

IPA 2010 CROATIA PROJECT FICHE

HR-2010-03-27-06

1. Basic information

1.1 CRIS Number: IPA/2010/022-460

1.2 Title: Strengthening capacities for Strategic environmental assessment at regional and local level

1.3 ELARG Statistical code: 03.27 - Environment

1.4 Location: Croatia

Implementing arrangements:

1.5 Implementing Agency:

Central Finance and Contracting Agency

Ms Marija Tufekčić, Programme Authorising Officer

Vukovarska 284

10000 Zagreb, Croatia

1.6 Beneficiary (including details of SPO):

Ministry of Environmental Protection, Physical Planning and Construction

Mrs. Josipa Blažević – Perušić, State Secretary (SPO)

Vinogradska 25

10000 Zagreb, Croatia

Financing:

1.7 Overall cost (VAT excluded)¹: EUR 1 100 000

1.8 EU contribution: EUR 990 000

1.9 Final date for contracting: 2 years following the date of conclusion of the Financing Agreement

1.10 Final date for execution of contracts: 2 years after the end date for contracting

1.11 Final date for disbursements: 3 years after the end date for contracting

2. Overall Objective and Project Purpose

2.1 Overall Objective:

To implement environmental *acquis* for strategic environmental assessment procedure at regional and local level in Croatia

2.2 Project purpose:

Strengthening capacities for strategic environmental assessment at regional and local level

¹ The total cost of the project should be net of VAT and/or other taxes. Should this not be the case, the amount of VAT and the reasons why it should be considered eligible should be clearly indicated (see Section 7.6)

2.3 Link with AP/NPAA / EP/ SAA

1. Council Decision on the principles priorities and conditions contained in the Accession partnership with Croatia

Accession Partnership of 12 February 2008 (2008/119/EC) in its key priorities for Chapter 27 “Environment” states “Continue work on transposition and implementation of the EU acquis, ensure integration of environmental protection requirements into the definition and implementation of other sectoral policies and promote sustainable development”.

2. National Programme for the Accession of the Republic of Croatia into the European Union – 2009

The proposed project shall contribute to the following key priorities stipulated in the Chapter 3.27 Environment;

“Under the Environmental Protection Act (OG 110/07), the Government of the Republic of Croatia in June 2008 adopted the Regulation on strategic environmental assessment of plans and programmes (OG 64/08), the Regulation on information and participation of the public and public concerned in environmental matters (OG 64/08) and the Ordinance on the Committee for Strategic Assessment (OG 70/08), with which the provisions of Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment were fully transposed into Croatian legislation.

In order to ensure the implementation of the strategic environmental assessment procedure in line with the requirements of Directive 2001/42/EC and the good practice of EU Member States, it is planned to develop guidelines for implementing the procedure. These will be based on guidelines developed as part of the CARDS 2003 project “Strategic Environmental Assessment”. It is also planned to strengthen the capacities of stakeholders who are involved in the procedure by organising workshops and training.“

3. Stabilization and Association Agreement, COM (2001)

This project will contribute to the following aims set out in the Article 103: Environment:

„1. The Parties shall develop and strengthen their co-operation in the vital task of combating environmental degradation, with the view to promoting environmental sustainability.”

4. Croatia 2009 Progress Report

The project will contribute to the following prescribed activities in the report:

“The Protocol on Strategic Environmental Assessment (SEA) to the Convention on Environmental Impact Assessment in a Transboundary Context (Espoo Convention) was ratified. Efforts to implement the SEA need to be stepped up.”

2.4 Link with MIPD 2009-2011

“Under IPA Component I which core activity is Institution Building, Concerning the *ability to assume the obligations of membership* (third area of intervention), IPA assistance will continue to support the institutional capacity building for *acquis* transposition and implementation according to the priorities identified in the

Accession Partnership, the screening reports and subsequent negotiations in the different chapters of the *acquis*.”

2.5 Link with National Development Plan (where applicable)

Not applicable

2.6 Link with national/ sectoral investment plans (where applicable)

National Environmental Protection Strategy (2002) as a main challenge defines alignment with the environmental *acquis*. Among sectors where legislation is to be harmonized, horizontal legislation is listed, of which “integration of environmental protection into all sectors of the economy, environmental impact assessment, access to information, reporting on implementation of environmental directives” were emphasised.

The Law on Environmental Protection (Official Gazette No. 110/07), Regulation on Strategic Assessment of Impact of Plans and Programmes to Environment (Official Gazette No. 64/08) and the Ordinance on Committee for Strategic Assessment (Official Gazette), prescribe implementation of the procedure for strategic assessment of impact of plans and programmes to environment. Passing of the abovementioned regulations systematically define the process and put it in accordance with provisions of the Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment and the Protocol on strategic environmental assessment to the convention on environmental impact assessment in a transboundary context (Espoo convention).

3. Description of project

3.1 Background and justification:

Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment has been completely transposed into the legislation of the Republic of Croatia. Under the Environmental Protection Act (OG 110/07), the Government of the Republic of Croatia in June 2008 adopted the Regulation on strategic environmental assessment of plans and programmes (OG 64/08), the Regulation on information and participation of the public and public concerned in environmental matters (OG 64/08) and the Ordinance on the Committee for Strategic Assessment (OG 70/08), with which the provisions of Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment were fully transposed into Croatian legislation.

Strategic environmental assessment at national level is the responsibility of the Ministry competent for the sector for which the plan or programme is being adopted. At regional level, strategic assessment procedures are within the purview of the competent administrative authority for environment in the county or in the City of Zagreb, and are carried out in cooperation with the competent administrative department in the county or in the City of Zagreb, depending on the sector for which the plan or programme is being adopted.

Strategic assessment is mandatory for:

- a plan or programme, with the exception of amendments thereto, which is adopted at

the regional level in the following sectors: agriculture, forestry, fisheries, energy, industry, mining, transport, telecommunications, tourism, waste management and water management;

- the spatial plan of a county and Spatial Plan of the City of Zagreb, with the exception of amendments thereto.

The capacities dedicated to strategic assessment tasks at national level are those of the Ministry of Environmental Protection, Physical Planning and Construction, the administrative capacities of the ministries competent for the sector for which the planning document is being adopted (Ministry of Agriculture, Fisheries and Rural Development; Ministry of Regional Development, Forestry and Water Management; Ministry of the Sea, Transport and Infrastructure; Ministry of Tourism; Ministry of Economy, Labour and Entrepreneurship, Ministry of Culture) and the capacities of the authorities with specific environmental responsibilities. When the strategic assessment also includes nature impact assessment of the plan or programme, the procedure for strategic assessment of the impact of the plan or programme on nature shall be carried out as part of the procedure for strategic assessment of the environmental impact of the plan or programme. Additionally, for strategic assessments carried out at national level, if the competent authority considers necessary, in the process of scoping for plans and programmes, opinions of bodies of regional and local self-governments will be collected on the territory on which the plan or programme will be implemented and on the territories on which the implementation of plans and programs might influence.

At regional level, strategic assessment tasks rely on the administrative capacities of the administrative departments competent for environmental protection and of the competent administrative department, depending on the sector for which the planning document is being adopted.

There are 21 regional self-government units, called counties, of which one – the City of Zagreb – holds a special, dual status of town and county. There is a large number of local self-government units – towns (127) and municipalities (429).

Administrative departments for environmental protection in counties and in the City of Zagreb have a wide range of responsibilities regarding the SEA procedure (screening, scoping, review, decision making and public participation procedure), and, as a general rule, limited number of employees. Strategic environmental assessment is a new procedure in Croatia yet to be fully implemented and comprehended by all parties involved. In order to fully implement Directive 2001/42/EC, additional training and education is needed on regional and local level.

The overall objective of this project is to implement environmental *acquis* for strategic environmental assessment procedure at regional and local level in Croatia. This is planned to be achieved through implementation of one service contract which is divided into two major project activities. The first activity of the service contract will include training and education of employees of the competent administrative authority for environmental protection and administrative departments in counties and in the City of Zagreb. The training courses will cover the main stages of the SEA process, namely screening, scoping, review, decision making and public participation. Training would include practical ‘on the job training’ on actual documents submitted to counties for assessment. Moreover, special attention will be given to the “train the

trainers” programme in order to ensure that attendees - SEA officers from regional level are provided with the knowledge and skills to deliver further training courses to the local level. The second project component of the service contract will develop guidelines and manuals for implementation of the procedure on regional and local level (screening, scoping, quality assurance of SEA studies review, decision making and public participation). Guidelines for proper use of applicable methodologies for SEA should cover at least the following issues: geographic information systems (GIS), multi-criteria analysis, cost and benefit analysis of external costs and benefits, quantitative risk assessment, environmental indicators and other decision support tools. The developers of plans or programmes, NGOs, preparers of SEA studies and other ministries will also benefit from the project.

The project beneficiary is the Ministry of Environmental Protection, Physical Planning and Construction (MEPPPC), Directorate for Environmental Assessment and Industrial Pollution (SEA Section) and administrative departments competent for environmental protection at regional level.

Primary target group

- Ministry of Environmental Protection, Physical Planning and Construction – SEA Section
- Administrative departments competent for environmental protection at regional level (21 regional self-government units, called counties of which one – the City of Zagreb – holds a special, dual status of town and county)

Secondary target groups

Administrative departments competent for the sector (agriculture, forestry, fisheries, energy, industry, mining, transport, telecommunications, tourism, waste management and water management; physical planning) for which the planning document is being adopted at the regional level (21 regional self-government units, called counties of which one – the City of Zagreb – holds a special, dual status of town and county)

- Administrative departments at local level
- Ministries competent for the sector for which the planning document is being adopted

Tertiary target groups

- Preparers of SEA studies, the developers of plans or programmes, NGOs

3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact (where applicable)

Project Impact: The project is initiated to enforce the provisions of environmental legislation harmonized with EU, concerning implementation of the Regulation on Strategic Environmental Assessment at regional and local level. The realization of the

project purposes, which are planned to be achieved through a service contract will largely contribute to support environmentally sustainable development in Croatia.

Catalytic effect: Given that this project is relevant for progress of Croatian negotiations in chapter 27 as regard to the reinforcement of environmental protection requirements, IPA-TAIB assistance will facilitate that process by supporting capacity building in the field of environmental protection which still needs further development. Following the implementation of the project, direct project beneficiaries will be able to independently carry out SEA procedures and train and educate other local government unit officers in the procedure.

Sustainability: Given that the project is designed in a way that “train the trainers” and development of guidelines and manuals for subsequent training and dissemination are core activities of the project, passing knowledge and continuation of training will be ensured by the project.

Cross border impact: This project will provide a high level of protection of the environment in the case of potential transboundary effects of a plan or programme.

3.3 Results and measurable indicators:

Activities implemented through this service contract should deliver the results described below:

Result 1. – Increased capacities for strategic environmental assessment at regional and local level

Result 1.1 Assessed training needs for officers involved in SEA procedures at regional and local level. Training groups identified.

Indicator: At least 15 county level and 5 local level SEA officers for whom SEA related training needs have been assessed.

Result 1.2 Train the trainers programme developed

Indicator: Train the trainers programme submitted to the beneficiary

Result 1.3 County level SEA officers trained under the 'train the trainers' programme.

Indicator: At least 20 county level SEA officers (1 from each county) trained

Result 1.4 'On the job training' implemented

Indicator: Minimum of five (5) SEA procedures carried out by regional authorities within the scope of ‘on the job’ training’. Each SEA procedure should be conducted by a team of county level SEA officers grouped by regions. Each team should consist of 4-5 SEA officers regionally grouped who were included in the abovementioned train the trainers programme.

Result 2. - Guidelines and manuals for implementing the SEA procedure at regional and local level developed

Result 2.1 SEA guidelines and manuals for SEA officers at regional and local level developed.

Indicator: Guideline / manual on screening produced
Guideline / manual on scoping produced
Guideline / manual on review produced
Guideline / manual on decisions produced
Guideline / manual on SEA studies produced
Guideline / manual on transboundary procedure produced
Guideline / manual on public participation produced

Result 2.2 Methodologies from EU member states to be used as decision support tools selected.

Indicator: Individual guidelines for each of the methodologies to be used for implementation of the steps in SEA procedure
Guideline for use of GIS in SEA procedure developed
Guideline for use of multi-criteria analysis in SEA procedure developed
Guideline for use of cost benefit analysis in SEA procedure developed
Guideline for use of quantitative risk assessment in SEA procedure developed
Guideline for use of environmental indicators in SEA procedure developed

3.4 Activities:

Activities 1 and 2 will be implemented through a single service contract in the amount of EUR 1 100 000.

Activity 1 Capacity building of regional and local level officers responsible for implementation of SEA related tasks (EUR 500 000)

- Activity 1.1 Training needs assessment

Perform a training needs assessment for officers involved in SEA on regional and local level. Identify and quantify the groups to be trained. Assess the needs of the contents of the training

- Activity 1.2 Development of the “train the trainers” programme for defined target groups

Develop a training programme for SEA officers on regional level (“train the trainers”). Provide the attendees - SEA officers on regional level with the knowledge and skills to deliver further training courses to the local level SEA officers.

- Activity 1.3 Implement trainings, including practical “on the job trainings”

Trainings should be delivered through workshops and ‘on the job trainings’, which should include work on SEA procedures on actual documents submitted to counties

for assessment. A minimum of five (5) SEA documents should be developed through ‘on the job training’, covering all Croatian regions.

Activity 2 Development of guidelines and manuals for SEA officers on regional and local level and selection of methodologies from EU member states to be used as decision support tools (EUR 600 000)

- Activity 2.1. Development of SEA guidelines and manuals for SEA officers on regional and local level. These documents should cover at least the following issues: Screening procedures for plans and programmes. Develop criteria for screening derived from EU guidelines or from the practice in other EU Member States

Scoping procedures including criteria for the contents of SEA studies. If appropriate, develop specific guidelines for different types of plans and programmes

Public participation procedures

- Activity 2.2. Select proven methodologies, standards, practices, guidelines, and codes used and accepted in other European countries on at least the following subjects:

Geographic Information Systems (GIS),

Multi-criteria analysis,

Cost and benefit analysis of external costs and benefits,

Quantitative Risk Assessment,

Environmental indicators

Other decision support tools.

3.5 Conditionality and sequencing:

Not applicable

3.6 Linked activities

- CARDS 2003 project: “Environmental Assessment of Development Strategies (SEA)”, which started its activities on 1 February 2006 and ended on 31 October 2007, provided support in the transposition of provisions of Directive 2001/42/EC and enabled the strengthening of administrative capacities needed for implementation of the Directive. The following activities were, among others, implemented within this project: a pilot strategic environmental assessment report (for the general urban plan of the City of Šibenik) was produced, training was held for all participants in the procedure (representatives of ministries, counties, those producing the reports), proposed methodological guidelines for implementation of strategic environmental assessment were drafted.

CARDS 2003 project aimed at providing general explanations of the SEA concept. As mentioned above, it included preparation of draft SEA provisions for the Law on Environmental Protection and draft provisions of the Regulation for the SEA

implementation. Primary target group was the staff of the EIA Department of the Ministry of Environmental Protection and Physical Planning, and the secondary target group staff of the ministries responsible for the development of sector plans and programmes which may be the subject of SEA and the staff of counties which are responsible for environmental protection and are developing plans and programmes which may be the subject of SEA.

Guidelines developed under the project provided general information on SEA procedures: description of SEA, EC Directive on SEA and benefits of implementing SEA, as well as the description of practical stages of SEA. The training courses which were conducted covered topics explaining what SEA is, SEA Directive, Croatian legislation concerning SEA, SEA procedure, SEA and Natura 2000 and Environmental Report.

While the CARDS 2003 project had a more general scope, the IPA 2010 project which is being proposed targets a specific group of regional and local level officers who deal with specific SEA documents and is designed with the purpose to provide this target group with detailed information and guidelines which will assist them in their daily work.

- CARDS 2003 project: “Environmental Impact Assessment - Guidelines and Training”, which was completed in 2006. Within this CARDS project the technical guidelines for an Environmental impact assessment report were produced, and this represents the first step in developing comprehensive guidelines for producing Environmental impact assessment reports. During implementation of the project, training was completed for staff from other ministries and counties, relating to changes in the environmental impact assessment procedure, in accordance with the abovementioned Directive.

The abovementioned CARDS 2003 project was the first project in Croatia which dealt with at that time the newly established SEA procedure. Its purpose was to lay down the necessary legislation, increase capacities at the central level for the SEA procedure and facilitate the procedure of development of one pilot SEA study. The currently proposed IPA project represents the answer to the need which arose in practice for a follow-up of the previous project. It has been designed in order to reply to the demand from the regional level and with the aim to increase capacities for implementation of the SEA procedure. The Ministry of Environmental Protection as the competent authority will coordinate the selection of SEA studies which will be prepared within the scope of this project.

3.7 Lessons learned

The lessons learned from previous EU projects are mainly related to the aspect of necessary precision in preparation of project documentation, respecting the deadlines and necessity of establishment of close cooperation with relevant institutions. These crucial points are dealt with by organizing monthly meetings on which special attention is given to deadlines and problems arising in tendering and implementation phase. Conclusions, recommendations and experience gained from on-going EU projects have been taken into account during the preparation phase and design of this project by identifying the managerial and other users' needs and from the methodological, organizational and technical aspect.

The 2009 Country Program Interim Evaluation of EU Pre-accession Assistance to Croatia states that “projects encompassing Inter-institutional coordination require significant efforts to ensure the active collaboration of all actors involved and an appropriate co-ordination. Environmental matters, for instance, fall in the remit of several different bodies. In the past, this proved particularly challenging, and could have affected some projects' performance.”

The project proposed will require cooperation of county offices in charge of environment and physical planning and the primary purpose of the project is to strengthen capacities of those specific institutions. Inter-institutional cooperation among these institutions and the Ministry of Environmental Protection is already well established, given that the respective county offices and MEPPPC collaborate in their everyday work on SEA related issues.

4. Indicative Budget (amounts in €)

			SOURCES OF FUNDING										
			TOTAL EXP.RE	TOTAL PUBLIC EXP.RE	IPA COMMUNITY CONTRIBUTION		NATIONAL PUBLIC CONTRIBUTION						PRIVATE CONTRIBUTION
CONTRACT	IB (1)	INV (1)	EUR (a)=(b)+(e)	EUR (b)=(c)+(d)	EUR (c)	% (2)	Total EUR (d)=(x)+(y)+(z)	% (2)	Central EUR (x)	Regional/ Local EUR (y)	IFIs EUR (z)	EUR (e)	% (3)
contract 1 ² - Service	X		1 100 000	1 100 000	990 000	90	110 000	10	110 000				
Activity 1			500 000	500 000	450 000	90	50 000	10	50 000				
Activity 2			600 000	600 000	540 000	90	60 000	10	60 000				
TOTAL IB			1 100 000	1 100 000	990 000	90	110 000	10	110 000				
TOTAL INV			-	-	-	-	-	-	-				
TOTAL PROJECT			1 100 000	1 100 000	990 000	90	110 000	10	110 000				

NOTE: DO NOT MIX IB AND INV IN THE SAME ACTIVITY ROW. USE SEPARATE ROW

Amounts net of VAT

- (1) In the Activity row use "X" to identify whether IB or INV
- (2) Expressed in % of the **Public** Expenditure (column (b))
- (3) Expressed in % of the **Total** Expenditure (column (a))

² Both activities listed below are included in the same service contract.

5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of contract	Project Completion
Contract 1	Q2 2011	Q4 2011	Q2 2013

All projects should in principle be ready for tendering in the 1ST Quarter following the signature of the FA

6. Cross cutting issues (where applicable)

6.1 Equal Opportunity

“Based on the fundamental principles of promoting equality and combating discrimination, participation in the project will be guaranteed on the basis of equal access regardless of sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation.

All contractors shall be requested to provide monitoring data recording the participation of men and women in terms of expert inputs (in days) and of trainees benefiting under the project (in days) as an integral component of all project progress reports.”

Participation will be open to both: female and male personnel. Records on staff participating in training and other project activities (e.g. project progress reports) will reflect this statement.

6.2 Environment

The programme has no negative effect on environment. The project will implement a part of the European environmental policy and enhance implementation of environmental legislation.

6.3 Minorities

Based on the fundamental principles of promoting equality and combating discrimination, participation in the project will be guaranteed on the basis of equal opportunity for minorities.

ANNEX 1: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR Project Fiche		Programme name and number IPA 2010	IPA/2010/022-460
Strengthening capacities for Strategic environmental assessment at regional and local level		Contracting period) expires: 2 years following the date of conclusion of the Financing Agreement	Disbursement period expires: 3 years after the end date for contracting
Ministry for Environmental Protection, Physical Planning and Construction		Total budget : EUR 1 100 000	IPA budget: EUR 990 000
Overall objective	Objectively verifiable indicators	Sources of Verification	
To implement the environmental <i>acquis</i> for strategic environmental assessment procedure at regional and local level in Croatia	Compliance with the Environmental Acquis for the environmental sector	<ul style="list-style-type: none"> National Report on Environment Progress reports 	
Project purpose Strengthening capacities for strategic environmental assessment at regional and local level	Objectively verifiable indicators Trained and educated capacities for strategic environmental assessment at regional and local level	Sources of Verification <ul style="list-style-type: none"> Project progress reports Training/seminar materials 	Assumptions Participation of SEA officers on regional and local level
Results 1. Increased capacities for strategic environmental assessment at regional and local level <ul style="list-style-type: none"> 1.1 Assessed training needs for officers involved in SEA procedures at regional and local level. Training groups identified. 	Objectively verifiable indicators <ul style="list-style-type: none"> At least 15 county level and 5 local level SEA officers 	Sources of Verification <ul style="list-style-type: none"> Project progress reports Training/ 	Assumptions <ul style="list-style-type: none"> Capability of relevant stakeholders to implement/enforced project findings and results into practice.

<ul style="list-style-type: none"> • 1.2 Train the trainers programme developed • 1.3 County level SEA officers trained under the ‘train the trainers’ programme • 1.4 ‘On the job’ training implemented <p>2. Guidelines and manuals for implementing the SEA procedure at regional and local level developed</p> <ul style="list-style-type: none"> • 2.1 SEA guidelines and manuals for SEA officers at regional and local level developed. • 2.2 Methodologies from EU member states to be used as decision support tools selected. 	<p>for whom SEA related training needs have been assessed</p> <ul style="list-style-type: none"> • Train the trainers programme submitted to the beneficiary • At least 20 county level SEA officers trained • Minimum of five SEA procedures carried out by regional authorities within ‘on the job training’ • Guideline/manual on screening produced • Guideline/manual on, scoping produced • Guideline/manual on review produced • Guideline/manual on, decisions produced • Guideline/manual on SEA studies produced • Guideline/manual on public participation • Guideline/manual on transboundary procedures produced • Individual guideline for each of the methodologies to be used for implementation of the steps in SEA procedure developed, translated, published and disseminated. (guideline for use of geographic information systems (GIS) in SEA procedure, guideline for use of multi-criteria analysis in SEA procedure, guideline for use of 	<p>seminar materials</p>	
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	cost and benefit analysis in SEA procedure, guideline for use of quantitative risk assessment in SEA procedure, guideline for use of environmental indicators in SEA procedure and other decision support tools)		
Activities	Means	Costs	Assumptions
<p>Activity 1 Capacity building of regional and local level offices responsible for implementation of SEA related tasks</p> <ul style="list-style-type: none"> • Activity 1.1 Training needs assessment • Activity 1.2 Development of the “train the trainers” programme for defined target groups • Activity 1.3 Implement trainings, including practical “on the job trainings” <p>Activity 2 Development of guidelines and manuals for SEA officers on regional and local level and selection of methodologies from EU member states to be used as decision support tools</p> <ul style="list-style-type: none"> • Activity 2.1. Development of SEA guidelines and manuals for SEA officers on regional and local level. • Activity 2.2. Select proven methodologies, standards, practices, guidelines, and codes used and accepted in other European countries on at least the following subjects: 	One Contract - Service	<p>EUR 1 100 000</p> <p><u>EUR 500 000</u></p> <p><u>EUR 600 000</u></p>	<ul style="list-style-type: none"> • Sufficient human and financial resources are made available by all parties in the project • Efficient coordination and communication exist between all parties in the project • All necessary documentation is made available and up to date • Training recipients with special emphasis on county level SEA officers available and willing to participate in the trainings

ANNEX II: Amounts (in €) Contracted and disbursed by quarter for the project

Contracted	2011 Q1	2011 Q2	2011 Q3	2011 Q4	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2013 Q1	2013 Q2	2013 Q3
Contract 1				1 100 000							
Cumulated				1 100 000							
Disbursed											
Contract 1				300 000				400 000		400 000	
Cumulated				300 000				700 000		1 100 000	

ANNEX III - Description of Institutional Framework

Ministry of Environmental Protection, Physical Planning and Construction (MEPPPC) has the overall responsibility for environmental protection in Croatia. Strategic environmental assessment at national level is the responsibility of the Ministry competent for the sector for which the plan or programme is being adopted. The capacities dedicated to strategic assessment tasks at national level are those of the Ministry of Environmental Protection, Physical Planning and Construction, the administrative capacities of the ministries competent for the sector for which the planning document is being adopted (Ministry of Agriculture, Fisheries and Rural Development; Ministry of Regional Development, Forestry and Water Management; Ministry of the Sea, Transport and Infrastructure; Ministry of Tourism; Ministry of Economy, Labour and Entrepreneurship, Ministry of Culture) and the capacities of the authorities with specific environmental responsibilities.

Regional (local) authorities - at the regional level, strategic assessment procedures are within the purview of the competent administrative authority for environmental protection in the county or in the City of Zagreb, and are carried out in cooperation with the competent administrative department in the county or in the City of Zagreb, depending on the sector for which the plan or programme is being adopted.

Ministry of Environmental Protection, Physical Planning and Construction as the institution responsible for SEA will implement the project and organize activities.

ANNEX IV – Reference to laws, regulations and strategic documents:

- Environmental Protection Act (OG No. 110/07)
- Physical Planning and Building Act (OG No. 76/07)
- Waste Act (OG No. 178/04, 111/06, 60/08)
- Nature Protection Act (OG No. 70/05, 139/08)
- National Environmental Strategy (OG No. 46/02)
- National Environmental Action Plan (NEAP) (OG No. 46/02)
- Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment
- Directive 2003/35/EC of the European Parliament and of the Council of 26 May 2003 providing for public participation in respect of the drawing up of certain plans and programmes relating to the environment and amending with regard to public participation
- Regulation on strategic environmental assessment of plans and programmes (OG No. 64/08)
- Regulation on information and participation of the public and public concerned in environmental matters (OG No. 64/08)
- Ordinance on the Committee for Strategic Assessment (OG No. 70/08)

Reference to AP /NPAA / EP / SAA (Please see Section 2.3)

ANNEX V Details per EU funded contract (*) where applicable:

Justification of the TA:

Focus of this project needs to meet obligations under the SEA Directive would be best tackled through the technical assistance. Experts with the SEA/EIA related background and experience would best correspond to the need of capacities for strategic environmental assessment at regional and local level. Due to the specificities of the SEA procedure, it is more probable that greater knowledge and skills exist on the market of technical consultancies than in state administration, especially at local level.

Account of tasks expected from the contractor

- Perform a training needs assessment for officers involved in SEA on regional and local level. Identify and quantify the groups to be trained. Assess the needs of the contents of the training
- Develop a training programme for SEA officers on regional level (“train the trainers”). Provide the attendees from the SEA officers on regional level with the knowledge and skills to deliver further training courses to the local level.
- Conduct trainings in accordance with the programme, including practical ‘on the job training’
- Develop SEA guidelines and manuals for SEA officers on regional and local level