Top reasons to apply information governance

✓ Increased information **quality** thanks to the alignment between business requirements, information governance principles and IT projects.

✓ Better **alignment of business and IT** with an agreement on common definitions of concepts across the organisation, implementation of reference data and master data.

✓ Faster and **more reliable decision-making** processes thanks to clear roles and responsibilities for achieving decisions.

✓ Improved information **accessibility** with the implementation and management of a catalogue of information assets.

✓ Better **quality of services** thanks to more efficient and effective management of information, leading to more trust in the organisation.

Want to know more?

Join the Semantic Interoperability Community

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An action supported by ISA²

This action is supported by the European Commission's ISA² programme. ISA² is a EUR 131 million programme supporting the modernisation of public administrations in Europe through the development of eGovernment solutions. More than 20 solutions are already available, with more to come soon. All solutions are open source and available free of charge to any interested public administration in Europe.

More on the programme

ec.europa.eu/isa2

Contact ISA²

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Information Governance for public administrations in Europe

ISA² programme
Interoperability Solutions for European Public Administrations, Businesses and Citizens

ISA²

SEMIC helps public administrations improve the quality and accessibility of the information by offering tailored guidance.

Business need

Public administrations and businesses face multiple challenges in the various steps of the data life cycle. A major challenge concerns the awareness of **which data exists and how it can be found.** Moreover, many organisations have difficulties in ensuring that shared data is **correct, accurate and up-to-date.** Overcoming these information **governance challenges** is critical for organisations to work efficiently, ensure the quality of their services or products, avoid duplication of work, ensure data protection and avoid information breaches.

Enterprise Architecture
Strategic Planning
Workforce Planning
Capital Investment Planning
INTEGRATED GOVERNANCE
Operation
Risk Management
Program Management
Knowledge Management

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Solution

The ambition of information governance is that all information should be **accessible, shareable, secured, and reusable** as easily and as much as possible. These principles should always be taken into account in every aspect of information governance.

A public administration should ensure that everybody treats data in the right way throughout its entire life cycle from the creation to the archiving or the deletion of information.

Multiple facets should be taken into consideration while working towards this ambition:

- **Roles and responsibilities** that are essential for a successful information governance programme. Information governance roles should be maximally embedded in the existing functions by formalising tasks and responsibilities.

- **Policies, guidelines and processes** that translate the principles into practical guidelines and processes grouped around the functions of information governance. The functions highlight what needs to be done and how for different aspects of information governance such as information quality management.

- **Software and tools** that support the governance of information at the public administration.

- **Effective communication, education and awareness** throughout every step of the data life cycle in order to ensure the implementation of the information governance principles developed.

SEMIC offers **help with the implementation** of the above-mentioned information governance principles within the limits of our resources. See our contact information overleaf.

What EU institutions and agencies implementing information governance say

- **European Commission:** *"The ISA² Action on semantic interoperability offered useful support to the European Commission (EC) in the context of the implementation of the recently adopted Communication on "Data, Information and Knowledge Management at the European Commission". The team offered, in a timely and professional manner, valuable support on the preparation of the 2017 work programme and the creation of future ones, through the design of a methodology to monitor and report on actions."*

    Julien Guerrier,
    Corporate Management, Budget and Administration Unit,
    Secretariat-General of the European Commission

- **European Food Safety Authority:** *"ISA² provided a very useful helping hand to the European Food Safety Authority (EFSA) in the context of the implementation of the recently adopted Information Governance Framework. The team offered EFSA extremely valuable support by adapting best practices on Information Governance to the working environment of the agency. Furthermore, the team has always been available to provide guidance in the context of Information Management and Governance, and also provided EFSA with concrete examples of how other agencies and EU bodies were assessing similar issues."*

    Guido Zunino, Information Management Programme