

Top reasons to use the ESPD

- ONE online tool that simplifies the procurement process
- Cuts unnecessary administration to free up time for productive work
- A simple way to procure services across borders
- 'Once only' principle applied, meaning that public agencies will not ask you to provide the same data twice. This makes procurement easier by cutting red tape and avoiding duplication.

*“ONE electronic tool,
ONE online declaration,
quick proof of eligibility”*

Want to know more?

Get started:

<http://ec.europa.eu/growth/single-market/public-procurement/e-procurement/espd/>

More about the service:

joinup.ec.europa.eu/asset/espd

Contact the ESPD team:

grow-espd@ec.europa.eu

An action supported by ISA²

This action is supported by ISA², the European Commission's programme for interoperability solutions for European public administrations, businesses and citizens.

Why ISA²

Administrative procedures have a reputation for being lengthy, time-consuming and costly. Electronic collaboration between public administrations can make these procedures quicker, simpler and cheaper for all parties concerned, in particular when transactions need to be done cross-border and/or cross-sector. ISA² supports such electronic collaboration. With more than 40 actions, it provides tools, services and frameworks for the modernisation of public administrations in Europe.

More on the programme

ec.europa.eu/isa/isa2

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ESPD

European Single Procurement Document

ISA² programme
*Interoperability Solutions
for European Public Administrations,
Businesses and Citizens*



The solution

The European Single Procurement Document (ESPD) serves as the ONE self-declaration form for all public procurement procedures in the EU. It makes it much easier to compete in the procurement process because bidders who have self-declared that they meet the criteria will only need to provide supporting evidence if they win the contract.

There are four ways to use the ESPD online:

- The [ESPD service](#), which is provided for free by the European Commission
- The [ESPD data model](#), which enables public authorities to integrate the ESPD service into national e-procurement tools
- The [open source version](#) of the ESPD service, which is compatible with the ESPD data model and can be adjusted to national requirements
- The [Virtual Company Dossier](#), which helps buyers to manage ESPDs submitted online while enabling suppliers to benefit from time-saving ESPD auto complete features

Online use of ESPD

The ESPD service is available in all EU languages and has been widely adopted across the EU since its launch in April 2016. It has quickly established itself as one of the most frequently used European Commission services. Users are welcome to share their feedback on the ESPD service to contribute to its continued improvement.

How does it work?

Buyers use the ESPD service to define exclusion and selection criteria, pre-fill the ESPD online and share it with potential bidders. When the buyer receives the completed electronic ESPDs from bidders, the ESPD service generates a summary table of all bidders' compliance with the criteria.

Suppliers use the ESPD service by simply filling in the ESPD online, without any obligation to attach supporting evidence. They declare their compliance with the criteria and submit the ESPD online with the rest of the bid.

The ESPD service is integrated with [e-Certis](#), which shows winning bidders which certificates they must provide, as proof of eligibility. This helps bring clarity to the cross-border bidding process.

The business need

Every year, some 300 000 public authorities in the European Union (EU) spend around 14% of Gross Domestic Product (GDP) on purchasing goods and services. They are the main buyers in many key sectors of the economy such as energy, transport and healthcare.

Open competition is vital for ensuring value for money in the delivery of public services. However, the volume of administration involved in bidding for contracts can appear overwhelming to many small and medium-sized businesses wishing to participate.

The European Commission is committed to providing online solutions for simple, transparent and fair public procurement procedures that help stimulate competition, drive economic growth and create jobs across the EU's Single Market.

