Privacy Statement - JRC-IRMM OPEN DAY 2015 - GEEL

1. The Description of the Specific e-Service
This e-Service is made available on this web page in order to offer an online electronic registration for the JRC-IRMM OPEN DAY 2015. While registering your personal data will be collected and further processed for the purposes detailed hereafter under point 2.
By accepting the privacy statement, the applicant will be considered as having given his /her unambiguous consent to the processing of these data in the context of this event.
The Head of Unit of Communication of the Joint Research Centre (DG JRC A06) has taken the responsibility, as Controller, of the processing of personal data which covered by the generic notification DPO-1528.
The specific e-Service is under the responsibility of Institute/Directorate/Unit responsible (Institute for Reference Materials and Measurements (Geel)) of the Joint Research Centre (JRC), acting as event coordinator and personal data processor.
The specific e-Service is managed considering:
- Event organised by the JRC - inside the JRC.
- Personal data are published on a publicly available website.
- A report (including a presence list) is not shared between participants and organisations.

As this e-Service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions/bodies and on the free movement of such data, is applicable.
With a view to the provisions of the said Regulation, furthermore, the following should be noted. The information will not be re-used for an incompatible purpose. The EU will only disclose information to third parties if that is necessary for the fulfilment of the purpose identified above. The EU will not divulge your personal data for direct marketing purposes.

2. What personal information do we collect, for what purpose and through which technical means?

Identification Data
The personal data collected and further processed are:
First Name, Name, place/date of birth, nationality, address, title, organisational unit, phone number, mobile number, fax number, e-mail address (functional e-mail address of organisation recommended), document type, document number, place/date of document issue. Photographs and audiovisual footage of groups of participants and organizers could be taken and published in the context of the event and in the framework of the JRC activities.
The purpose of the processing of personal data for the e-Service is the management of the event, including management of:
Lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, event follow-up, follow-up events, follow-up actions, information sharing and publication of minutes of events on JRC websites; your data might be used by the JRC for information purposes.
The data are collected and transferred to the JRC security service to prepare the entrance permission. Technical information. Personal data are stored on JRC servers as soon as you click on the submit button.
Technical information
The user data are collected through classical Web Forms and stored inside a SQL database. A cookie is a text file that is placed on your hard disk by a Web page server. This page use "cookies".

3. Who has access to your information and to whom is it disclosed?
No personal data is transmitted to parties, which are outside the recipients and the legal framework mentioned.
Some of your personal data First Name, Name, Organisation, phone number, e-mail address. will be published on a publicly available website. Therefore, you need to opt-in when registering to this event in order to confirm you acceptance to this publication.

4. How do we protect and safeguard your information?
The collected personal data and all information related to the above mentioned event is stored on the servers of JRC, the operations of which underlie the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

5. How can you verify, modify or delete your information?
In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please write an e-mail message to the functional mailbox address mentioned hereafter under "Contact Information", by explicitly specifying your request. Special attention is drawn to the consequences of a delete request, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?
Your personal data is kept as long as follow-up actions to the above mentioned event are necessary with the regard to the purpose of the processing of personal data for the e-Service as well as for the event and its related management. All personal data will be deleted 1 year after the last action in relation to the event.

7. Contact Information
In case you have questions related to this e-Service, or the organisation of the event, or concerning any information processed in the context of the event, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:
- The Controller: jrc-internal-external-communication-controller@ec.europa.eu
- The JRC Data Protection Co-ordinator: jrc-data-protection-coordinator@ec.europa.eu
- The Commission's Data Protection Officer: data-protection-officer@ec.europa.eu

8. Recourse
Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor: edps@edps.europa.eu