Privacy Statement
14th International Workshop SPLG2017
4th -9th June 2017
Stresa, Italy

1. The Description of the registration process
The registration is done for the 14th International Workshop "SPLG2017 Separation Phenomena in Liquids and Gases" taking place on 4th -9th June 2017 at Stresa, Italy. While registering, your personal data will be collected and further processed for the purposes detailed hereafter under point 2.

The registration process is managed considering that:
- The event is organised by the Joint Research Centre, outside a European Commission building
- A presence list is shared between participants and organisation
- Presentations of the speakers will be available on the Joint Research Centre science hub

As the registration process collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions/bodies and on the free movement of such data, is applicable.

By accepting the privacy statement, the applicant will be considered as having given his /her unambiguous consent to the processing of these data in the context of this event.

The Head of Unit of Knowledge Management of the Joint Research Centre (JRC) has taken the responsibility, as Controller of the processing of personal data covered by the generic notification DPO-1528. The registration process is under the responsibility of the Director of Knowledge Management Directorate, acting as Personal Data Processor.

With a view to the provisions of the said Regulation, furthermore, the following should be noted. The information will not be re-used for an incompatible purpose. The EU will only disclose information to third parties if that is necessary for the fulfilment of the purpose identified below. The EU will not divulge your personal data for direct marketing purposes.

2. What personal information do we collect, for what purpose and through which technical means?
The personal data collected and further processed are:

- data necessary for the organisation and management of the meeting, such as gender (needed for the right title)/ name/ surname/ profession/ postal & e-mail addresses/ phone number/mobile phone number..
- photographs/pictures, presentations, live web streaming and/or audio and video recording of speakers and participants. They could be published in the context of the meeting and in the framework of European Commission activities

**Purposes**

Personal data in the context of this meeting and this conference is processed for two purposes.

- the management/organisation of the event (lists for contacts, invitations, reports and follow-up)
- the visibility of the event (news, publications on all kind of supports)
Technical means used to collect data

The website uses no cookies as information is not kept on the computer and a secure connection https is used for the connection between the client and the server.

3. Who has access to your information and to whom is it disclosed?

- Only a defined population of users (organisers of the events, internal or external to the Commission) have access to personal data used for organisational purposes. In addition, access to this data may also be granted to the bodies in charge of a monitoring or inspection task in accordance with Community legislation.

- For visibility purposes, personal data (pictures, video or audio recording) are diffused to a wider public (intranet or Internet). If you do not agree with your image or voice being recorded and published, please use the possibility to opt-out by contacting the organiser (see the Contact Information below) and explicitly specifying your request. In these cases, and according to available resources, the organiser may offer an alternative room to those participants to follow the meeting and participate by means of live web streaming. In case of unavailable resources you will be seated in a thereto designated part of the meeting room where there is no camera registration. Participants not wishing to have their photograph taken should inform the organisers at the beginning of the event.

- In addition, in order to keep the network of the participants operational, a report including a contact list of participants may be shared between attendees. As reports of these kind of official events are Commission documents, they underlie Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents.

4. How do we protect and safeguard your information?

- The collected personal data and all information related to the event are stored on the servers of the Commission's Data Centre or the servers of the JRC, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

- Audio and video recordings as well as information displayed on the internet/intranet might be stored on servers of external contractors abiding by the necessary security provisions.

5. How can you verify, modify or delete your information?

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please write an e-mail message to the functional mailbox address mentioned hereafter under "Contact Information", by explicitly specifying your request.

Special attention is drawn to the consequences of a delete request, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?

- Personal data is kept as long as follow-up actions to the meeting are necessary with regard to the purpose(s) of the processing of personal data as well as for the meeting and its related management. All personal data will be deleted from databases 5 years after the last action in relation to the meeting. Reports containing personal data will be archived according to the relevant Commission's legal framework.
Your personal data will be part of a list of contact details shared internally amongst the staff of the Commission services for the purpose of contacting you in the future in the context of the Commission's activities, and they will be included in a list of participants to be distributed at the conference. If you do not agree with this, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

7. Contact Information
In case you have questions related to this e-Service, or the organisation of the event, or concerning any information processed in the context of the event, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:

- the Controller: jrc-communication-controller@ec.europa.eu
- the JRC Data Protection Co-ordinator: jrc-data-protection-coordinator@ec.europa.eu
- the Commission's Data Protection Officer: data-protection-officer@ec.europa.eu

8. Recourse
Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor. edps@edps.europa.eu