbursement schedule standard format for full duration of the programme, including disbursement period;

Annex 2: Cumulative quarterly contracting and disbursement schedule

Annex 3: Visibility/publicity

Annex 4: Budget

Annex 5: Reports on activities financed by Phare in previous years in the sector

Annex 6: Article 118 summary for OJ
# Annex 1

## List of the Project Fiches

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## Annex 2

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ANNEX 3

Visibility/Publicity Annex

INFORMATION AND PUBLICITY FOR THE PHARE PROGRAMME OF THE EUROPEAN COMMUNITIES

1. Objective and scope

Information and publicity measures concerning assistance from the European Community Phare Programme are intended to increase public awareness and transparency of EU action and to create a consistent image of the measures concerned in all applicant countries. Information and publicity shall concern measures receiving a contribution from the Phare Programme.

2. General principles

The appropriate Programme Authorising Officer in charge of the implementation of Financing Memoranda, and other forms of assistance shall be responsible for publicity on the spot. Publicity shall be carried out in co-operation with the EC Delegations, which shall be informed of measures taken for this purpose.

The competent national and regional authorities shall take all the appropriate administrative steps to ensure the effective application of these arrangements and to collaborate with the EC Delegations on the spot.

The information and publicity measures described below are based on the provisions of the regulations and decisions applicable to the Structural Funds. They are:


Information and publicity measures must comply with the provisions of the above mentioned regulation and decision. A manual on compliance is available to national, regional and local authorities from the EC Delegation in the country concerned.

3. Information and publicity concerning Phare programmes

Information and publicity shall be the subject of a coherent set of measures defined by the competent national, regional and local authorities in collaboration with the EC Delegations for the duration of the Financing Memorandum and shall concern both programmes and other forms of assistance.

The costs of information and publicity relating to individual projects shall be met from the budget for those projects.

When Phare programmes are implemented, the measures set out at (a) and (b) below shall apply:
(a) The competent authorities of the applicant countries shall publish the content of programmes and other forms of assistance in the most appropriate form. They shall ensure that such documents are appropriately disseminated and shall hold them available for interested parties. They shall ensure the consistent presentation throughout the territory of the applicant country of information and publicity material produced.

(b) Information and publicity measures on the spot shall include the following:

(i) In the case of infrastructure investments with a cost exceeding EUR 1 million:

- billboards erected on the sites, to be installed in accordance with the provisions of the regulation and decision mentioned in paragraph 2 above, and the technical specifications of the manual to be provided by the EC Delegation in the country concerned.

- permanent commemorative plaques for infrastructures accessible to the general public, to be installed in accordance with the provisions of the regulation and decision mentioned in paragraph 2 above, and the technical specifications of the manual to be provided by the EC Delegation in the country concerned.

(ii) In the case of productive investments, measures to develop local potential and all other measures receiving financial assistance from Phare:

- measures to make potential beneficiaries and the general public aware of Phare assistance, in accordance with the provisions cited at paragraph 3(b)(i) above.

- measures targeting applicants for public aids part-financed by Phare, ISPA or SAPARD in the form of an indication on the forms to be filled out by such applications, that part of the aid comes from the EU, and specifically, the Phare Programmes in accordance with the provisions outlined above.
4. Visibility of EU assistance in business circles and among potential beneficiaries and the general public

4.1 Business circles

Business circles must be involved as closely as possible with the assistance which concerns them most directly.

The authorities responsible for implementing assistance shall ensure the existence of appropriate channels for disseminating information to potential beneficiaries, particularly SMEs. These should include an indication of the administrative procedures to be followed.

4.2 Other potential beneficiaries

The authorities responsible for implementing assistance shall ensure the existence of appropriate channels for disseminating information to all persons who benefit or could benefit from measures concerning training, employment or the development of human resources. To this end, they shall secure the co-operation of vocational training bodies involved in employment, business and groups of business, training centres and non-governmental organisations.

Forms

Forms issued by national, regional or local authorities concerning the announcement of, application for and grant of assistance intended for final beneficiaries or any other person eligible for such assistance shall indicate that the EU, and specifically the Phare Programme, is providing financial support. The notification of aid sent to beneficiaries shall mention the amount or percentage of the assistance financed by the Phare Programme. If such documents bear the national or regional emblem, they shall also bear the EU logo of the same size.

4.3 The general public

The media

The competent authorities shall inform the media in the most appropriate manner about actions co-financed by the EU, and Phare in particular. Such participation shall be fairly reflected in this information.

To this end, the launch of operations (once they have been adopted by the Commission) and important phases in their implementation shall be the subject of information measures, particularly in respect of regional media (press, radio and television). Appropriate collaboration must be ensured with the EC Delegation in the applicant country.

The principles laid down in the two preceding paragraphs shall apply to advertisements such as press releases or publicity communiqués.

Information events

The organisers of information events such as conferences, seminars, fairs and exhibitions in connection with the implementation of operations part-financed by the Phare Programme shall undertake to make explicit the participation of the EU.
The opportunity could be taken of displaying the European flags in meeting rooms and the EU logo upon documents depending on the circumstances. The EC Delegation in the applicant country shall assist, as necessary, in the preparation and implementation of such events.

Information material

Publications (such as brochures and pamphlets) about programmes or similar measures financed or co-financed by Phare should, on the title page, contain a clear indication of the EU participation as well as the EU logo where the national or regional emblem is used.

Where such publications include a preface, it should be signed by both the person responsible in the applicant country and, for the Commission, the Delegate of the Commission to ensure that EU participation is made clear.

Such publications shall refer to the national and regional bodies responsible for informing interested parties.

The above-mentioned principles shall also apply to audio-visual material.

5. Special arrangements concerning billboards, commemorative plaques and posters

In order to ensure the visibility of measures part-financed by the Phare Programme, applicant countries shall ensure that the following information and publicity measures are complied with:

Billboards

Billboards providing information on EU participation in the financing of the investment should be erected on the sites of all projects in which EU participation amounts to EUR 1 million or more. Even where the competent national or regional authorities do not erect a billboard announcing their own involvement in financing the EU assistance must nevertheless be announced on a special billboard. Billboards must be of a size which is appreciable to the scale of operation (taking into account the amount of co-financing from the EU) and should be prepared according to the instructions contained in the technical manual obtainable from EC Delegations, referred to above.

Billboards shall be removed not earlier than six months after completion of the work and replaced, wherever possible, by a commemorative plaque in accordance with the specifications outlined in the technical manual referred to above.

Commemorative plaques

Permanent commemorative plaques should be placed at sites accessible to the general public (congress centres, airports, stations, etc.). In addition to the EU logo, such plaques must mention the EU part-financing together with a mention of the Phare Programme.

Where a national, regional or local authority or another final beneficiary decides to erect a billboard, place a commemorative plaque, display a poster or take any other
step to provide information about projects with a cost of less than EUR 1 million, the EU participation must also be indicated.

6. Final provisions

The national, regional or local authorities concerned may, in any event, carry out additional measures if they deem this appropriate. They shall consult the EC Delegation and inform it of the initiatives they take so that the Delegation may participate appropriately in their realisation.

In order to facilitate the implementation of these provisions, the Commission, through its Delegations on the spot, shall provide technical assistance in the form of guidance on design requirements, where necessary. A manual will be prepared in the relevant national language, which will contain detailed design guidelines in electronic form and this will be available upon request.
### Annex 4

#### Detailed Budget in Meuro

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Annex 5

Report on activities financed by Phare in previous years in this sector and relation with previous Phare activities

1. Multi-Country Phare-Credo Programme

The Multi-Country Phare-Credo Programme has been launched during the Inaugural Seminar which has been held in April 1997, in Brussels. This Programme was also a cross-border co-operation programme, involving 12 Phare countries and a total budget of 12 MEuro, for 3 years (1997-1999), but with project holders at the local level, in order to promote better local communities needs.

The Programme Management Unit established within the Ministry of Public Works and Regional Planning, as National Co-ordinator for the above mentioned programme, ensured operative site assistance among the European Commission in Brussels, EC Delegation in Romania and local authorities within the 18 counties involved to the borders with Hungary, Ukraine, Moldova and Bulgaria.

1.1 Romania

In June 1997 the National Co-ordinator nominated and submitted to the Task Manager in Brussels for approval, the Interim Credo Secretariats - all of them NGOs - for the 4 border regions involved. For the border with Bulgaria, the NGO was “Sfantu Gheorghe” Foundation in Giurgiu. All of them have been approved and a budget of 3.000 ECU necessary for programme management has been allocated for the secretariats established in Satu Mare and Giurgiu, because those 2 border regions have been declared eligible in the 1997 Pilot Round.

During the first round, the Credo Interim Secretariat for the border with Bulgaria, has received 15 project proposals. After a conformity evaluation, all of them have been sent to Brussels. Two of them have been selected to be funded for the border region with Bulgaria, means a total allocated Phare-Credo budget of 89,565 EURO.

During the 1998 main round, the 18 involved counties submitted 76 project proposals, 14 projects were selected for financing, (out of which 3 were located on the border region with Bulgaria, with a total allocated Phare-Credo budget of 118.188 EURO).

1.2 Bulgaria

For Bulgaria the main stage of the Credo Programme started in 1998 and as Secretariat was appointed the Business Support Center for Small and Medium Enterprises in Rousse. The programme covered the area along the border with Romania from Vidin to Silistra, to the 48 kilometre from the border to the South.

The Credo Programme for cross-border co-operation between Bulgaria and Romania finances at the same time “soft” and “hard” measures. The “soft” measures are concentrated on exchange of know-how, mutual transfer of information for economic and trade development, and the “hard” measures aim at the development of small-scale infrastructures, which are part of wider infrastructural co-operation projects. Bulgaria implemented two “soft” projects and one “hard”, with a total amount of 164,088 EURO, of which 124,581EURO contributed by the Credo Programme:
• The first project consists of establishment of an exhibition hall in the town of Rousse, with the mutual efforts of the municipalities of Rousse, Giurgiu and the Trade, Industrial and Agricultural Chamber in Giurgiu. The main aim of the project is facilitation of the business contacts between the border regions, especially in the production sphere. The Credo budget for this project was 77,580 EURO.

• The second measure is concentrated in the field of cultural cooperation. The total allocated Credo budget was 20,060 EURO for the establishment of a Bulgarian – Romanian Cultural Center.

• In October 1999 the project for establishment of Ecotourist Information Center ‘Green Bridge beyond the Border’ was launched. The primary aim of this project is to set the bases for ecotourism industry in the region. The Credo contribution to this project was 26,941 EURO.

2. CBC BG/RO

According to the new Regulation of the Phare CBC Programme a new Programme has been established between Bulgaria and Romania. The 1999 Cross-Border Co-operation Programme with Romania will start to finance actions of structural nature in the border regions of Northern Bulgaria. It is focused on investment, as well as on future investment preparation, for major infrastructure projects of mutual interest between both countries in the transport, energy and environment sectors, therefore contributing to the accession preparation. The EC PHARE CBC contribution to the 1999 Programme for both countries is 10 MEURO.

2.1. Romania :

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Romania – Allocation</th>
<th>Phare CBC 1999</th>
<th>Recipient</th>
<th>IFI</th>
<th>Other sources</th>
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<tr>
<td></td>
<td></td>
<td>Investment</td>
<td>Institution Building</td>
<td>Total Phare CBC 1999</td>
<td></td>
<td></td>
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<tr>
<td>RO9911.01</td>
<td>SUB-PROGRAMME 01: PROJECTS IN THE FIELDS OF ENERGY AND TRANSPORT, WITHIN THE TENS</td>
<td>3,8</td>
<td>-</td>
<td>3,8</td>
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<tr>
<td>RO9911.01.01</td>
<td>Modernisation of Border Equipment Negru-Voda and Kardam at the gas Pipeline crossing the common Border</td>
<td>1,52</td>
<td>-</td>
<td>1,52</td>
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<td>RO9911.01.02</td>
<td>Giurgiu-Ruse Bridge/railway superstructure Rehabilitation and Continuation of the Substructure Safety Works</td>
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<td>RO9911.02</td>
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<td>0,5</td>
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<tr>
<td>RO9911.02.01</td>
<td>Joint Air Quality Monitoring System on the Romanian Bulgarian boundary towns on lower Danube</td>
<td>1,2</td>
<td>0</td>
<td>1,2</td>
<td>0,50</td>
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### 2.2. Bulgaria:

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<th>Item No.</th>
<th>Bulgaria - Allocation</th>
<th>Phare CBC 1999 Investment</th>
<th>Institution Building</th>
<th>Total Phare CBC 1999</th>
<th>Recipient</th>
<th>IFI</th>
<th>Other sources</th>
<th>Total</th>
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<tr>
<td>BG991 6.01</td>
<td>SUB-PROGRAMME 1: PROJECTS IN THE FIELDS OF ENERGY AND TRANSPORT, WITHIN THE TENS</td>
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<td>-</td>
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<td>BG991 6.01.01</td>
<td>Modernisation of Border Equipment Negru-Voda and Kardam at the gas Pipeline crossing the common Border</td>
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<td>BG991 6.01.02</td>
<td>Erection of a winter Camp on Danube</td>
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<td>Joint Air Quality Monitoring System on the Romanian Bulgarian boundary towns on lower Danube</td>
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<td>1.2</td>
<td>0.09</td>
<td>-</td>
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<tr>
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<td>BG991 6.03.01</td>
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</table>
The Commission has agreed the Cross-Border Cooperation with Bulgaria Programme 2000 for Romania in the framework of the Phare programme.

The European Community will contribute up to a maximum of 8 MEURO from budget line B7-031 to this programme, which must be implemented by 31 December 2003.

The main components of this programme are as follows:

**PRIORITY 01**
Projects to improve local and trans-national infrastructures
- Project 01.01 - Development of telecommunication infrastructure of the Bulgarian and Romanian electricity companies for improvement of data exchanges between their Dispatching Centers and UCTE

  **2.0 MEURO**

**PRIORITY 02**
Environmental protection
- Project 02.01 – Ecologization of Danube and Transportation Facilities

  **2.8 MEURO**

**PRIORITY 03**
Alleviation of the administrative and institutional obstacles to the free flow of persons, products or services across the border
- Project 03.01 Facilitation of the Danube River Border Crossing

  **2.50 MEURO**

**PRIORITY 04**
Socio-economic development
- Project 04.01 – Joint Small Project Fund

  **0.50 MEURO**

- Project 04.02 - Assistance for the implementation of the multi-annual strategy

  **0.20 MEURO**

In accordance with the Phare procurement rules, only part of this programme will be procured by restricted tender.

Further tender opportunity details will be available as follows:

(a) for service tenders from the Phare Internet service at the above address. For tenders above 10 MECU, details will also appear in the Official Journal of the European Communities.

(b) for all supply tenders over 300,000 ECU and for all works tenders above 1 MECU from the Official Journal of the European Communities. Tenders opportunities below these amounts will also be published, but this may be done only locally.

Expressions of interest for tenders may be made when the relevant details have been published.

*The Contracting Authority is the CFCU:
36-38 Mendeleev St., Bucharest,
phone: +40 1 310 33 59
fax: +40 1 312 42 08*

Further information about this programme can be obtained from:

(a) the Contracting Authority (as above);

(b) the Phare Internet service at:
http://europa.eu.int/comm/dg 1a/phare.
Annex 6.b

The Commission has agreed the Cross-Border Cooperation Programme 2000 with Romania for Bulgaria in the framework of the Phare programme.

The European Community will contribute up to a maximum of 8 MEURO from budget line B7-031 to this programme, which must be implemented by 31 December 2003.

The main components of this programme are as follows:

**PRIORITY 01**

Projects to improve local and trans-national infrastructures

- Project 01.01 - Development of telecommunication infrastructure of the Bulgarian and Romanian electricity companies for improvement of data exchanges between their Dispatching Centers and UCTE
  
  1.50 MEURO

- Project 01.02 – Erection of a Winter Camp along Danube River (2nd stage).
  
  3.50 MEURO

**PRIORITY 02**

Alleviation of the administrative and institutional obstacles to the free flow of persons, products or services across the border

- Project 03.01 Facilitation of the Danube River Border Crossing
  
  2.50 MEURO

**PRIORITY 03**

Socio-economic development

- Project 03.01 – Joint Small Project Fund
  
  0.50 MEURO

*The Contracting Authority is the Ministry of Public Works and Regional Planning, tel/fax: +359 2 986 2833*

Further information about this programme can be obtained from:

(a) the Contracting Authority (as above);

(b) the Phare Internet service at:
http://europa.eu.int/comm/dg 1a/phare.